



**\*\*PUBLIC COPY\*\***

# **Business Papers 2023**

MID-WESTERN REGIONAL COUNCIL

ORDINARY MEETING  
**WEDNESDAY 21 JUNE 2023**

*A prosperous and progressive  
community we proudly call home*







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MUDGEES NSW 2850

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14 June 2023

Dear Councillor,

MEETING NOTICE  
**Ordinary Meeting**  
21 JUNE 2023  
Public Forum at 5.30pm  
*Council Meeting commencing at conclusion of Public Forum*

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Notice is hereby given that the above meeting of Mid-Western Regional Council will be held in the Council Chambers, 86 Market Street, Mudgee at the time and date indicated above to deal with the business as listed on the Meeting Agenda.

The meeting will be live streamed on Council's website.

Members of the public may address Council at the Public forum, which is held at 5.30pm immediately preceding the Council meeting. Speakers who wish to address Council are invited to register by 4.00pm on the day prior to the Council Meeting by contacting the Executive Assistant to the Mayor and General Manager.

Yours faithfully

A handwritten signature in black ink, appearing to be "BRAD CAM", with a long horizontal line extending to the right.

BRAD CAM  
GENERAL MANAGER



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## Acknowledgement of Country

I would like to acknowledge the traditional owners of the lands on which we meet, the Wiradjuri people and pay our respects to elders past, present and emerging.

### Item 1: Apologies

### Item 2: Disclosure of Interest

In accordance with Section 451 of the Local Government Act 1993, Councillors should declare an interest in any item on this Agenda. If an interest is declared, Councillors should leave the Chambers prior to the commencement of discussion of the item.

### Item 3: Confirmation of Minutes

#### **3.1 Minutes of Ordinary Meeting held on 17 May 2023**

##### Council Decision:

That the Minutes of the Ordinary Meeting held on 17 May 2023 be taken as read and confirmed.

#### **3.2 Minutes of Extraordinary Meeting held on 24 May 2023**

##### Council Decision:

That the Minutes of the Extraordinary Meeting held on 24 May 2023 be taken as read and confirmed.

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The Minutes of the Ordinary Meeting are separately attached.

The Minutes of the Extraordinary Meeting are separately attached.

## Item 4: Matters in Progress

<b>SUBJECT</b>	<b>RESOLUTION NO. &amp; DATE</b>	<b>RESOLUTION</b>	<b>ACTION</b>
Investigation of Garbage collection service at Queen's Pinch Waste Transfer Station	Res. 66/20 Ordinary Meeting 18/03/2020	Staff investigate the feasibility of replacing the Waste Transfer Station on Queen's Pinch Rd with a garbage collection service.	<b>To be reported to Council at a future meeting.</b>
Section of Mebul Road to be Cleaned Up	347/20 Ordinary Meeting 18/11/2020	That a report be brought back to Council on the provision of additional maintenance to the area of road and roadside along the section of Mebul Road along the Cudgegong River at the old crusher site.	<b>To be reported to Council at a future meeting.</b>
Road Maintenance	198/22 Ordinary Meeting 20/07/2022	That Council receive a report for any or all opportunities to improve road network maintenance.	<b>To be reported to Council at a future meeting.</b>
Disabled Access and Parking in Gulgong	272/22 Ordinary Council Meeting 21/09/2022	That Council removes Emergency Vehicle Parking Only signage from Herbert Street Gulgong; identify and construct a disabled access ramp at a suitable location between the Gulgong Post Office and Gulgong Medical Centre.	<b>To be reported to Council at a future meeting.</b>
Indoor Pool Business Case	Res 296/22 Ordinary Meeting 21/09/2022	That Council investigate financing options and grant opportunities for the construction of an indoor swimming pool.	<b>To be reported to Council at a future meeting.</b>



## Item 5: Mayoral Minute

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Nil

## Item 6: Notices of Motion or Rescission

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Nil

## Item 7: Office of the General Manager

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### 7.1 Fixing of Annual Fees for Councillors and the Mayor

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, GOV400010

#### RECOMMENDATION

##### That Council:

1. receive the report by the Manager, Customer Services & Governance on the Fixing of Annual Fees for Councillor and the Mayor; and
  2. fix fees for Councillors and the Mayor for the period of July 2023 to June 2024 at \$21,730 for Councillors and an additional \$47,420 for the Mayor;
    - 2.1 Council pay the Deputy Mayor a fee, to be deducted from the additional fee payable to the Mayor, for periods of 7 days or more, where the Mayor is unable to carry out the duties of Mayor, such fee to be for the period that the Deputy Mayor acts in the role of the Mayor; and
    - 2.2 the calculation of this fee to be determined at a pro rata rate of the Mayor's additional fee.
- 

#### Executive summary

This report addresses the need for Council to fix that annual fees for Councillors and the Mayor for the period July 2023 to June 2024. The report recommends an increase from \$21,100 to \$21,730 for Councillors and an additional payment to the Mayor increasing from \$46,040 to \$47,420.

#### Disclosure of Interest

Nil

#### Detailed report

The Local Government Act 1993 provides that Council must pay an annual fee to each Councillor and to the Mayor. The Mayoral fee must be paid in addition to the fee paid to the Mayor as a Councillor. The Council may fix these fees and, if it decides to do so, the fees must be fixed in accordance with the determination of the Local Government Remuneration Tribunal. If Council does not fix a fee, it is required to pay the minimum fee determined by the Remuneration Tribunal.

The Act also provides that Council may pay the Deputy Mayor a fee determined by the Council for such time as the Deputy Mayor acts in the office of the Mayor, such amount to be deducted from the Mayor's annual fee.

The Act provides that the Remuneration Tribunal must make a determination in relation to fees, not later than 1 May each year. Extracts from the 2023 determination of the Remuneration Tribunal is attached. As a consequence of that remuneration, this Council has been categorised as Regional Rural, the fees applicable for the period July 2023 to June 2024 being:

- Councillor Minimum \$9,850, Maximum \$21,730.
- Mayoral (additional fee) Minimum \$20,980, Maximum \$47,420.

## Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

## Strategic implications

### Council Strategies

Community Strategic Plan

### Council Policies

Councillor Expenses and Facilities Policy

### Legislation

Local Government Act 1993

## Financial implications

These fees are accounted for in Council's Operation Plan 2023/24

## Associated Risks

Not Applicable

RICHARD CUSHWAY  
MANAGER, CUSTOMER SERVICES &  
GOVERNANCE

SIMON JONES  
DIRECTOR COMMUNITY

11 May 2023

*Attachments:* 1. Council Circular - 2023/24 Determination of the Local Government Remuneration Tribunal.  
2. 2023/24 Determination of the Local Government Remuneration Tribunal Report Extract pp 31 & 34.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



Office of  
Local Government

## Circular to Councils

<b>Circular Details</b>	Circular No 23-03 / 10 May 2023 / A859646
<b>Previous Circular</b>	<i>22-14 2022/23 Determination of the Local Government Remuneration Tribunal</i>
<b>Who should read this</b>	Councillors / General Managers
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to implement

### 2023/24 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal has determined an increase of 3% to mayoral and councillor fees for the 2023-24 financial year, with effect from 1 July 2023.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every three years under section 239 of the *Local Government Act 1993*. The Tribunal undertook a review of the categories as part of its 2023 determination.
- The Tribunal has determined the creation of two (2) new remuneration categories, 'Metropolitan Major' and 'Rural Large'.
- The Tribunal has also varied the criteria of several existing categories.
- As a result of the creation of the two new categories and changes to the criteria of some of the existing categories, the Tribunal has re-categorised twenty-six (26) councils into a higher existing category or into a new category.
- In its determination, the Tribunal has acknowledged the issues raised in submissions about the remuneration received by mayors and councillors, including a lack of diversity in representation, the changing nature of work required to be undertaken and changed community expectations. The Tribunal has suggested there would be merit in a comprehensive review of the framework for mayor and councillor remuneration. This will be considered as part of the Government's examination of the broader issues facing local government.

#### What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2023 based on the Tribunal's determination for the 2023-24 financial year.

#### Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

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**Where to go for further information**

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Brett Whitworth**  
**Deputy Secretary, Local Government**

### Regional Rural (12)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

### Rural Large (18)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Hilltops
- Inverell
- Leeton
- Moree Plains
- Murray River
- Muswellbrook
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

### Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

## General Purpose Councils - Non-Metropolitan

### Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	19,760	34,330
Major Strategic Area	19,760	34,330
Regional Strategic Area	19,760	32,590
Regional Centre	14,810	26,070
Regional Rural	9,850	21,730
Rural Large	9,850	17,680
Rural	9,850	13,030

### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	41,960	106,960
Major Strategic Area	41,960	106,960
Regional Strategic Area	41,960	94,950
Regional Centre	30,820	64,390
Regional Rural	20,980	47,420
Rural Large	15,735	37,925
Rural	10,490	28,430



## Item 8: Development

### 8.1 MA0007/2023 - Section 4.55(1A) Modification to DA0393/2022 - Education Facility at Kildallon - Lot 1 DP 739918 - 70-76 Court Street MUDGEE NSW 2850

REPORT BY THE TOWN PLANNER  
 TO 21 JUNE 2023 ORDINARY MEETING  
 GOV400103, DA0393/2022

#### RECOMMENDATION

##### That Council:

- A. receive the report by the Town Planner on the MA0007/2023 - Section 4.55(1A) Modification to DA0393/2022 - Education Facility at Kildallon - Lot 1 DP 739918 - 70-76 Court Street MUDGEE NSW 2850; and
- B. approve MA0007/2023 - Section 4.55(1A) Modification to DA0393/2022 - Education Facility at Kildallon - Lot 1 DP 739918 - 70-76 Court Street MUDGEE NSW 2850 subject to the amended conditions shown in **blue**, and amended **statement of reasons**:

#### CONDITIONS

1. The development is to be carried out in accordance with the following plans endorsed with Council's Stamp as well as the documentation listed below, except as varied by the conditions listed herein and/or any plan notations. Any modification otherwise required to the approved plans will require the submission of a modification application under Section 4.55 of the *Environmental Planning and Assessment Act*.

