



****PUBLIC COPY****

Business Papers 2023

MID-WESTERN REGIONAL COUNCIL

ORDINARY MEETING
WEDNESDAY 15 FEBRUARY 2023

*A prosperous and progressive
community we proudly call home*





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MUDGEE NSW 2850

86 Market Street MUDGEE
109 Herbert Street GULGONG
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8 February 2023

Dear Councillor,

MEETING NOTICE
Ordinary Meeting
15 FEBRUARY 2023
Public Forum at 5.30pm
Council Meeting commencing at conclusion of Public Forum

Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

The meeting will be live streamed on Council's website.

Members of the public may address Council at the Public forum, which is held at 5.30pm immediately preceding the Council meeting. Speakers who wish to address Council are invited to register by 4.00pm on the day prior to the Council Meeting by contacting the Executive Assistant to the Mayor and General Manager.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", with a long horizontal line extending to the right.

BRAD CAM
GENERAL MANAGER

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Acknowledgement of Country

I would like to acknowledge the traditional owners of the lands on which we meet, the Wiradjuri people and pay our respects to elders past, present and emerging.

Item 1: Apologies

Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

Item 3: Confirmation of Minutes

3.1 Minutes of Ordinary Meeting held on 14 December 2022

Council Decision:

That the Minutes of the Ordinary Meeting held on 14 December 2022 be taken as read and confirmed.

The Minutes of the Ordinary Meeting are separately attached.

Item 4: Matters in Progress

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
Investigation of Garbage collection service at Queen's Pinch Waste Transfer Station	Res. 66/20 Ordinary Meeting 18/03/2020	Staff investigate the feasibility of replacing the Waste Transfer Station on Queen's Pinch Rd with a garbage collection service.	To be reported to Council at a future meeting.
Section of Mebul Road to be Cleaned Up	347/20 Ordinary Meeting 18/11/2020	That a report be brought back to Council on the provision of additional maintenance to the area of road and roadside along the section of Mebul Road along the Cudgegong River at the old crusher site.	To be reported to Council at a future meeting.
Road Maintenance	198/22 Ordinary Meeting 20/07/2022	That Council receive a report for any or all opportunities to improve road network maintenance.	To be reported to Council at a future meeting.
MRI Machine for Mudgee Hospital	268/22 Ordinary Meeting 21/09/2022	That Council write to the Federal MP Andrew Gee and State MP Dugald Saunders seeking MRI Machine and engage with medical community to identify priorities of service needs within the LGA.	To be reported to Council at a future meeting.
Disabled Access and Parking in Gulgong	272/22 Ordinary Council Meeting 21/09/2022	That Council removes Emergency Vehicle Parking Only signage from Herbert Street Gulgong; identify and construct a disabled access ramp at a suitable location between the Gulgong Post Office and Gulgong Medical Centre.	To be reported to Council at a future meeting.
Indoor Pool Business Case	Res 296/22 Ordinary Meeting 21/09/2022	Investigate financing options and grant opportunities for the construction of an indoor swimming pool and that a further report be brought back to Council to deliver a final Business Case document.	<u>RECOMMENDED FOR COMPLETION</u>
Declaration of Statewide Road Emergency	Res 356/22 (a) Ordinary Meeting 16/11/22	That Council joins with LGNSW and Country Mayors Association of NSW in declaring a Statewide Road Emergency and writes to the Hon Anthony Albanese MP, Prime Minister of Australia, and the Hon Dominic Perrottet MP, Premier of New South Wales, seeking immediate action for: <ul style="list-style-type: none"> • an acceleration and significant increase in funding for the \$1.1 billion Fixing Local Roads and Fixing 	To be reported to Council at a future meeting.

SUBJECT	RESOLUTION NO. & DATE	RESOLUTION	ACTION
		Country Bridges program from the New South Wales Government; • a boost to Road Block Grant funding to compensate for the damage to the regional road network from the Federal Government; and • new funding to provide councils with plant machinery and skilled workers to expedite road repairs from the Federal Government.	
Removal of NOTAM at Mudgee Airport	Res 356/22 (c) Ordinary Meeting 16/11/22	That Council seek to urgently remove the NOTAM preventing use of grass verges on runway 04/22 at Mudgee Airport in the interest of safety; liaise with CASA as to what would be required in order to have this included in the ERSAs; and have a report brought back to Council outlining what is required in order to make that runway surface usable for pilots.	<u>RECOMMENDED FOR COMPLETION</u>

Item 5: Mayoral Minute

5.1 Mayoral Minute: Mudjee Classic 2023

MAYORAL MINUTE

TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400087, FIN300202, GOV400103

RECOMMENDATION

That Council:

1. **approve \$5,322 support requested for the Mudjee Classic 2023 cycling event;**
 2. **place its intention to provide support for the Mudjee Classic 2023 event on public exhibition for a period of 28 days;**
 3. **if no public submissions received, provide support of \$5,322 from unrestricted cash; and**
 4. **receive a further report, if any public submissions are received.**
-

The inaugural Mudjee Classic cycling event is to be held on the 29th and 30th April 2023. It is expected that approximately 2,500 cyclists and their families, partners and supporters will visit the region. All in all, we envisage visitation of 3,500 individuals to the region directly in relation to the event.

DNSW has recently advised they will be supporting this regional event for a further 3 years - 2023, 2024 and 2025. Currently, Mudjee Classic will incur Council fees in excess of \$5,322 per event which relate to:

- Daily hire of Glen Willow Field 7
- 4 x change rooms to be used for storage and access to stadium public toilets from Thursday, 27 April to Monday, 1 May 2023 (5 days)

Mudjee Classic are seeking financial support from Council by the way of fee relief to assist with the costs associated with staging the event. I therefore propose that Council support this request for in-kind support and that it be funded from unrestricted cash.



CR DES KENNEDY
MAYOR

23 January 2023

Attachments: 1. MEDIA RELEASE Mudjee Classic Announced.



MEDIA RELEASE

For immediate release: 18th Jan 2023

2023 Mudgee Classic Announced Plus Debut ‘Dirty Mudgee’ Gravel Event

The NSW regional centre of Mudgee will morph into road and gravel cycling central for the 2023 Mudgee Classic Gran Fondo and debut ‘Dirty Mudgee’ gravel cycling event.

Bicycling Australia’s 16th major Gran Fondo cycling event and the third for Mudgee, riders from Sydney, greater New South Wales, and around Australia will be making their way to the Mid West for the April 29-30 event.

With gravel cycling booming in popularity, and the Mudgee region offering endless kilometres of sensational mixed-surface cycling, the 2023 Mudgee Classic becomes a weekend-long event with the Dirty Mudgee being held on Saturday, April 29.

Why Mudgee and the Mid-West? Other than the 55km gravel fondo plus the 175km Maxi, 125km Challenge, 65km Rouleurs and 35km Social Classic, the region’s wineries, boutique brewers, cafes, restaurants, hotels and tourism hot spots are absolutely world-class.

James Yaffa, Publisher of Bicycling Australia and Founder of The Classics, said organisers and riders were thrilled to be heading back in Mudgee and the NSW Mid-West and particularly excited to be tackling the region's gravel.

“After the previous popularity and success of the Mudgee Classics, we are thrilled to be expanding the event to include the Dirty Mudgee Gravel Fondo on the Saturday, plus showcase the best of the Mid-West with the Maxi, Challenge, Rouleur & Social Classic courses,” he said.

“Participants from previous Mudgee Classics have reinforced just how special the region is and how it offers some of the State’s best all-round cycling,” he continued. “Not just a road cycling destination, Mudgee offers phenomenal gravel opportunities and we’re sure the debut Dirty Mudgee will be a huge hit for riders wanting more.”

“On behalf of Vanessa Burges and the wider Classics team we are grateful for the ongoing support of funding partner Destination NSW. We thank them for helping open up the Mid-Western area to so many cycling enthusiasts through the Classics.”

James Yaffa, Vanessa Burges and the whole team thank Destination NSW and the Mid Western Regional Council for welcoming us back to the greater Mudgee Region. Along with all volunteers, riders, sponsors, and partners, we are thrilled to be heading to Mudgee.



MEDIA RELEASE

A special thank you to Destination NSW, the Mid Western Regional Council, Mudgee Tourism, the NSW Department of Transport & Main Roads, and NSW Police for their ongoing support and assistance.

About The Classics

The Mudgee Classic is part of media brand Bicycling Australia's The Classics. Bicycling Australia is the nation's longest-established and most highly-respected road cycling media platform. The title has been in print for over 25 years and 239 issues. There are five national events that form The Classics series - the Snowy Classic, Bowral Classic, Clare Classic, Mudgee Classic, Noosa Classic - making the brand the number one provider of Gran Fondo cycling events in Australia.

For further details visit www.mudgeeclassic.com.au or contact:

James Yaffa, Founder jamesyaffa@yaffa.com.au

0411 592 383

Vanessa Burges, Event Director vanessaburges@yaffa.com.au

0402 218 845

The Mudgee Classic is proudly supported by the NSW Government through its tourism and major events agency, Destination NSW.

Item 6: Notices of Motion or Rescission

6.1 Gulgong Pony Club Financial Assistance

NOTICE OF MOTION LISTED BY CR PAUL CAVALIER
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, A0100035, GOV400022

MOTION

That Council:

1. **provide \$6,000 in financial assistance to the Gulgong Pony Club and Polocrosse Grounds to support the works being undertaken for the Amenities Shed under DA0353/2022; and**
 2. **approve that the financial assistance be funded from the Community Grants budget.**
-

Background

The Gulgong Pony Club and Polocrosse Grounds have had great success in securing funding from the State Government for the construction of an amenities shed.

To date, Council has not provided any financial assistance toward this project, and this represents an opportunity for Council to support an important community group by providing financial support for the costs incurred through the development approval process.

It should be noted that support is time critical in order to meet funding requirements.

Officer's comments

Council officers contacted Gulgong Pony Club to request that an application be filled out. The Pony Club representative has advised that they will attend the Council Meeting to request the funds.

Council have not provided Pony Club with any financial assistance within the last 4 years. Council has not provided financial assistance towards the amenities shed at the Gulgong Polocrosse/Pony Club grounds.

Gulgong and District Pony Club is registered with Fair Trading as an incorporated entity (not-for-profit).

Should Council wish to provide financial assistance, there are adequate funds available in the Financial Assistance budget, and the amount requested is within the policy limits for these works.

Item 7: Office of the General Manager

7.1 Delivery Program 2022/26 Six Monthly Progress Report

REPORT BY THE EXECUTIVE MANAGER, PEOPLE AND PERFORMANCE
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, COR400116, GOV400098

RECOMMENDATION

That Council receive the report by Executive Manager People and Performance on the Delivery Program 2022/26 Six Monthly Progress Report.

Executive summary

This report presents progress against the Delivery Program 2022/26 for the six months to 31 December 2022.

Disclosure of Interest

Nil

Detailed report

Council adopted the 2022/26 Delivery Program on 15 June 2022.

The Local Government Act 1993 requires the General Manager to ensure progress reports are provided to Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

Community Plan implications

Theme	Good Government
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

Strategic implications

Council Strategies

The 2022/26 Delivery Program forms part of Council's Integrated Planning and Reporting documentation.

Council Policies

Not Applicable

Legislation

Local Government Act 1993

Financial implications

Not Applicable

Associated Risks

Not Applicable

MICHELE GEORGE
EXECUTIVE MANAGER, PEOPLE AND
PERFORMANCE

22 December 2022

Attachments: 1. Six Monthly Progress Report - February 2023. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 8: Development

8.1 Planning Proposal Lot 1 and 2 DP 1278320, 7443 Castlereagh Highway, Ilford - Post Exhibition

REPORT BY THE MANAGER, STRATEGIC PLANNING
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, LAN900147

RECOMMENDATION

That Council:

- A. receive the report by the Manager, Strategic Planning on the Planning Proposal Lot 1 and 2 DP 1278320, 7443 Castlereagh Highway, Ilford - Post Exhibition; and**
 - B. request the Department of Planning and Environment to draft and finalise the amendment to the Mid-Western Regional Local Environmental Plan 2012 to amend the minimum lot size to 40 hectares for Lots 1 and 2 DP 1278320.**
-

Executive summary

At Council's 19 October 2022 ordinary meeting, Council resolved to support the Planning Proposal and to forward it to the NSW Department of Planning and Environment (DPE) for a Gateway Determination. The Planning Proposal relates to Lot 1 and 2 DP 1278320, 7443 Castlereagh Highway, Ilford and will facilitate the erection of dwellings in accordance with the Council approved subdivision and previous local environmental plan.

A conditional DPE Gateway Determination was granted on 18 November 2022. A copy of the Gateway Determination is provided as Attachment 1. The Planning Proposal was amended in accordance with Condition 1, prior to public exhibition.

In accordance with Condition 2, the NSW Rural Fire Service were consulted, the response is provided as Attachment 2.

The Planning Proposal was placed on public exhibition on Thursday 12 January 2023 until Wednesday 25 January 2025, in accordance with Condition 3. No submissions were received during the exhibition period.

The purpose of this report is to provide Council with a post exhibition report and to advise DPE to progress to Stage 6 Finalisation of the LEP making process.

Disclosure of Interest

Nil

Detailed report

Planning Proposals

Planning Proposal is a term used to describe the application and process of rezoning or making an amendment to a Local Environmental Plan (LEP). A Planning Proposal application is a document that explains the intended effect of the LEP amendment and provides a strategic justification for doing so. DPE has issued *Local Environmental Plan Making Guideline*, dated September 2022, to provide guidance and information on the process for preparing planning proposals.

The Gateway Process

DPE is responsible for assessing Planning Proposals through the Gateway Process. Details of the Gateway Process are outlined in DPE's *Local Environmental Plan Making Guideline*.

Gateway Timeline

The following table summarises the key components of making an amendment to the Mid-Western Regional Local Environmental Plan 2012 and the progress of the current Planning Proposal through the various stages.

Stage	Completed	Comment
Preparation of a Planning Proposal		
Staff prepared the Planning Proposal	✓	September 2022
Council Decision to Support Proposal	✓	19 October 2022
Issue of Gateway Determination		
Council Requests Gateway Determination	✓	20 October 2022
DPE Issues Gateway Determination	✓	18 November 2022
Gateway Conditions Satisfied	✓	January 2023
Consultation		
Consultation with Relevant Agencies	✓	Agency consultation with: - NSW Rural Fire Service
Public Exhibition	✓	Thursday 12 January 2022 – Wednesday 25 January 2023 (inclusive, 10 working days as detailed in Gateway Determination).
Post-Exhibition Report to Council	✓	Planning Proposal Post Exhibition is being reported to 15 February 2023 meeting.
Finalisation of the Planning Proposal		
Council Exercises Delegation to Prepare LEP		
Draft LEP by Parliamentary Council		
Opinion Issued and LEP Made		

GATEWAY DETERMINATION

A conditional Gateway Determination was received on 18 November 2022 and included six conditions.

CONSULTATION

Community Consultation

Condition 3 of the Gateway Determination required Council to undertake community consultation with a public exhibition period of 10 days. During the public exhibition no submissions were received.

Agency Consultation

In accordance with Condition 2, the Planning Proposal was referred to the NSW RFS. The submission is provided as Attachment 2. The NSW RFS raised no objection to the Planning Proposal.

FINALISATION OF PLANNING PROPOSAL

The recommendation of staff is to proceed to Stage 6 - Finalisation. Stage 6 is the last stage in the LEP making process. This stage involves sending the finalisation package to DPE to facilitate the preparation of the mapping and progress a map only amendment to the LEP.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

Strategic implications

Council Strategies

Mid-Western Regional Comprehensive Land Use Strategy, August 2010.

Council Policies

The steps involved towards the notification of the Planning Proposal will not require any change to relevant policies.

Legislation

The Planning Proposal has been considered in accordance with Division 3.4 Environmental Planning Instruments - LEPs (previously Division 4) Local Environmental Plans of the *Environmental Planning and Assessment Act 1979* and the *Mid-Western Regional Local Environmental Plan 2012*.

Financial implications

Nil

Associated Risks

If Council does not wish to proceed with finalisation of the Planning Proposal, it can withdraw its support at this stage in the Gateway Process. Council would be required to formally resolve not to proceed with the Planning Proposal and advise the landowners and DPE accordingly.

SARAH ARMSTRONG
MANAGER, STRATEGIC PLANNING

ALINA AZAR
DIRECTOR DEVELOPMENT

16 January 2023

Attachments: 1. Gateway Determination.
2. NSW Rural Fire Service Referral.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



Department of Planning and Environment

Gateway Determination

Planning proposal (Department Ref: PP-2022-3733): minimum lot size amendment at Lot 1 & Lot 2 DP 1278320, 7443 Castlereagh Highway, Ilford.

I, the Director at the Department of Planning and Environment, as delegate of the Minister for Planning have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Mid-Western Regional Local Environmental Plan 2012 to amend the minimum lot size to 40ha at Lot 1 & Lot 2 DP 1278320, 7443 Castlereagh Highway, Ilford should proceed subject to the following conditions:

1. Prior to commencing community consultation, the planning proposal is to be updated to:
 - (a) Amend the Project Timeline to reflect gateway determination of the proposal and subsequent milestones for finalisation in six (6) months; and
 - (b) Include existing and proposed Minimum Lot Size maps for the subject lots.
2. As required under section 3.34(2)(d) of the Act and Direction 4.3(1) of the Section 9.1 Ministerial Directions, consultation with the Commissioner of the NSW Rural Fire Service is required prior to the commencement of community consultation.
3. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
 - (a) the planning proposal is categorised as basic as described in the *Local Environmental Plan Making Guideline* (Department of Planning and Environment, 2022) and must be made publicly available for a minimum of 10 working days; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in *Local Environmental Plan Making Guideline* (Department of Planning and Environment, 2022).
4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
5. Council as planning proposal authority planning proposal authority is authorised to exercise the functions of the local plan-making authority under section 3.36(2) of the Act subject to the following:
 - (a) the planning proposal authority has satisfied all the conditions of the gateway determination;
 - (b) the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the Act or the Secretary has agreed that any inconsistencies are justified; and
 - (c) there are no outstanding written objections from public authorities.

6. The LEP should be completed within six (6) months of the date of the Gateway determination.

Dated 18th day of November 2022.



Garry Hopkins
Director, Western Region
Local and Regional Planning
Department of Planning and Environment

Delegate of the Minister for Planning



NSW RURAL FIRE SERVICE

Mid-Western Regional Council
PO Box 156
MUDGEES NSW 2850

Your reference: (PP-2022-3733) Ref-1859
Our reference: SPI20221130000158

ATTENTION: Sarah Armstrong

Date: Sunday 22 January 2023

Dear Sir/Madam,

**Strategic Planning Instrument
Other – Planning Proposal**

The planning proposal seeks to undertake housekeeping amendments to the Mid-Western Regional Local Environmental Plan 2012 in order to facilitate development of dwelling houses on 2 existing allotments. The objective of this planning proposal is clear and adequately explains the intent of the proposal.

I refer to your correspondence dated 30/11/2022 inviting the NSW Rural Fire Service (NSW RFS) to comment on the above Strategic Planning document.

The NSW RFS has considered the information submitted and provides the following comments.

No objection is raised in relation to the subject Planning Proposal to allow a minimum lot size of 40 hectares instead of 100 hectares for Lot 1 & Lot 2 DP 1278320.

For any queries regarding this correspondence, please contact Marc Ellwood on 1300 NSW RFS.

Yours sincerely,

Alastair Patton
**Supervisor Development Assessment & Plan
Built & Natural Environment**

1

Postal address

NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Street address

NSW Rural Fire Service
4 Murray Rose Ave
SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555
F (02) 8741 5550
www.rfs.nsw.gov.au

8.2 Country University Centre Mudgee Region

REPORT BY THE DIRECTOR DEVELOPMENT AND MANAGER - ECONOMIC DEVELOPMENT
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, ECO800022

RECOMMENDATION

That Council:

1. **receive the report by the Director Development and Manager - Economic Development on the Country University Centre Mudgee Region; and**
2. **amend the Budget to allocate \$100,000 in 2024/25, \$100,000 in 2025/26 and \$50,000 in 2026/27 towards CUC Mudgee Region operating expenses funded from Unrestricted Cash.**

Executive summary

In November 2019, Council resolved to provide principle support for the establishment of a Country University Centre (CUC) in Mudgee. Since this time, staff have worked to establish a CUC Mudgee Board and undertaken a range of tasks to develop a funding proposal to NSW and Commonwealth Governments.

In August 2021, Council committed \$450,000 towards the construction of a new purpose built facility at 70 Court Street, Mudgee. A MOU is in place with CUC with CUC Mudgee Region as the sole tenant of the new facility and includes an annual rental payment of \$20,000p.a. with the inclusion of electricity and security expenses.

The NSW Government (Department of Education) has committed to \$1,270,000 towards the construction and commencement operation of CUC Mudgee Region, however they have advised if further funding is not committed to ensure operation of a minimum of 3 years, the NSW government funding will be removed.

This report seeks Council's support by providing a commitment of \$100,000 in 2024/25, \$100,000 in 2025/26 and \$50,000 in 2026/27 towards the operational expenses of CUC Mudgee Region. This will ensure the NSW Government fulfils the commitment of \$1,270,000 towards construction and commence operations.

Disclosure of Interest

Council's General Manager holds the position Chairman of CUC Mudgee Region and acts as Council's representative on the board.

Detailed report

Since 2019, Council staff have been working with CUC Ltd on the proposal to open a CUC Mudgee Region. The first Country Universities Centre commenced operating in 2013. There are 13 CUCs and further planned in 2023. Mudgee was considered a priority opportunity for a CUC. There are approximately 367 students across the Mid-Western Region enrolled in higher education. A high proportion of students in the region are mature aged students, with 66% of students over 25 years of age, and 48% are over 25 studying part-time. The CUC Student Projection Model estimates that

during the first year of operation there will be 99 students utilising a CUC Centre in this location, growing to 211 over four years.

CUC received a NSW Government grant of \$1,270,000 (including funding towards Construction and Operational expenses) for the creation of CUC Mudgee Region. Council committed \$450,000 towards the construction of a new purpose built facility at 70 Court Street, Mudgee. A MOU is in place with CUC with CUC Mudgee region as the sole tenant of the new facility and includes an annual rental payment with the inclusion of electricity and security expenses.

A further grant was applied to the 2022 Commonwealth Government Regional University Centres Program for \$350,000 to ensure operational expenses were secured for the first three to four years. CUC Mudgee Region was advised it was a strong applicant, however was not successful and no funding was provided to any regional areas in NSW.

Further application has been made to the NSW Government Stronger Country Communities Fund (SCCF-5) however was not successful.

A corporate sponsorship prospectus has been created, to engage local business and major SSD projects for support and this has begun to be circulated. Due to the early stages of the project, sponsors are reserved to contribute until construction has begun.

The NSW Department of Education have advised that without further committed funding to ensure operation of a minimum of 3 years, the NSW government funding will be removed.

The establishment of the CUC has strong linkages to the operational plan for Council. The ability to retain young people in the region for further education, as well as to increase the skills within the region is an important part of ensuring and building a strong local economy.

With the increase in SSD projects and multiple proposals for Community Funds, CUC Mudgee Region board is confident that opportunities for corporate support will exist strongly into the future. However at this point in the project, committed funding is required to progress with the project.

This report seeks Council's support by providing a commitment of \$100,000 in 2024/25, \$100,000 in 2025/26 and \$50,000 in 2026/27 towards the operational expenses of CUC Mudgee Region. This will ensure the NSW Government fulfils the commitment of \$1,270,000 to construction and commence operations.

Community Plan implications

Theme	Building a Strong Local Economy
Goal	A range of rewarding and fulfilling career opportunities to attract and retain residents
Strategy	Build strong linkages with institutions providing education, training and employment pathways in the region

Strategic implications

Council Strategies

This project meets Council's strategy of building strong linkages with institutions providing education, training and employment pathways in the region.

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Funding is proposed to come from Unrestricted Cash.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	-	-	-
Future Years	X	-	-

Associated Risks

If Council does not provide additional funding, it is unlikely that the CUC will be established in Mudgee. This will create the risk of further students leaving the region for education opportunities or not undertaking further education studies.

The risk that CUC Mudgee Region operations do not continue post the initial 3 year period also exists, however with the committed funding, a full-time operations staff member will be employed and their role will include the seeking of commercial sponsorship, Commonwealth grants and other financial opportunities including corporate sponsorships.

ALINA AZAR
DIRECTOR DEVELOPMENT

23 January 2023

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.3 Acceptance of NSW Government Grants

REPORT BY THE MANAGER - ECONOMIC DEVELOPMENT
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, GRA600052

RECOMMENDATION

That Council:

- 1. receive the report by the Manager - Economic Development on the Acceptance of NSW Government Grants;**
- 2. if successful, accept the grant funding from the following NSW Government grant funding bodies:**

Grant Fund	Project	Grant Amount Requested
Infrastructure Betterment Fund	Betterment of Access Road to Rylstone Water Treatment Plant	\$420,000
Infrastructure Betterment Fund	Betterment of Rylstone Dam Wall Foundation and Erosion Projection	\$420,000
Places to Play (Open Spaces Program)	BMX Pump Tracks (Glen Willow) Stage 1	\$150,000

- 3. if successful, amend the 2022/23 and 2023/24 budgets in accordance with the adjustments listed on the Financial Implication section of this report and authorise the General Manager to finalise and sign the funding agreements; and**
- 4. amend the 2022/23 income for Airport Ambulance Transfer Bay to be \$50,000 grant funded and authorise the General Manager to finalise and sign the funding agreement.**

Executive summary

Council has applied to numerous funding bodies for a range of projects identified in the Operational Plan and those that will support the overall goals of the Community Plan.

The NSW Government funding bodies identified in this report include:

- Infrastructure Betterment Fund
- Places to Play (Open Spaces Program)

It is recommended that if Mid-Western Regional Council is successful in any of the above applications, that Council accepts the grant funding, and authorises the General Manager to sign the funding agreements and amend Council's Budget for 2022/23 and 2023/24.

Further, an adjustment to the budget for the Mudgee Airport Ambulance transfer bay is required as funding has been granted totalling \$50,000. Therefore, an adjustment to the income budget for 2022/23 is required and recommended for approval.

Disclosure of Interest

Nil

Detailed report

Infrastructure Betterment Fund

The funding available for the Infrastructure Betterment Fund is for the resilience improvement activity (referred to as the betterment activity) that is additional to the reconstruction / repair works of an essential public asset damaged in the 2019/2020 NSW Bushfires (AGRN 871), February and March 2021 Storm and Floods (AGRN 960 and AGRN 954) or February and March 2022 Severe Weather and Flooding (AGRN 1012).

The following projects were identified as relevant and meeting the criteria of the grant fund:

- Betterment of access road to Rylstone Water Treatment Plant \$420,000
- Betterment of Rylstone Dam wall foundation and erosion protection \$420,000

Places to Play (Open Spaces Program)

The Places to Play program is available to create innovative and inclusive open spaces that promote play creating adventure, nature and water play areas.

