

Item 12: Reports from Committees

12.1 Sports Advisory Groups Update - Meetings February 2024

REPORT BY THE SPORT AND RECREATION LIAISON OFFICER
TO 17 APRIL 2024 ORDINARY MEETING
GOV400103, A0360013, A036003, A0360030

RECOMMENDATION

That Council:

1. **receive the report by the Sport and Recreation Liaison Officer on the Sports Advisory Groups Update - Meetings February 2024; and**
 2. **note the Meeting Notes from the Gulgong, and Mudgee Sports Advisory Groups.**
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Executive summary

The purpose of this report is to advise Council of the considerations of the Gulgong and Mudgee Sports Advisory Groups held in February 2024.

Disclosure of Interest

Nil

Detailed report

The Gulgong, Kandos/Rylstone and Mudgee Sports Councils have successfully transitioned to Sports Advisory Groups in 2024. Moving forward, these groups will meet twice yearly (February and August) to discuss the strategic direction of Council's sporting facilities and infrastructure. There was no meeting for Kandos/Rylstone in February, it will be combined into one meeting in August.

Some of the key items discussed at recent Sports Advisory Group Meetings are addressed below:

Mudgee

- Guest speaker – Neece Carrigan, project Officer from Office of Sport. Gave information regarding the role the Office of Sport play and the resourcing network for regional NSW, getting more people active, more often.
- Discussion on grants and what is available for clubs to apply for.
- Discussion on governance resources, club management and member protection.
- Upcoming events at Glen Willow and how these will affect different Clubs.
- Season bookings for upcoming winter season.

- Upcoming Capital project – line marking car parks at Glen Willow, Toilets near the dog park, Pump track to commence in 2024.
- Discussion around attracting and retaining volunteers.

Gulgong

- Field bookings at Billy Dunn – schools have been using fields without booking and conflicting with Council maintenance, other clubs. Schools have been advised to make bookings.
- CPP process explained to club regarding getting future capital works and projects.
- Victoria Park new amenities building almost complete. \$6K left in the Gulgong Sports Council to be put towards the fit out of the canteen.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

This report does not seek any additional funding towards identified projects. Funding sources to support projects are proposed to derive from previous Sports Council finances and current sporting fees.

Associated Risks

Nil

CHARLIE BUCHANAN
SPORT AND RECREATION LIAISON OFFICER

SIMON JONES
DIRECTOR COMMUNITY

19 March 2024

Attachments: 1. Mudgee Sports Advisory Group_Minutes 8.2.2024.
2. Gulgong Sports Advisory Group_Minutes 28.2.2024.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



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**MUDGEE SPORTS ADVISORY GROUP
MEETING MINUTES
THURSDAY 8 FEBRUARY, 6PM
THE STABLES – MARKET STREET MUDGEE**

Attendees: Peter Raines (MWRC), Charlie Buchanan (MWRC), Sarah Palmer (MWRC), Josh Martin (MWRC), Katelyn Kirby (MWRC), Brett McGuire (Mudgee Junior Cricket), Ed George (MGWFC), Ros Lee (Rugby Union), Lauren Morton (Mudgee Touch), Robbie Clayton (League), Kylie Marshall (Netball)

Apologies: Bec McQueen (Dragons Women rugby League), Erin Perini (Mudgee Touch)

Meeting opened at 6.01pm

Peter welcomed everyone and advised that Neece Carrigan - Project Officer from Office of Sport will be joining us on line at 6.15pm.

Discussion about the radio ad being aired at the moment “are you kids safe” – Working with Children checks are mandatory. National Child Safety standards framework – netball must have these. Some clubs are aware of this. For clubs to be able to sign up to take Active Kids Foundation, clubs have someone completed the national child safety standard framework.