Title / Name:	Drawing / Ref. No.:	Revision / Issue:	Date:	Prepared by:
Site Plan	3750-A01	G	OCT 2022	Giselle Denley Drafting Services
Floor Plan	3750-A02	F	JAN 2023	Giselle Denley Drafting Services
<b>Elevations</b>	<b>3750-A03</b>	<b>E</b> <b>F</b>	<b>AUG 2023</b> <b>MAR 2023</b>	<b>Giselle Denley Drafting Services</b>
Section	3750-A04	D	AUG 2022	Giselle Denley Drafting Services
Hardscape Plan	LPDA 23 - 66, sheet 01	F	11.11.22	Conzept Landscape Architects
Landscape Plan 1	LPDA 23 - 66, sheet 02	F	11.11.22	Conzept Landscape Architects

<b>Title / Name:</b>	<b>Drawing / Ref. No.:</b>	<b>Revision / Issue:</b>	<b>Date:</b>	<b>Prepared by:</b>
<b>Landscape Plan 2</b>	<b>LPDA 23 – 66, sheet 03</b>	<b>F</b>	<b>11.11.22</b>	<b>Conzept Landscape Architects</b>
<b>Design Intent Images</b>	<b>LPDA 23 – 66, sheet 04</b>	<b>F</b>	<b>11.11.22</b>	<b>Conzept Landscape Architects</b>
<b>Detail + Specification</b>	<b>LPDA 23 – 66, sheet 05</b>	<b>F</b>	<b>11.11.22</b>	<b>Conzept Landscape Architects</b>
<b>Statement of Environmental Effects</b>	<b>-</b>	<b>-</b>	<b>16 October 2022</b>	<b>Navigate Planning</b>
<b>Traffic &amp; Parking Assessment</b>	<b>22025</b>	<b>B</b>	<b>August 2022</b>	<b>Transport and Traffic Planning Associates</b>

**[MODIFIED MA0007/2023]**

**GENERAL**

2. For clarity, this development consent approves an educational establishment (Country University Building) and associated signage only.
3. All earthworks, filling, building, driveways or other works, are to be designed and constructed to ensure that at no time any ponding of stormwater occurs on the subject site or adjoining land as a result of this development. Design must also ensure that no diversion of runoff onto other adjacent properties occurs.
4. All stormwater runoff from roof and developed surfaces is to be controlled in such a manner so as not to flow or discharge over adjacent properties. Methods of disposal of excess stormwater including overflow from tank/s must also include adequate provision for prevention of erosion and scouring. All stormwater is to be discharge by connecting to the existing stormwater network system.
5. Costs associated with all development works including any necessary alteration, relocation of services, public utility mains or installations must be met by the developer. The developer is responsible to accurately locate all existing services before any development works commence to satisfy this condition.
6. Any damage which is caused to Council’s infrastructure as a result of the proposed development must be repaired immediately to Council’s satisfaction and at no cost to Council.
7. In accordance with Council’s Development Control Plan, Council does not permit the following types of development over an existing sewer main or easement for sewer/stormwater drainage;
  - a) Erection of permanent structures,
  - b) Cut or fill of land,
  - c) The planting of trees, or

**d) Concrete structures**

Footing design must ensure that footing extended below the zone of influence to ensure that no load is placed on existing infrastructure.

**PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE**

8. Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, stormwater and sewerage works is to be obtained from Mid-Western Regional Council.
9. All finished surface levels shall be shown on the plans submitted for the Construction Certificate.
10. Consent from Council must be obtained for all works within the road reserve pursuant to Section 138 of the *Roads Act 1993*, prior to the issue of a Construction Certificate. In this respect, the development must provide for a new accessible pedestrian pathway from the development to the existing Court Street footpath. Further, the new access crossover is to be designed and constructed in accordance with Council's Access to Properties Policy.
11. An Erosion and Sediment Control Plan is to be submitted to an approved by the Certifier (i.e. Council or a private Certifier) prior to the issue of a Construction Certificate. the Erosion and Sediment Control Plan for the development is to be prepared and implemented in accordance with the LANDCOM guidelines and requirements as outlined in the latest edition of "Soils and Construction – Managing Urban Stormwater". Points to be considered include, but are not limited to:
  - a) Saving available topsoil for reuse in the revegetation phase of the development;
  - b) Using erosion control measures to prevent on-site damage;
  - c) Rehabilitating disturbed areas quickly; and
  - d) Maintenance of erosion and sediment control structures.

**PRIOR TO THE COMMENCEMENT OF WORKS – BUILDING**

12. No work shall commence until a Construction Certificate has been issued and the applicant has notified Council of:
  - a) the appointment of a Principal Certifying Authority and
  - b) the date on which work will commence.Such notice shall include details of the Principal Certifying Authority and must be submitted to Council at least two (2) days before work commences
13. A registered Surveyor's Certificate showing the boundaries of the site and the proposed building plotted thereon being submitted to the Principal Certifier before construction is commenced.
14. The site shall be provided with a waste enclosure (minimum 1800mm X 1800mm X 1200mm) that has a lid or secure covering for the duration of the construction works to ensure that all wastes are contained on the site. The receptacle is to be emptied periodically to reduce the potential for rubbish to leave the site. Council encourages the separation and recycling of suitable materials.

**NOTE: ALL WASTE GENERATED FROM THE CONSTRUCTION PROCESS IS TO BE CONTAINED ON-SITE**

15. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is carried out:
- a) stating that unauthorised entry to the work site is prohibited;
  - b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours;
  - c) the name, address and telephone number of the principal certifying authority for the work; and

the sign shall be removed when the erection or demolition of the building has been completed.

16. If the work involved in the erection/demolition of the building;
- a) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient; or
  - b) building involves the enclosure of a public place.

A hoarding or fence must be erected between the work site and the public place. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place. Any such hoarding, fence or awning is to be removed when the work has been completed.

17. The development site is to be managed for the entirety of work in the following manner:
- a) Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;
  - b) Appropriate dust control measures;
  - c) Construction equipment and materials shall be contained wholly within the site and not impact on any residential property unless approval to use the road reserve has been obtained;
  - d) Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

18. Construction must not take place until appropriate erosion control, dust control and silt collection measures are in place. These controls must be within the satisfaction of Council and to relevant engineering standards. Such erosion control, dust control and silt collection measures must remain onsite and maintained to the satisfaction of Council for the duration of the construction period.

Any soil / water retention structures are to be constructed prior to the bulk stripping of topsoil to ensure sediment from the whole site is captured.

#### **BUILDING CONSTRUCTION**

19. All building work must be carried out in accordance with the provisions of the National Construction Code, the *Environmental Planning & Assessment Act 1979* and Regulations and all relevant Australian Standards.
20. All plumbing and drainage work must be carried out by a licensed plumber and drainer and must comply with the Plumbing Code of Australia.
21. Construction work noise that is audible at other premises is to be restricted to the following times:

- **Monday to Saturday - 7.00am to 5.00pm**

**No construction work noise is permitted on Sundays or Public Holidays.**

- 22. All mandatory inspections required by the *Environmental Planning & Assessment Act 1979* and any other inspections deemed necessary by the Principal Certifying Authority being carried out during the relevant stage of construction.**
- 23. All stormwater is to discharge to the street gutter with the use of non-flexible kerb adaptors. Alternatively, stormwater is to be connected to the approved inter-allotment drainage system.**
- 24. Metal roof/wall cladding shall be provided in a non-reflective colour scheme such as "Colorbond" steel sheeting.**
- 25. The strength of the concrete used for the reinforced concrete must be a minimum 25Mpa.**
- 26. This approval does not provide any indemnity to the owner or applicant under the Disability Discrimination Act 1992 with respect to the provision of access and facilities for people with disabilities.**
- 27. All building work is to comply with the requirements of the Access to Premises Standard.**
- 28. The list of measures contained in the schedule attached to the Construction Certificate are required to be installed in the building or on the land to ensure the safety of persons in the event of fire in accordance with Section 78 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.**