The following project was identified as relevant and meeting the criteria of the grant fund:

- BMX Pump Tracks (Glen Willow) Stage 1 \$150,000

Regional Airports Program – Round 3

Council has applied to the Regional Airports Program – round 3 to support the Mudgee Airport Ambulance bay refit. A budget for this project was set and approved for the 2022/23 financial year, however an adjustment to the income component of the budget is required for the successful grant submission for \$50,000 in funding. Therefore an amendment to the income budget for 2022/23 is required and recommended for approval.

- Mudgee Airport Ambulance bay refit grant funding \$50,000

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

The identified projects support a number of Council strategies as identified in the Community Plan including:

- Provide infrastructure and services to cater for the current and future needs of our community
- Maintain and manage water quantity and quality

Council Policies

Nil

Legislation

Nil

Financial implications

Infrastructure Betterment Fund - Betterment of access road to Rylstone Water Treatment Plant.
In 2023/24 set an expenditure budget of \$420,000 to be fully funded by grants.

Infrastructure Betterment Fund - Betterment of Rylstone Dam wall foundation and erosion protection.
In 2023/24 set an expenditure budget of \$420,000 to be fully funded by grants.

Places to Play (Open Spaces Program) - BMX Pump Tracks (Glen Willow) Stage 1
In 2022/23 increase income budget to receive \$5,000 from grant funding and reduce funding from VPA by \$5,000.

Regional Airports Program – Round 3

Amend the 2022/23 income budget to receive \$50,000 from grant funding and reduce VPA funding by \$50,000.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	—	×	×
Future Years	—	—	×

Associated Risks

If the grant funding for the above named projects is successful and not accepted by Council the projects may not be able to proceed or may be delayed due to funding restraints. There is a project delivery risk for each project. These risks are managed through Council's policies and procedures.

MICHELE MINI
MANAGER - ECONOMIC DEVELOPMENT

ALINA AZAR
DIRECTOR DEVELOPMENT

23 January 2023

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

8.4 Monthly Development Applications Processing and Determined

REPORT BY THE MANAGER, PLANNING
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, A0420109

RECOMMENDATION

That Council receive the report by the Manager Planning on the Monthly Development Applications Processing and Determined.

Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

Disclosure of Interest

Nil

Detailed report

Included in this report is an update for the months of December 2022 and January 2023 Development Applications determined and Development Applications processing.

The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information.
- Median and average processing times for development applications.
- A list of determined development applications.
- Currently processing development applications and heritage applications.
- Variations to the Mid-Western DCP.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the region

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

Associated Risks

Not Applicable

LINDSAY DUNSTAN
MANAGER, PLANNING

ALINA AZAR
DIRECTOR DEVELOPMENT

2 February 2023

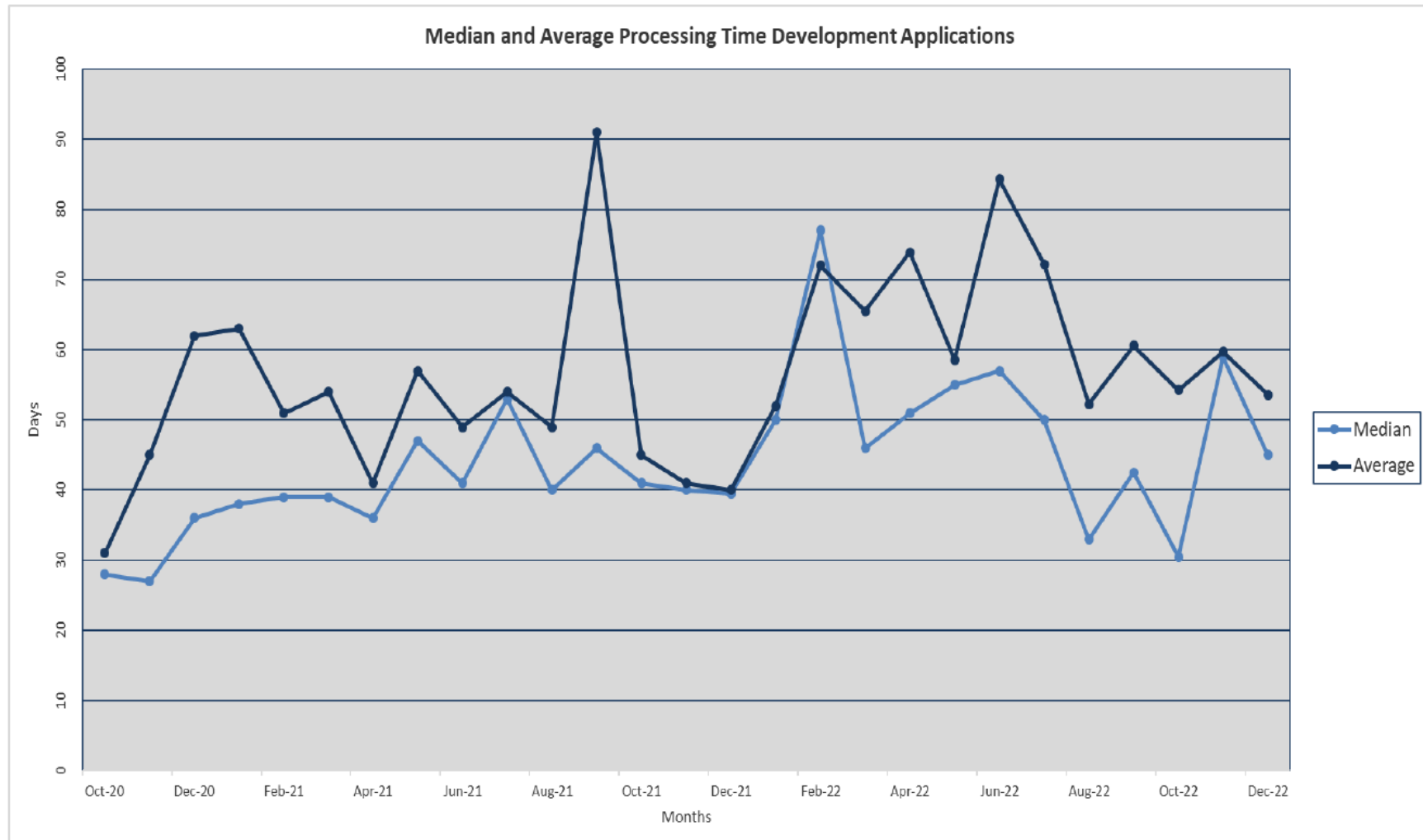
- Attachments:*
1. Monthly Development Application Processing and Determined - December 2022.
 2. Monthly Development Application Processing and Determined - January 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

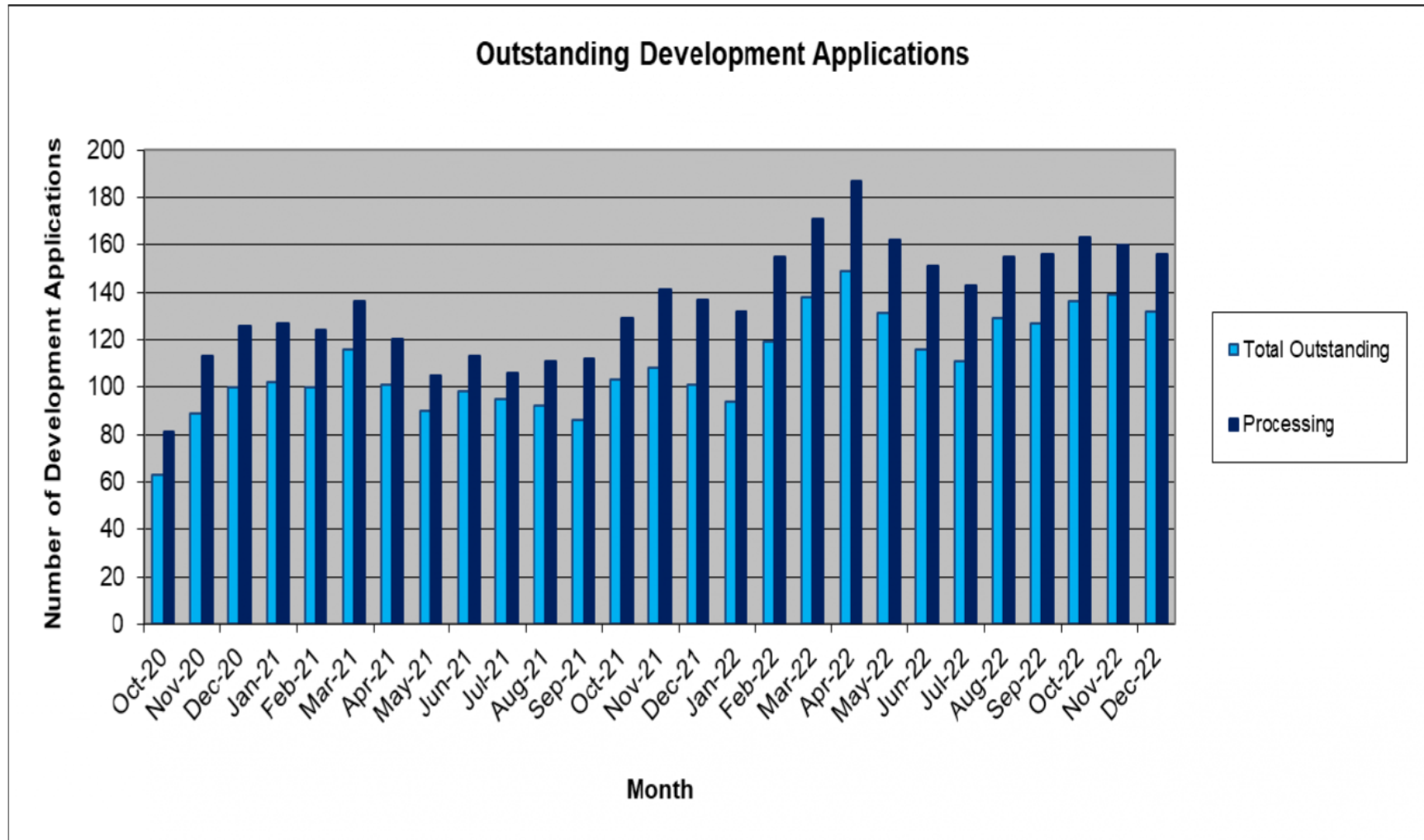
Monthly Development Application Processing Report – December 2022

This report covers the period for the month of December 2022. Graph 1 indicates the processing times up to 31 December 2022 with the month of December having an average of 53.6 days and a median time of 45 days.



Monthly Development Application Processing Report – December 2022

Graph 2 indicates the total number of outstanding applications, the number currently being processed is 132 and the number on “stop clock” is 24.



Monthly Development Application Processing Report – December 2022

The Planning and Development Department determined 29 Development Applications either by Council or under delegation during December 2022.

Development Applications Determined – December 2022

Appl/Proc ID	Description	House No	Street Name	Locality
DA0216/2022	Dwelling House	1858	Cudgegong Road	CUDGEGONG
DA0243/2022	Emergency Services/Bushfire Hazard Reduction	3	Garner Street	LUE
DA0267/2022	Telecommunications facility	20	Robison Street	ULAN
DA0388/2022	Subdivision - Torrens Title	52	Nicholson Street	MUDGEE
DA0414/2022	Subdivision - Torrens Title	5056	Hill End Road	HARGRAVES
DA0440/2022	Demolition	70-76	Court Street	MUDGEE
DA0455/2022	Ancillary Residential Development	48	Court Street	MUDGEE
DA0456/2022	Dwelling House	111	Adams Lead Road	GULGONG
DA0037/2023	Dual Occupancy	49	Old Grattai Road	ERUDGERE
DA0038/2023	Dwelling House	1930	Bylong Valley Way	KANDOS
DA0044/2023	Dwelling House	157	Melrose Road	MOUNT FROME
DA0071/2023	Subdivision - Torrens Title	2	Banjo Paterson Avenue	MUDGEE
DA0075/2023	Subdivision - Torrens Title	6	Flirtation Hill Lane	GULGONG
DA0112/2023	Signage	19-41	Church Street	MUDGEE
DA0115/2023	Dwelling House	45	Suttor Avenue	CAERLEON
DA0118/2023	Alterations & Additions	804	Castlereagh Highway	MENAH
DA0121/2023	Signage	36	Church Street	MUDGEE
DA0129/2023	Road Closure	2008	Henry Lawson Drive	HOME RULE
DA0140/2023	Subdivision - Torrens Title	7-7A	Stan Boal Court	MUDGEE
DA0146/2023	Shed >150m2	36	Aerodrome Road	RYLSTONE
DA0152/2023	Alterations & Additions	470	Castlereagh Highway	BURRUNDULLA
DA0154/2023	Dwelling House	42	Nicholson Street	MUDGEE
DA0171/2023	Shed >150m2	57	Rifle Range Road	MUDGEE
DA0176/2023	Garage	44	Grevillea Grove	RYLSTONE
DA0192/2023	Alterations & Additions	44	Oporto Road	MUDGEE
DA0194/2023	Dwelling House	6	Dunnachie Street	MUDGEE
DA0197/2023	Dwelling House	26	Dunnachie Street	MUDGEE
DA0208/2023	Dwelling House	28	Dunnachie Street	MUDGEE

***NOTE – Two Development Applications were approved with a variation to the DCP as listed below:**

Monthly Development Application Processing Report – December 2022

DA number	Number of DCP variation(s)	Level of variation
DA0044/2023	1	>10% (Setback)
DA0075/2023	1	Variation to policy

Development Applications currently being processed – December 2022.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0214/2011	Dwelling House	663	Castlereagh Highway	BURRUNDULLA
DA0327/2011	Shed >150m2	23	Horatio Street	MUDGEE
DA0102/2016	Dwelling House	705	Windeyer Road	GRATTAI
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA
DA0266/2017	Residential Shed	3	Cudgegong Street	RYLSTONE
DA0058/2018	Fence	1	Dunphy Crescent	MUDGEE
DA0089/2019	Change of use	2037	Coxs Creek Road	RYLSTONE
DA0087/2021	Carport	63	Court Street	MUDGEE
DA0199/2021	Change of use	1A	Sydney Road	MUDGEE
DA0434/2021	Subdivision - Torrens Title	2	Stewart Street	KANDOS
DA0164/2022	Change of use	9	Sydney Road	MUDGEE
DA0226/2022	Garage	12	Wandoona Court	MUDGEE
DA0247/2022	Ancillary Residential Development	25	Burrundulla Avenue	MUDGEE
DA0268/2022	Subdivision - Torrens Title	313	Magpie Lane	GALAMBINE
DA0312/2022	Subdivision - Torrens Title	55	Ilford Road	KANDOS
DA0313/2022	Subdivision - Torrens Title	194	Hill End Road	CAERLEON
DA0329/2022	Commercial Development	19	Sydney Road	MUDGEE
DA0349/2022	Subdivision - Torrens Title	26	Hone Creek Drive	CAERLEON
DA0406/2022	Subdivision - Torrens Title	36	Tinja Lane	PUTTA BUCCA
DA0417/2022	Alterations and Additions	59	Church Street	MUDGEE
DA0419/2022	Subdivision - Torrens Title	53	Cox Street	MUDGEE
DA0425/2022	Shed >150m2	56	Rocky Waterhole Road	MOUNT FROME
DA0427/2022	Subdivision - Torrens Title	161	Gladstone Street	MUDGEE
DA0429/2022	Multi dwelling housing	81	Lawson Street	MUDGEE
DA0433/2022	Earthworks	16	Robert Jones Street	MUDGEE
DA0443/2022	Dual Occupancy	51	Saleyards Lane	MUDGEE

Monthly Development Application Processing Report – December 2022

DA0453/2022	Secondary dwelling	209	Mortimer Street	MUDGEE
DA0001/2023	Alterations and Additions	42	Angus Avenue	KANDOS
DA0016/2023	Dwelling House	1368	Castlereagh Highway	CULLENBONE
DA0023/2023	Dwelling House	38	Rifle Range Road	MUDGEE
DA0027/2023	Demolition	134	Lions Drive	BURRUNDULLA
DA0032/2023	Shed >150m2	19	Spring Creek Road	GULGONG
DA0033/2023	Shed >150m2	3	Saleyards Lane	GULGONG
DA0034/2023	Subdivision - Torrens Title	845	Henry Lawson Drive	EURUNDEREE
DA0040/2023	Subdivision - Torrens Title	194	Hill End Road	CAERLEON
DA0042/2023	Primitive Camping Ground	5964	Castlereagh Highway	RUNNING STREAM
DA0048/2023	secondary dwelling	68	Perry Street	MUDGEE
DA0056/2023	Eco-tourist Facility	1141	Crudine Road	CRUDINE
DA0058/2023	Alterations & Additions	1476	Henry Lawson Drive	ST FILLANS
DA0066/2023	Dwelling House	26	Hone Creek Drive	CAERLEON
DA0068/2023	Shed >150m2	688	Queens Pinch Road	MULLAMUDDY
DA0073/2023	Serviced Apartments	99	Mount Pleasant Lane	BUCKAROO
DA0074/2023	Industrial Building	38	Hill End Road	CAERLEON
DA0078/2023	multi dwelling housing	232	Mortimer Street	MUDGEE
DA0084/2023	Subdivision - Torrens Title	7	Thomas Clark Place	MUDGEE
DA0090/2023	Dwelling House	1121	Ulan Road	MUDGEE
DA0091/2023	Dwelling House	4	Eleanor Dark Court	MUDGEE
DA0092/2023	Secondary dwelling	156	Gladstone	MUDGEE
DA0099/2023	Garage	180	Broadhead Road	SPRING FLAT
DA0101/2023	Secondary dwelling and tourist accommodation	21	Shepherds Lane	GULGONG
DA0107/2023	Subdivision - Torrens Title	28	Melton Road	MUDGEE
DA0110/2023	Alterations and Additions	269	Henry Lawson Drive	EURUNDEREE
DA0111/2023	Training Camp and Accommodation Facility	58	Pitts Lane	PUTTA BUCCA
DA0113/2023	Dwelling House	14	Market Street	MUDGEE
DA0114/2023	Shed >150m2	36A	Sydney Road	MUDGEE
DA0120/2023	Dual Occupancy	3-3A	Suttor Avenue	CAERLEON
DA0123/2023	Dual Occupancy	37	Fairydale Lane	MUDGEE
DA0125/2023	Dual Occupancy	45	Nullo Mountain Road	OLINDA
DA0126/2023	Dual Occupancy	3	Beryl Road	GULGONG

Monthly Development Application Processing Report – December 2022

DA0127/2023	Secondary dwelling	101	White Circle	MUDGEE
DA0128/2023	Dual Occupancy	21	Dunnachie Street	MUDGEE
DA0131/2023	Ancillary Residential Development	97	Lewis Street	MUDGEE
DA0136/2023	Dwelling House	192	Mayne Street	GULGONG
DA0137/2023	Shed	6	Wirrang Close	EURUNDEREE
DA0141/2023	Secondary dwelling	1199	Ulan Road	BUDGEE BUDGEE
DA0142/2023	Dual Occupancy	33	Fairydale Lane	MUDGEE
DA0144/2023	Food and drink premises	5	Wilkins Crescent	MUDGEE
DA0145/2023	Subdivision - Torrens Title	37	Calderwood Road	RYLSTONE
DA0148/2023	Subdivision - Torrens Title	30	Banjo Paterson Avenue	MUDGEE
DA0149/2023	Dwelling House	252	Henry Lawson Drive	BOMBIRA
DA0151/2023	Dual Occupancy	248	Grattai Creek Road	GRATTAI
DA0156/2023	Shed >150m2	8	Thomas Clark Place	MUDGEE
DA0159/2023	Dwelling House	873	Blue Springs Road	STUBBO
DA0162/2023	Retaining Wall	38	Hughson Avenue	MUDGEE
DA0164/2023	Dual Occupancy	30	Dunnachie Street	MUDGEE
DA0166/2023	Swimming Pool	177	Snakes Creek Road	WILBERTREE
DA0168/2023	Alterations & Additions	12	Banjo Paterson Avenue	MUDGEE
DA0169/2023	Alterations & Additions	142	Yarrabin Road	COLLINGWOOD
DA0170/2023	Alterations & Additions	93	Norris Lane	GALAMBINE
DA0172/2023	Multi dwelling housing	30	Meares Street	MUDGEE
DA0173/2023	Dwelling House	120	Rissler Road	STUBBO
DA0175/2023	Dual Occupancy	463	Queens Pinch Road	SPRING FLAT
DA0178/2023	Subdivision - Torrens Title	79-79A	Fairydale Lane	MUDGEE
DA0181/2023	Dual Occupancy	42	Guntawang Street	GULGONG
DA0185/2023	Shed >150m2	11	George Street	KANDOS
DA0186/2023	Dwelling House	45	Callaghan Street	CLANDULLA
DA0187/2023	Shed >150m2	3	Fitzroy Close	GULGONG
DA0188/2023	Ancillary Residential Development	3	Florence Close	MUDGEE
DA0190/2023	Subdivision - Torrens Title	132	Bruce Road	MUDGEE
DA0193/2023	secondary dwelling	13	Cox Street	MUDGEE
DA0196/2023	Garage	177	Mortimer Street	MUDGEE
DA0198/2023	Dwelling House	35	Webster Street	BOMBIRA

Monthly Development Application Processing Report – December 2022

DA0199/2023	Garage	3	Atkinson Street	MUDGEE
DA0201/2023	Dwelling House	20	Steel Drive	SPRING FLAT
DA0202/2023	Earthworks	33	Blain Road	CAERLEON
DA0203/2023	Demolition	74	Inglis Street	MUDGEE
DA0205/2023	Dual Occupancy	11	McLachlan Street	RYLSTONE
DA0206/2023	Warehouse Complex	38	Hill End Road	CAERLEON
DA0207/2023	Dwelling House	112	Glen Alice Road	RYLSTONE
DA0209/2023	Dual Occupancy	8	Dunnachie Street	MUDGEE
DA0213/2023	Shed >150m2	1046	Ulan Road	BUDGEE BUDGEE
DA0214/2023	Subdivision - Torrens Title	52-52A	Court Street	MUDGEE
DA0215/2023	Dual Occupancy	12	Flinders Avenue	MUDGEE
DA0216/2023	Dwelling House	297	Mossy Rock Lane	MONIVALE
DA0217/2023	Dual Occupancy	17	Flinders Avenue	MUDGEE
DA0219/2023	Shed >150m2	4	Enfield Avenue	CAERLEON
DA0220/2023	Signage	27	Sydney Road	MUDGEE
DA0221/2023	Dwelling House	655	Black Springs Road	BUDGEE BUDGEE
DA0222/2023	Industrial Building	38	Hill End Road	CAERLEON
DA0223/2023	Dual Occupancy	23	Dunnachie Street	MUDGEE
DA0225/2023	Swimming Pool	4	Joseph Place	BOMBIRA
DA0226/2023	Shed >150m2	1620	Spring Creek Road	COOKS GAP
DA0229/2023	Secondary dwelling	1503	Ulan Road	BUDGEE BUDGEE
DA0230/2023	Secondary dwelling	22	Mudgee Street	RYLSTONE
DA0231/2023	Dual Occupancy	521	Ulan Road	EURUNDEREE
DA0232/2023	Secondary dwelling	23	Robert Hoddle Grove	BOMBIRA
DA0233/2023	Subdivision - Torrens Title	18	Sydney Road	MUDGEE
DA0234/2023	Shed >150m2	499	Ridge Road	COOKS GAP
DA0235/2023	Shed >150m2	45	Webster Street	BOMBIRA
DA0236/2023	Serviced Apartments	569	Hill End Road	ERUDGERE
DA0237/2023	Dwelling House	41	Fairydale Lane	MUDGEE
DA0238/2023	Subdivision - Torrens Title	11	Acacia Drive	RYLSTONE
DA0239/2023	Dwelling House	845	Ridge Road	COOKS GAP

Monthly Development Application Processing Report – December 2022

Heritage Development Applications currently being processed – December 2022.

