

12.2 Botobolar Community Committee Meeting Minutes - 26 March 2024

REPORT BY THE DIRECTOR COMMUNITY
TO 17 APRIL 2024 ORDINARY MEETING
GOV400103, A0060107

RECOMMENDATION

That Council:

1. receive the report by the Director Community on the Botobolar Community Committee Meeting Minutes - 26 March 2024; and
2. endorse the minutes of the Botobolar Community Committee meeting held on 26 March 2024.

Executive summary

The Botobolar Community Committee recently held a meeting on 26 March 2024 and a range of matters were discussed. The minutes from the meeting are presented to Council for information and endorsement.

Disclosure of Interest

Nil

Detailed report

The Botobolar Community Committee recently held a meeting on 26 March 2024 and a range of matters were discussed. These matters included the new toilet construction, lighting works and general business.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Community Plan

Council Policies

Not Applicable

Legislation

Local Government Act 1993

Financial implications

There are no material financial considerations with this recommendation.

Associated Risks

Council assets and community events not having appropriate management and governance practices that may include insurance coverage is a risk to both Council and community groups. The Committee's work will focus on developing a framework for the use of the shed across Council, RFS and the local community.

Risk is mitigated by having clear documentation in place for the use of the Botobolar facility and ensuring all parties know who is responsible for matters that arise. As the facility is on Council land, it is important that the building asset is maintained in good condition.

SIMON JONES
DIRECTOR COMMUNITY

27 March 2024

Attachments: 1. Minutes Botobolar Community Committee Meeting 26 March 2024.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



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MINUTES **BOTOBOLAR COMMUNITY COMMITTEE**

Tuesday 26 March 2024 at the Botobolar Community Hall

Meeting opened at 3:01pm.

Present: Michael Burnicle, Diane Burnicle, Neil Williams, Troy Porter (RFS), David Sargeant, Ben Edmunds (staff), Katelyn Kirby (staff).

1. Welcome

Ben Edmunds opened the meeting and welcomed everyone.

2. Apologies

Apologies were noted from Cr Des Kennedy, Adam Ellis, Peter Lynch, Troy Gersbach, Simon Jones, David Swansson, Matt Lynch, Peter Raines, Wendy Lynch, and Garry Lynch.

3. Minutes

The previous minutes were noted and accepted.

4. New Toilet Construction

- 4.1** Toilet is sinking, causing one of the doors to drag on the existing ground. Neil to contact Garry regarding installation of a concrete slab for the toilet.
 - a. Council to provide assistance with concrete contractors for the toilet slab.

5. Lighting Works

- 5.1** Works completed – No discussion.

6. General Business

- 6.1** Simon to be removed from apologies in future as Council will relay important information to him.

- 6.2 Roof cover to extend to the new toilets.
- 6.3 Key access and allocation:
 - a. Garry has a list of who has been provided keys. Diane and Wendy have two of the keys.
 - i. Question was raised around Council having one of the keys.
- 6.4 Air-conditioning to be hooked back up once the refrigeration contractor is available. Garry has been dealing with this. Gas heating is also disconnected at the moment.
- 6.5 Kitchen renovations discussed:
 - a. Awaiting quote from Anthony Lynch. Diane to source second quote once the first quote has been received as it will need to be like-for-like.
 - i. Diane will also inform RFS when the contractor is coming to do the quote.
 - b. Pest proofing is required as part of the renovation — relining of the room with corrugated iron and gap in the door to be fixed.
 - c. Radios will move to a cupboard closer to the trucks.
 - d. Council to confirm with Simon what Council's contribution to the renovation budget is.
 - i. If Council is providing the majority of the funds — they will communicate their preferences and provide final approval on quotes.
- 6.6 A summary of spending to-date is to be created. Garry would be aware of roughly how much has been spent.
 - a. List to be provided to Council as well so that it can be provided to the asset auditors for insurance purposes.
- 6.7 Christmas gathering in November went very well.
- 6.8 Discussion around an event to be held on the June long-weekend as no event will be held for Easter.
 - a. Troy approved the use of the RFS shed for this.
- 6.9 Discussion around the frequency of meetings:
 - a. Once building works were completed, it was suggested that meetings go back to 6 monthly. Emails to be sent regarding urgent matters between times.
- 6.10 Residents Feedback:
 - a. Thanks given to Council for all the works completed on Botobolar Road. It has taken some time but it will prevent lots of damage to vehicles.
 - i. Residents' input for certain areas of the road would have prevented delays and issues, such as machinery being bogged.
- 6.11 Working bee is going okay. Cleaning of the RFS shed is being completed by whoever comes past.
- 6.12 Wendy will be borrowing 2 tables from the RFS shed.

Meeting closed at 3:30pm.

Next Meeting scheduled for 26th June 2024 at 3pm.