#### **PRIOR TO THE ISSUE OF THE OCCUPATION CERTIFICATE**

- 29. Prior to the occupation of a new building, or occupation or use of an altered portion of, or an extension to an existing building, an Occupation Certificate is to be obtained from the Principal Certifying Authority appointed for the erection of the building.**
- 30. Prior to occupation or the issue of the Occupation Certificate the owner of the building must cause the Principal Certifier to be given a fire safety certificate (or interim fire safety certificate in the case of a building or part of a building occupied before completion) in accordance with Section 41 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 for each measure listed in the schedule. The certificate must only be in the form specified by Section 86 of the Regulation. A copy of the certificate is to be given to the Commissioner of the New South Wales Fire Brigade and a copy is to be prominently displayed in the building.**
- 31. All stormwater, road, driveway and car parking works must be completed prior to issue of the Occupation Certificate for the development.**

#### **ONGOING**

- 32. For every 12-month period after the issue of the Final Fire Safety Certificate the owner/agent of the building must provide the Council and the Commissioner of NSW Fire Brigades with a copy of an Annual Fire Safety Statement Certifying that each specified fire safety measure is capable of performing to its specification.**

33. Where any essential services are installed in the building a copy of the final Fire Safety Certificate (together with a copy of the current fire safety schedule) is to be given to the Commissioner of NSW Fire Brigades and Council. A further copy of the Certificate (together with a copy of the current fire safety schedule) is to be prominently displayed in the building.
34. There is to be no interference with the amenity of the neighbourhood by reason of the emission of any “offensive noise”, vibration, smell, fumes, smoke, vapour, steam, soot, ash or dust, or otherwise as a result of the proposed development.
35. All vehicles are required to enter and leave the site in a forward direction at all times.
36. All loading and unloading in connection with the premises shall be carried out wholly within the site.
37. All car parking areas, loading and unloading areas, vehicle manoeuvring and driveway areas must not be used for the storage of any goods or materials and must be available for their intended use at all times.
38. All waste generated by the development is to be disposed of to a Council approved waste facility. All fees and charges for disposal are to be borne by the developer.
39. All exterior lighting associated with the development shall be designed and installed so that no obtrusive light will be cast onto adjoining property or roadways, in accordance with Australian Standard 4282 “Control of the Obtrusive Effects of Outdoor Lighting”.
40. Measures, such as raised kerb edges, bollards and/or fencing, are to be installed and maintained around all approved landscaped areas in order to prevent vehicles driving over them.
41. The development is to be kept in a clean and tidy condition at all times.
42. All signage is to be maintained in good condition at all times.
43. The signage is to be securely affixed and is not to flash, move or be objectionably glaring.
44. Any further signage proposed on the site is subject to a separate Development Application.
45. The air conditioning unit/s must be operated in accordance with the requirements of the Protection of the Environmental Operations Act (Noise Control) Regulations 2000.
46. The hours of operation of the development are limited to the following:
  - 7 am to 12 midnight, daily.

#### **ADVISORY NOTES**

1. The removal of trees within any road reserve requires the separate approval of Council in accordance with the policy "Tree Removal and Pruning - Public Places".
2. The land upon which the subject building is to be constructed may be affected by restrictive covenants. This approval is issued without enquiry by Council as to whether any restrictive covenant affecting the land would be breached by the

construction of the building, the subject of this approval. Persons to whom this approval is issued must rely on their own enquiries as to whether or not the building breaches any such covenant.

3. Division 8.2 of the Environmental Planning and Assessment Act 1979 (EP&A Act) gives you the ability to seek a review of the determination. This request is made to Council and must be made within 12 months after the date on which you receive this notice. The request must be made in writing and lodged with the required fee; please contact Council's Development Department for more information or advice.
4. If you are dissatisfied with this decision section 8.7 of the EP&A Act gives you the right to appeal to the Land and Environment Court within 12 months after the date on which you receive this notice, pursuant to section 8.10(1)(b).
5. To ascertain the extent to which the consent is liable to lapse, refer to Section 4.53 of the EP&A Act.

## STATEMENT OF REASONS

The determination decision was reached for the following reasons:

1. The proposed development is considered satisfactory in terms of the matters identified in Section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*.
2. The proposed development is considered to be satisfactory in terms of the matters identified in Section 4.15 of the Environmental Planning & Assessment Act 1979.
3. The matters raised within the submission have been assessed and addressed, with Councils Heritage Advisor having reviewed and supported the amendment to the colour schedule.

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## Executive summary

OWNER/S	Mid-Western Regional Council
APPLICANT:	Mid-Western Regional Council
PROPERTY DESCRIPTION	70-76 Court Street MUDGEES NSW 2850, Lot 1 DP 739918
PROPOSED DEVELOPMENT	Education Facility
ESTIMATED COST OF DEVELOPMENT:	\$1,117,550.00
REASON FOR REPORTING TO COUNCIL:	Council approved the original development application.
PUBLIC SUBMISSIONS:	1

Council is in receipt of a Section 4.55(1A) modification application to DA0393/2022, lodged 28 March 2023. The modification proposes to alter condition 1 of the consent.

Specifically, the following changes are sought under this application:

- Amendment to the external Colorbond sheeting and external rendering from Mocha Grey to Ironstone.
- Amendment the front setback from 4.5m to 3.0m to Court Street.

The original Development Application exceeded staff Delegation of Authority, in that Council is the owner or manager of the land and the development exceeds a construction value of more than \$150,000 for staff signing and \$1,000,000 for General Manager signing. In this regard the original

Development Application was to be determined at a Council meeting. In accordance with the delegations handed down by Council at the time, the application was determined by the General Manager on 30 January 2023. Consequently, the S4.55(1A) modification to the consent shall be determined at a full Council meeting.

The scope of works remains unchanged from the original Development Application.

The application was notified in accordance with the Mid-Western Regional Community Participation Plan 2019. During the notification period of the application, one (1) objection was received.

The proposed development has been assessed in accordance with Council's Development Control Plan 2013 (DCP 2013) and the Mid-Western Regional Local Environmental Plan 2012 (MWRLEP 2012). The proposed development is considered generally consistent with Council's planning controls.

The proposed modification to the colour schedule is recommended for approval subject to the amendment of condition 1 to include new stamped plans. The change in colour schedule aligns with the comments received by Council's Heritage Advisor.

The proposed modification to the front setback from 4.5m to 3m is not recommended for approval as this aspect of the development was not supported by Councils Heritage Advisor.

## Disclosure of Interest

Nil

## Detailed report

### **BACKGROUND HISTORY**

Council granted consent to DA0393/2022 on 30 January 2023 for the construction of an Education Facility (Country University Building) and associated signage. The approved development layout by Council is included as Figure 1 below.

Specifically, the original development was approved as follows:

- A single storey building positioned in a grassed area of the site near the Court Street frontage.
- The building has a footprint of 449.05m<sup>2</sup> and will contain a range of rooms for learning purposes, plus a kitchen, bathroom, social area and an office.
- The new building will have a 4.5m setback to Court Street, a 1.8m setback to the northern side boundary and a 1.747m setback to the nearest existing building on site.
- Five parking spaces will be provided adjacent to the development, including one disabled space.
- The existing car park access driveway on Court Street will be retained as the entry to the site and an internal driveway will be utilised to provide access to the new disabled parking space, leading to an exit to Court Street at an existing, but currently unused driveway crossing.
- The building will be connected to water, sewer, electricity and telecommunications services. Stormwater from roofed areas will be connected into an existing system that will be diverted around the proposed building and discharged at an existing outlet in Court Street.



- Two building identification signs are proposed, as shown in the architectural drawings. These signs are located on the front façade facing Court Street and on the building's southern elevation. A Country University crest will also be provided on the southern elevation above the entry doors.
- Landscaping of the site will also be undertaken to better address the Court Street frontage and provide informal seating areas for student and staff.
- The core hours of operation are sought between 8.30am and 5pm, Monday to Friday. University students will however have after hours swipe card access from 7am to 12 midnight, 7 days a week.