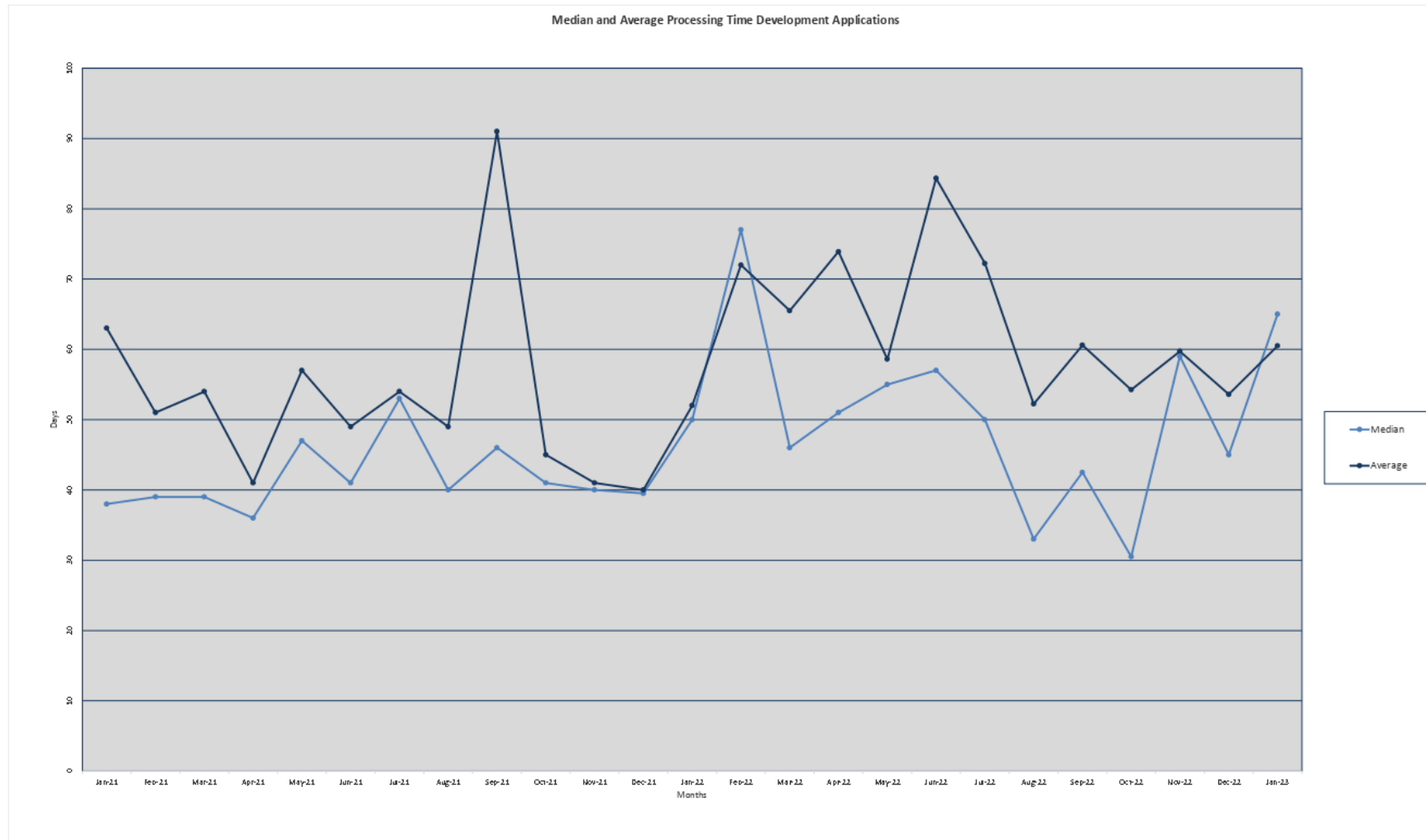
Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE
DA0198/2021	Change of use	110	Church Street	MUDGEE
DA0224/2021	Commercial Alterations/Additions	23	Louee Street	RYLSTONE
DA0087/2022	Demolition	33-35	Horatio Street	MUDGEE
DA0201/2022	Garage	74	Gladstone Street	MUDGEE
DA0234/2022	Dwelling House	64	Lawson Street	MUDGEE
DA0392/2022	Secondary dwelling	31	Gladstone Street	MUDGEE
DA0393/2022	Educational Establishment	70-76	Court Street	MUDGEE
DA0398/2022	Secondary dwelling	15	Mudgee Street	RYLSTONE
DA0418/2022	Dual Occupancy	12	Little Bayly Street	GULGONG
DA0006/2023	Alterations & Additions	53	Denison Street	MUDGEE
DA0025/2023	Dwelling House	82	Belmore Street	GULGONG
DA0046/2023	Demolition	11	Horatio Street	MUDGEE
DA0052/2023	Dwelling House	15	Loy Avenue	MUDGEE
DA0080/2023	Pub	49	Church Street	MUDGEE
DA0085/2023	Secondary dwelling	183	Church Street	MUDGEE
DA0150/2023	Alterations and Additions to cafe	93	Herbert Street	GULGONG
DA0153/2023	Subdivision - Torrens Title	21	Douro Street	MUDGEE
DA0163/2023	Demolition	3	McFarlane Street	MUDGEE
DA0174/2023	Secondary dwelling	156	Mayne Street	GULGONG
DA0177/2023	Alterations & Additions	66B	Douro Street	MUDGEE
DA0180/2023	Change of use	19-41	Church Street	MUDGEE
DA0184/2023	Dual Occupancy	2	Mealey Street	MUDGEE
DA0189/2023	Commercial Alterations and Additions	83-85	Mortimer Street	MUDGEE
DA0191/2023	Alterations & Additions	73	Belmore Street	GULGONG
DA0195/2023	Alterations & Additions	1719	Hill End Road	GRATTAI
DA0211/2023	Change of use	27	Byron Place	MUDGEE
DA0212/2023	Alterations & Additions	41	Lawson Street	MUDGEE
DA0218/2023	Hotel accommodation	141-143	Mayne Street	GULGONG
DA0224/2023	Shed	85	Gladstone Street	MUDGEE

Monthly Development Application Processing Report – December 2022

DA0227/2023	Signage	77	Church Street	MUDGE
DA0228/2023	Alterations & Additions	7	Lawson Street	MUDGE
DA0240/2023	Garage	28	Drip Lane	COOYAL

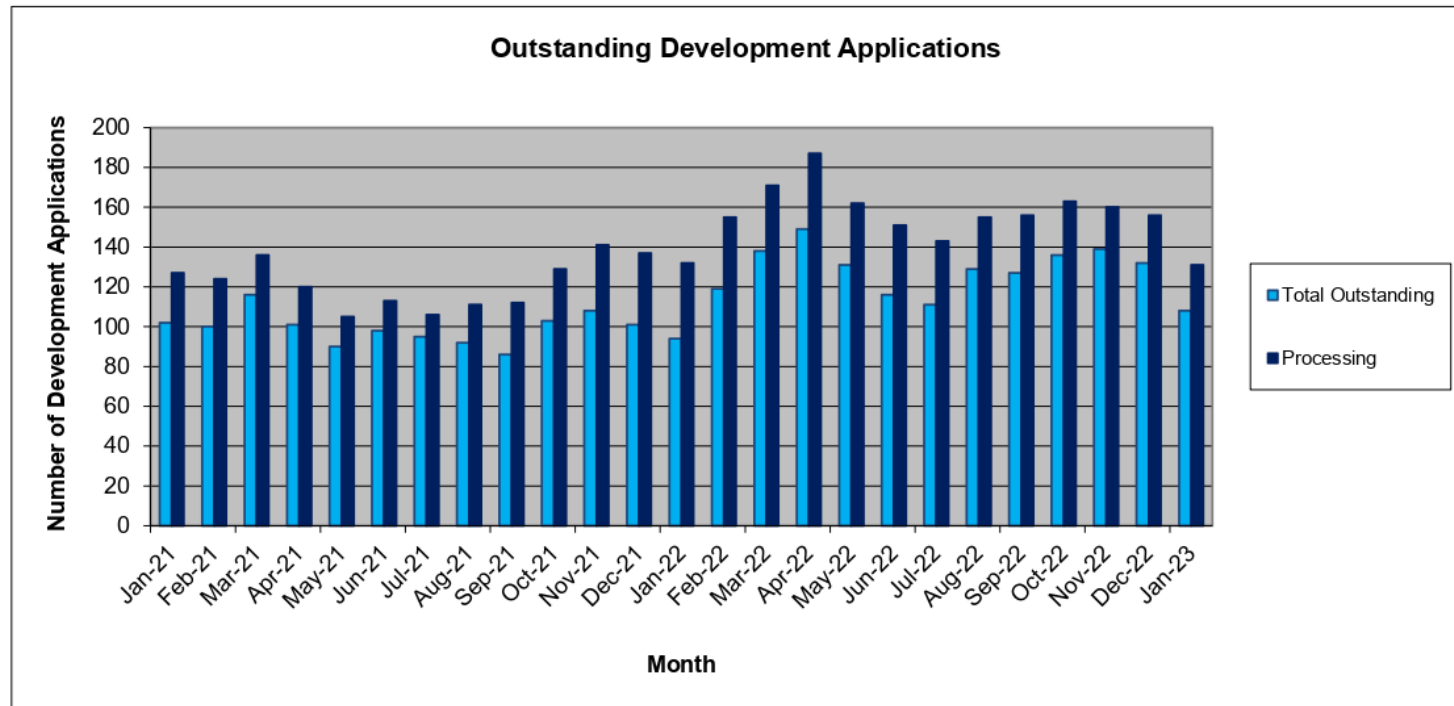
Monthly Development Application Processing Report – January 2023

This report covers the period for the month of January 2023. Graph 1 indicates the processing times up to 31 January 2023 with the month of January having an average of 65 days and a median time of 60.5 days.



Monthly Development Application Processing Report – January 2023

Graph 2 indicates the total number of outstanding applications, the number currently being processed is 108 and the number on “stop clock” is 23.



The Planning and Development Department determined 29 Development Applications either by Council or under delegation during January 2023.

Development Applications Determined – JANUARY 2023

Appl/Proc ID	Description	House No	Street Name	Locality
DA0234/2022	Dwelling House	64	Lawson Street	MUDGEE NSW 2850
DA0313/2022	Subdivision - Torrens Title	194	Hill End Road	CAERLEON NSW 2850
DA0392/2022	Secondary dwelling	31	Gladstone Street	MUDGEE NSW 2850
DA0393/2022	Educational Establishment	70	Court Street	MUDGEE NSW 2850
DA0398/2022	Secondary dwelling	15	Mudgee Street	RYLSTONE NSW 2849

Monthly Development Application Processing Report – January 2023

DA0443/2022	Dual Occupancy	51	Saleyards Lane	MUDGEE NSW 2850
DA0006/2023	Alterations & Additions	53	Denison Street	MUDGEE NSW 2850
DA0013/2023	Bed and breakfast accommodation	81	Market Street	MUDGEE NSW 2850
DA0025/2023	Dwelling House	82	Belmore Street	GULGONG NSW 2852
DA0046/2023	Demolition	11	Horatio Street	MUDGEE NSW 2850
DA0058/2023	Alterations & Additions	1476	Henry Lawson Drive	ST FILLANS NSW 2850
DA0066/2023	Dwelling House	25	Hone Creek Drive	CAERLEON NSW 2850
DA0073/2023	Tourist and visitor accommodation cabins	99	Mount Pleasant Lane	BUCKAROO NSW 2850
DA0085/2023	Secondary dwelling	183	Church Street	MUDGEE NSW 2850
DA0101/2023	Secondary dwelling and tourist accommodation buildings	21	Shepherds Lane	GULGONG NSW 2852
DA0110/2023	Alterations and additions to existing shed	269	Henry Lawson Drive	EURUNDEREE NSW 2850
DA0127/2023	Secondary dwelling	101	White Circle	MUDGEE NSW 2850
DA0131/2023	Ancillary Residential Development	97	Lewis Street	MUDGEE NSW 2850
DA0132/2023	Shed >150m2	19	Lahy Court	MUDGEE NSW 2850
DA0136/2023	Dwelling House	192	Mayne Street	GULGONG NSW 2852
DA0147/2023	Shed >150m2	27	Short Street	MUDGEE NSW 2850
DA0150/2023	Other (DA)	93	Herbert Street	GULGONG NSW 2852
DA0151/2023	Dual Occupancy	248	Grattai Creek Road	GRATTAI NSW 2850
DA0156/2023	Shed >150m2	8	Thomas Clark Place	MUDGEE NSW 2850
DA0169/2023	Alterations & Additions	142	Yarrabin Road	COLLINGWOOD NSW 2850
DA0175/2023	Dual Occupancy	463	Queens Pinch Road	SPRING FLAT NSW 2850
DA0185/2023	Shed >150m2	11	George Street	KANDOS NSW 2848
DA0187/2023	Shed >150m2	3	Fitzroy Street	GULGONG NSW 2852
DA0198/2023	Dwelling House	35	Webster Street	BOMBIRA NSW 2850
DA0203/2023	Demolition	74	Inglis Street	MUDGEE NSW 2850
DA0219/2023	Shed >150m2	4	Enfield Avenue	CAERLEON NSW 2850
DA0225/2023	Swimming Pool	4	Joseph Place	BOMBIRA NSW 2850
DA0241/2023	Demolition	911	Castlereagh Highway	MENAH NSW 2850
DA0243/2023	Shed >150m2	23	Short Street	RYLSTONE NSW 2849
DA0246/2023	Dwelling House	35	Fairydale Lane	MUDGEE NSW 2850
DA0247/2023	Swimming Pool	17	Buckaroo Road	BUCKAROO NSW 2850

Monthly Development Application Processing Report – January 2023

***NOTE – One Development Application was approved with a variation to the DCP as listed below:**

DA number	Number of DCP variation(s)	Level of variation
DA0025/2023	1	13.76%

Development Applications currently being processed – January 2023.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0226/2022	Garage	663	Castlereagh Highway	BURRUNDULLA NSW 2850
DA0247/2022	Ancillary Residential Development	23	Horatio Street	MUDGEE NSW 2850
DA0312/2022	Subdivision - Torrens Title	705	Windeyer Road	GRATTAI NSW 2850
DA0406/2022	Subdivision - Torrens Title	137	Ulan Road	PUTTA BUCCA NSW 2850
DA0419/2022	Subdivision - Torrens Title	1	Dunphy Crescent	MUDGEE NSW 2850
DA0425/2022	Shed >150m2	2037	Coxs Creek Road	RYLSTONE NSW 2849
DA0427/2022	Subdivision - Torrens Title	40	Grevillea Street	GULGONG NSW 2852
DA0001/2023	Alts & Adds	63	Court Street	MUDGEE NSW 2850
DA0016/2023	Dwelling House	1	Sydney Road	MUDGEE NSW 2850
DA0023/2023	Dwelling House	2	Stewart Street	KANDOS NSW 2848
DA0027/2023	Demolition	9	Sydney Road	MUDGEE NSW 2850
DA0032/2023	Shed >150m2	12	Wandoona Court	MUDGEE NSW 2850
DA0033/2023	Shed >150m2	25	Burrundulla Avenue	MUDGEE NSW 2850
DA0040/2023	Subdivision - Torrens Title	313	Magpie Lane	GALAMBINE NSW 2850
DA0042/2023	Camping Ground	55	Ilford Road	KANDOS NSW 2848
DA0056/2023	Eco-Tourist Facility	19	Sydney Road	MUDGEE NSW 2850
DA0068/2023	Shed >150m2	26	Hone Creek Drive	CAERLEON NSW 2850
DA0084/2023	Subdivision - Torrens Title	36	Tinja Lane	PUTTA BUCCA NSW 2850
DA0090/2023	Dwelling House	59	Church Street	MUDGEE NSW 2850
DA0091/2023	Dwelling House	53	Cox Street	MUDGEE NSW 2850
DA0092/2023	Secondary dwelling	56	Rocky Waterhole Road	MOUNT FROME NSW 2850
DA0107/2023	Subdivision - Torrens Title	161	Gladstone Street	MUDGEE NSW 2850
DA0111/2023	Training Camp Facility & Consolidation of Lots	81	Lawson Street	MUDGEE NSW 2850
DA0113/2023	Dwelling House	209	Mortimer Stree	MUDGEE NSW 2850
DA0114/2023	Shed >150m2	42	Angus Avenue	KANDOS NSW 2848

Monthly Development Application Processing Report – January 2023

DA0120/2023	Dual Occupancy	1368	Castlereagh Highway	CULLENBONE NSW 2850
DA0125/2023	Dual Occupancy	38	Rifle Range Road	MUDGEES NSW 2850
DA0126/2023	Dual Occupancy	134	Lions Drive	BURRUNDULLA NSW 2850
DA0128/2023	Dual Occupancy	19	Spring Creek Road	GULGONG NSW 2852
DA0141/2023	Secondary dwelling	3	Saleyards Lane	GULGONG NSW 2852
DA0142/2023	Dual Occupancy	194	Hill End Road	CAERLEON NSW 2850
DA0145/2023	Subdivision - Torrens Title	5964	Castlereagh Highway	RUNNING STREAM NSW 2850
DA0148/2023	Subdivision - Torrens Title	1141	Crudine Road	CRUDINE NSW 2795
DA0149/2023	Dwelling House	688	Queens Pinch Road	MULLAMUDDY NSW 2850
DA0159/2023	Dwelling House	38	Hill End Road	CAERLEON NSW 2850
DA0162/2023	Retaining Wall	232	Mortimer Street	MUDGEES NSW 2850
DA0166/2023	Swimming Pool	7	Thomas Clark Place	MUDGEES NSW 2850
DA0170/2023	Alterations & Additions	1121	Ulan Road	BUDGEES BUDGEES NSW 2850
DA0172/2023	Multi dwelling housing	4	Eleanor Dark Court	MUDGEES NSW 2850
DA0178/2023	Subdivision - Torrens Title	156	Gladstone Street	MUDGEES NSW 2850
DA0181/2023	Dual Occupancy	180	Broadhead Road	SPRING FLAT NSW 2850
DA0186/2023	Dwelling House	28	Melton Road	MUDGEES NSW 2850
DA0190/2023	Subdivision - Torrens Title	58	Pitts Lane	PUTTA BUCCA NSW 2850
DA0193/2023	Secondary dwelling	14	Market Street	MUDGEES NSW 2850
DA0201/2023	Dwelling House	36	Sydney Road	MUDGEES NSW 2850
DA0202/2023	Earthworks	3	Suttor Avenue	CAERLEON NSW 2850
DA0214/2023	Subdivision - Torrens Title	37	Fairydale Lane	MUDGEES NSW 2850
DA0230/2023	Secondary dwelling	45	Nullo Mountain Road	OLINDA NSW 2849
DA0231/2023	Dual Occupancy	3	Beryl Road	GULGONG NSW 2852
DA0237/2023	Dwelling House	21	Dunnachie Street	MUDGEES NSW 2850
DA0238/2023	Subdivision - Torrens Title	6	Wirrang Close	EURUNDEREE NSW 2850
DA0252/2023	Subdivision - Torrens Title	1199	Ulan Road	BUDGEES BUDGEES NSW 2850
DA0253/2023	Subdivision - Torrens Title	33	Fairydale Lane	MUDGEES NSW 2850
DA0198/2021	Change of use - Residential Flat Building to Serviced Apartments	37	Calderwood Road	RYLSTONE NSW 2849
DA0052/2023	Dwelling House	30	Banjo Paterson Avenue	MUDGEES NSW 2850

Monthly Development Application Processing Report – January 2023

DA0080/2023	Pub	252	Henry Lawson Drive	BOMBIRA NSW 2850
DA0153/2023	Subdivision - Torrens Title	873	Blue Springs Road	STUBBO NSW 2852
DA0163/2023	Demolition	38	Hughson Avenue	MUDGEE NSW 2850
DA0180/2023	Change of use - Additions to Dwelling	30	Dunnachie Street	MUDGEE NSW 2850
DA0191/2023	Alterations & Additions	177	Snakes Creek Road	WILBETREE NSW 2850
DA0195/2023	Alterations & Additions	93	Norris Lane	GALAMBINE NSW 2850
DA0211/2023	Change of use - Retail Premises	30	Meares Street	MUDGEE NSW 2850
DA0212/2023	Alterations & Additions	120	Rissler Road	STUBBO NSW 2852
DA0207/2023	Dwelling House	79	Fairydale Lane	MUDGEE NSW 2850
DA0220/2023	Signage	42	Guntawang Street	GULGONG NSW 2852
DA0221/2023	Dwelling House	45	Callaghan Street	CLANDULLA NSW 2848
DA0226/2023	Shed >150m2	132	Bruce Road	MUDGEE NSW 2850
DA0229/2023	Secondary dwelling	13	Cox Street	MUDGEE NSW 2850
DA0232/2023	Secondary dwelling	177	Mortimer Street	MUDGEE NSW 2850
DA0235/2023	Shed >150m2	20	Steel Drive	SPRING FLAT NSW 2850
DA0242/2023	Uniform Shop to Nail and Beauty Salon	33	Blain Road	CAERLEON NSW 2850
DA0244/2023	Warehouse units	11	McLachlan Street	RYLSTONE NSW 2849
DA0245/2023	Warehouse units	38	Hill End Road	CAERLEON NSW 2850
DA0248/2023	Ancillary Residential Development	112	Glen Alice Road	RYLSTONE NSW 2849
DA0254/2023	Dwelling & Tourist Accommodation	8	Dunnachie Street	MUDGEE NSW 2850
DA0255/2023	Dwelling House	1046	Ulan Road	BUDGEE BUDGEE NSW 2850
DA0256/2023	Shed >150m2	52	Court Street	MUDGEE NSW 2850
DA0258/2023	Secondary dwelling	12	Flinders Avenue	MUDGEE NSW 2850
DA0240/2023	Garage	17	Flinders Avenue	MUDGEE NSW 2850
DA0257/2023	Shed >150m2	27	Sydney Road	MUDGEE NSW 2850
DA0078/2023	Multi dwelling housing	655	Black Springs Road	BUDGEE BUDGEE NSW 2850
DA0099/2023	Garage	23	Dunnachie Street	MUDGEE NSW 2850
DA0123/2023	Dual Occupancy	1620	Spring Creek Road	COOKS GAP NSW 2850
DA0137/2023	Hangar	1503	Ulan Road	BUDGEE BUDGEE NSW 2850
DA0164/2023	Dual Occupancy	22	Mudgee Street	RYLSTONE NSW 2849
DA0173/2023	Dwelling House	521	Ulan Road	EURUNDEREE NSW 2850

Monthly Development Application Processing Report – January 2023

DA0196/2023	Carport	23	Robert Hoddle Grove	BOMBIRA NSW 2850
DA0205/2023	Dual Occupancy	1	Sydney Road	MUDGEE NSW 2850
DA0209/2023	Dual Occupancy	499	Ridge Road	COOKS GAP NSW 2850
DA0213/2023	Shed >150m2	45	Webster Street	BOMBIRA NSW 2850
DA0215/2023	Dual Occupancy	569	Hill End Road	ERUDGERE NSW 2850
DA0217/2023	Dual Occupancy	41	Fairydale Lane	MUDGEE NSW 2850
DA0223/2023	Dual Occupancy	11	Acacia Drive	RYLSTONE NSW 2849
DA0234/2023	Shed >150m2	845	Ridge Road	COOKS GAP NSW 2850
DA0236/2023	Serviced Apartments	82	Church Street	MUDGEE NSW 2850
DA0239/2023	Dwelling House	38	Hill End Road	CAERLEON NSW 2850
DA0249/2023	Alterations & Additions	38	Hill End Road	CAERLEON NSW 2850
DA0250/2023	Shed >150m2	6	Avisford Court	MUDGEE NSW 2850
DA0201/2022	Garage	144	Mortimer Street	MUDGEE NSW 2850
DA0184/2023	Dual Occupancy	410	Cypress Drive	YARRAWONGA NSW 2850
DA0189/2023	Commercial Alterations & Additions	14	Robinson Street	WINDEYER NSW 2850
DA0227/2023	Signage	251	Church Street	MUDGEE NSW 2850
DA0228/2023	Alterations & Additions	1928	Goolma Road	TWO MILE FLAT NSW 2852
DA0251/2023	Alterations & Additions	6	Enfield Avenue	CAERLEON NSW 2850

Heritage Development Applications currently being processed – January 2023.

Appl/Proc ID	Description	House No	Street Name	Locality
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE NSW 2850
DA0198/2021	Change of use - Residential Flat Building to Serviced Apartments	110	Church Street	MUDGEE NSW 2850
DA0224/2021	Commercial Alterations/Additions	23	Louee Street	RYLSTONE NSW 2849
DA0087/2022	Demolition	33	Horatio Street	MUDGEE NSW 2850
DA0201/2022	Garage	74	Gladstone Street	MUDGEE NSW 2850
DA0418/2022	Dual Occupancy	12	Little Bayly Street	GULGONG NSW 2852
DA0052/2023	Dwelling House	15	Loy Avenue	MUDGEE NSW 2850
DA0080/2023	Pub	49	Church Street	MUDGEE NSW 2850
DA0153/2023	Subdivision - Torrens Title	21	Douro Street	MUDGEE NSW 2850

Monthly Development Application Processing Report – January 2023

DA0163/2023	Demolition	3	McFarlane Street	MUDGEE NSW 2850
DA0174/2023	Secondary dwelling	156	Mayne Street	GULGONG NSW 2852
DA0177/2023	Alterations & Additions	66	Douro Street	MUDGEE NSW 2850
DA0180/2023	Change of use - Additions to Dwelling	19	Church Street	MUDGEE NSW 2850
DA0184/2023	Dual Occupancy	2	Mealey Street	MUDGEE NSW 2850
DA0189/2023	Commercial Alterations & Additions	83	Mortimer Street	MUDGEE NSW 2850
DA0191/2023	Alterations & Additions	73	Belmore Street	GULGONG NSW 2852
DA0195/2023	Alterations & Additions	1719	Hill End Road	GRATTAI NSW 2850
DA0211/2023	Change of use - Retail Premises	27	Byron Place	MUDGEE NSW 2850
DA0212/2023	Alterations & Additions	41	Lawson Street	MUDGEE NSW 2850
DA0218/2023	Hotel accommodation	141	Mayne Street	GULGONG NSW 2852
DA0227/2023	Signage	77	Church Street	MUDGEE NSW 2850
DA0228/2023	Alterations & Additions	7	Lawson Street	MUDGEE NSW 2850
DA0240/2023	Garage	28	Drip Lane	COOYAL NSW 2850
DA0251/2023	Alterations & Additions	74	Mayne Street	GULGONG NSW 2852
DA0257/2023	Shed >150m2	126	Gladstone Street	MUDGEE NSW 2850

Item 9: Finance

9.1 Naming of a new street in a subdivision off Plenty Road, Spring Flat.

REPORT BY THE PROPERTY SUPPORT OFFICER
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, P23444, R0790141

RECOMMENDATION

That Council:

1. **receive the report by the Property Support Officer on the naming of a new street in a subdivision off Plenty Road, Spring Flat;**
 2. **name this street Mervyns Lane; and**
 3. **advertise the proposed name and receive a further report at the end of the exhibition period to formalise the name of the street.**
-

Executive summary

A new subdivision off Plenty Road in the locality of Spring Flat includes a new cul-de-sac. Addressing requirements for the new subdivision will necessitate the naming of this new street.

Disclosure of Interest

Nil

Detailed report

Council, being the Roads Authority, is required to name new and unnamed streets and roads. The purpose of this report is to provide a list of names submitted by the public from which Council can choose a name for this new street.

Following the approval of a new subdivision off Plenty Road in the locality of Spring Flat, Council wrote to the property owner and neighbours of the subdivision on 9th December 2022 requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 16th December 2022 issue of the Mudgee Guardian and on Council's website. Submissions closed on 6th January 2023 and during this period one submission was received with the following name suggested:

Mervyn

This name was evaluated via the Geographical Names Board and Mervyn was accepted for use so long as the person the name related to was deceased.

The recommended name of Mervyn relates to Mervyn Consadine who, with his family, owned large portions of the land on both sides of Broadhead Road over four generations. Mervyn and his wife Maureen owned and farmed the land being developed by this subdivision. Mervyn contributed to his community in many ways. He was a member of the Mullamuddy Rural Fire Brigade and was awarded a Life Membership. He was a committee member of the Mudgee Pony Club for over 15 years. And Mervyn contributed to the war effort during World War II by manufacturing products for the war at Loneragan's Garage where he was eventually appointed to the role of Manager. Mr Consadine passed away in 2018.

Street naming is legislated under the Roads Act, 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this new road will allow the completion of street addressing within this new subdivision. Section 162 of the Roads Act (1993) states that "a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months' notice of the proposed name."

In accordance with Council's Road, Bridge and Place Naming Policy, the name that Council endorses for this road will be:

1. Advertised in the Mudgee Guardian and on Council's website inviting submissions in writing from the public for a period of 21 days.
2. Concurrently, notice of the new name will be sent to Australia Post, the Registrar General, the Surveyor General, the NSW Ambulance Service, NSW Fire & Rescue, NSW Rural Fire Brigades, NSW Police Force, NSW State Emergency Service and NSW Volunteer Rescue Association, and, in the case of a classified road – Transport for NSW, inviting submissions in writing for a period of 14 days.

At the expiration time for lodgement of submissions, a further report will be prepared for Council addressing any submissions received and recommending the formal adoption of the proposed road name, and Gazettal of the new road name.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable

Council Policies

Road, Bridge and Place Naming Policy

Legislation

Roads Act 1993

Road Regulation 2008

Geographical Names Act, 1996

Geographical Names Board of NSW Address Policy and User Manual, October 2019

Financial implications

The cost and installation of a street sign at the intersection of Plenty Road with the new street. The costs of which will be met by the developer.

