

# Minutes of the Ordinary Meeting of Council

Held at the Council Chambers, 86 Market Street, Mudgee  
on 16 April 2025, commencing at 5:31pm and concluding at 6:07pm.

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**PRESENT**

Cr D Kennedy, Cr M Cornish, Cr K Dicker, Cr A Karavas, Cr E Lang, Cr R Palmer, Cr R Pryor, Cr P Shelley and Cr JP Thompson.

**IN ATTENDANCE**

General Manager (Brad Cam), Director Development (Alina Azar), Director Operations (Julian Geddes), Director Corporate Services (Leonie Van Oosterum), Acting Director Community Services (Richard Cushway), Acting Manager Customer Services and Governance (Ashleigh Marshall) and Executive Assistant (Mette Sutton).

## Acknowledgement of Country

I would like to acknowledge the traditional owners of the lands on which we meet, the Wiradjuri people and pay our respects to elders past and present.

### Item 1: Apologies

There were no apologies.

### Item 2: Disclosure of Interest

Councillor Thompson declared a non-significant non-pecuniary conflict of interest in item 8.1 as his daughter's partner rents the house next door to the development. He also declared a non-significant non-pecuniary conflict of interest in item 8.2 as he is a member of the turf club which is mentioned in the Housing Strategy.

### Item 3: Confirmation of Minutes

**90/25 MOTION: Shelley / Cornish**

**That the Minutes of the Ordinary Meeting held on 19 March 2025 be taken as read and confirmed.**

*The motion was carried with the Councillors voting unanimously.*

### Item 4: Matters in Progress

Nil

**Item 5: Mayoral Minute****5.1 MAYORAL MINUTE: GENERAL MANAGER CONTRACT EXTENSION**

GOV400113, A0381418

91/25

**MOTION: Kennedy****That:**

- 1. receive the report by the Mayor on the General Manager Contract Extension;**
- 2. endorse the execution of the renewed Standard Contract of Employment for the General Manager for the period of 1 July 2025 to 30 June 2027; and**
- 3. authorise the Mayor to sign the updated contract on behalf of Council.**

*The motion was put and carried with Councillors voting as follows:*

Councillors	Ayes	Nays
Cr Kennedy	✓	
Cr Cornish	✓	
Cr Dicker	✓	
Cr Karavas	✓	
Cr Lang	✓	
Cr Palmer	✓	
Cr Pryor	✓	
Cr Shelley	✓	
Cr Thompson		✓

**Item 6: Notices of Motion or Rescission****6.1 FLOODING AT GLEN WILLOW**

GOV400113, GOV400022, PAR300584, SEW200007,

**MOTION**

That Council be provided with a report on the cost of repairs to Glen Willow after the last big flood.

Motion withdrawn by Cr Thompson.

**6.2 TREE PRESERVATION ORDERS**

GOV400113, GOV400022, A0420156, LAN900199

**MOTION: Pryor / Thompson**

That Council, as part of the new Development Control Plan, review Tree Preservation Orders to include consideration of controls for Mudgee and Gulgong and to consider reducing the diameter required for consent to 500mm from the current one and a half metre diameter.

*The motion was put and lost with Councillors voting as follows:*

Councillors	Ayes	Nays
Cr Kennedy		✓
Cr Cornish		✓
Cr Dicker		✓
Cr Karavas		✓
Cr Lang		✓
Cr Palmer		✓
Cr Pryor	✓	
Cr Shelley		✓
Cr Thompson	✓	

## Item 7: Office of the General Manager

Nil

## Item 8: Development

Councillor Thompson declared a non-significant non-pecuniary conflict of interest in item 8.1, as his daughter's partner rents the house next door to the development, and remained in the room.

8.1 PLANNING PROPOSAL LOT 1 DP702951 (36-42 SHORT STREET, MUDGEE) INCREASE BUILDING HEIGHT FROM 8.5 TO 10.5 METRES

GOV400113, LAN900154

**92/25 MOTION: Shelley / Cornish**

**That Council:**

1. receive the post exhibition report by the Manager Strategic Planning on the Planning Proposal Lot 1 DP702951 (36-42 Short Street, Mudgee) increase building height from 8.5 to 10.5 metres; and
2. request the NSW Department of Planning, Housing and Infrastructure to draft and finalise the amendment to the Mid-Western Regional Local Environmental Plan 2012.

*The motion was put and carried with Councillors voting as follows:*

Councillors	Ayes	Nays
Cr Kennedy	✓	
Cr Cornish		✓
Cr Dicker	✓	
Cr Karavas	✓	
Cr Lang	✓	
Cr Palmer	✓	
Cr Pryor	✓	
Cr Shelley	✓	
Cr Thompson		✓

It is noted that Cr Thompson abstained from voting for item 8.1, which is recorded as a 'nay' vote.

Cr Thompson declared a non-significant non-pecuniary conflict of interest in item 8.2 as he is a member of the turf club which is mentioned in the Housing Strategy, and he remained in the room.