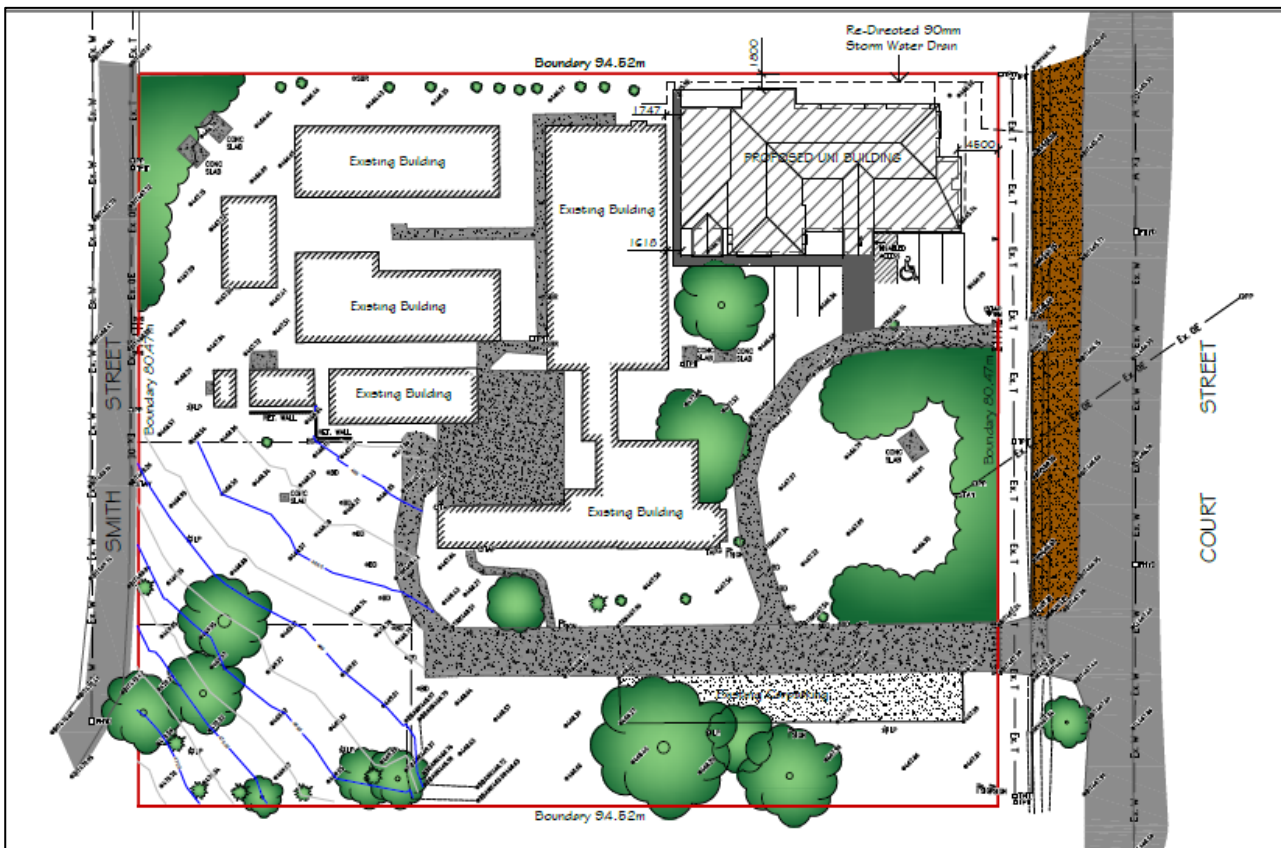


Figure 1: Site Plan

## PROPOSED MODIFICATION

The modification application seeks approval for the following changes:

- Amendment to the external Colorbond sheeting & external rendering from Mocha Grey to Ironstone.
- Amendment to the front setback of 4.5m to 3.0m to Court Street.

The applicant has sought to amend the external colour schedule of the building from Mocha Grey to Ironstone. It is understood that this has been amended to suit the Country University Centre logo.

The applicant also sought to shift the building footprint forward and amend the front setback from 4.5m to 3m.

Upon receiving the application, a referral was made to Councils Heritage Advisor. The comments provided advised that the change to the colour schedule was supported. However, the request to

amend the front setback was not supported. In this regard, only partial consent pursuant to the *Environmental Planning and Assessment Act 1979* is recommended for the amendment to the colour schedule only.

The proposed development remains consistent with Council's LEP and DCP and is considered generally consistent with Council's planning controls.

## LEGISLATIVE REQUIREMENTS

### Environmental Planning and Assessment Act 1979

#### 4.55(1A) Modifications involving minimal environmental impact

##### (1A) Modifications involving minimal environmental impact

*A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:*

*(a) it is satisfied that the proposed modification is of minimal environmental impact, and*

**Comment** The proposed modification will have 'minimal environmental impact' and will have no significant environmental impacts compared to the approved development for the following reasons:

- The proposed change to the external colour schedule is considered to be generally minor in nature. Council's Heritage advisor has supported the change as it is not considered to result in any significant adverse impact to the site or surrounding land.

*(b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*

**Comment** The proposed modification to amend the colour schedule is considered to be substantially the same as the original development. The approved building and use of the site for an 'Education Facility' is retained and the scope of works remains unchanged from the original Development Application. Therefore, the development and land use is considered to be substantially the same.

*(c) it has notified the application in accordance with:*  
*(i) the regulations, if the regulations so require, and*  
*(ii) a development control plan,*

**Comment** The Section 4.55(1A) application was notified in accordance with the Mid-Western Regional Community Participation Plan 2019.

*(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

**Comment** One (1) submission was received which have been considered within this report.

- (3) *In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15 (1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.*

**Comment** All matters under Section 4.15(1) of relevance to the modification have been addressed throughout this report.

- (4) *The modification of a development consent in accordance with this section is taken not to be the granting of development consent under this Part, but a reference in this or any other Act to a development consent includes a reference to a development consent as so modified.*

**Comment** Noted.

#### 4.15(1)(a) Evaluation – Matters for consideration

- (i) *Do any environmental planning instruments (SEPP, REP or LEP) apply to the land to which the Application relates?*

The proposed modification does not alter the proposal's compliance with the relevant State Environmental Planning Policies, considered as part of the original Development Application. No new considerations were required to be addressed as a result of the proposed modification.

#### MID-WESTERN REGIONAL LOCAL ENVIRONMENTAL PLAN 2012 (MWRLEP 2012)

The original development was considered against the Mid-Western Regional Local Environmental Plan 2012. An assessment is made of the relevant chapters and sections of this DCP that are specifically applicable to the modification sought.

#### **Clause 5.10 Heritage Conservation**

As the proposal includes works involving a site within the Mudgee Heritage Conservation Area and an item of environmental heritage, consideration must be given to the relevant heritage significance in accordance with Clause 5.10(4). The applicant has sought to amend the external colour schedule of the building from Mocha Grey to Ironstone. It is understood that the Country University Centre to better suit the Country University Centre logo.

In this regard, advice was sought from Councils Heritage Advisor who was supportive of the proposed change.

As previously discussed throughout the body of this report, the applicant also sought to shift the building forward and reduce the front setback from 4.5m to 3m. However, this was not supported by Councils Heritage Advisor noting that the impact on the significance of both the Conservation Area and the listed item will be adverse and that this aspect of the s4.55 application is not supported.

In this regard, only partial consent pursuant to the *Environmental Planning and Assessment Act 1979* is recommended for the amendment to the colour schedule only.

- (ii) *Do any draft environmental planning instruments (EPI) apply to the land to which the Application relates?*

No draft environmental planning instruments apply to the land to which the Development Application relates.

*(iii) Do any development control plans apply to the land to which the Application relates?*

**MID-WESTERN REGIONAL DCP 2013**

The previous application submitted has been assessed in accordance with the DCP. An assessment is made of the relevant chapters and sections of this DCP. Those chapters or sections not discussed here were considered not specifically applicable to this application or are discussed elsewhere in this report.

Part 4.5 Commercial Development	Compliance	
Setbacks	<ul style="list-style-type: none"> <li>• Building setback from the street – no minimum</li>   <li>• Side and rear setbacks must comply with the BCA</li> </ul>	<ul style="list-style-type: none"> <li>• There is no minimum front setback to Court Street. Notwithstanding, the applicants request to amend the front setback from 4.5m to 3m has not been supported from a heritage perspective, as it inconsistent with typical suburban setbacks in the Mudgee Heritage Conservation Area. A 3m building setback would be unduly prominent and will further obscure diagonal views of the listed house “Kildallon.” The impacts on the significance of both the Conservation Area and the listed item will be adverse. In this regard, the request to amend the setback has not been supported.</li>   <li>• The side and rear setbacks are unchanged as part of this modification.</li> </ul>
Design	<ul style="list-style-type: none"> <li>• Buildings Interact with the Street.</li>   <li>• Building facades are articulated by use of colour, arrangement of elements, or varying materials</li>   <li>• Heritage inclusions</li> </ul>	<ul style="list-style-type: none"> <li>• Yes, the building design and form is unchanged.</li>   <li>• The amended colour schedule does not adversely impact upon the visual interest of the building. It remains to be a well-designed façade.</li>   <li>• The amended colour schedule has been supported by Councils Heritage Advisor.</li> </ul>
Articulation and Façade Composition	<ul style="list-style-type: none"> <li>• Breaks visual bulk with fenestration or change in materials etc.</li>   <li>• No excessive blank walls in front facade</li> </ul>	<ul style="list-style-type: none"> <li>• The variations in the building remain unchanged.</li>   <li>• The amended colour schedule will not result in the appearance of blank walls.</li> </ul>

## MID-WESTERN REGIONAL DEVELOPMENT CONTRIBUTIONS PLAN 2019

The original application was not required to be levied with Section 7.12 contributions pursuant to section 2.7 of the Contributions Plan. The modification sought does not result in any change to this exemption.

*(iii.a) Do any planning agreement or any draft planning agreement apply?*

No Planning Agreements are applicable.

*(iv) The regulations*

## ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2021

No matters prescribed by the Regulations impact determination of the Application. No new matters of consideration arise because of the modification.

### 4.15(1)(b) Likely impacts of the development

<sup>1</sup> Including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The proposed modification will not result in any new impacts as a result of the proposed modification.

As highlighted within this report, the proposed modification to the front setback from 4.5m to 3m is not supported by staff as it is likely to result in an environmental impact.