Associated Risks

Nil

CAROLYN ATKINS
PROPERTY SUPPORT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

27 January 2023

Attachments: 1. Submission.
2. Map.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



2 January 2022

Mr PJ Consadine
PO BOX 202 Mudgee

Re- Naming of a new road in a subdivision off Plenty Road

To The General Manager of Mid-Western Regional council,

I would like to submit a name request for a new road in a subdivision off plenty road as per letter received on the 9th December 2022.

I would like to put forward the following names:

- Mervyns Drive or similar synonym (way, lane, road, avenue etc)

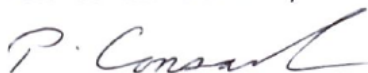
The name Mervyn is a suggestion in relation to Mervyn Consadine who became deceased in 2018. Mervyn Consadine and his family have been synonymous to the Spring Flat area for well over a century owning large portion of land on both sides of Broadhead RD spanning 4 generations. Mervyn and his wife Maureen owned and farmed the land that is being subdivided for over 50 years and before that it was owned by his father in-law Charlie Broadhead (Broadhead RD). We believe it would be appropriate to make refence to previous landholders who have owned the land for the longest time since Mudgee settlement.

Mervyn Consadine contributed to many community organisations during his life. He was awarded life membership of the Mulla Muddy fire brigade for his distinguished voluntary service. He was a member for over 30 years. Along with this he was also on the committee of Mudgee Pony club for over 15 years. Mervyn while being too young to enlist contributed to war effort during WW2 by manufacturing and machining products for the war at Lonergan's Garage where he was eventually appointed manager.

As mentioned, it would be a fitting contribution to name the road after Mervyn Consadine as he was an active and important participant in the Mudgee community for his 94 years. The land that will be subdivided was so meaningful and special to him. He spent over 50 years working, farming, and improving it to what we see now, which will allow future generations to enjoy it in a different capacity. Thank you for the opportunity to voice our suggestions on the subject matter. If you would like a character reference, please reach out to councillor Percy Thompson.

Kind regards

Peter Consadine & Family





9.2 Community Grants Program - February 2023

REPORT BY THE ACCOUNTANT REPORTING & ANALYSIS
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN3000159

RECOMMENDATION

That Council:

1. **receive the report by the Financial Planning Coordinator on the Community Grants Program - February 2023;**
2. **provide financial assistance to the following applications in accordance with the criteria and guidelines of the Community Grants Policy:**
 - **Mudgee Dressage Group Incorp** **\$3,975**
 - **Rylstone-Kandos Show Society** **\$5,000**

Executive summary

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2040 Community Plan.

All applications except for those under the Youth Representative Grants and the Mudgee Sports Advisory categories were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan.
- Level of consultation and collaboration with other local groups.
- Organisational capacity to deliver the program or project.

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request. A summary of each application is shown below, together with panel recommendations.

Applicant	Project/Activity	Funding Request \$	Total Score out of 9	Recommended Amount \$
Mudgee Dressage Group Incorp	Quad Bike Replacement	5,300	7	3,975
Rylstone-Kandos Show Society	Rylstone-Kandos Show 2023	5,000	9	5,000
Total				8,975

Disclosure of Interest

Nil

Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

Mudgee Dressage Group Incorp

Mudgee Dressage Group Incorp requests \$5,300 for Quad Bike Replacement. Mudgee Dressage club is reliant upon the use of quad bike or ATV to maintain the group's sand arena and to tow large equipment for the club which runs club training days and completion days for the local and surrounding areas.

Link to Community Plan: 1.1.3 Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles 1.4.1 Support programs which strengthen the relationships between the range of community groups, 1.4.3 Provide equitable access to a range of places and spaces for all in the community

COMMUNITY GRANT CATEGORY

Capital Grants Category: Cap \$25,000

RECOMMENDATION:

\$ 3,975

The Panel scored the application as 7 and there appear to be significant benefits linked with the objectives of Council's Community Plan so 75% of the requested amount was recommended.

Rylstone-Kandos Show Society

Rylstone-Kandos Show Society requests \$5,000 for Rylstone-Kandos Show 2023. Annual community show displaying community craft and exhibitions, agricultural exhibits. Entertainment provided by the RKSS includes Wood chopping, Firewood, Circus and live Music.

Link to Community Plan: 1.2.1 Respect and enhance the historic character of our Region and heritage value of our towns and villages 1.4.1 Support programs which strengthen the relationships between the range of community groups, 1.4.2 Support arts and cultural development across the Region

COMMUNITY GRANT CATEGORY

Community Grants Category - Community Events: Cap \$ 5,000

RECOMMENDATION:

\$ 5,000

The Panel scored the application as 9 and there appear to be significant benefits linked with the objectives of Council's Community Plan so the requested amount was recommended.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

Strategic implications

Council Strategies

Not Applicable

Council Policies

Recommendations are made under the Community Grants Program Policy.

Legislation

In accordance with the Local Government Act 1993 Section 356 granting of financial assistance must be approved by a Council resolution.

Financial implications

Funding of \$173,912 is provided in the Operational Plan for financial assistance. \$122,646 has already been allocated, leaving a balance of \$51,266. Based on the scoring system above, the recommendation of staff is to provide \$8,975 in financial assistance. Should Council approve the recommendations in the report, a balance of \$42,291 will remain.

Associated Risks

Not Applicable

SUMEDHA UPRETI
ACCOUNTANT REPORTING & ANALYSIS

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

30 January 2023

Attachments: 1. Community Grants February 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

COMMUNITY GRANTS



Application Form

APPLICANTS DETAILS

Name of Organisation	Mudgee Dressage Group Incorp
Contact Person	
Address	
Phone	
Email	
ABN	91 204 349 279
Bank Account Name	
BSB	
Account Number	

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Quad Bike Replacement	
Amount of funding requested	\$ 5,300.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	01 Dec 2022	No end date
Briefly, describe Project / Activity	Mudgee Dressage Club is reliant upon the use of a quad bike or ATV to maintain the group's sand arena and to tow large equipment onto the Main Arena at the Mudgee Show Grounds. The vehical is an essential piece of equipment for the club which runs club training days and competition days for the local and surrounding areas	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Mudgee and the surrounding areas is renowned for its community spirit and has a solid foundation and history of community based organisations such as the Mudgee Dressage Club. Feedback from the clubs' members shows that they value the opportunity to ride their horses at fun and safe organised events. They also value the community spirit, comradery and training opportunities the Club provides through its regular monthly events where riders and their families are welcomed.

The Mudgee Dressage Club provides a minimum of 1 training event per month for 12 months of the year. In addition, it provides members and other riders from the Midwestern LGA community with opportunities to come together and participate in competition days in order to qualify for state level events.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The horse riding community and their families from the Mid Western LGA. Riders aged from Juniors 7 years+ to seniors 70yrs+. With 50 members of the club, the resident participation will extend to 100-150 members and their families.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The Club collaborates with a number of local horse related clubs including MADWEQ and the local Pony clubs.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Mudgee Dressage Group has been providing community based horseriding events for over 10 years. Recently, the Clubs Quad bike was stolen from a shed where it was stored at the Mudgee Show Grounds. As mentioned this is a significant piece of equipment that is used in the maintenance of the arena and the transportation of equipment on competition days. The Club's insurance has provided \$5,300 payout and the club is seeking a community grant to match the insurance payout in order to purchase a second hand replacement vehical including legislative roll bar along with a safety helmets to ensure that operators can operate the vehical safely.

COMMUNITYGRANTS

Project Income	Community Grant (amount sought from Council)	\$ 5,300.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	\$ 5,300.00
TOTAL INCOME		\$ 10,600.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Second hand Quad Bike or ATV	\$ 10,000.00
	2x Safety Helmets	\$ 300.00
	Fuel - 1 year	\$ 300.00
TOTAL EXPENDITURE		\$ 10,600.00
TOTAL SURPLUS / DEFICIT		\$ 0.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Should the unspent grants be greater than \$200 the club is seeking to purchase a battery operated back pack weed sprayer and /or weed poison to provide regular treatment to the sand arena. Further details can be provided should the council consider this appropriate.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text" value="\$ 3,214.02"/>	
Comment on cash set aside for specific projects (optional)	<p>\$5,300 Expected pay out from insurance which will be set aside for purchase of vehical.</p> <p>Notation: The club may have received grants in the past from council.</p>	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicings body	<input type="radio"/>	<input checked="" type="radio"/>

AUTHORISATION OF APPLICANT

Name	<input type="text" value="REDACTED"/>
Position	<input type="text" value="REDACTED"/>
Date	<input type="text" value="30 Nov 2022"/>

- ☒ I confirm that the information contained in the application form and within the attachments are true and correct.
- ☒ I confirm that this application has been submitted with the full knowledge and support of the applicant.
- ☒ I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- ☒ I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITY GRANTS

SUBMIT YOUR APPLICATION

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION



COMMUNITY GRANTS



Application Form

APPLICANTS DETAILS

Name of Organisation	Rylstone-Kandos Show Society
Contact Person	
Address	
Phone	
Email	
ABN	NSW Y1112124
Bank Account Name	
BSB	
Account Number	

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Rylstone-Kandos Show 2023	
Amount of funding requested	\$ 5,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	25 February 2023	25 February 2023
Briefly, describe Project / Activity	Annual community show displaying community craft and exhibitions, agricultural exhibits. Entertainment provided by the RKSS includes Woodchopping, Fireworks, Circus and Live Music.	

COMMUNITY GRANTS

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The Rylstone-Kandos Show is a highlight on the country show calendar. Held at the picturesque Rylstone Showground, a natural amphitheater on the banks of the Cudgegong River, the Show is a highlight in the community calendar and saw record numbers through the gate at the 2022 Show. The Show provides an opportunity for the community to meet, enjoy and celebrate the excellent agricultural produce, talent, animal husbandry, cooking, crafts, and artistry skills that underpin the community. The annual Show maintains other benefits which include: (1) bringing exhibitors and tourists to the town leading to a financial benefit to other organisations within the community, (2) major opportunity for community organisations to raise monies, e.g. Charity Shop, (3) assists raise funds to donate back into the community, e.g. \$30000 donations made in FY2022

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Attendance in 2022 was 2500 people. The RKSS committee has 18 members and approximately 30 Stewards managing the various sections of the show. In addition, RKSS has a membership base of 250 financial members

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The event is a RKSS managed event where the committee is the lead organisation.

However RKSS maintains close contact with numerous other community organisations who either maintain displays at the Show, e.g. Rylstone-Kandos Historic Society or Community Organisations that assist in either running / hold stalls to raise monies at the Show, e.g. RFS or Kandos Community Shop.

The annual show is provides the single largest fund raising opportunity for many community organisations within the Rylstone-Kandos Region.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Rylstone Kandos Show Society Inc. has been associated with the Agriculture Show Society and successfully holding its annual show since 1937.

The RKSS is financially viable and has a large committed Committee, Stewards and membership base to host its annual Show.

COMMUNITYGRANTS

Project Income	Community Grant (amount sought from Council)	\$ 5,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 21,500.00
	Other Income	\$ 67,000.00
TOTAL INCOME		\$ 93,500.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Administration	\$ 17,500.00
	Advertising	\$ 5,500.00
	Prize money & ribbons	\$ 17,000.00
	Entertainment	\$ 24,000.00
	Equipment hire	\$ 20,500.00
TOTAL EXPENDITURE		\$ 84,500.00
TOTAL SURPLUS / DEFICIT		\$ 9,000.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Any surplus will be retained as contingency for financial over-runs and future capital projects. Discretionary donations are and continue to be provided back to Community Organisations and Social infrastructure as during the FY 2022 where \$30,000 was donated by RKSS

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2022	AMOUNT \$ 5,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 158,000.00	
Comment on cash set aside for specific projects (optional)	Financial for FY2022 include both retained funds for both Rylstone-Kandos Show Society and Bullarama as a sub-committee of the RKSS. Funds set aside include initiatives to contribute to flood damaged infrastructure utilised by RKSS and within its management responsibilities.	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

AUTHORISATION OF APPLICANT

Name	<input type="text"/>
Position	<input type="text"/>
Date	16 January 2023

- ☒ I confirm that the information contained in the application form and within the attachments are true and correct.
- ☒ I confirm that this application has been submitted with the full knowledge and support of the applicant.
- ☒ I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- ☒ I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITYGRANTS

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SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION



9.3 Quarterly Budget Review - December 2022

REPORT BY THE FINANCIAL PLANNING COORDINATOR
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN300240

RECOMMENDATION

That Council:

1. **receive the report by the Financial Planning Coordinator on the Quarterly Budget Review - December 2022;**
2. **amend the 2022/23 Budget in accordance with the proposed variations as listed in the Quarterly Budget Review Statement attachment to this report;**
3. **note that the General Manager used the emergency delegation conveyed to him at 3.1 of his delegation to authorise the costs to remove trees from the Kandos Preschool as they are posing a significant risk to children, staff and the property;**
4. **note that the General Manager used the emergency delegation conveyed to him at 3.1 of his delegation to authorise the replacement of the beacon light pole that is essential for safe operation of the airport; and**
5. **note the opinion of the Responsible Accounting Officer regarding the satisfactory financial position of Council.**

Executive summary

This report, with its incorporated attachment, makes up the December 2022 Quarterly Budget Review Statement of the 2022/23 Operational Plan.

Proposed budget variations to the Budget with relevant financial implications are included in the attachment.

Disclosure of Interest

Nil

Detailed report

The Quarterly Budget Review Statement presents a summary of council's financial position at the end of each quarter. It is the mechanism whereby councillors and the community are informed of Council's progress against the operational plan and the last revised budget along with recommended changes and reasons for major variances.

Authority to commit funds in an emergency

The General Manager is provided the following delegation from Council, and he has exercised his authority in regards to:

- The removal of trees from the Kandos Preschool as they are posing a significant risk to children, staff and the property and was for the amount of 13,904 including GST.
- The replacement of the beacon light pole that is essential for safe operation of the airport. The current pole which has become unstable due to white ants, will be replaced with a metal pole and was for the amount of replacement of \$10,000 excluding GST.

3. Limitations in this delegation:-

3.1 To authorise any work at a cost not exceeding \$250,000, which in the General Manager's opinion is necessary to respond to an emergency, community safety issue or potential public liability issue. Any such expenditure must be reported immediately to the Mayor and to the next ordinary meeting of the Council.

Certification

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021:

It is my opinion that the attached Quarterly Budget Review Statement for Mid-Western Regional Council indicates that Council's projected financial position as at 30 June 2022 will be satisfactory, having regard to the projected estimates of income and expenditure for the 2022/23 financial year.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

The recommendation, if approved will amend the 2022/23 Budget. In accordance with the Delivery Program 2022/26, a comprehensive Quarterly Budget Review reporting is required to be completed within two months of period end.

Council Policies

Not Applicable

Legislation

Clause 203 of the Local Government (General) Regulation 2021 requires that:

1. Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the Council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.
2. A budget review statement must include or be accompanied by:
 - a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure; and
 - b) if that position is unsatisfactory, recommendations for remedial action.

3. A budget statement must also include any information required by the Code to be included in such a statement.

Financial implications

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	✗	✓	✗
Future Years	✗	—	✓

Associated Risks

Not Applicable

AMANDA COVER
FINANCIAL PLANNING COORDINATOR

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

30 January 2023

Attachments: 1. Quarterly Budget Review Attachment - December 2022. (separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

9.4 Monthly Budget Review - January 2023

REPORT BY THE ACCOUNTANT REPORTING & ANALYSIS
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN300315

RECOMMENDATION

That Council:

1. **receive the report by the Accountant Reporting & Analysis on the Monthly Budget Review - January 2023; and**
2. **amend the 2022/23 budget in accordance with the variations as listed in the Monthly Budget Review attachment to this report.**

Executive summary

This report provides Council with information on the progress of the 2022/23 Capital Works Program at 31 January 2023.

Disclosure of Interest

Nil

Detailed report

Over the period of the financial year, Council has an opportunity to review and approve variances to the Budget. The attachment to this report provides the detailed information of recommended variations.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Clause 202 of the Local Government (General) Regulation 2021, states that the responsible accounting officer of a Council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of Council's income and expenditure; and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of Council.

Financial implications

The budget variations proposed will impact the below financial ratios.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	✗	—	—
Future Years	—	—	✓

Associated Risks

Not Applicable

SUMEDHA UPRETI
ACCOUNTANT REPORTING & ANALYSIS

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

30 January 2023

Attachments: 1. Monthly Budget Review January 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



*Good
Government*

MONTHLY BUDGET REVIEW - 31 JANUARY 2023

ATTACHMENT 1 – CAPITAL
PROGRAM UPDATE

15 FEBRUARY 2023

MID-WESTERN REGIONAL COUNCIL
CORPORATE: FINANCE

■ ■ ■ ■ ■ TOWARDS 2030



1. CAPITAL WORKS PROGRAM

Summary of capital works program as at 31 January 2023.

\$ 20.05 M

Actual YTD

253

Capital Projects

\$75.79 M

Budget

\$12.04 M

Commitments

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
Looking after our Community							
RURAL FIRE SERVICE - COOKS GAP STATION (CAPITAL)	1	0	1	0	0%	0	Complete
RURAL FIRE SERVICE - LUE STATION (CAPITAL)	111	0	111	13	11%	0	Procurement
RURAL FIRE SERVICE - BOTOBOLAR STATION (CAPITAL)	10	0	10	9	92%	0	Construction
BUSHFIRE RECOVERY - EMERGENCY RADIO COMMUNICATIONS	35	0	35	0	0%	0	Procurement
RURAL FIRE SERVICE - CLANDULLA STATION EXTENSION (CAPITAL)	0	300	300	0	0%	0	Consultation
RURAL FIRE SERVICE - MUDGEE AIRBASE SHED (CAPITAL)	0	30	30	2	8%	0	Initial works
MUDGEE POUND UPGRADE - RENOVATION & EXTENSION	214	0	214	161	75%	20	Construction
COMM. TRANSPORT- VEHICLE PURCHASE	121	0	121	37	31%	0	Procurement
COUNTRY UNIVERSITY CENTER	94	0	94	5	5%	0	Design
KILLDALLON RENOVATION (L BLOCK)	15	0	15	9	58%	0	Initial works
CEMETERY CAPITAL PROGRAM	16	0	16	14	86%	0	Construction
GULGONG CEMETERY ROAD UPGRADE	30	0	30	0	0%	0	Procurement
CEMETERY SHORING	15	0	15	0	0%	0	Procurement
PUBLIC TOILETS - ROBERTSON PARK MUDGEE	10	0	10	0	0%	9	Initial works
PUBLIC TOILETS - ANZAC PARK CAPITAL	8	0	8	4	46%	0	Initial works
LIBRARY BOOKS	95	0	95	44	46%	0	Construction
MUDGEE LIBRARY AIR CONDITIONING	11	0	11	0	0%	6	Final works
HARGRAVES COURT HOUSE BUILDING - EXTERNAL WORKS	24	0	24	0	0%	14	Procurement
COMMUNITY CENTRE - COURT STREET CAPITAL WORKS	80	(17)	63	40	63%	7	Construction
CAPITAL UPGRADE - RYLSTONE GUIDE HALL ROOF REPLACEMENT	40	0	40	0	0%	32	Construction
KANDOS HALL & LIBRARY - EXTERNAL PAINTING & KITCHEN UPGRADE	12	0	12	12	100%	0	Complete

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
KANDOS HALL & LIBRARY - TOILETS	59	0	59	5	8%	0	Consultation
RYLSTONE SHOWGROUND - AMENITIES CHANGE ROOM UPGRADE (REQUIRE	45	0	45	0	0%	0	Project Scope
KANDOS COMMUNITY HALL - FLOORING REFURBISHMENT	102	0	102	100	98%	0	Complete
GULGONG MEN'S SHED - EXTERNAL WALL REPLACEMENT	35	0	35	0	0%	20	Initial works
GOOLMA HALL - FLOORING & WINDOW REFURB	20	0	20	18	92%	0	Complete
CAP UPGRD- SWIMMING POOLS BUDGET ONLY	(0)	0	(0)	0	-48620%	0	Budget only
GULGONG/ KANDOS POOL - LOCKERS	10	0	10	0	0%	0	Procurement
KANDOS POOL - EXTERNA WORKS	55	0	55	23	42%	0	Construction
POOL SHADE PROGRAM	46	0	46	44	95%	0	Complete
LIGHTING UPGRADE - POOLS	50	0	50	0	0%	0	Procurement
GULGONG POOL HEATERS	105	0	105	0	0%	0	Procurement
ACTIVE PARKS - GLEN WILLOW ACCESSIBLE AMENITIES BUILDING	103	0	103	7	7%	1	Initial works
MUDGEES SHOWGROUNDS - REDEVELOPMENT	107	19	126	126	100%	0	Complete - awaiting invoices
GLEN WILLOW SPORTS GROUND UPGRADES	777	0	777	426	55%	40	Construction
CAHILL PARK SYNTHETIC CRICKET WICKET	30	0	30	17	56%	12	Final works
MUDGEES SHOWGROUND TREE PLANTING (REQUIRES GRANT)	20	(20)	0	0	0%	0	Consultation
GLEN WILLOW NETBALL AREA BUBBLER (REQUIRES GRANT)	10	(10)	0	0	0%	3	Consultation
VICTORIA PARK MUDGEES - FENCING	115	0	115	0	0%	98	Initial works
GULGONG TENNIS COURTS	230	0	230	5	2%	0	Initial works
CLANDULLA RECREATION PARK AMENITIES	120	0	120	0	0%	0	Consultation
VICTORIA PARK GULGONG- GRANDSTAND IMPROVEMENTS	20	0	20	0	0%	0	Design
GLEN WILLOW - NETWORK ACCESS FIBRE CONNECTIVITY	120	0	120	0	0%	118	Construction
RYLSTONE & KANDOS DOG PARK	90	0	90	4	4%	41	Initial works

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
GLEN WILLOW STORMWATER RETICULATION SYSTEM	266	0	266	249	94%	0	Final works
PUTTA BUCCA TRAINING CAMP FACILITY - STAGE 1	996	2,119	3,115	222	7%	145	Construction
PUTTA BUCCA TRAINING CAMP FACILITY - STAGE 2	953	(953)	0	384	0%	16	Construction
PUTTA BUCCA TRAINING CAMP FACILITY - STAGE3	1,166	(1,166)	0	0	0%	0	Design
MUDGEES SHOWGROUNDS - PATHWAY IMPROVEMENTS	40	0	40	3	8%	21	Construction
GLEN WILLOW - PUMP TRACK	700	0	700	0	0%	0	Design
WALKERS OVAL MUDGEES CARPARK UPGRADES	20	0	20	0	0%	0	Initial works
VICTORIA PARK GULGONG - CANTEEN EQUIPMENT	10	0	10	0	0%	7	Design
GLEN WILLOW PARKING - LIGHTING AND SECURITY	76	0	76	0	0%	0	Procurement
MUDGEES SHOWGROUND - MAIN ARENA RENOVATION	40	7	47	40	86%	0	Complete
MUDGEES SHOWGROUNDS - ROAD REHAB AND FENCING	75	0	75	0	0%	0	Procurement
MUDGEES SHOWGROUNDS - GRANDSTAND FIT-OUT	196	0	196	184	94%	0	Complete - awaiting invoices
VICTORIA PARK MUDGEES - SIGHT SCREENS & SEATING	80	0	80	0	0%	0	Procurement
VICTORIA PARK GULGONG - SHOT PUT/DISCUS REPLACEMENT	25	0	25	3	13%	0	Initial works
VICTORIA PARK GULGONG - STORAGE SHED (REQUIRES GRANT)	30	0	30	0	0%	0	Consultation
VICTORIA PARK GULGONG - ROAD AND CAR PARK SEAL	85	0	85	0	0%	0	Design
MUDGEES SHOWGROUND EQUIPMENT	52	0	52	52	100%	0	Complete
RYLSTONE SHOWGROUND ARENA - UPGRADE (REQUIRES GRANT)	30	0	30	0	0%	0	Initial works
RYLSTONE SHOWGROUND ACCESS ROAD	56	0	56	2	4%	1	Initial works
SAMMY'S FLAT FENCE REPLACEMENT (RYLSTONE SHOWGROUND)	105	0	105	36	34%	18	Initial works
RED HILL - PATHWAY AND LANDSCAPING UPGRADE	40	0	40	0	1%	0	Initial works
RED HILL EXHIBITION SPACE	50	0	50	15	30%	8	Construction
ROBERTSON PARK - EQUIPMENT UPGRADE	159	0	159	0	0%	0	Procurement

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
\$'000							
PUBLIC SPACES - INSTALL CAMERA & SECURITY LIGHTING	60	0	60	0	0%	42	Initial works
HENRY LAWSON MEMORIAL RENEWAL	15	0	15	0	0%	0	Project Scope
JACK TINDALE PARK RYLSTONE - ROAD UPGRADE	40	0	40	0	1%	0	Initial works
SHADE SAIL - MUDGEE DOG PARK	12	0	12	0	0%	9	Initial works
SCULPTURES ACROSS THE REGION	61	0	61	48	79%	0	Construction
RYLSTONE RIVER WALK - IMPROVEMENT (REQUIRES GRANT FOR 2024)	20	0	20	0	0%	0	Construction
JACK TINDALE PARK ROADS	11	0	11	6	52%	1	Construction
ROTUNDA PARK KANDOS - IRRIGATION RENEWAL	21	15	36	2	6%	0	Initial works
APEX PARK GULGONG - IRRIGATION RENEWAL	20	(20)	0	0	0%	0	Deferred/Cancelled
GILBEY PARK - FENCING	10	0	10	0	0%	9	Initial works
MEMORIAL PARK MUDGEE - IRRIGATION RENEWAL	20	15	35	0	0%	0	Initial works
PLAYGROUND SHADING PROGRAM	152	0	152	0	0%	0	Procurement
RED HILL CAPITAL WORKS	362	0	362	180	50%	92	Construction
CORONATION PARK FENCE	45	0	45	18	39%	0	Construction
PLAYGROUND EQUIPMENT UPGRADE - LAWSON PARK MUDGEE	30	0	30	28	92%	0	Complete
CORONATION PARK GULGONG - IRRIGATION RENEWAL	30	0	30	0	0%	20	Initial works
LAWSON PARK MUDGEE - IRRIGATION RENEWAL	30	(30)	0	0	0%	0	Deferred/Cancelled
PLAYGROUND EQUIPMENT UPGRADE - RYLSTONE SHOWGROUND	292	0	292	0	0%	236	Initial works
BRIDGE AND STEPS REPLACEMENT - RYLSTONE COMMON	40	0	40	0	1%	0	Initial works
MUDGEE RIVERSIDE - WALKING TRACK IMPROVEMENTS	35	0	35	0	0%	0	Procurement
PASSIVE PARK SIGNAGE REPLACEMENT	21	0	21	0	0%	0	Design
FLIRTATION HILL MUDGEE - MASTER PLAN WORKS	750	0	750	0	0%	0	Design
ART GALLERY FACILITY	821	0	821	638	78%	114	Construction

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
STREET SCAPE IMPROVEMENTS	31	0	31	0	0%	0	Consultation
STREETSCAPE - STREET BINS	8	0	8	8	100%	0	Complete
Total	11,396	288	11,684	3,241	28%	1,156	