## 8.2 MID-WESTERN REGION HOUSING STRATEGY - POST EXHIBITION

GOV400113, LAN900177

93/25

**MOTION: Kennedy / Cornish**

**That Council:**

1. receive the report by the Manager Strategic Planning on the Mid-Western Region Housing Strategy - Post Exhibition; and
2. defer the adoption of Mid-Western Regional Housing Strategy until further discussion and consultation with Councillors, with a report to be brought back to the May Council meeting.

*The motion was carried with the Councillors voting unanimously.*

## 8.3 ACCEPTANCE OF NSW GOVERNMENT GRANT - OPEN STREETS PROGRAM 2025-28

GOV400113, GRA600020

94/25

**MOTION: Shelley / Dicker**

**That Council:**

1. receive the report by the Manager Economic Development on the Acceptance of NSW Government Grant;
2. if successful, accept funding from the Open Streets Program 2025-28:
  - 2.1 In 2025/26 set an expenditure budget of \$115,000 for

**Gulgong Glow to be funded by grants;**

**2.2 In 2026/27 set an expenditure budget of \$117,000 for Gulgong Glow to be funded by grants;**

**2.3 In 2027/28 set an expenditure budget of \$118,000 for Gulgong Glow to be funded by grants; and**

**3. authorise the General Manager to finalise and sign the funding agreement.**

*The motion was carried with the Councillors voting unanimously.*

**8.4 2025 MONTHLY DEVELOPMENT APPLICATIONS  
PROCESSING AND DETERMINED**

GOV400113, A0420109, GOV400113

**95/25**

**MOTION: Palmer / Shelley**

**That Council receive the report by the Manager Planning on the Monthly Development Applications Processing and Determined.**

*The motion was carried with the Councillors voting unanimously.*

**8.5 COMMUNITY STRATEGIC PLAN - TOWARDS 2040**

GOV400113, COR400811

**96/25**

**MOTION: Shelley / Lang**

**That Council:**

- 1. receive the report by the Manager Economic Development on the Community Strategic Plan - Towards 2040;**
- 2. place the draft Mid-Western Region Community Strategic Plan - Towards 2040 on public exhibition for 28 days; and**
- 3. if no submissions are received adopt the Community Strategic Plan – Towards 2040.**

*The motion was carried with the Councillors voting unanimously.*

**Item 9: Corporate Services**

**9.1 DRAFT DELIVERY PROGRAM 2025/29 AND DRAFT  
OPERATIONAL PLAN 2025/26**

GOV400113, FIN300340, GOV400098

**97/25**                      **MOTION:**     Shelley / Karavas

**That Council:**

1.            receive the report by the Chief Financial Officer on the draft Delivery Program 2025/29 and draft Operational Plan 2025/26 ;
2.            make the following changes to the draft Delivery Program 2025/29 and draft Operational Plan 2025/26:
  - 2.1        include the target of >30 for the Performance Measure of Number of workers employed through Australian Disability Enterprise on page 74;
  - 2.2        include an Operational Plan Action Item on page 63 to: Investigate options for an indoor swimming pool, and prepare a business case to construct and operate a new facility. Performance measure to be: Completion of business case by 30 June 2026.
3.            endorse the draft Delivery Program 2025/29 and draft Operational Plan 2025/26 to go on public exhibition for a period of 28 days commencing Friday 18 April;
4.            request a further report be presented following the exhibition period including a review of any submissions made on the draft Delivery Program 2025/29 and draft Operational Plan 2025/26.

*The motion was carried with the Councillors voting unanimously.*

9.2        NAMING OF AN UNNAMED CROWN ROAD RESERVE OFF  
             MOUNT PLEASANT LANE, BUCKAROO

GOV400113, R0790041

**98/25**                      **MOTION:**     Lang / Palmer

**That Council:**

1.            receive the report by the Revenue Officer on the Naming of an Unnamed Crown Road Reserve off Mount Pleasant Lane, Buckaroo;
2.            formally approve the name of Taylors Lane, being an unnamed road reserve off Mount Pleasant Lane, Buckaroo; and
3.            publish formal declaration of the approved name in the NSW Government Gazette, and notify the naming in

**accordance with Council's Road, Bridge and Place Naming Policy.**

*The motion was carried with the Councillors voting unanimously.*

9.3 NAMING OF A NEW STREET IN A SUBDIVISION OFF  
ROBERTSON STREET, MUDGEESDALE  
GOV400113, P25743 RO790141 DA0324/2023

**99/25**

**MOTION: Shelley / Cornish**

**That Council:**

1. receive the report by the Revenue Officer on the naming of a new street in a subdivision off Robertson Street, Mudgee;
2. formally approve the name of Mason Grove, being the new street in a subdivision off Robertson Street, Mudgee; and
3. publish formal declaration of the approved name in the NSW Government Gazette, and notify the naming in accordance with Council's Road, Bridge and Place naming Policy.