### 4.15(1)(c) Suitability of Site for the Development

The scope of works remains unchanged from the original Development Application. The proposed modification does not alter the suitability of the site for the approved development.

### 4.15(1)(d) Any submissions made in accordance with Act or Regulations

#### (A) PUBLIC SUBMISSIONS

The proposed modification was notified for a period of 14 days in accordance with the Mid-Western Regional Community Participation Plan 2019.

One (1) submission was received during the notification period. A summary of the issues raised by the objectors are provided below and a copy of the submissions are included in **Attachment 1**.

Concern raised	Comment
<i>The proposed colour is very dark which we aren't happy with as it presents a very dark and imposing view out our windows.</i>	The colour schedule has been reviewed by Councils Heritage Advisor who is supportive of the change from Mocha Grey to Ironstone. The colour selected is considered to be relatively capable of blending with the surrounding built form and Heritage Conservation Area.
<i>The development has been moved even closer to the boundary than originally proposed and is inside the 3m limit being only 1.8m from the fence.</i>  <i>The windows on my side of the building impact on the bedrooms on that side of the house. Is it possible to add privacy screens to these windows? Is the fence going to be replaced down the boundary line?</i> <i>There is a tree which doesn't show up on any</i>	The matters raised in this submission do not directly relate to the changes sought under this modification. The submitter has been advised that Council can only consider comments on changes that are proposed under the modification and Council is unable to re-visit issues which relate to the original application approved on 30 January 2023.  Notwithstanding, the proposed development has not been moved closer to the boundary.

<p><i>of the drawings which I assume you are removing although there is no mention of that happening.</i></p>	<p>The original DA approved a 1.8m side setback to the northern boundary. No change to the side setback is proposed under this application.</p> <p>In addition, the previous application considered privacy. Privacy screens were not considered necessary. However, it was confirmed that no trees were to be removed between the northern boundary and the building footprint. The fencing is existing and additional 'screen planting' was included to the northern boundary.</p>
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**(B) SUBMISSIONS FROM PUBLIC AUTHORITIES**

No submissions were sought or received from public authorities.

**4.15(1)(e) The Public Interest**

**(A) FEDERAL, STATE AND LOCAL GOVERNMENT INTERESTS AND COMMUNITY INTERESTS**

No significant issues in the interests of the public are expected as a result of the proposed development, subject to compliance with the recommended amended conditions of consent. Submissions from the community have been considered.

**CONSULTATIONS**

**(A) HERITAGE ADVISOR**

Council's Heritage Advisor has reviewed the proposed modification and is supportive of the change in building colour. However, Councils Heritage Advisor did not support the request to shift the building forward to have a setback change from 4.5m to 3m. The referral comments on the proposed setback have been provided below:

*I consider the proposed 3m setback to be insufficient in this suburban part of the Mudgee Heritage Conservation Area. The approved setback is considerably less than typical suburban setbacks. With a 3m setback the new building will be unduly prominent and will further obscure diagonal views of the listed house "Kildallon." The impacts on the significance of both the Conservation Area and the listed item will be adverse. This aspect of the s4.55 application is not supported.*

The recommendation made by Councils Heritage Advisor has been adopted and the proposed setback change has not been supported.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

**Council Strategies**

Nil

**Council Policies**

Mid-Western Regional Development Control Plan 2013  
Mid-Western Regional Community Participation Plan 2019

**Legislation**

Environmental Planning and Assessment Act 1979  
Environmental Planning and Assessment Regulation 2021  
Mid-Western Regional Local Environmental Plan 2012

Financial implications

Nil

**Associated Risks**

Should Council refuse the application, the applicant may seek a further review of this decision or appeal through the Land & Environment Court.

HANNAH DRAPER  
TOWN PLANNER

ALINA AZAR  
DIRECTOR DEVELOPMENT

1 June 2023

*Attachments:* 1. Submission 1 - MA0007/2023 - Modification to DA0393/2022 Educational facility at Kildallon 70-76 Court Street MUDGEES.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

**From:** [REDACTED]  
**To:** [Council](#)  
**Subject:** Development application EH:DA0393/2022  
**Date:** Tuesday, 18 April 2023 1:24:24 PM

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Dear Hannah,

Unfortunately I only arrived back from holidays yesterday to receive your letter regarding the above application and a written response would not arrive by tomorrow hence this email.

I am the owner of [REDACTED] so this development is having a big impact on my property as it has been moved even closer to the boundary than originally proposed and is inside the 3m limit being only 1.8m from the fence. The windows on my side of the building impact on the bedrooms on that side of the house. Is it possible to add privacy screens to these windows? Is the fence going to be replaced down the boundary line?

There is a tree which doesn't show up on any of the drawings which I assume you are removing although there is no mention of that happening. According to the consent letter this tree can't be removed. I can forward a photo if necessary.

The proposed colour is very dark which we aren't happy with as it presents a very dark and imposing view out our windows.

We raised some of these objections to the original proposal but our concerns were basically ignored given the building is even closer now.

Kind Regards,

[REDACTED]

Sent from my iPad



## 8.2 Planning Proposal Temporary Workers' Accommodation - Post Exhibition

REPORT BY THE DIRECTOR DEVELOPMENT  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, LAN900146

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager, Strategic Planning on the Planning Proposal Temporary Workers' Accommodation - Post Exhibition; and
2. exercise its delegation in the preparation of the amendment Clause 6.11 Temporary workers' accommodation of the Mid-Western Regional Local Environmental Plan 2012 to:
  - i) allow persons, as detailed in the clause to be accommodated in temporary workers' accommodation beyond the 5-kilometre radius requirement; and
  - ii) allow public authorities to develop beyond the 5-kilometre radius subject to the Opinion issued by Parliamentary Counsel.

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### Executive summary

At Council's 21 September 2022 ordinary meeting, Council resolved to support the Planning Proposal and to forward it to the NSW Department of Planning and Environment (DPE) for a Gateway Determination. The Planning Proposal sought an amendment to the *Mid-Western Regional Local Environmental Plan 2012 (LEP)* to amend *Clause 6.11 Temporary Workers' Accommodation* to facilitate the development by public authorities of temporary workers' accommodation on suitable sites within the local government area beyond the 5-kilometre radius of the major project or mine. The Planning Proposal also sought to include a definition of temporary workers' accommodation in the Dictionary and determine land use permissibility by inserting the definition in the land use tables of the *Mid-Western Regional Local Environmental Plan 2012*.

A conditional DPE Gateway Determination was granted on 2 February 2023. Condition 1 b) required Council to remove all matters relating to the proposed Dictionary and Land Use Table amendments as DPE are undertaking planning reform in relation to season and temporary workers' accommodation. Further DPE advised single council changes to the standard local environmental plan Dictionary are not supported. DPE have consulted with councils across NSW and found strong support for a standard definition to provide more consistency across the state and enable permissibility to be clearly established. Therefore, it is likely Council will be provided with the opportunity to insert the definition into the *Mid-Western Regional Local Environmental Plan 2012 (LEP)* and determine permissibility in the future. The Planning Proposal was amended in accordance with Condition 1 b), prior to public exhibition. Accordingly, the Planning Proposal placed on public exhibition was different to that considered by Council in September 2022.

The Planning Proposal was placed on public exhibition on Friday 5 May 2023 until Thursday 1 June 2023, in accordance with Condition 2. One submission was received during the exhibition period from a proponent of multiple renewable energy developments. The submission outlined the scenario of one temporary workers' accommodation camp being utilised by construction

workforces from multiple sites/developments and that this possibility should be accommodated in the proposed amendment to *Clause 6.11 Temporary Workers' Accommodation*.

Due to the significant volume of employment-generating projects within and adjoining the local government area requiring accommodation and the current and projected market housing supply, Council have considered this further amendment to *Clause 6.11 Temporary Workers' Accommodation* appropriate and necessary. The recommendation of this report includes this amendment.

In accordance with Condition 3, the Energy Corporation of NSW (Energy Co) were consulted, Energy Co advised they had no formal comments to provide.

The purpose of this report is to provide Council with a post exhibition report and to seek Council's approval to exercise its delegation in finalising the Planning Proposal.

## Disclosure of Interest

Nil

## Detailed report

### Planning Proposals

Planning Proposal is a term used to describe the application and process of rezoning or making an amendment to a Local Environmental Plan (LEP). A Planning Proposal application is a document that explains the intended effect of the LEP amendment and provides a strategic justification for doing so. DPE has issued *Local Environmental Plan Making Guideline*, dated September 2022, to provide guidance and information on the process for preparing planning proposals.

### The Gateway Process

DPE is responsible for assessing Planning Proposals through the Gateway Process. Details of the Gateway Process are outlined in DPE's *Local Environmental Plan Making Guideline*.

### Gateway Timeline

The following table summarises the key components of making an amendment to the Mid-Western Regional Local Environmental Plan 2012 and the progress of the current Planning Proposal through the various stages.