Protecting our Natural Environment

RURAL WASTE DEPOT UPGRADES	340	40	380	5	1%	0	Procurement
MUDGEES WASTE DEPOT UPGRADES	53	0	53	20	37%	17	Construction
NEW TIP CELL CONSTRUCTION	1,293	1,998	3,291	447	14%	75	Initial works
NEW RECYCLING BINS	30	0	30	4	15%	17	Procurement
WASTE SITES REHABILITATION	1,540	(1,450)	90	4	5%	55	Initial works
REMOTE SECURITY CAMERAS AT WTS	39	0	39	21	55%	15	Construction
LEACHATE POND ENLARGEMENT	11	0	11	0	0%	2	Final works
KANDOS WTS OFFICE REPLACEMENT	12	(12)	0	0	99%	0	Procurement
DRAINAGE CAPITAL IMPROVEMENTS	233	(222)	11	11	100%	0	Initial works
CULVERTS, SHOULDER & K&G - BELLVUE RD MUDGEES	1	0	1	1	100%	0	Complete
CAUSEWAY IMPROVEMENT - TALLAWAY ST GULGONG	23	0	23	2	7%	0	Complete
PUTTA BUCCA WETLANDS CAPITAL	17	0	17	0	0%	0	Consultation
PUTTA BUCCA WETLANDS TOILET	95	0	95	93	98%	0	Complete
PUTTA BUCCA WETLANDS INFRASTRUCTURE - CAPITAL	379	0	379	181	48%	7	Construction
WATER NEW CONNECTIONS	147	0	147	61	41%	0	Construction
WATER AUGMENTATION - MUDGEES HEADWORKS	1,473	(300)	1,173	53	5%	903	Initial works
WATER MAINS - CAPITAL BUDGET ONLY	707	(150)	557	0	0%	0	Project Scope
WATER MAINS - MAYNE STREET	207	40	247	125	51%	106	Budget only
WATER MAINS - BAYLY STREET	110	0	110	0	0%	22	Final works

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
WATER MAINS - TALLAWANG ROAD	180	0	180	0	0%	22	Project Scope
WATER MAINS - LITTLE BAYLY STREET	70	0	70	13	19%	22	Project Scope
WATER MAINS - HORATIO ST COURT TO COX	77	0	77	76	99%	0	Project Scope
WATER MAINS - SYDNEY ROAD	90	0	90	0	0%	0	Complete
WATER MAINS - SAVILLE ROW KANDOS	0	30	30	0	0%	4	Project Scope
WATER PUMP STATION - CAPITAL RENEWALS	175	0	175	1	1%	17	Initial works
RAW WATER SYSTEMS RENEWALS	78	0	78	12	15%	0	Procurement
WATER TREATMENT PLANT - RENEWALS	120	0	120	0	0%	8	Construction
SEWER NEW CONNECTIONS	68	0	68	24	36%	0	Construction
SEWER AUGMENTATION - RYLSTONE & KANDOS	417	0	417	52	13%	43	Project Scope
MUDGEES SEWERAGE NETWORK & TREATMENT PLANT UPGRADE	1,100	(550)	550	1	0%	0	Construction
SEWER MAINS - CAPITAL BUDGET ONLY	1,745	0	1,745	146	8%	364	Deferred/Cancelled
RISING MAIN ULAN RD TO PUTTA BUCCA	0	0	0	0	100%	0	Project Scope
SEWER PUMP STATION - CAPITAL RENEWALS	1,130	0	1,130	0	0%	0	Deferred/Cancelled
SEWER PUMP STATION - RACECOURSE MUDGEES	125	(125)	0	0	0%	0	Project Scope
SEWER TREATMENT WORKS - RENEWALS	32	155	187	0	0%	0	Deferred/Cancelled
Total	12,118	(546)	11,572	1,353	12%	1,698	

Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK - KIOSK & OFFICE	501	6	508	147	29%	254	Construction
RYLSTONE CARAVAN PARK - CAPITAL	466	0	466	117	25%	157	Construction
RIVERSIDE CARAVAN PARK FIRE SERVICES	1	0	1	0	0%	2	Complete
MUDGEES VALLEY PARK UPGRADE	8	(7)	0	0	100%	0	Initial works
CUDGEGONG WATERS PARK CAMP KITCHEN (REQUIRES GRANT)	60	0	60	0	0%	0	Consultation

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
CUDGEGONG WATERS PARK HOUSE	258	0	258	180	70%	63	Construction
MUDGEY VALLEY PARK EXPANSION	3,205	(65)	3,140	2,119	67%	315	Construction
CUDGEGONG WATERS - PUBLIC TOILETS (REQUIRES GRANT)	10	0	10	4	40%	0	Design
MUDGEY VALLEY PARK EXPANSION ROADS	380	0	380	1	0%	0	Project Scope
CARAVAN PARK - CUDGEGONG WATERS CAPITAL	12	0	12	0	0%	0	Procurement
SIGNAGE UPGRADE	161	0	161	0	0%	15	Initial works
ELECTRIC VEHICLE CHARGING STATION - CAPITAL	50	0	50	0	0%	0	Consultation
SALEYARDS - POST AND RAIL REPLACEMENT	16	0	16	0	0%	0	Procurement
TOOHEYS PARK - BUILDING	20	0	20	0	0%	0	Deferred/Cancelled
PROPERTY - EX SALEYARDS STAGE II	2,396	0	2,396	28	1%	11	Design
PROPERTY - DEVELOPMENT MORTIMER ST	10	0	10	5	50%	0	Construction
PROPERTY - BURRUNDULLA AVE CONCEPT PLAN	500	0	500	24	5%	117	Construction
COMMERCIAL PROP - AERODROME COTTAGE RENOVATIONS	25	0	25	1	5%	9	Initial works
COMMERCIAL PROP - OLD GULGONG FIRE STATION SECURITY CAMERAS	15	0	15	0	2%	6	Initial works
Total	8,094	(66)	8,029	2,626	33%	952	

Connecting our Region

MUDGEY CDB HIGH PEDESTRIAN ACTIVITY AREA	66	0	66	4	6%	0	Construction
URBAN RESEALS - BELMORE ST GULGONG	52	0	52	0	0%	0	Initial works
URBAN RESEALS - BARIGAN STREET WOLLAR	14	0	14	14	98%	0	Complete
URBAN RESEALS - BARNETT STREET WOLLAR	13	0	13	12	90%	0	Complete
URBAN RESEAL - DABEE RD	12	0	12	12	102%	0	Complete
RESEAL - HENRY BAYLEY DRIVE	23	0	23	21	91%	0	Complete
URBAN RESEALS - JACQUES STREET KANDOS	39	0	39	0	0%	28	Construction

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
URBAN RESEAL - MEDLEY STREET GULGONG	10	0	10	0	0%	8	Construction
URBAN RESEAL - MORTIMER STREET MUDGEE	39	0	39	0	0%	36	Construction
URBAN RESEALS - INGLIS ST MUDGEE	32	0	32	13	41%	18	Construction
URBAN RESEALS - SALEYARDS LN GULGONG	14	0	14	0	0%	12	Construction
URBAN ROADS KERB & GUTTER CAPITAL	17	0	17	0	2%	0	Construction
URBAN HEAVY PATCHING	21	0	21	3	12%	0	Construction
URBAN REHAB - DUNN STREET KANDOS SEG 10-30	176	0	176	101	57%	10	Complete
ROAD EXTENSION - BETWEEN PUTTA BUCCA & GLEN WILLOW	230	0	230	95	41%	39	Project Scope
URBAN REHAB - BROADHEAD RD SPRINGFL	150	80	230	98	43%	113	Construction
URBAN REHAB - LAWSON/SHORT STREET INTERSECTION MUDGEE	105	0	105	0	0%	0	Construction
URBAN REHAB - LOVEJOY STREET MUDGEE	30	0	30	0	0%	0	Construction
URBAN REHAB - SHORT STREET	30	0	30	0	0%	0	Construction
URBAN RESEALS - ANDERSON STREET GULGONG	16	0	16	1	9%	16	Construction
URBAN RESEALS - NANDOURA STREET GULGONG	27	0	27	23	86%	0	Construction
URBAN RESEALS - WYNELLA STREET GULGONG	14	0	14	7	52%	8	Construction
URBAN RESEALS - BENT STREET KANDOS	22	0	22	1	6%	16	Construction
URBAN RESEALS - CROWN STREET KANDOS	21	0	21	17	79%	0	Construction
URBAN RESEALS - MCLACHLAN STREET - KANDOS	12	0	12	0	0%	10	Construction
URBAN RESEALS - CASSIN LANE MUDGEE	10	0	10	10	98%	0	Construction
URBAN RESEALS - GRANT STREET MUDGEE	10	0	10	0	0%	10	Construction
URBAN RESEALS - HARDY CRESCENT MUDGEE	19	0	19	14	75%	0	Construction
URBAN RESEALS - HORATIO STREET MUDGEE	20	0	20	2	8%	21	Construction
URBAN RESEALS - LANG STREET MUDGEE	15	0	15	16	105%	0	Construction
URBAN RESEALS - MENCHIN STREET MUDGEE	13	0	13	13	97%	0	Construction
URBAN RESEALS - MULGOA WAY MUDGEE	15	0	15	12	83%	0	Construction

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
URBAN RESEALS - RAYNER STREET MUDGE	10	0	10	0	0%	8	Construction
URBAN RESEALS - CUDGEGONG STREET RYLSTONE	21	0	21	17	81%	0	Construction
URBAN RESEALS - LOUEE STREET RYLSTONE	36	0	36	28	77%	0	Construction
URBAN RESEALS - SHORT STREET - RYLSTONE	18	0	18	18	99%	0	Construction
URBAN RESEALS - TONGBONG STREET RYLSTONE	14	0	14	14	97%	0	Construction
RESHEETING - URBAN ROADS	11	0	11	0	0%	0	Construction
URBAN SEALING - BRUCE ROAD	402	8	410	418	102%	2	Construction
MUDGE SCHOOL ZEBRA CROSSING INFRASTRUCTURE UPGRADE	167	38	205	203	99%	2	Construction
KERB AND GUTTER REPLACEMENT KANDOS & RYLSTONE	100	0	100	0	0%	0	Procurement
URBAN ROADS LAND MATTERS CAPITAL	15	0	15	1	8%	0	Initial works
RURAL RESEAL - LUE RD	436	0	436	4	1%	379	Construction
RURAL RESEAL - YARRAWONGA RD	171	0	171	0	0%	137	Initial works
RURAL RESEAL - WINDEYER RD GRATTAI	110	0	110	0	0%	78	Initial works
RURAL RESEAL - CUDGEGONG RD	192	0	192	94	49%	93	Construction
RURAL RESEAL - BOTOBOLAR RD	148	0	148	71	48%	70	Construction
RURAL RESEAL - BROGANS CREEK RD CLANDULL	34	0	34	30	87%	0	Construction
RURAL REHAB - LUE ROAD MOUNTKNOW	500	0	500	32	6%	161	Construction
RURAL REHAB - CUDGEGONG RD CARWELL	0	3	3	3	100%	0	Initial works
RURAL REHAB - HENRY LAWSON DR	0	0	0	0	0%	0	Deferred/Cancelled
HEAVY PATCHING	48	0	48	41	84%	24	Construction
ULAN WOLLAR ROAD - STAGE 1	3	0	3	1	33%	0	Construction
RURAL RESEAL - BUDGE BUDGE	55	0	55	0	0%	0	Design
RURAL RESEAL - CAMPBELLS CREEK ROAD WINDEYER	139	0	139	0	0%	129	Construction
RURAL RESEALS - GREVILLEA GROVE RYLSTONE	15	0	15	0	0%	37	Construction
RURAL RESEALS - KALUDABAH ROAD CULLENBO	34	0	34	0	0%	0	Construction
RURAL RESEALS - LINBURN LANE	142	0	142	0	0%	109	Construction

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
RURAL RESEALS - PYANGLE ROAD LUE	7	0	7	0	2%	7	Construction
RURAL RESEALS - WHITE CEDARS ROAD TOTNESVA	27	0	27	0	0%	26	Construction
RURAL RESEALS - CAMERONS ROAD RUNNINGS	3	0	3	0	0%	3	Construction
BLUE SPRING ROAD UPGRADE - ACEA STUBBO SOLAR	3,912	0	3,912	483	12%	262	Construction
RURAL ROAD - COOPER DR AND CHARBON RD INTERSECTION UPGRADE	100	0	100	3	3%	71	Construction
RURAL SEALED ROAD LAND MATTERS	12	0	12	0	3%	0	Initial works
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM 2021/22	336	(137)	198	198	100%	0	Construction
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM 2022/23	796	0	796	5	1%	0	Construction
RURAL HEAVY PATCHING - GOLLAN ROAD	263	0	263	118	45%	15	Construction
BYLONG VALLEY WAY HEAVY PATCHING PROGRAM	34	0	34	2	6%	0	Initial works
WOLLAR ROAD HEAVY PATCHING	200	(200)	0	8	0%	0	Construction
MUNGHORN GAP REALIGNMENT & UPGRADE	1,321	0	1,321	318	24%	84	Construction
MUNGHORN GAP SHOULDER WIDENING BLACKSPOT	137	0	137	84	61%	17	Construction
HILL END ROAD SAFETY IMPROVEMENTS	2,340	(400)	1,940	262	14%	183	Project Scope
BVW UPGRADE RNSW 2080	900	0	900	15	2%	141	Construction
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	8	0	8	4	52%	0	Construction
SEALING - GRIMSHAW LANE	18	0	18	16	89%	0	Construction
ZIMMER LANE (NOW MAINTAINED)	81	0	81	37	46%	0	Construction
BADGERS LANE (NOW MAINTAINED)	98	0	98	0	0%	0	Construction
SEAL EXTENSION - AARONS PASS RD	239	0	239	241	101%	3	Complete
SEAL EXTENSION - QUEENS PINCH RD	1,387	0	1,387	768	55%	103	Construction
SEAL EXTENSION - COXS CREEK RD	1,756	0	1,756	953	54%	196	Construction
SEAL EXTENSION - MEBUL RD	2	0	2	2	103%	0	Complete
SEAL EXTENSION - BOTOBOLAR RD	968	0	968	50	5%	151	Construction

CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
SEAL EXTENSION - CORICUDGY ROAD	1	11	13	13	100%	16	Deferred/Cancelled
RESHEETING	2,056	0	2,056	1,130	55%	754	Construction
UNSEALED ROADS LAND MATTERS CAPITAL	15	0	15	2	13%	0	Construction
GOODIMAN CREEK BRIDGE REPLACEMENT	950	0	950	533	56%	82	Construction
DIXONS LONG POINT CROSSING	30	0	30	32	107%	0	Initial works
BRIDGE TO PUTTA BUCCA ROAD	3,102	0	3,102	1,097	35%	228	Construction
REGIONAL ROAD BRIDGE CAPITAL	32	0	32	0	0%	0	Construction
GOULBURN RIVER BRIDGE ULAN ROAD	30	0	30	30	100%	0	Complete
ULAN ROAD - REHABS, WIDENING AND CONFORMING RESEALS - BUDGET	235	0	235	0	0%	0	Project Scope
ULAN ROAD - COPE RD TO ULAN WOLLAR RD	300	0	300	22	7%	140	Construction
ULAN ROAD - BLACKSPRINGS ROAD TO BUCKAROO LANE	174	0	174	(0)	0%	0	Initial works
FOOTWAYS - CAPITAL WORKS	207	0	207	10	5%	4	Construction
PEDESTRIAN ACCESS AND MOBILITY PLAN WORKS	204	0	204	18	9%	128	Construction
SHARED PATHWAY - GLEN WILLOW TO PUTTA BUCCA WETLANDS AREA	42	0	42	0	0%	0	Construction
AIRPORT - AIRCRAFT PARKING	20	0	20	19	95%	0	Complete
AIRPORT AMBULANCE TRANSFER BAY	100	0	100	1	1%	75	Initial works
AIRPORT HANGER AND STUDIO	249	0	249	2	1%	0	Procurement
AIRPORT - DRAINAGE PLAN DEVELOPMENT	50	0	50	0	0%	0	Initial works
CARPARK - MUDGEES COMMON	42	0	42	34	80%	0	Construction
CARPARK - GULGONG POOL	11	0	11	7	70%	0	Construction
Total	26,903	(598)	26,305	7,978	30%	4,261	

Good Government

CORPORATE BUILDINGS UPGRADE BUDGET ONLY	0	0	0	0	0%	0	Budget only
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CORPORATE: FINANCE | MONTHLY BUDGET REVIEW – JANUARY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
COMMUNITY SERVICES BUILDING CAPITAL	0	7	7	0	0%	0	Consultation
OLD POLICE STATION CAPITAL	50	0	50	0	0%	20	Procurement
BUILDINGS MASTER KEY SYSTEM	131	0	131	2	1%	118	Initial works
MUDGEES ADMIN BUILDING EXTENSION	727	0	727	117	16%	472	Construction
MUDGEES ADMIN BUILDING - EAST WING OFFICES RECONFIGURATION	15	0	15	6	41%	0	Complete
IT SPECIAL PROJECTS	28	0	28	0	0%	3	Procurement
IT - NETWORK UPGRADES	228	17	245	65	27%	16	Procurement
IT CORPORATE SOFTWARE	186	0	186	51	27%	21	Design
IT - PAPER CUT SECURE PRINTING	25	0	25	0	0%	0	Consultation
PLANT PURCHASES	7,124	0	7,124	4,326	61%	2,991	Budget only
RYLSTONE DEPOT - CAPITAL UPGRADE	80	0	80	17	21%	14	Construction
SOLAR FARM INITIATIVE	421	0	421	189	45%	261	Procurement
GULGONG DEPOT - CAPITAL UPGRADE	65	0	65	19	29%	9	Construction
SOLAR FARM INITIATIVE - STAGE 3	8,082	0	8,082	0	0%	0	Procurement
ROLLER BRAKING SYSTEM	61	0	61	55	92%	1	Final works
MUDGEES DEPOT - SECURITY CAMERAS	25	0	25	0	0%	22	Procurement
RYLSTONE WORKSHOP OFFICE - CAPITAL	30	0	30	2	8%	21	Initial works
RYLSTONE EMULSION TANK	0	15	15	0	0%	0	Consultation
Total	17,279	39	17,318	4,849	28%	3,969	
Total Capital Works Program	75,790	(882)	74,908	20,046	27%	12,036	

9.5 Monthly Statement of Investments as at 31 December 2022

REPORT BY THE FINANCIAL PLANNING COORDINATOR
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN300053

RECOMMENDATION

That Council:

1. **receive the report by the Financial Planning Coordinator on the Monthly Statement of Investments as at 31 December 2022; and**
2. **note the certification of the Responsible Accounting Officer.**

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Disclosure of Interest

Nil

Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 December 2022.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

Not Applicable

Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

Legislation

As per Clause 212 of the Local Government (General) Regulation 2021 the Responsible Accounting Officer certifies that:

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act; and
- b) all investments have been made in accordance with the Act and the regulations.

Financial implications

Not Applicable

Associated Risks

Not Applicable

AMANDA COVER
FINANCIAL PLANNING COORDINATOR

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

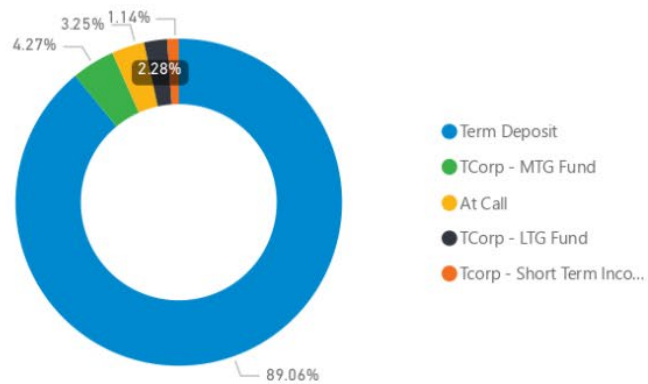
13 January 2023

Attachments: 1. Investment Report December 2022.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Investments by Type

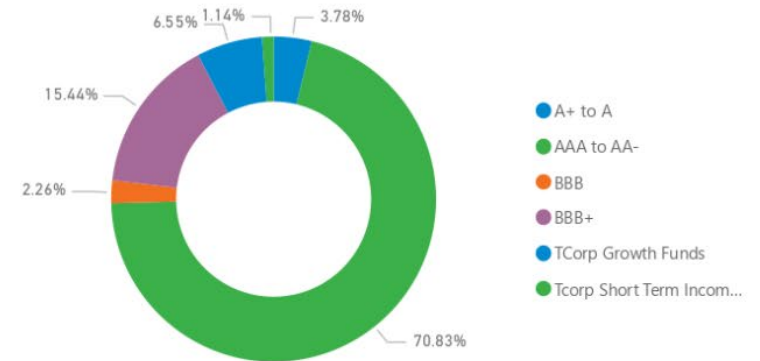


Mid-Western Regional Council Cash and Investments as at 31 December 2022

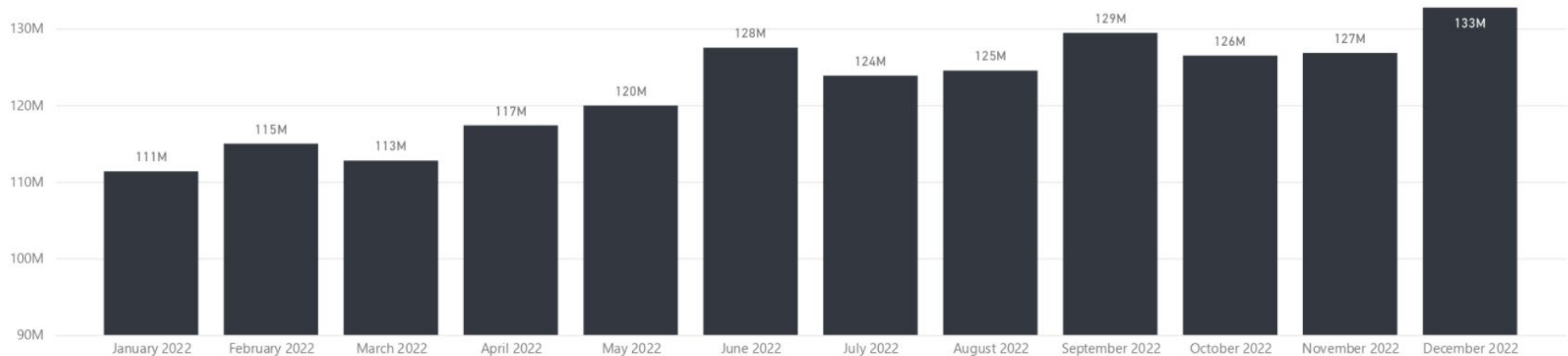
Total Investment Portfolio (\$)

132.74M

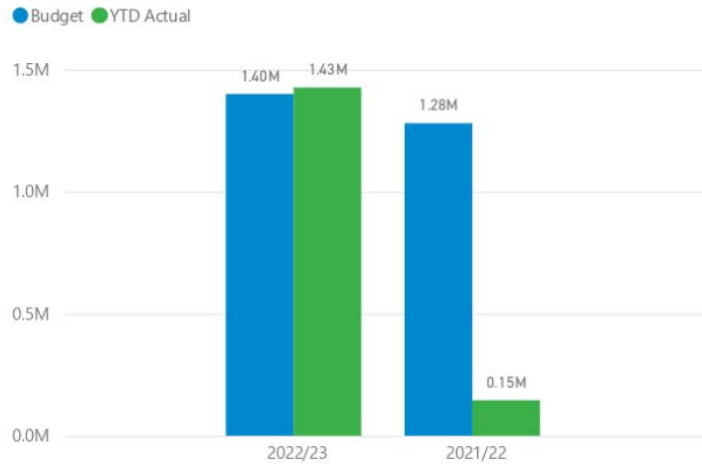
Investments by Long Term Rating



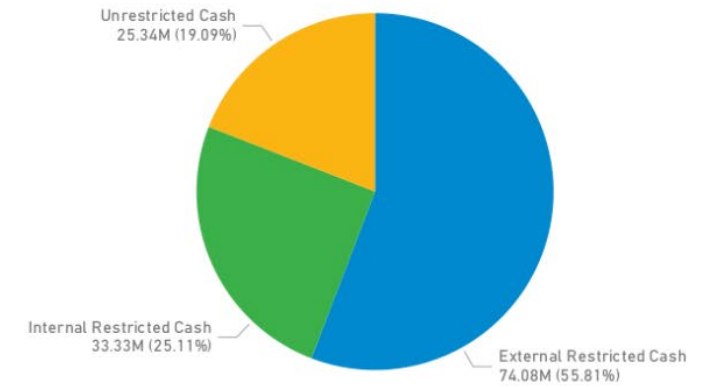
Portfolio Balance at End of Month (\$)



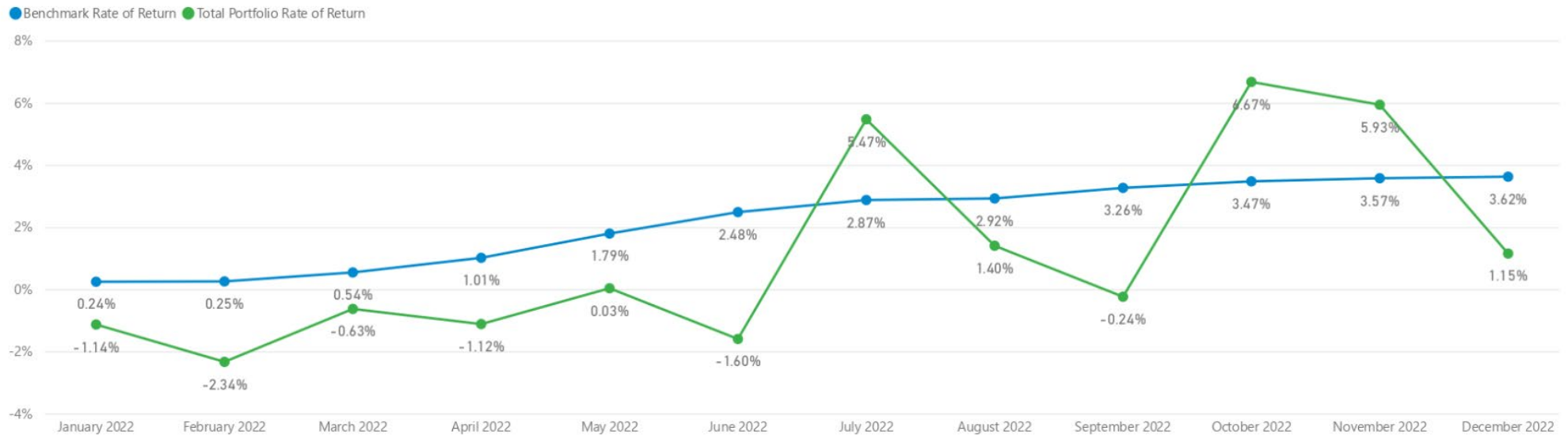
Income from Investments (\$)



