

## 12.3 Sports Advisory Groups Update - Meetings February - June 2023

REPORT BY THE SPORT AND RECREATION LIAISON OFFICER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0360013, A036003, A0360030

### RECOMMENDATION

#### That Council:

1. receive the report by the Sport and Recreation Liaison Officer on the Sports Advisory Groups Update - Meetings February - June 2023; and
2. note the Meeting Notes from the Gulgong, and Mudgee Sports Advisory Groups.

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### Executive summary

The purpose of this report is to advise Council of the considerations of the Gulgong, and Mudgee Sports Advisory Groups between February and June 2023.

### Disclosure of Interest

Nil

### Detailed report

The Gulgong, Kandos/Rylstone and Mudgee Sports Councils have successfully transitioned to Sports Advisory Groups in 2023. Moving forward, these groups will meet twice yearly (February and August) to discuss the strategic direction of Council's sporting facilities and infrastructure. There was no meeting for Kandos/Rylstone in February, it will be combined into one meeting in August.

Some of the key items discussed at recent Sports Advisory Group Meetings are addressed below:

#### **MUDGEE**

- Update on lighting/pedestrian works for Glen Willow. This included the completion of a lighting design and the cost estimate short-fall of approx. \$200K (noting support to utilise the remainder of previous sport council funds). The proposed focus is to be on car park 3 due to the road junction to which Council.
- Netball upgrades confirmed. Grant funding to refurbish southern court surface. Other works to include additional grandstand seating and concrete pathway near the public toilets and facility access.
- Construction of a designated disability toilet and first aid room at Glen Willow Stadium. Works to commence in May. An accessible platform is also to be constructed at the northern end of the facility.
- Play Like a Girl Program – January to March. 4 local girls are currently participating in the program which concludes in March and 4 x additional scholarships are available for the next round in July.

## **GULGONG**

- New Victoria Park, Gulgong Amenities Project - The news of the grant funding for a new kiosk and amenities at Victoria was well received by all in attendance. Close consultation in the design of the facility was requested.
- Security Upgrades to Sporting and Park Facilities in Gulgong, Billy Dunn and Victoria Park.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

### Strategic implications

#### **Council Strategies**

Not Applicable

#### **Council Policies**

Not Applicable

#### **Legislation**

Not Applicable

### Financial implications

This report does not seek any additional funding towards identified projects. Funding sources to support projects are proposed to derive from previous Sports Council finances and current sporting fees.

### Associated Risks

Nil

CHARLIE BUCHANAN  
SPORT AND RECREATION LIAISON OFFICER

SIMON JONES  
DIRECTOR COMMUNITY

6 June 2023

*Attachments:*

1. Gulgong Sports Advisory Group\_Meeting\_Notes\_230214.
2. Gulgong Sports Advisory Group\_Meeting\_Notes\_09052023.
3. Mudgee Sports Advisory Group\_Meeting notes\_270223.

#### **APPROVED FOR SUBMISSION:**

BRAD CAM  
GENERAL MANAGER



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**GULGONG SPORTS ADVISORY GROUP  
MEETING AGENDA  
TUESDAY 14th FEBRUARY 2023, 6PM  
GULGONG BOWLING AND SPORTING CLUB**

Attendees: Craig Holden, Brian Gudgeon, Josh Fleming (Gulgong Lions), Colm Foran (NW Falcons), Evette Griffin (NW Falcons), Graham Germon, Percy Thompson (Councillor), (MWRC) Ben Edmunds, Peter Raines (MWRC)

Apologies: Gulgong Junior Rugby League, Gulgong terriers, Tim Papworth (Little Athletics).

**1. Major Projects**

**New Victoria Park Amenities Project**

- The news of the grant funding for a new kiosk and amenities at Victoria was well received by all in attendance. Close consultation in the design of the facility was requested, in particular a covered external area for a BBQ. Peter Raines and Ben Edmunds stated that Council would work closely with sporting groups to achieve the best outcome for all groups involved.

**Victoria Park Catering Equipment**

- Council department Building Services had been seeking quotations for catering equipment to be purchased from funds raised by the Gulgong Sports Advisory Group. Two quotes had been received, however terms for the purchase of these items did not meet Councils Procurement requirements. Ben Edmunds stated that a third quote was in the process of being obtained. With the major project of the new kiosk and amenities upcoming, Craig Holden motioned that the purchase of the new canteen equipment be rolled into the major project and held back until the project started. This was seconded by Councillor Thompson.

**Victoria Park Road Seal**

- Peter Raines stated that the road seal would occur at Victoria Park this financial year. The exact placement of the new kiosk and amenities would need to be finalised before the works can start. Consultation on where the road seal should end will be needed with the advisory group also before works commence.

**Security Upgrades to Sporting and Park Facilities**

- Ben Edmunds gave an update on the security camera upgrades to the Gulgong Parks and Sporting Facilities. Billy Dunn has been completed with 8 additional cameras being installed. Victoria Park is the next facility to receive new camera installations. (Completed post meeting 22.02.23)

**Victoria Park Grandstand Improvements**

- Ben Edmunds gave updates on the Victoria Park Grandstand Improvements project. Structural engineers are finalising their design for the repair of the rear structural posts. Ben Edmunds had attended with Council's Heritage Advisor and a heritage colour schedule had been created. Ben Edmunds stated that the new amenities building to would be sympathetic the grandstands colour scheme.