Stage	Completed	Comment
<b>Preparation of a Planning Proposal</b>		
Staff prepared the Planning Proposal	✓	September 2022
Council Decision to Support Proposal	✓	21 September 2022
<b>Issue of Gateway Determination</b>		
Council Requests Gateway Determination	✓	27 September 2022
DPE Issues Gateway Determination	✓	2 February 2023
Gateway Conditions Satisfied	✓	May 2023
<b>Consultation</b>		
Consultation with Relevant Agencies	✓	Agency consultation with: - Energy Corporation of NSW (Energy Co)
Public Exhibition	✓	Friday 5 May 2023 until Thursday 1 June 2023 (inclusive, 20 working days as detailed in Gateway Determination).
Post-Exhibition Report to Council	✓	Planning Proposal Post Exhibition is being reported to 21 June 2023

		meeting.
<b>Finalisation of the Planning Proposal</b>		
Council Exercises Delegation to Prepare LEP		
Draft LEP by Parliamentary Council		
Opinion Issued and LEP Made		

## GATEWAY DETERMINATION

A conditional Gateway Determination was received on 27 September 2022 and included six conditions. Gateway Determination has been included as Attachment 1. Condition 1 of the Gateway Determination required the Planning Proposal to be updated prior to public exhibition. The Planning Proposal was updated prior to being placed on public exhibition.

## CONSULTATION

### **Community Consultation**

Condition 2 of the Gateway Determination required Council to undertake community consultation with a public exhibition period of 20 days. During the public exhibition one submissions was received from a proponent of multiple renewable energy developments in the Central West Orana Renewable Energy Zone. A copy of the submission is provided as Attachment 2. The submission details support of the amendment and proposes an additional amendment to the Clause.

The relevant sub-section of the existing Clause is provided below:

*(2) Development consent must not be granted to development for the purposes of temporary workers' accommodation unless the consent authority is satisfied of the following—*

*(a) the development is to be located—*

*(i) if the development relates to a mine—within 5 kilometres of the relevant mining lease under the Mining Act 1992, or*

*(ii) in any other case—within 5 kilometres of the large-scale infrastructure in which persons are to be employed.*

The submission outlined the scenario of one temporary workers' accommodation camp being utilised by construction workforces from multiple projects at any time, and over time and that this possibility should be accommodated in the proposed amendment.

Due to the significant volume of employment-generating projects within and adjoining the local government and the lack of current and projected market housing supply, Council have considered this inclusion appropriate. It must be highlighted that the volume of projects and the consideration of housing employment-generating workforces has evolved since the preparation of this Planning Proposal, accordingly, this inclusion is necessary. The reports recommendation includes this amendment.

It is anticipated temporary workers' accommodation camps will be established (by developers, not public authorities) within 5 kilometres of a large-scale infrastructure (projects, including development for the purposes of an extractive industry, mining, renewable energy or an electricity transmission or distribution network), this temporary workers' camp will then be utilised by the workforce of the subject project and other projects in the region.

### **Agency Consultation**

In accordance with Condition 3, the Planning Proposal was referred to Energy Co. Energy Co advised they had no formal comments to provide.

## FINALISATION OF PLANNING PROPOSAL

The recommendation of staff is to proceed to Stage 6 - Finalisation. Stage 6 is the last stage in the LEP making process. Part of this process is to seek Council's approval to exercise its delegation in finalising the Planning Proposal.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Make available diverse, sustainable, adaptable and affordable housing options through effective land use planning

## Strategic implications

### Council Strategies

Mid-Western Regional Comprehensive Land Use Strategy, August 2010.

### Council Policies

The steps involved towards the notification of the Planning Proposal will not require any change to relevant policies.

### Legislation

The Planning Proposal has been considered in accordance with Division 3.4 Environmental Planning Instruments - LEPs (previously Division 4) Local Environmental Plans of the *Environmental Planning and Assessment Act 1979* and the *Mid-Western Regional Local Environmental Plan 2012*.

## Financial implications

Nil

## Associated Risks

If Council does not wish to proceed with finalisation of the Planning Proposal, it can withdraw its support at this stage in the Gateway Process. Council would be required to formally resolve not to proceed with the Planning Proposal and advise DPE accordingly.

ALINA AZAR  
DIRECTOR DEVELOPMENT

5 June 2023

*Attachments:* 1. Gateway Determination.  
2. Submission.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



Department of Planning and Environment

## Gateway Determination

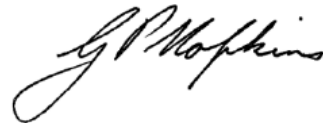
**Planning proposal (Department Ref: PP-2022-3461):** Clause 6.11 - Temporary Workers' Accommodation.

I, the Director, Western Region at the Department of Planning and Environment, as delegate of the Minister for Planning, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Mid-Western Regional Local Environmental Plan 2012 to enable public authorities to develop Temporary Workers' Accommodation beyond a 5-kilometre radius of a major project or mine should proceed subject to the following conditions:

1. Prior to community consultation, the planning proposal is to be amended to address the following matters:
  - a) Amend the Project Timeline to reflect the Gateway determination of the proposal and subsequent milestones for finalisation in six (6) months.
  - b) Remove all matters related to the proposed Dictionary and Land Use Table amendments.
  - c) Include justification for the proposed provisions to permit public authorities to develop temporary workers' accommodation beyond a 5km radius of a major project including commentary on the public authorities expected to use the provisions.
2. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
  - a) the planning proposal is categorised as standard as described in the *Local Environmental Plan Making Guideline* (Department of Planning and Environment, 2022) and must be made publicly available for a minimum of twenty (20) working days.
  - b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in *Local Environmental Plan Making Guideline* (Department of Planning and Environment, 2022).
3. Consultation is required with Energy Corporation of NSW under section 3.34(2)(d) of the Act. Energy Corporation of NSW is to be given a copy of the planning proposal and any relevant supporting information and given 28 days to comment on the proposal.
4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
5. The Council as planning proposal authority is authorised to exercise the functions of the local plan-making authority under section 3.36(2) of the Act subject to the following:
  - (a) the planning proposal authority has satisfied all the conditions of the Gateway determination;
  - (b) the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the Act or the Secretary has agreed that any inconsistencies are justified; and

- (c) there are no outstanding written objections from public authorities.
- 6. The LEP should be completed within six (6) months of this Gateway determination.

Dated 2<sup>nd</sup> day of February 2023.



**Garry Hopkins**  
**Director, Western Region**  
**Local and Regional Planning**  
**Department of Planning and Environment**  
**Delegate of the Minister for Planning**



ACN 634 831 262  
Suite 2, Level 2, 15 Castray Esplanade  
Battery Point, TAS, 7004

1 June 2023

General Manager  
Mid-Western Regional Council  
PO Box 156  
MUDGEE NSW 2850

Attention: Mr Brad Cam

**Planning Proposal Clause 6.11 - Temporary Workers' Accommodation  
Submission in support of proposed amendments**

Thank you for the opportunity to provide a written submission in support of the proposed amendment to the Mid-Western Regional Local Environmental Plan 2012 (MWRLEP 2012), Clause 6.11 to allow public authorities to establish temporary workers' accommodation on appropriate sites and not be subject to the current 5-kilometre locational requirement.

ACEN Australia has considered the supporting information provided on the MWRC website, and supports the proposed amendment to remove the current 5-kilometre locational requirement for temporary workers' accommodation. In addition, ACEN Australia requests and recommends that the proposed amendment also remove restrictions placed on the number of projects that may utilise temporary workers' accommodation facilities at any time, and over time.

We believe such amendments would enable greater value capture for Council, communities and developers, while also providing for a smoother and more efficient planning pathway.

With several renewable energy projects planned for the Central West Orana Renewable Energy Zone (CWOREZ) over the years, ACEN Australia is very much invested in the region and committed to working with stakeholders and communities to balance the impacts and opportunities that a growing renewable energy industry can bring. Initial forecasts of ACEN Australia's workforce requirements in the CWOREZ over the next several years is estimated to exceed 1,000 non-local workers at peak. Additionally, studies and reports by EnergyCo indicate that temporary workers' accommodation facilities will be required in the region as more projects move into construction and compete for local workforces.

Planning and delivery of temporary workers' accommodation facilities by ACEN Australia to support its projects in the Mid-Western Regional LGA will require significant investment by the company. As you know, ACEN Australia is currently exploring options for a workers accommodation facility that could service multiple projects within the MWRC area. This includes a commitment from ACEN Australia to invest in legacy solutions that focus on improving the liveability and sustainability of regional townships.



As such, an amendment to the MWRLEP 2012 to remove the following restrictions would be welcomed by ACEN Australia enable greater value capture for Council, communities and developers, while also providing for a smoother and more efficient planning pathway:

1. Remove the current 5-kilometre locational requirement for temporary workers' accommodation from the associated project site; and
2. Remove restrictions placed on the number of projects that may utilise temporary workers' accommodation facilities at any time, and over time.

Thank you once again for the opportunity to provide ACEN Australia's submission in support of the planning proposal to amend Clause 6.11 Temporary workers' accommodation of the MWRLEP 2012.

Please do not hesitate to contact the undersigned on 0447 033 404 or email at [cedric.berge@acenrenewables.com.au](mailto:cedric.berge@acenrenewables.com.au) should you have any queries or require any additional information.

Kind Regards,  
**ACEN Australia**

DocuSigned by:  
  
BFE4128E870344A...