1. Neece joined the meeting at 6.07pm to show what the office of sport can offer /support clubs with. They are part of state govt resourcing network for regional NSW getting more people more active more often. They look after sport, active recreation (bushwalking, dragon boating etc), work with local Councils, run training around indigenous games. They work with Regional NSW, transport NSW and Office of Youth also. The Office of Sport fund state sporting organisation, facilitate duke of Edinburgh and up to recently looking after Active Kids.

Active kids have changed as of 31 Jan 2024– clubs’ feedback is welcome – send to Charlie/Peter and they will forward to Neece. Changes are -they have combined with NSW service and is now means tested for family tax benefit A and B - 2 vouchers \$50 per year kids.

Office of Sport – offers grants – Neece will let all her contacts know when these are available. Sports shorts newsletter – jump on website and sign up for this newsletter. Neece to send Charlie links to available grants and she can forward to clubs.

Regional Development has links on help with how to write grants. NSW grant database can also be filtered to search.

Office of Sport offers governance resources – e.g. club management, member protection officer training (MPO). Each club should have one – they are a visible and approachable person that people come to with an issue and offer support to go to a complaints officer. jump on to “play by the rules” which is an online webinar training session. Neece will send resource links to Charlie.

Discussion WWCC or Member Protection officer, National Child Safety what is required. Sounds like each club may have slightly different requirements for this and also processes for handling complaints.

Contact detail for Neece are:

Neece.carrigan@sports.nsw.gov.au

Neece left the meeting with Peter and everyone thanking her for her time.

2. Upcoming events at Glen Willow. Ticket sales are down on previous years, partly due it being a trial game only and the teams involved. Free parking now available. First game with new lights.
3. & 4. Season bookings - Council can't accommodate everyone's wishes at Glen Willow all the time, on all fields, on all days. Charlie reminded all clubs NOT to blanket book but to only book what you club will use. Soccer/ touch always clash and cross over. Brett has requested a re-look at the sharing options of field requirements, now there are more fields. Also, the issue at sharing the club house. Noting that remediation/ sand slitting, oversewing required, drainage works is needed between seasons. Josh advised that remediation is staggered as to when each sport starting – 4 weeks required for over sowing. This also staggers water usage. Council recognise that another clubhouse, change room and storage space is required for Soccer/touch to have their own space but no money has been budgeted for this – the onus will be on preparing a case to be able to apply for grants. Separate meeting with soccer and touch to progress the proactive approach to future facilities.
5. Grant available Charlie has sent link around. Clubs need to be proactive and be ready to pounce when grants come up.
6. Volunteers – recruiting and retaining volunteers in challenging. Charlie spoke to Cathy at community who looks after meals on wheels. Volunteers need clear roles, they need to know what they are signing up for, what is expected – what time they need to commit to.
Robbie – Junior League - have a document that is structured, what is expected from each role, etc
Ros – similar structure in Union - organisational structural – they have job description for each role. They have a question in the sign up - what area will be you be volunteering in – this includes canteen.
Brett requested from Robbie to look at their criteria for coaching volunteer.
Possibly take the opportunity to get grand parents involved as volunteers.
It usually all falls back on the committee. Suggestion from Ros (rugby) to look at Committees as some members are aging or been in the role a long time and to be proactive to approach and bring in younger blood.
7. Capital Works
New road working ok, but may need to do re work the bus turning area – redesign happening now – just widening. Will keep clubs informed when this is happening.

Peter showed on map upcoming projects - toilets at Glen Willow, compound, line marking car parks and the pump track. All car parks have disability parking marked out now. Looking at lighting of carparks and at EV charges at stadium. Shade at Netball happening which netball are contributing too. Bubblers will be coming. Looking at adding additional security cameras off stadium,

Council are finalising the new flood study, noted that a small flood impacted Junior League 1 and carpark after recent heavy rain at Lue due to an increase flow in Lawson Creek.

General

More money needed from Council for side screens at Vic Park for Senior Cricket.

Rugby League/Netball – make sure public toilets are stocked.

No amenities approved for hockey on fields 7/8.