Balance by Cash Category (\$)



Investment Performance



At Call Fund and Managed Funds

Institution	Yield	Term to Maturity	Principal	Amount
NAB	3.00%	0	\$	4,314,095
TCorp - Cash Fund	3.00%	1	\$	-
TCorp - Long Term Growth Fund	3.00%	5	\$	3,029,248
TCorp - Medium Term Growth Fund	3.00%	5	\$	5,669,846
TCorp - Short Term Income Fund	3.00%	5	\$	1,513,897
Total			\$	14,527,087

Current Term Deposits

Institution	Yield	Term to Maturity	Principal	Amount
AMP	1.10%	32	\$	1,500,000
Australian Unity	3.50%	354	\$	2,000,000
Australian Unity	4.35%	333	\$	2,000,000
Australian Unity	4.10%	424	\$	1,500,000
Australian Unity	4.30%	396	\$	2,000,000
Australian Unity	4.50%	466	\$	2,000,000
Bank Of Queensland	1.20%	130	\$	2,000,000
Bank Of Queensland	3.92%	452	\$	1,000,000
Bank Of Queensland	4.25%	326	\$	1,000,000
Bank Of Queensland	4.55%	452	\$	1,500,000
Bank Of Queensland	4.40%	193	\$	4,000,000
CBA	0.72%	522	\$	2,000,000
CBA	0.77%	620	\$	1,000,000
CBA	0.85%	662	\$	2,500,000
CBA	0.48%	18	\$	2,000,000
CBA	3.68%	158	\$	1,500,000
CBA	0.73%	116	\$	1,500,000
CBA	3.05%	480	\$	2,000,000
CBA	2.63%	284	\$	1,500,000
CBA	2.31%	144	\$	1,500,000
CBA	2.75%	256	\$	1,500,000
CBA	3.15%	151	\$	1,000,000
CBA	4.15%	543	\$	2,000,000
CBA	4.17%	172	\$	1,000,000
CBA	3.94%	179	\$	1,000,000
CBA	3.72%	200	\$	1,500,000
CBA	3.99%	228	\$	1,500,000
CBA	4.20%	312	\$	1,500,000
CBA	4.47%	347	\$	2,000,000
CBA	4.52%	515	\$	1,000,000
CBA	4.55%	340	\$	2,000,000
CBA	4.63%	536	\$	4,000,000
Defence Bank	3.20%	151	\$	1,500,000
ING	3.21%	207	\$	1,500,000
Macquarie	1.40%	60	\$	1,014,077
Macquarie	1.15%	88	\$	1,000,000
Macquarie	4.50%	375	\$	1,000,000
Macquarie	4.50%	375	\$	500,000
MyState Bank	4.20%	186	\$	1,500,000
NAB	0.57%	60	\$	1,700,000
NAB	0.65%	179	\$	2,000,000
NAB	0.80%	606	\$	1,500,000

Institution	Yield	Term to Maturity	Principal	Amount
NAB	0.64%	298	\$	3,000,000
NAB	0.45%	4	\$	1,500,000
NAB	0.70%	270	\$	2,500,000
NAB	0.48%	32	\$	1,000,000
NAB	0.79%	46	\$	1,500,000
NAB	0.85%	88	\$	1,500,000
NAB	0.95%	88	\$	1,500,000
NAB	1.51%	242	\$	2,500,000
NAB	1.21%	116	\$	1,000,000
NAB	4.49%	718	\$	2,500,000
NAB	4.45%	634	\$	2,000,000
Westpac	0.65%	37	\$	2,000,000
Westpac	1.06%	410	\$	2,000,000
Westpac	0.70%	25	\$	1,500,000
Westpac	0.78%	74	\$	1,500,000
Westpac	0.90%	102	\$	2,500,000
Westpac	0.95%	53	\$	2,000,000
Westpac	2.28%	438	\$	1,500,000
Westpac	3.70%	578	\$	2,000,000
Westpac	4.22%	340	\$	1,000,000
Westpac	4.35%	564	\$	1,500,000
Westpac	4.30%	382	\$	1,000,000
Westpac	4.67%	354	\$	1,000,000
Westpac	4.78%	508	\$	2,500,000
Westpac	4.89%	760	\$	2,500,000
Westpac	4.46%	494	\$	1,500,000
Westpac	4.55%	354	\$	1,000,000
Westpac	4.40%	424	\$	1,500,000
Total			\$	118,214,077

Investment Portfolio Summary

Term to Maturity	Amount	Actual	Cumulative Actual	Cumulative Minimum	Policy Compliance
Less than 3 months	\$ 35,741,164	27%	27%	20%	OK
Between 3 months and 1 year	\$ 51,000,000	38%	65%	40%	OK
Between 1 year and 2 years	\$ 43,500,000	33%	98%	50%	OK
Between 2 years and 4 years	\$ 2,500,000	2%	100%	85%	OK
More than 5 years	\$ -	0%	100%	0%	OK
Total	\$ 132,741,164				

Long Term Rating	Institution	Policy Limit	Policy Compliance (Institution)	% of Portfolio	Amount
AA-	CBA	40%	OK	27%	\$ 35,500,000
	NAB	40%	OK	23%	\$ 30,014,095
	Westpac	40%	OK	21%	\$ 28,500,000
A+	Macquarie	20%	OK	3%	\$ 3,514,077
A	ING	20%	OK	1%	\$ 1,500,000
BBB+	Australian Unity	10%	OK	7%	\$ 9,500,000
	Bank Of Queensland	10%	OK	7%	\$ 9,500,000
	MyState Bank	10%	OK	1%	\$ 1,500,000
BBB	AMP	5%	OK	1%	\$ 1,500,000
	Defence Bank	5%	OK	1%	\$ 1,500,000
	TCorp - Long Term Growth Fund	15%	OK	2%	\$ 3,029,248
TCorp Growth Funds	TCorp - Medium Term Growth Fund	15%	OK	4%	\$ 5,669,846
	Tcorp - Short Term Income Fund	15%	OK	1%	\$ 1,513,897
Grand Total				100%	\$ 132,741,164

Long Term Rating Group	Credit Policy Limit	Policy Compliance (SP Group)	% of Portfolio	Amount
AAA to AA-	100%	OK	71%	\$ 94,014,095
BBB+	20%	OK	15%	\$ 20,500,000
BBB	5%	OK	2%	\$ 3,000,000
TCorp Growth Funds	15%	OK	7%	\$ 8,699,094
Tcorp Short Term Income Fund	15%	OK	1%	\$ 1,513,897
A+ to A	50%	OK	4%	\$ 5,014,077
Grand Total			100%	\$ 132,741,164

Monthly Investment Portfolio Activity

The below table shows investments activities of At Call Fund and Managed Funds

Bank Accounts	Opening Balance	Redeemed Balance	Re-invested Balance
NAB (At call account)	4,901,963		4,314,095
TCorp - Cash Fund	-		-
TCorp - Long Term Growth Fund	3,124,872		3,029,248
TCorp - Medium Term Growth Fund	5,765,829		5,669,846
TCorp - Short Term Income Fund	1,509,148		1,513,897
Total	15,301,812	-	14,527,087

The below table shows matured term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
NAB	0.51%	21/12/2022	1,800,000	13,380
NAB	0.45%	7/12/2022	2,000,000	12,082
CBA	0.47%	21/12/2022	1,500,000	9,329
Bank Of Queensland	0.85%	21/12/2022	1,000,000	7,173
AMP	1.00%	7/12/2022	2,000,000	718
Total			8,300,000	42,682

The below table shows new term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
Australian Unity	4.50%	10/04/2024	2,000,000	120,822
CBA	4.47%	13/12/2023	2,000,000	89,155
CBA	4.52%	29/05/2024	1,000,000	65,881
Bank Of Queensland	4.40%	12/07/2023	4,000,000	97,885
CBA	4.55%	6/12/2023	2,000,000	87,260
CBA	4.63%	19/06/2024	4,000,000	277,039
Total			15,000,000	738,042

9.6 Monthly Statement of Investments as at 31 January 2023

REPORT BY THE FINANCIAL PLANNING COORDINATOR
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN300053

RECOMMENDATION

That Council:

1. **receive the report by the Financial Planning Coordinator on the Monthly Statement of Investments as at 31 January 2023; and**
2. **note the certification of the Responsible Accounting Officer.**

Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

Disclosure of Interest

Nil

Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 January 2023.

It is noted that at the time of publishing the 31 January report the TCorp managed fund balances were not finalised. These balances may be subject to change.

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

Not Applicable

Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

Legislation

As per Clause 212 of the Local Government (General) Regulation 2021 the Responsible Accounting Officer certifies that:

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act; and
- b) all investments have been made in accordance with the Act and the regulations.

Financial implications

Not Applicable

Associated Risks

Not Applicable

AMANDA COVER
FINANCIAL PLANNING COORDINATOR

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

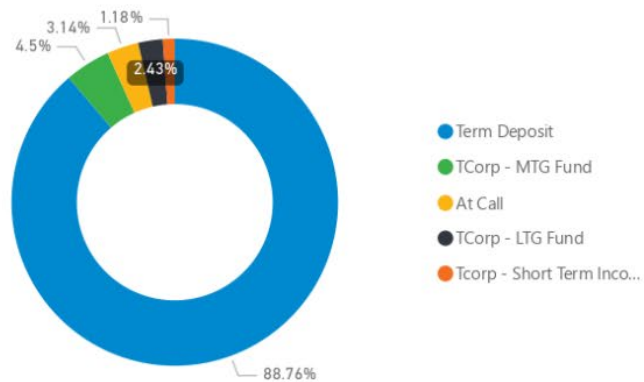
30 January 2023

Attachments: 1. Investment Report January 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Investments by Type

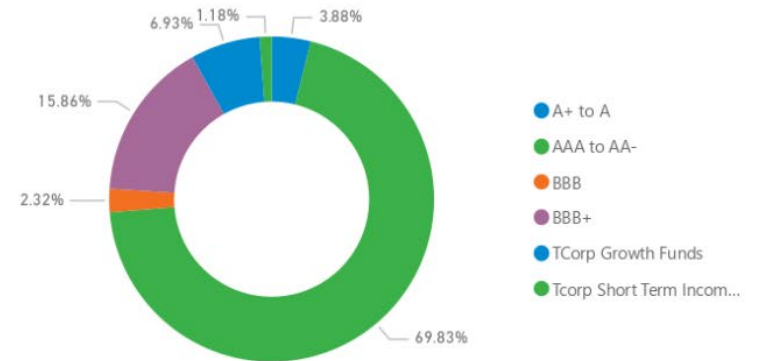


Mid-Western Regional Council Cash and Investments as at 31 January 2023

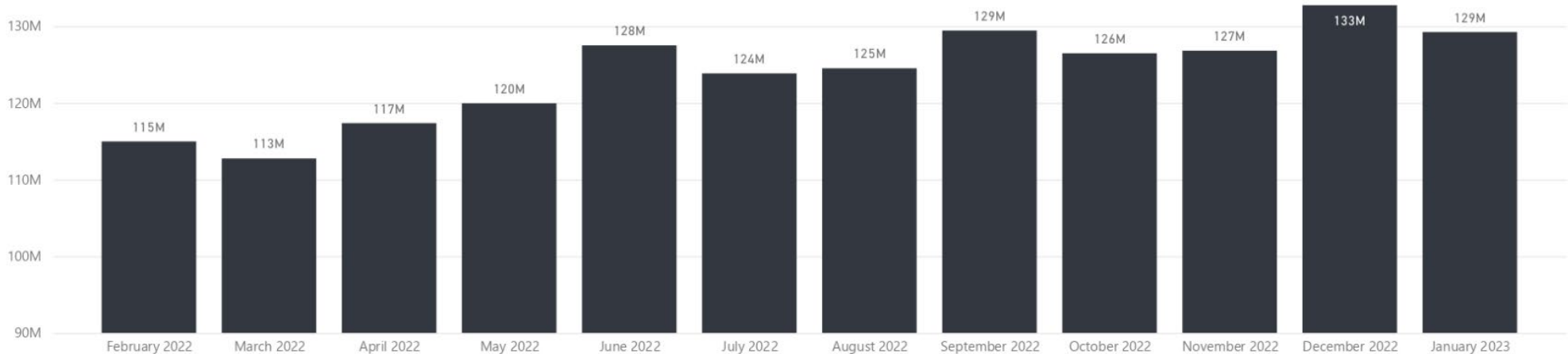
Total Investment Portfolio (\$)

129.25M

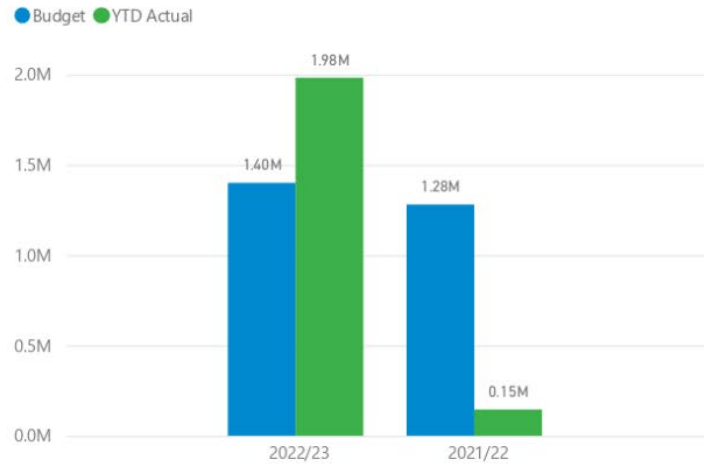
Investments by Long Term Rating



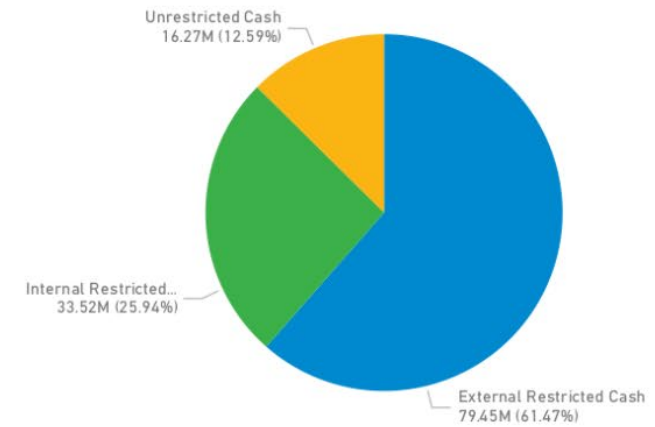
Portfolio Balance at End of Month (\$)



Income from Investments (\$)



Balance by Cash Category (\$)



Investment Performance



At Call Fund and Managed Funds

Institution	Yield	Term to Maturity	Principal	Amount
NAB	3.00%	0	\$	4,053,140
TCorp - Cash Fund	3.00%	1	\$	-
TCorp - Long Term Growth Fund	3.00%	5	\$	3,142,142
TCorp - Medium Term Growth Fund	3.00%	5	\$	5,815,514
TCorp - Short Term Income Fund	3.00%	5	\$	1,520,406
Total			\$	14,531,203

Current Term Deposits

Institution	Yield	Term to Maturity	Principal	Amount
AMP	1.10%	1	\$	1,500,000
Australian Unity	3.50%	323	\$	2,000,000
Australian Unity	4.35%	302	\$	2,000,000
Australian Unity	4.10%	393	\$	1,500,000
Australian Unity	4.30%	365	\$	2,000,000
Australian Unity	4.50%	435	\$	2,000,000
Bank Of Queensland	1.20%	99	\$	2,000,000
Bank Of Queensland	3.92%	421	\$	1,000,000
Bank Of Queensland	4.25%	295	\$	1,000,000
Bank Of Queensland	4.55%	421	\$	1,500,000
Bank Of Queensland	4.40%	162	\$	4,000,000
CBA	0.72%	491	\$	2,000,000
CBA	0.77%	589	\$	1,000,000
CBA	0.85%	631	\$	2,500,000
CBA	3.68%	127	\$	1,500,000
CBA	0.73%	85	\$	1,500,000
CBA	3.05%	449	\$	2,000,000
CBA	2.63%	253	\$	1,500,000
CBA	2.31%	113	\$	1,500,000
CBA	2.75%	225	\$	1,500,000
CBA	3.15%	120	\$	1,000,000
CBA	4.15%	512	\$	2,000,000
CBA	4.17%	141	\$	1,000,000
CBA	3.94%	148	\$	1,000,000
CBA	3.72%	169	\$	1,500,000
CBA	3.99%	197	\$	1,500,000
CBA	4.20%	281	\$	1,500,000
CBA	4.47%	316	\$	2,000,000
CBA	4.52%	484	\$	1,000,000
CBA	4.55%	309	\$	2,000,000
CBA	4.63%	505	\$	4,000,000
CBA	4.76%	351	\$	1,500,000
Defence Bank	3.20%	120	\$	1,500,000
ING	3.21%	176	\$	1,500,000
Macquarie	1.40%	29	\$	1,014,077
Macquarie	1.15%	57	\$	1,000,000
Macquarie	4.50%	344	\$	1,000,000
Macquarie	4.50%	344	\$	500,000
MyState Bank	4.02%	155	\$	1,500,000
NAB	0.57%	29	\$	1,700,000
NAB	0.65%	148	\$	2,000,000
NAB	0.80%	575	\$	1,500,000

Institution	Yield	Term to Maturity	Principal	Amount
NAB	0.64%	267	\$	3,000,000
NAB	0.70%	239	\$	2,500,000
NAB	0.48%	1	\$	1,000,000
NAB	0.79%	15	\$	1,500,000
NAB	0.85%	57	\$	1,500,000
NAB	0.95%	57	\$	1,500,000
NAB	1.51%	211	\$	2,500,000
NAB	1.21%	85	\$	1,000,000
NAB	4.49%	687	\$	2,500,000
NAB	4.45%	603	\$	2,000,000
Westpac	0.65%	6	\$	2,000,000
Westpac	1.06%	379	\$	2,000,000
Westpac	0.78%	43	\$	1,500,000
Westpac	0.90%	71	\$	2,500,000
Westpac	0.95%	22	\$	2,000,000
Westpac	2.28%	407	\$	1,500,000
Westpac	3.70%	547	\$	2,000,000
Westpac	4.22%	309	\$	1,000,000
Westpac	4.35%	533	\$	1,500,000
Westpac	4.30%	351	\$	1,000,000
Westpac	4.67%	323	\$	1,000,000
Westpac	4.78%	477	\$	2,500,000
Westpac	4.89%	729	\$	2,500,000
Westpac	4.46%	463	\$	1,500,000
Westpac	4.55%	323	\$	1,000,000
Westpac	4.40%	393	\$	1,500,000
Total			\$	114,714,077

Investment Portfolio Summary

Term to Maturity	Amount	Actual	Cumulative Actual	Cumulative Minimum	Policy Compliance
Less than 3 months	\$ 35,745,280	28%	28%	20%	OK
Between 3 months and 1 year	\$ 50,000,000	39%	66%	40%	OK
Between 1 year and 2 years	\$ 43,500,000	34%	100%	50%	OK
Between 2 years and 4 years	\$ -	0%	100%	85%	OK
More than 5 years	\$ -	0%	100%	0%	OK
Total	\$ 129,245,280				

Long Term Rating	Institution	Policy Limit	Policy Compliance (Institution)	% of Portfolio	Amount
AA-	CBA	40%	OK	27%	\$ 35,000,000
	NAB	40%	OK	22%	\$ 28,253,140
	Westpac	40%	OK	21%	\$ 27,000,000
A+	Macquarie	20%	OK	3%	\$ 3,514,077
A	ING	20%	OK	1%	\$ 1,500,000
BBB+	Australian Unity	10%	OK	7%	\$ 9,500,000
	Bank Of	10%	OK	7%	\$ 9,500,000
	MyState Bank	10%	OK	1%	\$ 1,500,000
BBB	AMP	5%	OK	1%	\$ 1,500,000
	Defence Bank	5%	OK	1%	\$ 1,500,000
	TCorp - Long Term				
TCorp Growth Funds	Growth Fund	15%	OK	2%	\$ 3,142,142
	TCorp - Medium				
	Term Growth Fund	15%	OK	4%	\$ 5,815,514
TCorp Short Term Income	TCorp - Short Term				
	Income Fund	15%	OK	1%	\$ 1,520,406
Grand Total				100%	\$ 129,245,280

Long Term Rating Group	Credit Policy Limit	Policy Compliance (SP Group)	% of Portfolio	Amount
AAA to AA-	100%	OK	70%	\$ 90,253,140
BBB+	20%	OK	16%	\$ 20,500,000
BBB	5%	OK	2%	\$ 3,000,000
TCorp Growth Funds	15%	OK	7%	\$ 8,957,657
TCorp Short Term Income				
Fund	15%	OK	1%	\$ 1,520,406
A+ to A	50%	OK	4%	\$ 5,014,077
Grand Total			100%	\$ 129,245,280

Monthly Investment Portfolio Activity

The below table shows investments activities of At Call Fund and Managed Funds

Bank Accounts	Opening Balance	Redeemed Balance	Re-invested Balance
NAB (At call account)	4,314,095		4,053,140
TCorp - Cash Fund	-		-
TCorp - Long Term Growth Fund	3,029,248		3,142,142
TCorp - Medium Term Growth Fund	5,669,846		5,815,514
TCorp - Short Term Income Fund	1,513,897		1,520,406
Total	14,527,087	-	14,531,203

The below table shows matured term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
CBA	0.48%	18/01/2023	2,000,000	13,256
NAB	0.45%	4/01/2023	1,500,000	8,544
Westpac	0.70%	25/01/2023	1,500,000	12,284
Total			5,000,000	34,083

The below table shows new term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
CBA	4.76%	17/01/2024	1,500,000	73,943
Total			1,500,000	73,943

Item 10: Operations

10.1 RFT 2022/93 - Water and Sewer Network Maintenance and Construction Contractors

REPORT BY THE WATER AND SEWER PROJECT ENGINEER
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, COR400584

RECOMMENDATION

That Council:

1. **receive the report by the Water and Sewer Project Engineer on the RFT 2022/93 - Water and Sewer Network Maintenance and Construction Contractors;**
 2. **accept the following submissions to create Council's Panel Contract for the Water and Sewer Construction and Maintenance Services:**
 - (a) **Central West Leak Detection and Plumbing**
 - (b) **Peters Plumbing and Excavations**
 - (c) **TWS Evolution PTY LTD**
 - (d) **Dependable Trade Solutions**
 - (e) **Trazilbat Pty Ltd****for Tender RFT2022/93 for the provision of Water and Sewer network Maintenance and Construction in accordance with Clause 178 of the Local Government (General) Regulation 2005 - Part 7 Tendering;**
 3. **accept the commencement date is 1 March 2023 and expiry is 1 March 2026; and**
 4. **delegate authority to the Manager, Water and Sewer to authorise additional suppliers to the list should they meet the requirements of the tender.**
-

Executive summary

Water and Sewer sent out a Request for Tenders from qualified contractors to be part of a panel of providers for Water and Sewer Network Maintenance and Construction Contractors commencing 1 March 2023 for a period of 3 years. These services include reactive maintenance, scheduled maintenance or project works for the Water and Sewer Department. To qualify for the panel suppliers had to be based within a 110km distance of Mudgee's clock tower in Market Street (as the crow flies), or have operations based within a list of approved post codes.

Disclosure of Interest

Nil

Detailed report

Water and Sewer Network Maintenance and Construction

An open tender process in accordance with Section 55 of the Local Government Act 1993 was carried out for the establishment of a prequalification list via Council's e-quoting system VendorPanel and email. This contract will run for a period of 36 months from the 1 March 2023 to 1 March 2026.

Purpose

As specified in both the Request for tender documentation, this tender is designed to create both a prequalification panel, with the intension of creating opportunities for Council to seek constant value for money as well as a systematic, simple system for staff to ensure best practice procurement.

Advertised

Open to Market:	20 December 2022
Closed:	23 January 2023
Total Days:	34 Days

The Above tender was advertised in:

- Councils e-Tendering portal – VendorPanel
- Councils Social Media page
- Mudgee Guardian Newspaper

Tenders Received

Council received five conforming tenders.

- **Central West Leak Detection and Plumbing**
- **Dependable Trade Solutions**
- **Peters Plumbing and Excavations**
- **Trazilbat Pty Ltd**
- **TWS Evolution PTY LTD**

Late Tenders

There was no late tender submissions received.

Process of Evaluation

The process of evaluation, the methodology used and TEP members are in accordance to the information provided in the Procurement and Evaluation Plan.

Pricing

Please see attached schedule of rates for each supplier

Tender Evaluation Panel Members

Panel Member	Name	Position Title
Chair Person	Gemma Wilkins	Project Officer – Water and Sewer
Panel Member 1	Josh Baker	Strategic Engineering Coordinator – Water and Sewer
Panel Member 2	Peter Bartolacci	Project Engineer – Water and Sewer
Panel Member 3	Trish Elsegood	Financial Operations Coordinator - Finance

Probity

The tender has been conducted in accordance with Clause 166(a) of the Local Government (General) Regulation 2005. Conflict of Interest Declarations were signed by all participating evaluation panel members both on advertising of the tender and prior to evaluation. The declarations are available to be viewed if required.

All tenderer insurance records and compliance information were checked against Tender requirements and potential non-conformities were noted in the Evaluation Matrix for the consideration of the panel.

The evaluation was conducted in accordance with the Local Government Tendering Guidelines and confidentiality and probity were maintained throughout the process.

Methodology

All tenders were assessed and scored against the evaluation criteria listed in the tender documentation and weightings in the evaluation plan to determine the successful applicant.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Nil

Council Policies

Sustainable Procurement and Contracts Policy

Legislation

Local Government Act 1993

Financial implications

Nil

Associated Risks

Nil

PETER BARTOLACCI
WATER AND SEWER PROJECT ENGINEER

JULIAN GEDDES
DIRECTOR OPERATIONS

2 February 2023

Attachments: 1. RFT 2022/93 Part C - Statement of Requirements.
2. Schedule of Rates - RFT 2022/93. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

Part D - Statement of Requirements

1. Introduction

- (a) Council is seeking requests for tender contractors who are suitably qualified and experienced for works constructing or renewing Council Water and Sewer Infrastructure. These services include reactive maintenance, scheduled maintenance or project works for Water and Sewer Department of Mid-Western Regional Council
- (b) Council has identified that there is a requirement to conduct a tender for the above services as the project costs exceed the tendering threshold nominated in Section 55 of the Local Government Act 1993.
- (c) There are multiple services being tendered. Tenderers are invited to tender for all, some or any of the services.
- (d) Council is seeking to establish a panel of Pre-qualified Contractors interested in tendering for involvement.
- (e) Council has set out criteria for the assessment of tender submissions for inclusion on the Panel.
- (f) Assessment for satisfactory conformance with these criteria will also form a basis for continued listing on the Panel. Where compliance and conformance is not achieved and/or remedial actions has not been implemented to Council's satisfaction, a tenderer may be removed from the Panel.
- (g) Council will provide all pipes and fittings for any services undertaken. Contractor will be responsible to cover overhead, profit, supervision, administration, preliminaries, labour, consumables, embedment materials, crusher dust, concrete, shoring, set-out, formwork, sub-contractors, suppliers and all and any other margins, allowances, costs and expenditures necessary to carry out and complete the work.
- (h) Works will be expected to be undertaken in accordance to a set of specifications, or a design provided by Council. As part of this tender evidence of ability to undertake works to a specification or design forms part of the assessment.
- (i) Work as executed documentation are to be provided at completion of works where request by Council. Contractor is responsible for preparing work-as-executed details and operation and maintenance information as follows:
 - Drawings in the same format as the design drawings, certified by a Registered Surveyor, showing the actual location and alignment of pipelines. Include the size, type, and levels of pipelines, valve and hydrant chamber types and cover details, and easement requirements for maintenance.
 - Asset register data.