## 2. Facility improvements and Works Requests

### Turnover of pitch at Victoria Park

- Discussion was had on the viability of using the Victoria park pitch for multiple sporting groups, including the Lions, Touch Football and cricket. The opinion was widely held that the pitch would need to be rested at stages to protect it, and that turning the ground s over too often would cause significant damage.

### Billy Dunn Field Repair

- Discussion held of the current state of the Billy Dunn pitch. Peter Raines stated that given the amount of rain over the past 24months Council had been able to maintain the grounds to the best of their ability. This was generally agreed by the all in attendance. Peter Raines also stated that Council would work at bringing the Billy Dunn main oval up to a better standard.

### Billy Dunn Lighting

- Josh Fleming stated that without Victoria Park to utilise, training in winter would be become difficult at the Billy Dunn top ovals due to poor lighting. A suggestion was made for lighting to be installed on these ovals. Due to budget restrictions, Peter Raines stated that this was not viable in the short term, but it would be looked into. Graham Germon made a request for the lighting at the Glen Willow main stadium to reutilise once replaced. Ben Edmunds stated that council would look into this also.

### Billy Dunn Drainage

- Drainage form Billy Dunn oval is poor. Graham XX stated that the drainage pit from the

### Line marking

- Discussion was held around when fields are marked by Council. Peter Raines stated that the line marking should be completed with the robotic marker at the beginning of the season and when necessary with sporting groups using the existing lines to remark.
- Peter Raines suggested requested that all clubs express their requests in form of an email or letter to Council. Craig Holden officially motioned for all clubs to formalise their requests to Council. This was seconded by Brian Gudgeon.

## 3. Funding and Financial Assistance.

- Suggestion for Council to get more grant funding for new facilities at different grounds for different sporting groups.
- Sports Advisory Fees for summer 22/23 – spreadsheet has been sent to sports.

## 4. General Business

- Recreation Strategy - Underway by MWRC's Recreation Department
- Sports Awards – finalising plaque design and criteria

Next meeting: Tuesday 8<sup>th</sup> August 2023 6pm at Gulgong Bowling and Sporting Club

Meeting ended 7:10PM



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**GULGONG SPORTS ADVISORY GROUP**  
**Extraordinary Meeting regarding New Victoria Park Amenities Project**  
**TUESDAY 9 MAY 2023 – 10 am**  
**VICTORIA PARK**

Attendees: Craig Holden, Brian Gudgeon, Charlie Buchanan (MWRC), Andrew Dunstone (MWRC)

**1. Major Projects**

New Victoria Park Amenities Project

- The new kiosk and amenities at Victoria have initial plans which were looked over on site. Only changes requested was to alter the designated space for 'Disabled' to a ref/umpire room as extra disabled facilities are not required due to existing facilities in place.
- Placement for the new building was agreed to be adjacent to (approximately 5 metres off) the grandstand where the existing disabled park is which will require the road to be re-routed slightly. All agreed this was the most appropriate and beneficial location for the new facilities.

Victoria Park Road Seal

- Charlie Buchanan stated that the road seal would occur at Victoria Park next financial year now, after the works to build the new changing room block is completed. The construction of the new kiosk and amenities would need to be finalised before the works can start. Consultation on where the road seal should end will be needed with the advisory group also before works commence.

Victoria Park Grandstand Improvements

- Structural engineers are finalising their design for the repair of the rear structural posts. Ben Edmunds had attended with Council's Heritage Advisor and a heritage colour schedule had been created. The new amenities building will have a sympathetic colour scheme.

**2. Facility improvements and Works Requests**

- Charlie Buchanan advised that 2 x new shot-put circles and an upgrade existing discuss area are to be completed this month prior to Gulgong High's Athletics carnival.

**3. Extra Storage Space for Cricket**

- Craig Holden and Brian Gudgeon asked for an up date regarding confirmation that extra space for cricket maintenance equipment storage. Charlie Buchanan to advise.

Next meeting: Tuesday 8<sup>th</sup> August 2023 6pm at Gulgong Bowling and Sporting Club

Meeting ended 10.45



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**MUDGEES SPORTS ADVISORY GROUP MEETING  
MONDAY 27 FEBRUARY 2022  
GLEN WILLOW JUNIOR LEAGUE CLUBHOUSE**

In attendance: Cr P.Stoddart, P. Raines (MWRC), S. Palmer (MWRC), J Hurst (Soccer), J Lambkin (Snr Cricket), K Marshall (Netball), B Maguire (Wolves), E George (Jnr Cricket), B. Murray (Little A's) J. Lees (Jnr Cricket).