Discussion on keys – Key Audit – Katelyn to send clubs list of who has what keys. Future plans are to look at converting to fobs rather than keys.

Brett questions re: Canteen – council look after gas, clubs look after appliances.

Meeting closed, 7.38pm



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GULGONG SPORTS ADVISORY GROUP MEETING MINUTES 28 FEBRUARY, 6PM - GULGONG BOWLING CLUB

Attendees: Charlie Buchanan (MWRC), Sarah Palmer (MWRC), Craig Holden, Clr Percy Thompson (MWRC), Brian Gudgeon (Gulgong Cricket), Melissa Ballard (Gulgong Terriers & Gulgong Touch), Carmel Forrester (Dog Club), Lisa Gudgeon (Gulgong Junior Rugby League), Kelly Hackney (Gulgong Junior Rugby League)

Apologies: Peter Raines (MWRC), Bec Hallam & Mark Freestone (Gulgong Touch), Tim Papworth (Gulgong Little A's)

Meeting opened at 6.02pm

Field Bookings – schools were using fields without bookings, but now they have been advised to book fields so there are no clashes with staff doing maintenance. Reminder to only book days and times that you will actually using the fields.

Grants – Charlie will resend email advising clubs that \$1k from Charles Sturt Uni is available and would encourage clubs to apply everyone is eligible. Charlie advised that clubs need to be ready to go when grants become available and jump on them.

Capital Works update – Victoria Park amenities is coming along well. Fit out needs to be done. And Charlie advised of the location of the road and gate – gate should be BBB key. Craig mentioned that the grandstand is a safety issue and that only a couple of posts need to be replaced to make it safe – Sarah to lodge a works request to building services. Craig also mentioned that there was \$6K left in the Gulgong Sports Council account prior to change to advisory committee and that money was to go towards appliances for amenities block. Charlie to email Craig list of appliances that will be purchased. Camera are also being installed.

Power point for cricket bowling machine installed at Victoria Park – Brian & Craig and very grateful. Investigation into lighting issue at Victoria Park – lux is OK – the direction of the lights seems to be the issue – Peter is chasing contractor.

Billy Dunn – quote received for external painting of grandstand and toilet cisterns have been replaced and handwashing facilities upgraded to stainless steel.

Charlie explained the purpose of the Master Plan and there was general discussion about plan – making Field 1 for playing and Field 2 for training – Craig mentioned that the emergency services helicopter use Billy Dunn Field 1 to land and should this be added to master plan.

Solar Farm/ Wind Farm investment – Charlie and Sarah explained the CCP process – where money that has been given to council for local projects can be applied for from the Solar/Wind Farm projects. Discussion that Gulgong community would expect that the money from these companies should go to the Gulgong community and not Mudgee or other areas. – Charlie to email link to clubs. CPP can be used for things like seating around Vic Park & Billy Dunn.

General discussion

Tennis Courts – Charlie to follow up with Peter and get back to Clr Thompson with information – noting that a contractor had pulled out.

Charlie to email clubs links to grants and other general information re: CPP program and dates for swimming carnival – Country Champs.

Cricket - Storage under Victoria Park Grandstand – there is room there that can be used, however Brian and Craig advised that the cricket equipment would not fit there.

Cricket – Field 3 Billy Dunn – the synthetic is up for replacement and also mowers have been catching on it.

Billy Dunn – the doors at the old amenities block near field 2 cannot be opened – needs adjustments, - Sarah to log a works request to building services.

Line marking required at Vic Park – Melissa to email dates into Charlie.

Craig congratulated Andrew Dunstone and staff on how well Gulgong is looking, Craig said it is the best it has looked in a long time and that he will send in letter to GM.

Gulgong Adventure Playground – Sarah advised the clubs that contractors will be starting work in the coming weeks to rectify drainage issues there.

Boxing Club – change of use for the building so the club can continue to operate out the building.

Meeting closed 6.55pm