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

2. Service Categories

Council requires the provision of the Services over a range of disciplines as listed below:

	WATER AND SEWER NETWORK MAINTENANCE AND CONSTRUCTION
1.1	Install or replace water and sewer pipes
1.2	Concrete encasement of pipes
1.3	Construct, repair or modify sewer manholes
1.4	Install, replace or modify sewer and water property connections
1.5	Install and replace valves and fittings
1.6	Install lids and fall protection systems on pits
1.7	Under-bore roads and driveways for pipe installations
1.8	Maintenance and repair of sewerage treatment plant infrastructure

3. Pre-Qualified Panel List

3.1 Pre-Qualified Panel List

- (a) For all services, a panel list will be used.
- (b) Conforming tenders received will be reported to Council in alphabetical order.
- (c) Tendered prices will remain firm for the first 12 months of the Agreement period. At the request of the supplier, CPI can be applied to all existing Prices on each anniversary of the Panel Deed. Please refer to the Panel Deed and the Services Agreement for further information.
- (d) If your tender is accepted, your organisation will be placed in the appropriate category as nominated by the tenderer.
- (e) Council may, in its discretion, amend or change the order of the Panel List including (but not limited) where:
 - (i) A Panellist has been issued a notice of non-conformance;
 - (ii) Where an existing Panellist is appointed to a new category under the Panel.

3.2 Using the Pre-Qualified List

- (a) When Council requires services relating to scheduled maintenance or project works, the list of Pre-Qualified Suppliers is called upon generally by way of VendorPanel RFQ.
- (b) When Council requires services relating to reactive maintenance or short notice works, the list of Pre-Qualified Suppliers will be called upon via a ranked order process.
- (c) Once accepted onto Council's panel suppliers will be required to upload specific compliance information (i.e insurances) to Council's

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

nominated electronic portal managing compliance information. More information will be provided once accepted.

- (d) Each project engagement will be considered on some or all of the factors below;
 - (i) Total Spend Value in line with Council's Procurement Policy requirements (number of quotes required)
 - (ii) Project Specification / Requirements;
 - (iii) Prices (incorporating Council's local preference policy);
 - (iv) Establishment and disbursements- Including travel, accommodation etc.;
 - (v) Availability; and
 - (vi) Consideration may also be given to Contractor performance, in line with the Principal's Contractor Management Policy;
- (e) It is at the discretion of Council to approach and engage from the open market for, but not limited to;
 - (i) All Contractors for whatever reason are unable to supply the service and/or;
 - (ii) projects of large scale or extended engagement and/or;
 - (iii) projects of a complicated / specialised scope not covered by the existing panel or insufficient suppliers able to quote and /or;
 - (iv) Council considers that no Contractor can provide satisfactory service.
- (f) Tenderers should understand that being on the pre-qualified panel provides no guarantee of engagement.
- (g) In the event of an emergency, Council reserves the right to approach suppliers in any manner necessary to address the emergent situation.

An emergency is: a situation that poses a risk/threat/danger to the public, Council employees, plant, infrastructure, environment etc and immediate action is required to make safe.

4. Returnable Schedules

- 4.1 The tendered Schedule of Pricing must be set out in the form provided in returnable schedules document, part D of this Tender.
- 4.2 Council will generally request lump sum pricing for the majority of projects by way of Request for Quotation (RFQ) to this panel. The Tenderer agrees to be bound by the

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

Schedule of Prices and shall not exceed these prices when responding to Councils RFQ (to the panel) in accordance with the Panel Deed and Services Agreement.

5. Ability to work to a plan and specifications

5.1 The Supplier in their submission must confirm that supervisors and labourers are competent in reading and interpreting plans and specifications, including but not limited to:

- (a) Identify main types of plans and drawings used in the construction industry
- (b) Recognise amendments
- (c) Recognise commonly used symbols and abbreviations
- (d) Locate and identify key features on a site plan
- (e) Identify project requirements, dimensions, environmental controls and locations
- (f) Read and interpret job specifications including the standard of work, finishes and tolerances required
- (g) Material attributes identified from the specifications

5.2 The supplier is able to perform requested works to the minimum acceptable technical criteria for design and construction of water supply and reticulation networks, as detailed in the Water Supply Code of Australia (WSA03-2011-3.1)

5.3 The supplier is able to perform requested works to the minimum acceptable technical criteria for design and construction of sewer networks, as detailed in the Gravity Sewerage Code of Australia (WSA02-2014-3.1)

6. Qualifications and Experience

6.1 All operators must have on their person; all relevant licencing required by law for the service they provide and/or the plant in which they operate. The Supplier shall only provide competent and appropriately licenced operators, and verification of competencies must be provided prior if/when requested. Including, but not limited to;

- (i) Hold a Council WHS Contractor Induction card prior to entering site;
- (ii) Hold a Trade Qualification/Licence required by law to perform services specified in this RFT such as:
 - Contractor Licence
 - Qualified supervisor certificate
 - Endorsed contractor licence
 - Tradesperson certificate

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

As required by Department of Fair Trading for Plumbing, draining or gas fitting work.

- (iii) Hold a NSW Water Directorate Aqua Card for working on or around drinking water infrastructure. NSW Water Directorate training is to be undertaken online via <https://watertraining.com.au/> . Cost to complete is to be at the contractors' expense.
- (iv) Hold a NSW Water Directorate Brown Card for working on or near sewerage and recycled water assets. NSW Water Directorate training is to be undertaken online via <https://watertraining.com.au/> . Cost to complete is to be at the contractors' expense.
- (b) The Supplier will ensure that all employee(s) and/or agent(s) undertake any Council Contractor Inductions specified by Council or its representative(s) prior to undertaking any works on any site owned/managed by Council.
- (c) Council Contractor inductions are undertaken on-line. Suppliers are required to provide Contractor.Inductions@midwestern.nsw.gov.au , with employee's names and email addresses for the induction link to be forwarded to them. The induction takes approximately 20 minutes and they will be required to have **a portrait photo and copy of their construction induction (white card) certification prior to commencing.**
 - This is also required for all future employees prior to entering site.
 - Council Contractor Inductions are valid for 2 years or until major changes within the WHS Act and/or Regulations occur.

7. Property / Utilities Damage

- (a) All fences and property owned by others of any description on or near the site of the work that is damaged by the plant or labour shall be replaced or repaired by the Supplier at no cost to Council.
- (b) All property/utilities are to be left in the same order and condition as prior to such damaged occurring and to the satisfaction of Council's representative.
- (c) The Supplier shall ensure the greatest of care be exercised during the progress of the work when plant is supplied to avoid damage to any utility service including but not limited to gas, water, sewer, electric power, telephone or fibre optic within the limits of the work site.
- (d) Utility location and investigation, such as dial before you dig is to be undertaken by the supplier.
- (e) Suppliers will be liable for any such damage caused by their employees, directly or indirectly including loss of profits arising from such damage where they have not undertaken works in accordance with the explicit direction of Council's representative.

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

8. Engagement Conditions

By responding to this RFT, the Supplier acknowledges and agrees that the engagement of services is governed by and is subject to the terms and conditions contained in this document and Council's Water and Sewer Network Maintenance and Construction Contractor Services Agreement Terms and Conditions (attached).

- (a) Prices will be charged in accordance with the Schedule of Rates provided in Part D of the Tender.
- (b) Council reserves the right; however, to terminate the engagement at any time without notice should contractor's conduct or the condition/operation of the plant be either unsatisfactory or unsafe.
- (c) Council may cancel a service at any time of the day without notice due to wet weather, completion of work or for any reasonable grounds.
- (d) Engagement for projects and scheduled maintenance may be made under GC21, MW21, MMW, or Australian Standards Contracts and will be specified in RFQ at time of quotation.

9. Minimum Plant Equipment Requirements

9.1 Minimum Plant Equipment Requirements

- (a) If plant is being used as part of the engagement the supplier must supply plant that meets all WHS requirements including the Plant & Equipment Prestart checklist prior to entering the site.
- (b) Council will only accept plant that is well maintained and operated within the parameters of the manufactures recommendations/manual.
- (c) Operators and/or agents of the Supplier must make available maintenance records to any representative of Council if requested.

9.2 General Suppliers Obligations

All Suppliers (and any agent/employee) to provide services under this Agreement must:

- (a) Act with Diligence - perform the Services in accordance with the Water and Sewer Network Maintenance and Construction Contractor Services Agreement in a diligent and competent manner and with all reasonable skill and care.
- (b) Provide Resources - provide, manage and maintain sufficient resources including human resource to enable it to fulfil its obligations under this Water and Sewer Network Maintenance and Construction Contractor Services Agreement.
- (c) Maintain Licenses/Certificates of Compliance (Insurances) - procure and maintain all licenses/certificates of compliance required from all regulatory authorities and Council, for the provision by the Supplier of Water and Sewer Network Maintenance and Construction Contractor Services Agreement period. The ongoing compliance will be maintained via Councils relevant compliance management tool.

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

- (d) Maintenance - provide all personnel, tools and facilities necessary to ensure all Plant and equipment is maintained and fit for purpose. As far as practicable, all adjustments and repairs must be carried out when the Plant is not required to work for Council.
- (e) Comply with Laws - comply with any laws applicable to the supply Water and Sewer Network Maintenance and Construction Contractor Services and particularly the Workplace Health & Safety Requirements and Environment Requirements.
- (f) Familiarise with and abide by this tenders Water and Sewer Network Maintenance and Construction Contractor Services Agreement, Councils policies & procedures including but not limited to; Statement of Business Ethics, WHS Policy, Smoke-Free Workplace Procedure.

9.3 During the Engagement

The Supplier must:

- (a) Be ready to commence work each day at the starting time directed by Council;
- (b) Work as directed by Council;
- (c) In respect of an item of plant, unload any plant at the site as directed by Council;

9.4 The Supplier must, at its own cost

- (a) Ensure that all Operators have received WHS and Environmental training;
- (b) Ensure that Operators are competent;
- (c) Supply and replenish all fuel, oil and grease for your own plant items;
- (d) Supply all spare parts and anything necessary for the continuous and satisfactory operation of the equipment;
- (e) Remove from the site and re-use, recycle or dispose of all waste for the plant and services vehicles in an environmentally responsible manner. Waste to be re-used or recycled must be segregated from those to be disposed of. The Supplier may, if approved by Council, re-use, recycle or dispose of waste by placing at a location on the site in the manner directed by Council;
- (f) Keep work records for works undertaken;
- (g) Keep plant safety inspection records available should they be requested by Council; and
- (h) Comply with the requirements of all Acts, Regulations, ordinances and by-laws and the safety requirements in force on the site.

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

9.5 Duration of Engagement

- (a) The anticipated duration of the engagement for the project is as stated in the request.
- (b) Council may alter the duration of engagement by oral notice to the Supplier, effective immediately or as per conditions.
- (c) Where Council brings an engagement to an end before the time of the expiration of the anticipated period of engagement specified by Council, the Supplier is not entitled to any other expenses or damages incurred or suffered as a result of the termination.

10. Supplier's Obligations

10.1 General Suppliers Obligations

- (a) Act with Diligence – perform the Services in accordance with this Agreement in a diligent and competent manner and with all reasonable skill and care.
- (b) Provide Resources – provide, manage and maintain sufficient resources including human resources to enable it to fulfil its obligations under this Water and Sewer Network Maintenance and Construction Contractor Services Agreement.
- (c) Maintain Licences – procure and maintain all licenses required from all regulatory authorities, for the provision by the Supplier of Water and Sewer Network Maintenance and Construction Contractor Services.
- (d) Maintenance – provide all personnel, tools and facilities necessary to ensure all plant is maintained and fit for purpose. As far as practicable, all adjustments and repairs must be carried out when the plant is not required to work for Council.
- (e) Comply with Laws – comply with any laws applicable to the supply of Water and Sewer Network Maintenance and Construction Contractor Services and particularly the Workplace Health & Safety Requirements and Environment Requirements. Supply and maintain all plant during the engagement in a condition which minimises risks to health and safety and to the environment
- (f) Maintain records of maintenance and repairs carried out on equipment
- (g) Ensure registration (including conditional registration) and insurance is maintained on any all equipment as required by law.

10.2 Competency of Operators

The Supplier MUST:

- (a) Ensure that the Operator is competent and has received WHS and Environmental Training

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

- (b) Ensure that the Operator has been trained in the safe operation of the plant or equipment and is accredited as competent (where applicable)

11. Specification – WHS and Environment

11.1 Workplace Health and Safety Requirements

- (a) To be accepted: Suppliers must provide information specified in the WHS704 – High Risk Work – Construction requirements.
- (b) Council's WHS requirements may vary from site to site, therefore, Council reserves the right to request additional WHS information as deemed necessary to ensure the safety of all involved.

11.2 Environmental Requirements

- (a) The Suppliers' legal environmental duties most relevant to the provision of Services in this Tender and are contained in the following legislation and associated regulations:
 - (i) Protection of the Environment Operations Act 1997, and
 - (ii) Waste Avoidance and Resource Recovery Act 2001.
- (b) The Supplier is advised to become familiar with the contents of and understand its responsibilities and obligations under these Acts. The Suppliers obligations under the law are not limited to the requirements stated in this document.

11.3 Supplier's Environmental Responsibilities with Respect to Plant & Equipment

The Supplier must ensure that:

- (a) The use of the plant and equipment does not pose any risk to the environment. The risk specifically relates to exhaust and noise emissions to the surrounding environment.
- (b) The necessary facilities and systems of work are provided and maintained to minimise the risks to the environment whilst transporting, maintaining, inspecting, servicing, repairing or cleaning the plant and equipment on Council site.
- (c) All transporting, maintaining, inspecting, servicing, repairing or cleaning work on plant and equipment is carried out by competent personnel.
- (d) Records of maintenance, inspections, service and repair of plant and equipment are kept and made available to Council when requested.

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

12. Changing Information

The Supplier may request Council to change the following information, provided that 10 business days prior written notice is given to Council, completed relevant application documentation and provided satisfactory evidence required that the insurance policy documents have been properly amended:

- (a) If the Supplier has legally changed its name, it must immediately notify Council in writing and supply a copy of the Certificate of Registration on Change of Name to Council.

13. Change of Ownership

This section is to provide guidance in the event that a business sold to a family member, is sold between approved suppliers, or a business is sold outright to an individual not currently on our panel.

13.1 Sold to a family member

Where a supplier retires and either sells or hands the business over to a family member, Council will continue to honour the existing panel arrangement provided that the family member signs a declaration that they agree to the existing terms & conditions and agree that rates cannot be altered unless the rise aligns with Tendering conditions specified in this RFT. All plant would be transferred to the family members name unless notified in writing. Council's nominated officer would evaluate the acceptance.

13.2 Business sold to a non-approved supplier

In the event that a **whole** business is sold to an independent organisation that is not currently noted on the Water and Sewer Network Maintenance and Construction Contractor panel and/or not a family member, Council would provide the opportunity for the new organisation to complete a Transfer of Ownership Application. They are required to provide the appropriate mandatory requirements requested under this RFT prior to any consideration of acceptance. Rates cannot be amended unless it meets the requirements specified in this RFT. Council's Manager Procurement & Fleet would evaluate the acceptance of such transfers.

14. Reporting

The Supplier will be required to liaise and/or provide reports to nominated Council Representatives during the term of the agreement; requirements will be discussed and agreed between the Representative and the approved panel member at the time of engagement.

The Supplier acknowledges and agrees that Council may conduct any form of performance monitoring it considers appropriate in its absolute discretion during the Deed Term, including (without limitation) in relation to

- (a) whether Operators provided by the Supplier meet operator competency requirements including accuracy of work, quality outcomes and minimal rework;

RFT 2022/93 Water and Sewer Network Maintenance and Construction Contractors– Statement of Requirement

- (b) acceptable levels of productivity achieved;
- (c) presentation of the Daily Time Sheet, including job numbers and description of work (if engaged on an hourly, Daily or Weekly basis);
- (d) willingness to promptly respond to defects shown on the Inspection Reports;
- (e) being readily contactable by Council;
- (f) WHS and Environmental performance;
- (g) compliance with the terms and conditions in the Panel Deed and Agreement;
- (h) willingness to work in a co-operative manner and to provide a high level of customer service to Council at all times.

Item 11: Community

11.1 Policy Review - Statement of Business Ethics

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, GOV400047

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Customer Services & Governance on the Policy Review - Statement of Business Ethics;**
 2. **place the Policy Review - Statement of Business Ethics on exhibition for 28 days to seek feedback from the community; and**
 3. **adopt the Statement of Business Ethics if no submissions are received during the exhibition period.**
-

Executive summary

The Statement of Business Ethics was last adopted by Council in June 2015. An extensive review has been undertaken on this policy in consultation with the Manager Procurement and Fleet, Director Community, Executive Manager People & Performance and the Manager Finance.

Disclosure of Interest

Nil

Detailed report

The Statement of Business Ethics defines the ethical business relationships between Council and its contractors and suppliers in addition to their responsibilities under the Code of Conduct as a delegate of Council.

Mid-Western Regional Council is committed to conducting business in a sound commercial and ethical manner and The Statement of Business Ethics lays down expectations and consequences for contractors in breach of this Statement including termination of contracts, loss of future work and investigation of corruption as well as outlining what can be expected of Council.

Major changes to the Statement of Business Ethics from the updated Local Government Procurement Supplier Code of Conduct include sections on:

- Environmental Performance – ensuring contractors are minimising the environmental impact of operations and conducting business in an environmentally responsible way and

report any adverse environmental impacts, including the measures used to remedy any such impact.

- Social Value – encouraging contractors and suppliers to engage local service providers and business as well as the employment of local and disadvantaged people.
- Labour and Human Rights – contractors must make reasonable enquires to ensure that all sub-contractors and businesses within their supply chain are not engaged in human rights violations including any form of modern slavery and will report to Council if they become aware of any such practice.

A copy of this Statement of Business Ethics will be included in all tender documentation and will accompany other contracts where Council engages any contractor or supplier to undertake work.

Community Plan implications

Theme	Good Government
Goal	Strong civic leadership
Strategy	Provide accountable and transparent decision-making for the community

Strategic implications

Council Strategies

Delivery Program

Council Policies

Code of Conduct

Procurement Policy

Contractor Management Policy

Local Preferences Policy

Fraud Control Policy

Disposal of Assets Policy

Enterprise Risk Management Policy

Public Interest Disclosure Policy

Legislation

Local Government Act 1993

Work Health Safety Act 2011

Public Interest Disclosures Act 1994

Financial implications

Contractors and suppliers not abiding by the Statement of Business Ethics could incur additional costs to Council in a way of having to engage additional services or over charging on services provided.

Associated Risks

There are potential risks associated with this policy if not adopted and subsequently if this document is not adhered to by contractors and suppliers in their business relationship with Council and the community. The risks could significantly impact the business community, contracted staff, the work and natural environment and the reputation and effective operations of Council.

RICHARD CUSHWAY
MANAGER, CUSTOMER SERVICES &
GOVERNANCE

PETER RAINES
ACTING DIRECTOR COMMUNITY

30 January 2023

Attachments: 1. Review - Statement of Business Ethics - Clean Version - 30 Jan 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



*Good
Government*

STATEMENT OF BUSINESS ETHICS

REVIEW: OCTOBER 2022

30 JANUARY 2023

MID-WESTERN REGIONAL COUNCIL
COMMUNITY: GOVERNANCE

■ ■ ■ ■ ■ TOWARDS 2030



REVIEW

THIS DOCUMENT WAS PREPARED BY RICHARD CUSHWAY, MANAGER CUSTOMER SERVICES & GOVERNANCE FOR MID-WESTERN REGIONAL COUNCIL. JANUARY 2023

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO:
MANAGER CUSTOMER SERVICES & GOVERNANCE VIA COUNCIL@MIDWESTERN.NSW.GOV.AU OR (02) 6378 2850

DATE OF PUBLICATION: 30 JANUARY 2023

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REVIEW

1. INTRODUCTION

Mid-Western Regional Council is committed to conducting its business in a sound commercial and ethical manner. This Statement of Business Ethics sets out the standards the Council requires of its contractors and suppliers. All individuals and organisations that seek to deal with Mid-Western Regional Council are required to comply with these standards of ethical behaviour in their dealings with Council.

Mid-Western Regional Council will demonstrate and practice a professional and ethical approach to all its business activities. All contractors and suppliers are required to conduct their activities in accordance with this document and to observe a high standard of probity, ethical behaviour and integrity in all their business dealings.

REVIEW

2. WHAT YOU CAN EXPECT FROM US

Our business dealings will be transparent, impartial, fair and open to public scrutiny wherever possible. The way we deliver our services is driven first and foremost by a need to ensure and demonstrate that our community receives the best possible value for its investment. We are accountable for ensuring that the provision of best value starts with the elected Council, extending to the General Manager and Council staff at all levels.

Unlike a private business, Council deals with public money and must comply with many legislative requirements, state agency policies and its own policies. These dictate the way Council operates both internally and in its dealings with the community. They also require that most of Council's information is dealt with publicly and is made available for public scrutiny. These rules, regulations and policies are designed to ensure that Council maintains high standards of ethical conduct, both internally and in its dealings with members of the public.

Mid-Western Regional Council will ensure that all its policies, procedures and practices related to tendering, contracting and the purchase of goods or services, are consistent with the highest standards of ethical conduct.

Staff will ensure that procurement will be conducted with honesty and fairness that all prospective contractors and suppliers are afforded equal opportunity to tender/quote for all goods and services requested by Council. Our staff will comply with all aspects of Council's policies and procedures including;

- Council's Code of Conduct
- Local Government Act, 1993
- Delegated Authorities
- Work Health Safety Act, 2011
- Procurement Policy
- Contractor Management Policy
- Local Preferences Policy
- Fraud Control Policy
- Council's Disposal of Assets Policy
- Council's Enterprise Risk Management Policy

Staff will always ensure that no opportunity exists for their personal interest, or those of people they have an association with, to remain in conflict with the proper performance of their public duties. Where any conflict of interest is identified, it will be declared and properly managed. All members of the community must be confident that all decisions made by Council are impartial and in the best interests of the community.

3. OUR VALUES

Council's values underlie all of our actions and decision-making processes.

It is important that these values are consistent across all levels of the organisation. We must use the same set of values in our internal processes within the organisation, as we do in dealing with people external to the organisation, be they ratepayers, visitors, private companies or government departments.

Our values are reflected in the following workplace environment statement:

Mid-Western Regional Council

Workplace Environment Statement

Our core values are

- Respect**
 - We respect ourselves, our team mates and our organisation as a whole.
 - When we talk or write to each other we show respect by:
 - being positive, polite and truthful
 - really listening
 - responding politely
 - providing honest feedback
 - We never tolerate bullying and discrimination in the workplace.
- Integrity**
 - We are all accountable for our own actions and also for assisting and supporting our fellow workers.
 - We seek solutions, we don't cast blame.
 - We work for the community and we are proud to show our care for the place in which we live.
 - We are committed to action – we do what we say we will do.
 - We are honest with each other in everything we say and we do and we are committed to open two-way communication.
- Recognition**
 - We are committed to a healthy, safe and constructive working environment where everyone's well-being is our major focus.
 - We work together to develop employment policies and practices that are adaptable to individual circumstances.
 - We celebrate our achievements and recognise that everyone's contribution is essential to this Council's success.
 - In supporting each other and working together we create the right environment in which we all can achieve our very best.
 - We seek continuous improvement both individually and collectively.
 - We admit our mistakes and focus on getting better.
 - We strive to achieve our personal best and be industry leaders.

We are one organisation and one team

4. WHAT WE WILL ASK OF YOU

Mid-Western Regional Council expects that its tenderers, contractors, suppliers and their employees and subcontractors, will all be guided by the same policies, procedures and practices that bind Council and its staff to act in an ethical manner.

We require all contractors and suppliers of goods and services to observe the following principles when doing business with Mid-Western Regional Council;

- Deliver value for money
- Comply with Council's Procurement Policy, Contractor Management Policy and procedures,
- Provide accurate and reliable advice and information when required
- Declare actual or perceived conflicts of interest as soon as you become aware of the conflict
- Act ethically, fairly and honestly in all dealings with the Council
- Take all reasonable measures to prevent the disclosure of confidential Council information
- Refrain from engaging in any form of collusive practice, by not offering Council employees gifts, inducements or incentives designed to improperly influence the conduct of their duties
- Refrain from discussing Council business or information in the media
- Assist Council to prevent unethical practices in our business relationships

A copy of this Statement of Business Ethics will be included in all tender documentation, along with relevant Council policies. This Statement will accompany any other relevant business documentation where Council requires work to be undertaken on its behalf. It will also be included on Council's Website.

4.1 Why should the private sector comply with the above principles?

All Mid-Western Regional Council suppliers of goods and services are required to comply with this statement.

Compliance with this Statement of Business Ethics will not disadvantage you in any way.

Complying with Mid-Western Regional Council's principles will prepare your business for dealing with the ethical requirements of other public sector agencies, should you choose to do business with them.

You should also be aware of the consequences of not complying with Mid-Western Regional Council's ethical requirements, when doing business with us. Demonstrated corrupt or unethical conduct could lead to:

- Termination of contracts
- Loss of future work
- Loss of reputation
- Investigation for corruption

4.2 Ethical Behaviour

Particular situations in which businesses engaging with Mid-Western Regional Council should exercise care include:

4.2.1 Gifts, Benefits and Inducements

While it may be common practice for the private sector to offer incentives to those they want to do business with, as a way of promoting their company or their particular interests, Councillors and staff are constrained by legislation. (*Local Government Act s440AAA Content of Model Code*)

Council decisions on contracts and partnerships with the private sector will be made on merit. There is no place for gifts or incentives, when doing business with Council.

Public officials, must never request any gift or benefit for themselves or anyone else in connection with their work or duties, or accept any token gift that may give a perception that the person offering the gift, is seeking to influence the staff member.

Council's Code of Conduct clearly set out Council's position in relation to gifts and benefits.

4.2.2 Conflict of Interest

A conflict of interest exists when individuals could be influenced, or a reasonable person would perceive that you could be influenced, by a personal interest when carrying out your public duties.

Council's Code of Conduct requires that Council officials disclose and resolve any possible conflict of interests and also must not be involved in any discussion or decision making, regarding any matter affected by a conflict of interests.

