

Plan of Management – Grantham Wedding and Events Venue

Address: 2272 Queens Pinch Road, Meroo NSW

Prepared For: MidWestern Regional Council

Prepared By: Jeffrey Bradford

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1. Introduction

This Plan of Management (PoM) outlines the operational protocols and management strategies for the proposed wedding venue in the existing shearing shed at 2272 Queens Pinch Road, Meroo, hereafter referred to as Grantham. The PoM is designed to demonstrate the venue's commitment to responsible and compliant use of the land and facilities, with respect to local amenity, environmental sustainability, public safety, and planning regulations.

2. Site Overview

Property Address: 2272 Queens Pinch Road, Meroo NSW

Existing Use: Agricultural – includes shearing shed, outbuildings, and surrounding land

Proposed Use: Occasional commercial use for weddings and private events within the existing shearing shed and adjoining grounds

Maximum Occupancy: 100 guests and up to 20 staff per event

3. Venue Operating Model

Event Types: Weddings, Commitment ceremonies, Small-scale corporate or private events (e.g. anniversaries)

Operating Hours: Event window: 1:00pm – 12:00am (midnight), 7 days per week;

Outdoor amplified music: Ceases by 11:00pm sharp; Alcohol service: Ceases by

11:30pm; Setup/pack-down: Allowed within 48 hours before/after events

Event Frequency: Maximum 2 events per week, not exceeding 4 events per calendar month unless otherwise approved; No events on consecutive weekdays to minimise impact

4. Noise Management Strategy

Controls: Outdoor amplified music will only operate between 1:00pm and 11:00pm; All speaker systems to be directional and placed away from neighbouring properties; On-

site wedding coordinator is responsible for monitoring guest behaviour and music volumes; Any complaints received will be documented and addressed within 48 hours

5. Traffic, Access and Parking

Access: Entry via the existing sealed driveway from Queens Pinch Road; A separate entry and exit point will be signposted to manage flow

Parking: On-site parking is provided for: 40+ cars (guests), Staff and supplier vehicles, Designated bus/coach parking or drop-off/pick-up bay; No on-street parking permitted; Lighting will be installed to ensure safe navigation without light spill to neighbouring properties

Traffic Management: Events will be staggered and pre-booked to prevent traffic build-up; Traffic signage will be installed during events to direct guests and suppliers; Guests are encouraged to use chartered bus services to reduce car dependency

6. Guest and Crowd Management

Venue Coordination: A qualified wedding or event coordinator is required for all events with over 50 guests; Coordinators oversee all operations, including: Event schedule, Noise management, Waste handling, Emergency protocols

Guest Behaviour: Guests are to be reminded at intervals and at close of event to: Leave in a quiet and respectful manner; Avoid loitering near the property boundary or carpark; Smoking is only permitted in designated outdoor areas

7. Alcohol and Food Service

Alcohol: Alcohol is BYO or served by a licensed RSA-compliant provider; No sale of alcohol on-site unless a separate licence is obtained; All service stops by 11:30pm; No self-service permitted

Food: Catering via licensed mobile or contracted food businesses; Caterers must comply with NSW Food Safety Standards.

8. Waste and Litter Management

Refer to the detailed Waste Management Plan (attached separately); Grantham will provide waste separation bins for: General waste, Recyclables, Organic/green waste; All bins will be removed or emptied within 24 hours of an event; Staff conduct post-event inspection of grounds to ensure cleanliness and no impact to the surrounding bush or neighbouring properties

9. Environmental Protection Measures

Fire extinguishers, fire blankets and water drums located in key areas; No fireworks, sky lanterns or bonfires allowed; Vehicle movement limited to designated tracks to avoid land degradation

10. Emergency and Risk Management

Emergency exits and muster points clearly marked; First aid kits available in multiple locations; Fire extinguishers and signage maintained as per AS 2444; Emergency contact sheet available to all event staff; Mobile reception confirmed on-site for emergency communications

11. Neighbour and Community Engagement

Grantham is committed to being a good rural neighbour. Neighbours within 500m of the venue will be notified of upcoming events via SMS or letter drop for transparency; A contact number is provided for any concerns before, during, or after events; All complaints are logged and reviewed quarterly for procedural improvements

12. Compliance and Review

This Plan of Management will be reviewed annually or after any incident of non-compliance; Any amendments will be lodged with Council and communicated to key stakeholders; The plan will form part of the event induction and training for all staff and suppliers

Attachments

- Site Map with parking
- Emergency Contact Sheet