**Cédric Bergé**  
Project Development Manager



## 8.3 Community Engagement Policy

REPORT BY THE MANAGER - ECONOMIC DEVELOPMENT  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, ECO800001

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager - Economic Development on the Community Engagement Policy;
2. place the Community Engagement Policy on exhibition for 28 days to seek feedback from the community; and
3. adopt the reviewed Community Engagement Policy if no submissions are received during the exhibition period.

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### Executive summary

The Community Engagement Policy is a new policy for adoption following recommendations from Council's internal review and improvement processes. This policy will be used to guide the planning and delivery of all of Council's community and stakeholder engagements.

### Disclosure of Interest

Nil

### Detailed report

In November/December 2022 Crowe Australasia completed a Communication and Community Engagement Strategy internal audit for Mid-Western Regional Council. In the final report it was recommended that Council develop a Community Engagement Policy to ensure best practice and consistency in Council's community engagement activities.

In December 2022 the new Community Engagement Strategy was adopted by Council following public exhibition. The attached Community Engagement Policy aligns to this strategy and provides guiding principles, roles and responsibilities when engaging with the community and stakeholders.

These guiding principles reflect Mid-Western Regional Council's commitment to building a transparent, collaborative, and respectful relationship with the community and stakeholders. These are:

- **Respect:** We recognise and respect the diversity of opinions, cultures, and perspectives in the community. We will listen to and consider community feedback in our decision-making processes.
- **Transparency:** We will be transparent in our communication with the community, providing timely and accurate information about our activities, projects, and decisions.

- **Integrity:** We will act with integrity in all our interactions with the community, adhering to ethical and moral principles and ensuring that our actions align with our values and strategic goals.
- **Innovation:** We will seek out innovative and creative approaches to community engagement, exploring new methods and technologies to better connect with the community we serve.
- **Accountability:** We will be accountable to the community we serve, regularly evaluating and reporting on our performance and seeking feedback from the community on how we can improve.
- **Recognition:** We will recognise and value the contributions of community members, organisations, and groups to our work. We will acknowledge and celebrate achievements and contributions to our shared goals.

Roles and responsibilities are further outlined in this policy for councillors, staff and consultants representing Council in community engagement. These are:

- **Councillors:** Responsible for decision-making whilst considering community feedback in conjunction with accompanying information such as technical, financial, legislative requirements. Promote engagement on key strategic plans, participate in the development of Integrated Planning and Reporting documents, and promote partnership between key stakeholders and Council.
- **Council Staff:** Responsible for engaging with the community in a respectful, open, and collaborative manner in their day-to-day work ensuring the following:
  - Council policies and procedures are followed;
  - Community engagement is carried out as per the policies and procedures approved by Council;
  - Council is provided with technical, financial and legislative information and reports to assist Council to make informed decisions;
  - Feedback is analysed from community engagement activities and this information is used to provide informed recommendations to Council;
  - The outcome of decisions made by Council are communicated to the Community;
  - The effectiveness of community engagement activities is evaluated; and
  - Adequate feedback is relayed to stakeholders and participants in engagement activities.
- **Consultants and Contractors:** Deliver engagement activities in line with Council policy and procedures as directed by Council Staff.

Council will review and update this policy as necessary to reflect changes in our organisation and the community we serve.

## Community Plan implications

Theme	Good Government
Goal	Good communications and engagement
Strategy	Encourage community access and participation in Council decision making

## Strategic implications

### **Council Strategies**

Community Engagement Strategy

### **Council Policies**

Nil

### **Legislation**

Local Government Act 1993, Section 8A

Government Information (Public Access) Act 2009 (GIPA Act)

Environmental Planning and Assessment Amendment Act 2017

## Financial implications

Nil

## Associated Risks

Should this policy not be adopted there is a risk that Council's ongoing engagement with the community and stakeholders may become inconsistent and increase risk of not meeting the requirements of Council under the guiding principles of the Local Government Act 1993 section 8A.

MICHELE MINI  
MANAGER - ECONOMIC DEVELOPMENT

ALINA AZAR  
DIRECTOR DEVELOPMENT

1 June 2023

*Attachments:* 1. Community Engagement Policy.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## POLICY

### Community Engagement Policy

*A prosperous  
and progressive  
community*

COUNCIL MEETING MIN	[xx/xx]	VERSION NO	VERSION 1.0
DATE:	21 JUNE 2023	REVIEW DATE	19 MAY 2023
		FILE NUMBER	ECO800001

## Objective

The purpose of this policy is to outline Mid-Western Regional Council's approach and commitment in engaging with the community and stakeholders as part of the decision-making process. Council's goal is to create a transparent and collaborative relationship with the community that promotes trust, respect, and understanding.

## Legislative requirements

Local Government Act 1993, Section 8A

Government Information (Public Access) Act 2009 (GIPA Act)

Environmental Planning and Assessment Amendment Act 2017

## Related policies and plans

- Community Engagement Strategy
- Community Participation Plan
- Community Engagement Procedure

## Policy

### Scope

This policy is relevant across all departments and activities of Council where community consultation or engagement is undertaken as part of the decision-making process. This applies to all employees, volunteers, contractors, and partners who represent Mid-Western Regional Council when engaging the community and stakeholders.

### Policy Statement

Mid-Western Regional Council is committed to engaging with the community to serve in an open, respectful, and transparent manner.

Council's Community Engagement Procedure will be used to guide the planning and delivery of all community and stakeholder engagements.

Council's approach to community engagement is guided by the following principles:

**Respect:** We recognise and respect the diversity of opinions, cultures, and perspectives in the community. We will listen to and consider community feedback in our decision-making processes.

**Transparency:** We will be transparent in our communication with the community, providing timely and accurate information about our activities, projects, and decisions.

**POLICY: | VERSION 1.0, COMMUNITY ENGAGEMENT POLICY**

**Integrity:** We will act with integrity in all our interactions with the community, adhering to ethical and moral principles and ensuring that our actions align with our values and strategic goals.

**Innovation:** We will seek out innovative and creative approaches to community engagement, exploring new methods and technologies to better connect with the community we serve.

**Accountability:** We will be accountable to the community we serve, regularly evaluating and reporting on our performance and seeking feedback from the community on how we can improve.

**Recognition:** We will recognise and value the contributions of community members, organisations, and groups to our work. We will acknowledge and celebrate achievements and contributions to our shared goals.

These principles guide Mid-Western Regional Council's approach to community engagement and reflect Council's commitment to building a transparent, collaborative, and respectful relationship with the community and stakeholders.

### Roles and Responsibilities

All employees, volunteers, contractors, and partners who represent Mid-Western Regional Council when engaging the community and stakeholders have a responsibility to adhere to this policy and to actively engage with the community in a respectful, open, and collaborative manner.

The following individuals have specific responsibilities related to community engagement:

**Councillors:** Responsible for decision-making whilst considering community feedback in conjunction with accompanying information such as technical, financial, legislative requirements. As well as:

- Promote engagement on key strategic plans;
- Participate in the development of Integrated Planning and Reporting documents; and
- Promote partnership between key stakeholders and Council.

**Council Staff:** Responsible for engaging with the community in a respectful, open, and collaborative manner in their day-to-day work ensuring the following:

- Council policies and procedures are followed;
- Community engagement is carried out as per the policies and procedures approved by Council;
- Council is provided with technical, financial and legislative information and reports to assist Council to make informed decisions;
- Feedback is analysed from community engagement activities and this information is used to provide informed recommendations to Council;
- The outcome of decisions made by Council are communicated to the Community;
- The effectiveness of community engagement activities is evaluated; and
- Adequate feedback is relayed to stakeholders and participants in engagement activities.

**Consultants and Contractors:** Deliver engagement activities in line with Council policy and procedures as directed by Council Staff.

**POLICY: | VERSION 1.0, COMMUNITY ENGAGEMENT POLICY**

### Evaluation and Review

Mid-Western Regional Council will regularly evaluate the effectiveness of this policy and our community engagement efforts to ensure that they align with our values, and strategic goals. Council will review and update this policy as necessary to reflect changes in our organisation and the community we serve.

### Conclusion

Community engagement is a vital part of Mid-Western Regional Council's work. Council is committed to creating a transparent and collaborative relationship with the community we serve that promotes trust, respect, and understanding. This policy outlines Council's approach to community engagement and provides guidance to all individuals who represent our organisation in any capacity.

## 8.4 Policy Review - Events Assistance

### REPORT BY THE EVENTS COORDINATOR

TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, GOV4000087

### RECOMMENDATION

#### That Council:

1. **receive the report by the Events Coordinator on the Policy Review - Events Assistance;**
  2. **place the revised Events Assistance Policy on public exhibition for 28 days; and**
  3. **adopt the Events Assistance Policy if no submissions are received.**
- 

### Executive summary

The existing Events Assistance Policy has been reviewed and proposed amendments are suggested as part of Council's ongoing policy review program.