Please refer to the Council's Code of Conduct for further advice in this regard.

4.2.3 Confidentiality of Information

Council deals with all requests for information, under the provisions of the Government Information (Public Access) Act. Council is transparent in all its dealings and will only deal with a matter in confidential session at Council Meetings, in accordance with Section 10A of the NSW Local Government Act 1993.

This can include information related to businesses and suppliers of Council. Any matters arising out of your business dealings with Council should remain confidential as part of this business arrangement and following its termination.

Also, importantly with any dealings with Council one should not make any assumptions regarding intellectual property rights. These should be specifically negotiated as part of any relevant dealings.

4.2.4 Ethical Communication

As a general principle, all communication by Council officials with other parties including suppliers to the Council, will be clear, direct and accountable. In turn, Council expects that those parties with whom the Council is doing business, will ensure that their communication with the Council will also be clear, direct and accountable, to minimise the risk of inappropriate influences being brought to bear on the business relationship.

There will be times when some communication needs to be strictly confidential, for commercial-in-confidence or other reasons. This however should not preclude proper accountability and both parties should be able to explain the reasons for instituting specific communication protocols, or keeping some communication confidential.

Public perception of inappropriate influence can be damaging to the reputation of both parties, even if nothing inappropriate has occurred. Therefore it is in the best interests of both parties to ensure that formal communication processes are observed.

4.2.5 Use of Council Resources

Council resources include financial, material and human resources. They should only be used:

- For the benefit of Council
- Effectively, economically and carefully

4.2.6 Discrimination and Harassment

Contractors and suppliers shall not discriminate against anyone on the grounds of: race, sex, colour, nationality, religious conviction, ethno-religious background, marital status; age; pregnancy; physical, intellectual and/or psychiatric disability; sexual preference; transgender; association or political conviction. Any proven examples of discrimination may lead to termination of contract.

4.2.7 Reporting Corruption and Maladministration

It is the responsibility of all contractors and suppliers to Council to not only to act honestly, but also to report any instances of possible corruption or maladministration.

If you are concerned about a possible breach of this statement, or about any conduct that could involve fraud, corrupt conduct, maladministration or serious and substantial waste of public funds, please contact Mid-Western Regional Council's General Manager (02) 6378 2850, or ICAC on (02) 8281 5999; or toll free on 1800 463 909.

4.2.8 Workplace Health and Safety

Council is committed to providing a safe and healthy work environment for all workers and others in the workplace, so far as reasonably practical. This is achieved with effective consultation between Management, Workers and other Stakeholders in accordance with the requirements of the Work Health and Safety Act 2011 and Regulations.

For further details refer to Council's Work Health and Safety Policy on Council's website.

4.2.9 Environmental Performance

We expect our contractors and suppliers to proactively minimise the environmental impacts of their operations and maintain environmentally responsible policies and practices.

Any adverse environmental impacts resulting from operations must be reported to Council as soon as possible following an incident. Reporting should outline specific details of the incident and resulting impacts, along with details of any remedial activities undertaken and preventative measures put in place to reduce the risk of further related incidents.

4.2.10 Social Value

We expect our contractors and suppliers to look for and embrace opportunities to engage local workers, service providers and/or businesses, where practicable. This includes opportunities for the employment of disadvantaged people and social enterprises within our community.

4.2.11 Labour and Human Rights

We expect our suppliers to provide a fair and ethical workplace free from workplace bullying, harassment, victimisation and abuse.

Our suppliers are expected to make all reasonable efforts to ensure that businesses within their supply chain are not engaged in, or complicit with, human rights abuses, such as forced or child labour or any other form of modern slavery.

If our suppliers become aware of the presence of modern slavery in their operations or supply chain, they must report this to Council as soon as possible. Reporting should outline details of the human rights violation discovered and what remedial and preventive measures are occurring.

REVIEW

11.2 Library Services - Quarterly Report

REPORT BY THE MANAGER LIBRARY SERVICES
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, F0620020

RECOMMENDATION

That Council receive the report by the Manager Library Services on the Library Services - Quarterly Report.

Executive summary

This report seeks to inform Council of the activities undertaken by the Mid-Western Regional Council Library Service, under the broad themes of Customer Visits, Library Borrowings & Purchased Items, and Sustainable Organisations. This report covers the period July-December 2022.

Disclosure of Interest

Nil

Detailed report

CUSTOMER VISITS, LIBRARY BORROWINGS, & PURCHASED ITEMS

Visits to our Library branches during the July-December 2022 period are slightly higher than the number of visits during the previous six months:

Period	Visits
July – December 2022	34,093
January – June 2022	31,304

Across the Library Service, loans of library items are slightly lower compared to the previous six months:

Period	Loans
July – December 2022	40,474
January – June 2022	45,358

Loans from the Mobile Library during July-December 2022 remain stable when compared to the previous six months:

Period	Loans
July – December 2022	2,524
January – June 2022	2,843

The use of library e-resources (library subscribed databases) has increased by 2% when compared to the previous six months:

Period	Accesses
July – December 2022	46,287
January – June 2022	45,345

The Library continues to purchase new items in line with the Collection Development Strategy. These items include audio books, magazines, and fiction and non-fiction titles for adults and children in both print and electronic formats, as well as DVD's:

Period	Purchases
July – December 2022	9,745

SUSTAINABLE ORGANISATION

The Library hosts several in-house Book Groups, including a Teen Book Group in partnership with Council's Youth Services, and also facilitates six community Book Groups. Throughout July-December 2022 we held 21 Book Group sessions with a total of 91 attendees. In addition, we host a weekly writing group and a monthly poetry circle which averages 6-8 attendees at each.

The Library continues to encourage a lifelong love of books and reading through its early literacy initiatives. During July-December 2022, Library staff delivered 66 story time sessions, reaching 644 children. The Library also continued to pilot two literacy programs for school-aged children – Bigger Bookworms for K-Y2 students, and Junior Book Bouncers for Y3-Y6 students. During the July-December 2022 period, there were 12 face-to-face sessions held at Mudgee Library, reaching 63 children.

Monday History Talks remain popular with 4 talks held over July-December 2022, with 65 attendees. During History Week in September 2022, the Library organised a special history talk event featuring multiple local speakers and presentations by several historical organisation including History Council of NSW, Society of Australian Genealogists, NSW State Archives, Royal Australian Historical Society, and local speakers Malcolm Drinkwater (History Hill Museum), Bernadette Eichner and John Honeysett. The Library received glowing feedback including the following comment left by Vince & Sue Ridley on the Library's Facebook page:

"The presentations were varied and interesting and the speakers were engaging, knowledgeable and passionate about their subjects. We learnt a lot and came away with enthusiasm to work on our family histories. Looking forward to more of the same. Thank you very much and well done".

The Library also partnered with local poet Kevin Pye for The Centenary of Henry Lawson's Death, hosting daily poetry readings and songs from 29 August – 1 September 2022. This hugely popular event saw a total of 58 participants attending over the four days.

On 11 September 2022, the Library hosted an intimate author talk and afternoon tea with Annie Seaton, Fiona McArthur and Darry Fraser at Putta Bucca House with 34 attending. On the following Monday the Library also hosted a writing workshop for 9 participants with Annie Seaton.

Kids Chess Club continues to grow in popularity, meeting every second and fourth Wednesday of the month. Our external trainer has facilitated 10 sessions, reaching a total of 81 children.

During the July school holidays, Library staff held 10 storytelling and craft activities, reaching 84 children. During the September school holidays, Library staff held 13 storytelling and craft activities, reaching 104 children. Throughout Book Week (20-26 August 2022), the Library welcomed 311 students into the Library, delivering a total of 16 sessions.

Our Willy Wonka themed Summer Reading Program held over December and January has received 123 registrations. Children are encouraged to keep track of their reading, and complete bonus activities to earn tickets in the prize draw, to be held 1 February 2023.

December 2022 was a very exciting time for the Library as we soft-launched our new Library app. Members will now be able to access the library anywhere, anytime. Users can enjoy contactless self-service and easily borrow any title directly from the shelf by scanning the barcode with their

smartphone. This free app provides a one-stop shop for all of the library's services, and can be downloaded from the Apple Store or Google Play Store.

Community Plan implications

Theme	Looking After Our Community
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

Strategic implications

Council Strategies

The Library Services Quarterly Report has been developed in line with the 2022/23 – 2025/26 Delivery Program, and the Library's Collection Development Strategy.

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

Associated Risks

Not Applicable

RACHEL GILL
MANAGER LIBRARY SERVICES

PETER RAINES
ACTING DIRECTOR COMMUNITY

13 January 2023

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

11.3 Village Subsidy Review 2023/24

REPORT BY THE DIRECTOR COMMUNITY
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, FIN300052

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the Village Subsidy Review 2023/24; and**
2. **note the recommendations on the payment of village subsidies for 2023-2024.**

Executive summary

A number of village community groups in the Mid-Western Regional Council area currently receive an annual village subsidy to maintain a variety of parks, sports facilities and buildings. This report details a recommended increase in the village subsidy to further support the work undertaken by volunteers in our village communities.

Disclosure of Interest

Nil

Detailed report

A review has been undertaken of the village subsidy payments and the recommended amounts are set out in this report. The main subsidy is recommended to increase from \$1500 to \$2000 for each group representing a 33.3% increase. It is noted that there has been no increase since the 2015/16 financial year.

It is noted that the subsidy for Goolma remains at a higher level than other villages. This relates to the additional work undertaken on facilities at Goolma, including the support of the public toilet block and the payment of electricity. The Hargraves Village subsidy has been reduced to come in to line with all other villages. This is because they are no longer able to provide the higher level of service in terms of parks maintenance.

For the 2022/23 financial year, correspondence has been sent to seventeen village organisations who currently receive the annual subsidy on the 15th July, 2022 including village subsidy payment letter and village subsidy contact and financial information form. (17 villages were contacted, 12 returned a response).

As with previous years, subsidies are paid on return of annual information regarding contact details, bank details and insurance information. Where no response is received, payment is not made and is not carried forward to a future year.

The following village subsidies are recommended for the 2023/24 financial year:

Village	2023/24	2022/23
Birriwa Sportsground Trust*	2,000.00	1,500.00

Botobolar Community Committee	2,000.00	1,500.00
Bungaba Progress Association	2,000.00	1,500.00
Bylong Hall Committee*	2,000.00	1,500.00
Cooks Gap & District Progress Association	2,000.00	1,500.00
Cooyal Sportsground Trust	2,000.00	1,500.00
Grattai CWA branch	2,000.00	1,500.00
Goolma Amenities Committee	4,000.00	2,400.00
Hargraves Progress Association	2,000.00	2,400.00
Ilford Hall Trust	2,000.00	1,500.00
Lue Hall and Recreation Committee*	2,000.00	1,500.00
Meroo Hall Trust	2,000.00	1,500.00
Mullamuddy Rural Fire Brigade*	2,000.00	1,500.00
Olinda Community Hall Committee*	2,000.00	1,500.00
Pyramul Recreation Ground Trust	2,000.00	1,500.00
Running Stream Reserve Trust	2,000.00	1,500.00
Windeyer Progress Association Inc.	2,000.00	1,500.00

**Villages where response was not received.*

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the region

Strategic implications

Council Strategies

Community Strategic Plan

Open Spaces and Recreation Asset Management Plan

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Village subsidies are provided from the existing village subsidy budget. No increase to this budget is proposed.

Associated Risks

Village subsidies can play an important function by engaging with the local village community to take ownership of the various open spaces and buildings in their area. Without the work of the village groups, it may become more expensive for Council to provide the same levels of service or a lower standard of service would be delivered.

SIMON JONES
DIRECTOR COMMUNITY

6 January 2023

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Item 12: Reports from Committees

12.1 Local Traffic Committee Meeting Minutes - December 2022

REPORT BY THE OPERATIONS ADMINISTRATION ASSISTANT
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, A0100009

RECOMMENDATION

That Council receive the report by the Operations Administration Assistant on the Local Traffic Committee Meeting Minutes for December 2022.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday, 16 September 2022.

Two event report were considered:

- Kandos Street Machine & Hot Rod Show 2023 Friday 27th January 2023 - Sunday 29th January 2023.
- Additional event added to Mudgee Classic 2023, "Dirty Mudgee 2023" held on Saturday 29th April 2023.

Five traffic reports were considered:

- Installation of NO PARKING signage in Church Street at the front of Mudgee Little Learners.
- Bus Zone changes at Kandos School Precinct.
- No Parking Signs on Denison Street at Mudgee Public School
- No Parking Signs on Mayne Street, Gulgong
- No Parking Signs on Mealey Street, Mudgee

General Business items included:

- Nil

Full discussion notes are included in the attached report.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

BETHANY PALMER
OPERATIONS ADMINISTRATION ASSISTANT

JULIAN GEDDES
DIRECTOR OPERATIONS

21 December 2022

Attachments: 1. Minutes December Local Traffic Committee.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 16 December 2022

Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee
on 16 December 2022.

Present	Mr P Blackman (Community Representative), Mr W Hazelton (Transport for NSW Representative), Mr S Fogarty (NSW Police), Thomas Wahley (Transport for NSW), Kim Snow (Transport for NSW), Mr R Kearns (Council Representative), Mr R Kearns (Council Representative), Mrs S Cecchini (Council Representative), Secretary BP Palmer (Administration Assistant)
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Apologies	Mr A Karavas, Mr M Fehon (NSW Police), Mr G McGovern (NSW Police)
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The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: Mr Phillip Blackman / Wayde Hazelton

That the Minutes of the previous Local Traffic Committee held on 28 October 2022 be taken as read and confirmed.

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward to a consultant. 19/8/2022-Ongoing 16/12/2022 – RFQ for 2023. Consultant for access.
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn. 19/8/2022-No information in the DA, report to be created and letter to Aldi to see if they are interested in putting up a left turn only. 16/9/2022- Correspondence with Head Office Aldi. 28/10/2022- Letter has been drafted to Aldi (left out only) 16/12/2022 – No response. Follow up again.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for April 2022 meeting. 18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road Safety Report. 16/9/2022- Look at speed in between Henry Lawson Drive and Ulan Rd. 28/10/22 – Possible budget allocation. Council will revise the scope to road safety audit and Transport NSW will do a speed zone assessment. 16/12/2022 – Waiting for budget review. Follow up with finance. TfNSW speed zone assessment waiting for finalised report.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Menah Ave Mudgee	17 December 2021	Add notes	<p>Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road.</p> <p>23/5/2022 traffic counters in place.</p> <p>21/7/2022-Still being investigated.</p> <p>28/10/22 – Daily average of traffic is 150, median speed 33/km/hr– parking causes single lane traffic due to local development. Write a response letter including points.</p> <p>16/12/2022 – complete – close off.</p>
Mudgee Preschool assessable parking location	February 2022 LTC		<p>Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane.</p> <p>23/05/2022 – awaiting response from pre-school.</p> <p>31/7/2022- Samantha will look after this and work with Director of Operation.</p> <p>19/8/2022- Hand over from Director of Operations.</p> <p>28/10/22 – With Council Operations, council will construct assessable parking spots. Draft a letter to the preschool communicating outcome.</p> <p>16/12/2022 – Council will be constructing the required accessible parking in Meares Street. Close off.</p>
Jaques Street Kandos	March 2022		<p>Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW</p> <p>23/5/2022 – TfNSW to review changes from 2019.</p> <p>21/7/2022- Meeting between stake holders for consultation</p> <p>19/8/2022- Meeting took place with Stakeholders.</p> <p>16/9/2022- Wayde working with stakeholders and the Safety Around School Officer from TfNSW. Further investigation required</p> <p>28/10/22 – Still being investigated</p> <p>16/12/2022 – Refer to report below</p>

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

PAST EVENT DEBRIEF

EVENT	
Mudgee Small Field Day debrief	Meeting completed 15.12.2022

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
APRIL	DATE	COMMENTS
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 & 15 May 2022	LTC approval not required.
Kandos Street Machine and Hot Rod Show	2 May 2022	LTC endorsed
JUNE	DATE	COMMENTS
Mudgeeque	4 June 2022	
Henry Lawson Festival	11 June 2022	
JULY	DATE	COMMENTS
Small Farm Field Days	8 & July 2022	
AUGUST	DATE	COMMENTS
Mudgee Running Festival	21 August 2022	
SEPTEMBER	DATE	COMMENTS
Mudgee High School Rainbow Day	22 September 2022	
Flavours of Mudgee	24 September 2022	
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season	23 October 2022	
A-League Central Coast	29 October 2022	Postponed
Mariners v Western United		
NOVEMBER	DATE	COMMENTS
Rylstone Street Feast	5 November 2022	
Windeyer Endurance Ride	5 & 6 November 2022	LTC approval not required
Alpine Classic	19 & 20 November 2022	
DECEMBER	DATE	COMMENTS
2023		
JANUARY	DATE	COMMENTS

Kandos Street Machine and Hot Rod Show	27 th January 2023 – 29 th January 2023	December Agenda
FEBRUARY	DATE	COMMENTS
St George Illawarra Dragons V South Sydney Rabbitoh	18 February 2023	
MARCH	DATE	COMMENTS
Manly Sea Eagles v Newcastle Knights	1 April 2023	
APRIL	DATE	COMMENTS
Dirty Mudgee 2023	29 April 2023	December Agenda
Mudgee Classic 2023	30 April 2023	
MAY	DATE	COMMENTS
JUNE	DATE	COMMENTS
JULY	DATE	COMMENTS
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS
OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved

Green = Approved

22/050 BUS ZONE AT MUDGEE LITTLE LEARNERS

RECOMMENDATION

That Council approve the installation of NO PARKING signage in Church Street at the front of Mudgee Little Learners. Based on the operational hours of the facility.

MOTION: Mr Phillip Blackman / Simon Fogarty

That the above recommendation be accepted and approved.

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

22/051 KANDOS STREET MACHINE & HOTROD SHOW 2023

RECOMMENDATION

That Council

approve the event – Kandos Street Machine & Hotrod Show 2023 Friday 27th January 2023 - Sunday 29th January 2023 - classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. A Traffic Guidance Scheme (TGS) that reflects the scope of activities provided in the purpose & scope; Cooper Drive, Ilford Road, Lloyd Ave, Anzac Ave, & Cairo Street. Include in the TGS a change in speed zone to 40 km/hr for the extent of the special event.
- c. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- e. Reimbursing Council for the cost of damage repairs;
- f. Complying with Council's Law Enforcement Officers' reasonable directives;
- g. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- i. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- j. Maintain a four-metre wide emergency vehicle lane;
- k. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- m. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
- n. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, Transport for NSW and NSW Police Force are indemnified against any possible action as the result of the event

MOTION: Mr Simon Fogarty / Phillip Blackman

That the above recommendation be accepted and approved.

22/052 BUS ZONE CHANGES AT KANDOS SCHOOL PRECINCT

RECOMMENDATION

That Council

Recommend the following actions to be implemented in early 2023. Consultations completed with Transport for NSW, both schools, parent representatives, and bus operators;

- Reposition the bus zone exclusively to Fleming Street (refer to figure 2)
- Remove Bus Zone (am) signage in Jaques Street (refer to figure 1). Replace with No Parking signage, creating a student drop off/pick up zone (refer to figure 2).
- Reinstate the children's crossing on Dangar Street with line marking, poles and flags (refer to figure 4).
- Consider placing the school crossing supervisor currently stationed on the zebra crossing on Fleming Street to the newly reinstated children's crossing on Dangar Street. Pedestrian counts provided by the school are similar on both Fleming and Dangar Streets.
- Include yellow School Pick Up Drop Off Zone signage to No Parking signs (refer to figure 3).
- No Parking signs to have the following times:
 - 8am – 9:30am
 - 3pm – 4 pm
 - SCHOOL DAYS (note: bell times at 9am and 3.20pm)
- Bus Zone signs to have the following times:
 - 8am – 9.30am
 - 2:30pm – 4pm
 - SCHOOL DAYS
 -

Install white line marking and a pram ramp to the accessible parking space on Dangar Street. Signage and blue stencilling are already installed (refer to figure 5).

MOTION: Mr Simon Fogarty / Wayde Hazelton

That the above recommendation be accepted and approved.

The recommendation will be to accept the recommendations for Council to refine scope and budget to secure the funding.

22/053 NO PARKING SIGNS ON DENISON STREET AT MUDGEE PUBLIC SCHOOL

RECOMMENDATION

That Council

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

No Parking signs not appropriate. Road Safety to communicate with the school to install signage on the fence.

MOTION:

That the above recommendation be accepted and approved.

22/054 NO PARKING SIGNS ON MAYNE STREET, GULGONG

RECOMMENDATION

That Council

Install yellow line marking to signify no stopping at the segment of Mayne Street marked below between Crown Street and 163 Mayne Street.

MOTION: Mr Phillip Blackman / Wayde Hazelton

That the above recommendation be accepted and approved.

22/055 NO PARKING SIGNS ON MEALEY STREET, MUDGEES

RECOMMENDATION

That Council

It is recommended the installation of No Stopping signs on both sides of Mealey Street and double barrier (BB) line with a Give Way marking, 30m from the intersection with Church Street.

MOTION: Mr Simon Fogarty / Phillip Blackman

That the above recommendation be accepted and approved.

22/056 DIRTY MUDGEES 2023

RECOMMENDATION

That Council

Approve the event – “Dirty Mudgees 2023” held on Saturday 29th April 2023, classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’, with the following conditions:

- a) Events are to be undertaken in accordance with the “Guidelines for Bicycle Road Races”;**

- b) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with any of Council’s Law Enforcement Officers reasonable directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) A Traffic Guidance Scheme (TGS) certified by a person with a ‘Select & Modify ‘or a ‘Design and Audit’ Certificate be included in the TMP;
- i) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- j) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force is indemnified against any possible action as the result of the event;
- k) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- l) Provide alternative access for motorists or pedestrians with legitimate business within the closed section of roadway;
- m) Maintain a four-metre wide emergency vehicle lane;
- n) Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- o) The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review; and Transport for NSW consent required for use of the State and Regional road network.
- p) Roads and Maritime Services consent required for use of the State and Regional road network.
- q) Variable message boards to be in place on the routes at least one week prior to event commencement at major points of the routes with locations and wording of variable message boards provided to Council;

MOTION: Mr Wayde Hazelton / Phillip Blackman

That the above recommendation be accepted and approved.

22/057 GENERAL BUSINESS

RECOMMENDATION

That Council

receive the general business as noted and any actions from the general business to be investigated by the Committee further.

MOTION: Mr Phillip Blackman / Simon Fogarty

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

That the above recommendation be accepted and approved.

22/058 CORRESPONDANCE

RECOMMENDATION

That Council

receive the below correspondence as noted by the Local Traffic Committee

MOTION:

That the above recommendation be accepted and approved.

22/059 STREET PARKING CONDITIONS ON MEARES STREET, HOSPITAL
ENTRANCE

RECOMMENDATION

That Council

Recommended to formalise the removal of these bays and other minor adjustments to on-street parking at the hospital.

To formalise the adjusted on-street parking conditions on Meares Street, the recommended works include:

- **Painting out the first two parking bays on the western side of the driveway.**
- **Defining the changed conditions with hashed linemarking.**
- **Installing appropriate No Parking signage**
- **Reinstating 'no parking' line marking at the fire hydrant on Meares Street.**

MOTION: Mr Simon Fogarty / Wayde Hazelton

That the above recommendation be accepted and approved.

Nil

Nil

CLOSURE

There being no further business the meeting concluded at *<insert time>* .

Item 13: Urgent Business Without Notice

URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
 - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
 - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
 - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
 - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
 - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
 - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
 - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
 - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 14: Confidential Session

LOCAL GOVERNMENT ACT, 1993

10A

WHICH PARTS OF A MEETING CAN BE CLOSED TO THE PUBLIC?

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
 - (a) the discussion of any of the matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) The matters and information are the following:
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) A council, or a committee of a council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

10D

GROUND FOR CLOSING PART OF MEETING TO BE SPECIFIED

- (1) The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) The grounds must specify the following:
 - (a) the relevant provision of section 10A(2)
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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DISCLOSURE AND MISUSE OF INFORMATION

- (1) A person must not disclose any information obtained in connection with the administration or execution of this Act unless that disclosure is made:
 - (a) with the consent of the person from whom the information was obtained, or
 - (b) in connection with the administration or execution of this Act, or
 - (c) for the purposes of any legal proceedings arising out of this Act or of any report of any such proceedings, or
 - (d) in accordance with a requirement imposed under the Ombudsman Act 1974 or the Freedom of Information Act 1989, or
 - (e) with other lawful excuse.
- 1. (1A) In particular, if part of a meeting of a council or a committee of a council is closed to the public in accordance with section 10A (1), a person must not, without the authority of the council or the committee, disclose (otherwise than to the council or a councillor of the council) information with respect to the discussion at, or the business of, the meeting.
- 2. (1B) Subsection (1A) does not apply to:
 - (a) the report of a committee of a council after it has been presented to the council, or
 - (b) disclosure made in any of the circumstances referred to in subsection (1) (a)-(e), or
 - (c) disclosure made in circumstances prescribed by the regulations, or
 - (d) any agenda, resolution or recommendation of a meeting that a person is entitled to inspect in accordance with section 12.
- (2) A person acting in the administration or execution of this Act must not use, either directly or indirectly, information acquired by the person in that capacity, being information that is not generally known, for the purpose of gaining either directly or indirectly a financial advantage for the person, the person's spouse or de facto partner or a relative of the person.
- (3) A person acting in the administration or execution of this Act, and being in a position to do so, must not, for the purpose of gaining either directly or indirectly an advantage for the person, the person's spouse or de facto partner or a relative of the person, influence:
 - (a) the determination of an application for an approval, or
 - (b) the giving of an order.

Maximum penalty: 50 penalty units

MOTION

I move that pursuant to the provisions of Section 10 of the Local Government Act, 1993 the meeting be closed to the public.

After a motion to close the meeting has been moved and seconded and before the vote, the Chairman will ask if there are any other matters, besides those listed on the agenda which should be considered in Confidential Session.

He will then announce those matters to be considered in Confidential Session. In doing so, the Chairman will give reasons why those matters are to be considered in Confidential Session and explain the way in which discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

CHAIRMAN

The following matters have been listed for consideration in Confidential Session:

14.1 General Manager's Performance Agreement 2022-2023: 6 Monthly Review

The reason for dealing with this report confidentially is that it relates to personnel matters concerning particular individuals (other than Councillors) in accordance with Section 10A(2)(a) of the Local Government Act, 1993.

Discussion of this matter in an open meeting would be, on balance, contrary to the public interest as it involves discussion of personnel matters concerning the General Manager.

The Chairman will then ask the General Manager if there are any written representations from the public on the proposed closure of the meeting.

The General Manager will read out any written representations received.

The Chairman will ask if anyone in the gallery would like to make verbal representations in regard to the matters now to be considered in Confidential Session.

The Chairman will then put the motion "to close the meeting" to the vote.

Item 15: Urgent Confidential Business Without Notice

Item 16: Open Council

Item 17: Closure