*The motion was carried with the Councillors voting unanimously.*

9.4 NAMING OF BRIDGES ON HILL END ROAD OVER BERAGOO  
AND GRATTAI CREEKS IN THE LOCALITY OF GRATTAI  
GOV400113, ROA100071 R9216001

**100/25**

**MOTION: Cornish / Karavas**

**That Council:**

1. receive the report by the Revenue Officer on the Naming of Bridges on Hill End Road over Beragoo and Grattai Creeks in the locality of Grattai;
2. support the name of Geo Cover Bridge for the bridge over Beragoo Creek and support the name of Boyd-Hawkins Bridge for the bridge over Grattai Creek;
3. provide public notification of the proposed names and call for further submissions in accordance with the Road, Bridge & Place Naming Policy; and
4. receive a further report at the end of the exhibition period to formalise the names of the bridges.

*The motion was carried with the Councillors voting unanimously.*

9.5 POLICY REVIEWS - SUSTAINABLE PROCUREMENT AND  
CONTRACTS POLICY, CONTRACTOR MANAGEMENT  
POLICY & PROPOSED POLICY RESCISSION - LOCAL  
PREFERENCE POLICY

GOV400113, FIN30032, FIN30086

101/25

**MOTION: Shelley / Palmer**

**That Council:**

1. **receive the report by the Manager Procurement and Fleet on the Policy Reviews - Sustainable Procurement and Contracts Policy, Contractor Management Policy & Proposed Policy Rescission - Local Preference Policy;**
2. **place the revised Sustainable Procurement and Contracts Policy and Contractor Management Policy on public exhibition for 28 days, noting the proposed rescinding of the Local Preference Policy; and**
3. **adopt the revised Sustainable Procurement and Contracts Policy, Contractor Management Policy and rescind the Local Preference Policy, if no submissions are received.**

*The motion was carried with the Councillors voting unanimously.*

The following recommendations (item 9.6 and item 9.7) were adopted as a whole, being moved by Cr Shelley seconded by Cr Palmer and carried with Councillors voting unanimously. Each recommendation is recorded with separate resolution numbers commencing at Resolution No.102/25 and concluding at Resolution No.103/25.

9.6 MONTHLY STATEMENT OF INVESTMENTS AS AT 31  
MARCH 2025

GOV400113, FIN300053, GOV400113

102/25

**MOTION: Shelley / Palmer**

**That Council:**

1. **receive the report by the Financial Planning Coordinator and Chief Financial Officer on the Monthly Statement of Investments as at 31 March 2025; and**
2. **note the certification of the Responsible Accounting Officer.**

*The motion was carried with the Councillors voting unanimously.*



## 9.7 MONTHLY BUDGET REVIEW - MARCH 2025 BUDGET VARIATIONS

GOV400113, FIN300315

103/25

**MOTION: Shelley / Palmer****That Council:**

1. receive the report by the Financial Planning Coordinator on the Monthly Budget Review - March 2025 Budget Variations; and
2. amend the 2024/25, 2025/26 year budgets in accordance with the variations as listed in the Monthly Budget Review attachment to this report.

*The motion was carried with the Councillors voting unanimously.*

## 9.8 GENERAL MANAGER PERFORMANCE REVIEW PANEL

GOV400113, A0381418

104/25

**MOTION: Shelley / Cornish****That Council:**

1. receive the report by the People & Performance Manager on the General Manager Performance Review Panel ;
2. appoint the Mayor and Deputy Mayor to the Panel;
3. appoint Councillor Palmer and Councillor Shelley to fill the positions of the Council-nominated member of the Panel;
4. authorise the Performance Review Panel to undertake all functions related to the General Manager's performance management, including reviews and preparation of the Performance Agreement;
5. require the panel to convene within 1 month to complete the General Managers 6 monthly Performance Appraisal; and
6. approve the option for the panel to engage an external facilitator or observer, as required.

*The motion was carried with the Councillors voting unanimously.*

**Item 10: Operations**

Nil

**Item 11: Community**

The following recommendations (item 11.1 and 12.1) were adopted as a whole, being moved by Cr Shelley seconded by Cr Karavas and carried with Councillors voting unanimously. Each recommendation is recorded with separate resolution numbers commencing at Resolution No.105/25 and concluding at Resolution No.106/25.

**11.1 MRT QUARTERLY REPORT - OCTOBER TO DECEMBER 2024**

GOV400113, F0770077

**105/25 MOTION: Shelley / Karavas**

**That Council receive the report by the Acting Director Community on the MRT Quarterly Report - October to December 2024.**

*The motion was carried with the Councillors voting unanimously.*

**Item 12: Reports from Committees****12.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES - MARCH 2025**

GOV400113, A0100009, GOV400113

**106/25 MOTION: Shelley / Karavas**

**That Council receive the report by the Administration Assistant - Infrastructure Planning on the Local Traffic Committee Meeting Minutes - March 2025.**

*The motion was carried with the Councillors voting unanimously.*

**Item 13: Urgent Business Without Notice**

Nil

**Item 14: Confidential Session**

Nil

**Item 15: Urgent Confidential Business Without Notice**

Nil

**Item 16: Open Council**

**Item 17: Closure**

There being no further business the meeting concluded at 6.07pm.

Unconfirmed