Apologies: Nil

Meeting commenced: 6.03pm

1. Funding and Financial Assistance

- Peter Raines provide an update on lighting/pedestrian works for Glen Willow. This included the completion of a lighting design and the cost estimate short-fall of approx. \$200K (noting support to utilise the remainder of previous sport council funds). The proposed focus is to be on car park 3 due to the road junction to which Council will look at grant/funding options. It was noted that no additional security cameras are to be installed at this stage.
- Netball upgrades confirmed. Grant funding to refurbish southern court surface. Other works to include additional grandstand seating and concrete pathway near the public toilets and facility access. Peter to meet with Kylie to talk-over potential cracking following flood events.
- Grant received for construction of a designated disability toilet and first aid room at Glen Willow Stadium. Works to commence in May. An accessible platform is also to be constructed at the northern end of the facility.
- Summer 22/23 Fees have been emailed out to sport groups. Sarah to resend to people that relayed that they did not receive. Also Sarah to send Kylie Marshall email that was sent in relation to grant applications/opportunities for \$5-\$25K

2. Play Like a Girl Program

- Program commences on 30 January 4 local girls are currently participating in the program which concludes in March and 4 x additional scholarships are available for the next round in July.
- Kylie's feedback is that is a great programmed and would recommend it however she feels that it would be more suited to 17/18 year old. Brett Maguire also said he had received positive feedback in relation to the program.
- Once the first round has been completed council to put out a media release.

### 3. Active Fests

- Active Fest has been scheduled to run again noting that this is a state funded project. Last year the program ran successfully in Gulgong and can be used by clubs as a 'Come and try" event. No clubs had received the email as yet, however, club were informed that it is scheduled for 22-24 March. Council to send out flyer once received.

### 4. Glen Willow Operations

- Cr Stoddart advised the group that Alayna Gleeson has finished up in her role as Sport & Recreation Liaison Officer and the position has been advertised.
- Flooding event debrief
  - internal review has been completed. Identified areas of improvement being improved communication to Clubs on facility closures and increased signage (e.g road closed and no pedestrian access)
  - explore possibility of gates at the underpass that can be closed. Fence to be erected at the back of the footpath as a barrier to stop kids gaining access to netball
  - drainage improvements required at Jnr League facility
- Field renovations – brief discussion on renovations. Jackson from senior cricket was frustrated that there was a 4-week period where Victoria Park was not available with no suitable alternative. Council advised that unfortunately renovations are a necessary maintenance task. Clubs are encouraged to engage with Council as early as possible for upcoming events/games to attempt to work maintenance around bookings
- Wet Weather Risk Assessment. Reiterate importance of completing wet weather risk assessments. Sarah to re-send link to risk assessment to all clubs.
- Reminded all clubs to get their line marking requirements in ASAP so staff can program.
- Buggy Guidelines – all club have been supplied with the draft document. Once adopted Club are encouraged to have copies available from each cart
- Major events – reminded clubs of upcoming major events – A league, NRL (netball can still train until Friday) & Cycle Classic (only on Fields 7 & 8/Carpark 4)
- Peter advised that the new bridge for a car access to Glen Willow should be completed in April. Council will contact all sports to update on traffic management plan once the road is to be made available for general use.

### 5. Recreation Strategy

- Once consultant engaged clubs are to be contacted to provide feedback and input into the recreational strategy. Desired project completion date is November 2023.

### 6. General Business

- Ed mentioned that the net at Vic Park Mudgee need the runs tidied up and to fix the stumps. The humps near the first 2 nets need grading back down. As a result of this hump in the ground they don't use the first net as the run up is unsafe. Senior cricket finish on 25<sup>th</sup> March which will tie in with the fence in early April.
- Brett Maguire asked if staff can leave the gates to fields 3 & 4 open in the afternoon- this was supported. It was reiterated by Council that it is the club's responsibility to lockup appropriately – even if games/training get cancelled due to wet weather. The club must still come in and lock the gate.
- Kylie Marshall advised that a baby change table is required at netball – her suggestion would be a wall mounted one that could go in the disabled toilet – Sarah to email Building Services. Kylie also asked what was happening with the playground. Peter advised that fencing is coming out this week and the tidied up in the next 6 weeks. – Netball bubbler – the concreting will be done in house. Leaks in the roof – Sarah to follow up with Building Services.

- Jillian advised that the clubhouse/change room amenities were not clean at Victoria Park for an event (noting Junior cricket spent over 3 hours cleaning). Peter advised that the clubhouse/change room amenities are the Cricket Clubs responsibility to maintain clean and only the public toilets are Council responsibility. Jackson to follow the matter up with Snr Cricket to ensure that facilities are appropriately maintained. It was also noted that the grandstand is usually locked however there is always rubbish left. Council relayed the difficulty in maintaining the facility (given kids gain unauthorised access to the area). Council to monitor and consider additional solutions if needed.
  - Jackson spoke to field prep for cricket wickets. He believed that senior cricket should not be playing on a used wicket following junior sport. Council relayed that the current adopted service level is the preparation of one wicket for each field. Senior cricket advised to formally request a change to this service level and provide operational staff additional maintenance funds to support cricket wicket preparation. Another option mentioned by Cr Stoddart was for Snr cricket discussed options with the Snr Cricket curator.
7. Next Meeting: 28 August 2023 (location TBC)

Meeting Ended: 7.11pm