### Disclosure of Interest

Nil

### Detailed report

The Events Assistance Program is designed to assist community events which benefit the local economy and attract visitors to the region. The majority of the proposed changes to the Events Assistance Policy are to assist applicants receive funding to aid in the delivery of their events and ensure their longevity in the region. Suggested changes to the policy are as follows:

- Increase maximum amount of funding for cash or in-kind funding from \$2,500 to \$3,000. The recommendation is being made as the cost of hosting events has gone up. This increase will ensure that the region can continue to be attractive to event organisers;
- Reduce the scores required in Local and Community/Volunteer Participation in Event. The current number make it very hard for the small towns and villages in our region with smaller populations to score;
- Note changes to the figures in the Economic Activity Generated from Events to be in line with current data - Number of visitors to the region if multi-day \$657 (previously \$373) or \$104 (previously \$107) if single day; and
- Update the total scores to be reflective of the increase in maximum funding of \$3,000.

All proposed changes to the Events Assistance Policy are shown as "track changes" on the copy of the Policy attached.

### Community Plan implications

**Theme Building a Strong Local Economy**

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Goal	An attractive business and economic environment
Strategy	Promote the region as a great place to live, work, invest and visit

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## Strategic implications

### **Council Strategies**

Applications for Events Assistance are required to have clear linkages to the Community Plan Towards 2040 outcomes. This includes promoting the region as a great place to live, work, invest and visit. By supporting events that provide opportunities for local and visitor attendance, this stimulates visitation and provides social and economic benefits to the region.

### **Council Policies**

Events Assistance Policy – applicants are required to meet the eligibility criteria of the policy including attracting visitors to the region.

### **Legislation**

The Local Government Act 1993, Section 356, states: (1) a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

## Financial implications

Not Applicable

## Associated Risks

If Council does not support this policy, there is risk that events that would have been supported by the Events Assistance Policy may not eventuate or are held at another location. This creates risk of lost economic benefits to the Mid-Western Region.

JOANNA LINDSAY  
EVENTS COORDINATOR

ALINA AZAR  
DIRECTOR DEVELOPMENT

18 May 2023

*Attachments:* 1. Events Assistance Policy.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER





## POLICY Events Assistance

*A prosperous  
and progressive  
community*

Version 1.2	REFERENCE	GOV400047
COUNCIL MEETING MIN NO 152/19	REVIEW DATE	JUNE 2023
DATE: 19 JUNE 2019	FILE NUMBER	GOV400047

### Objective

The objective of this policy is to:

- Promote the region as a great place to live, work, invest and visit; and
- Assist community events which benefit the local economy by providing cash or in-kind support.

### Policy

The Events Assistance Program is designed to assist community events which benefit the local economy and attract visitors to the region. All applications are to be completed via the online application form available on Council's website. If an applicant is unable to access the internet, facilities are available for lodgment at Council's Customer Service locations.

### Eligibility Criteria

- Only not-for-profit events are eligible to apply for Events Assistance funding.
- Priority is given to events which demonstrate the ability to attract visitors the region and provide increased economic activity.
- Events can apply for up to a maximum of \$2,500 \$3,000 cash or in-kind for events. The final funding amount will be determined by Council.
- There will be two application periods per financial year:
- Period 1: Events taking place between 1 July and 31 December Period 2: Events taking place between 1 January and 30 June
- Events can only apply for Events Assistance funding if no other Council funding has been provided for the same event in the same year.
- Applications should be received according to the timeline below. For an event falling between 1 July and 31 December, the closing date for applications is 1 April (prior to the event period occurring). For an event falling between 1 January and 30 June, the closing date for applications is 1 October (prior to the event period occurring).

### Application Guidelines

#### APPLICANTS MUST:

- Clearly state the aims, objectives and desired outcomes of the event.
- Ensure the event creates and promotes a positive image of the Mid-Western Region.
- Demonstrate the estimated number of locals and visitors who will be attracted to the event (and provide final accurate attendance figures post-event).
- Demonstrate a high level of support from the local community, local businesses and establish a strong committee of volunteers.
- Demonstrate the ability to successfully market and promote the event.
- Demonstrate the ability for the event to continue and develop in future years.

- Demonstrate other forms of sponsorship, financial income and support for the event.
- Demonstrate the expected economic impact and sustainability of the event (and provide final figures post-event).
- Hold current Public Liability insurance and a Certificate of Currency (noting Mid-Western Regional Council as an interested party) which must be received by Council before funding can be released.
- Ensure that Council’s contribution to the event is recognised appropriately with Council’s logo used on all marketing material and that all material be approved by Council prior to going to print.
- Provide a post-event evaluation within 28 days of the completion of the event, including photos, press clippings, copies of all marketing material, attendance figures, economic benefit of the event, involvement of the local community (including volunteers and businesses). Failure to complete the post-event evaluation survey will result in the applicant/event not being eligible for future funding.

**MULTI-YEAR FUNDING**

- Events with proven success of at least 2 years, may apply for multi-year funding of up to 3 years. Whereby funding will be allocated to the same event for each future year subject to the event continuing to meet planned event outcomes and Council’s acquittal process.

**INELIGIBLE APPLICATIONS/ACTIVITIES (BY DISCRETION OF COUNCIL):**

- Events not staged in the Mid-Western LGA.
- Events run for commercial profit.
- Events which have already received funding from Council for the same event in the same year.
- Payment of wages or day-to-day operation funding for the organisation.
- Events with potential safety and/or environment hazards.

**Timeline and Application Period**

	<b>Events falling between 1 July and 31 December Period 1</b>	<b>Events falling between 1 January and 30 June Period 2</b>
Applications open online via MWRC website	1 March	1 September
Applications close	1 April	1 October
Report to Council Meeting (depending on timing of meeting)	May	November
Funding released (on receipt of invoice)	July	January

**APPLICATIONS OUTSIDE APPLICATION PERIOD**

- Applications received outside Council’s formal application periods will be held until the following Event Assistance program period is open. These applications will be reported to Council as part of the following Events Assistance report.

## Scoring Scale – Events Assistance Program

### LOCAL COMMUNITY/VOLUNTEER PARTICIPATION IN EVENT

SCORE	DEFINITIVE ANSWERS	VALUE JUDGEMENT
0	Unsatisfactory	No or limited local community/volunteer participation or impact (<500 <del>100</del> residents)
1	Poor	Community/volunteer participation or local benefits impacting (500 <del>100</del> to 1,000 <del>500</del> residents)
2	Satisfactory	Community/volunteer participation or local benefits impacting between (1,000 <del>500</del> to 2,000 <del>1000</del> residents)
3	Good	Direct community/volunteer involvement or local benefits impacting (>2,000 <del>1000</del> residents)

### CAPACITY TO ENSURE EVENT CONTINUES AND DEVELOPS IN THE FUTURE

SCORE	DEFINITIVE ANSWERS	VALUE JUDGEMENT
0	Unsatisfactory	First time event being held, no plans outlined in application, unclear capacity to deliver event
1	Poor	Limited event history (year one), limited plans outlined in application
2	Satisfactory	Event is at least two years old, appropriate planning
3	Good	Well-established event with detailed planning for the future outlined

### ECONOMIC ACTIVITY GENERATED FROM EVENT

SCORE	DEFINITIVE ANSWERS	VALUE JUDGEMENT
0	\$0-\$25K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
2	\$25K-\$50K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
4	\$50K-\$100K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
6	\$100K-\$150K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
8	\$150k-\$200K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
10	\$200K-\$250K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)

		single day)
12	\$250K-\$300K	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)
14	\$300K+	Number of visitors to the region x \$373 <del>\$657</del> (if multi-day event) or \$107 <del>\$104</del> (if single day)

**ADDITIONAL POINTS IN-KIND REQUESTS**

**SCORE VALUE JUDGEMENT**

10	All events requesting 100% in-kind assistance receive 10 bonus points. Noting only up to cost of in-kind services will be funded
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**SCORES**

SCORE	DEFINITIVE ANSWERS
19 to 20	\$2,500.00 <del>\$3000</del>
16 to 18	\$2,000.00 <del>\$2500</del>
13 to 15	\$1,500.00 <del>\$2000</del>
9 to 12	\$1,000.00 <del>\$1500</del>
5 to 8	\$500.00 <del>\$1000</del>
5 to 8	\$0 <del>\$500</del>

\* For internal use only, subject to Council approval and budget capacity.

## 8.5 Monthly Development Applications Processing & Determined

REPORT BY THE MANAGER, PLANNING  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0420109

### RECOMMENDATION

**That Council receive the report by the Manager Planning on the Monthly Development Applications Processing and Determined.**

### Executive summary

The report presented to Council each month is designed to keep Council informed of the current activity in relation to development assessment and determination of applications.

### Disclosure of Interest

Nil

### Detailed report

Included in this report is an update for the month of May 2023 Development Applications determined and Development Applications processing.

The report will detail:

- Total outstanding development applications indicating the proportion currently being processed and those waiting for further information;
- Median and average processing times for development applications;
- A list of determined development applications;
- Currently processing development applications and heritage applications; and
- Variations to the Mid-Western DCP.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the region

### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

**Legislation**

Not Applicable

Financial implications

Not Applicable

Associated Risks

Not Applicable

LINDSAY DUNSTAN  
MANAGER, PLANNING

ALINA AZAR  
DIRECTOR DEVELOPMENT

2 June 2023

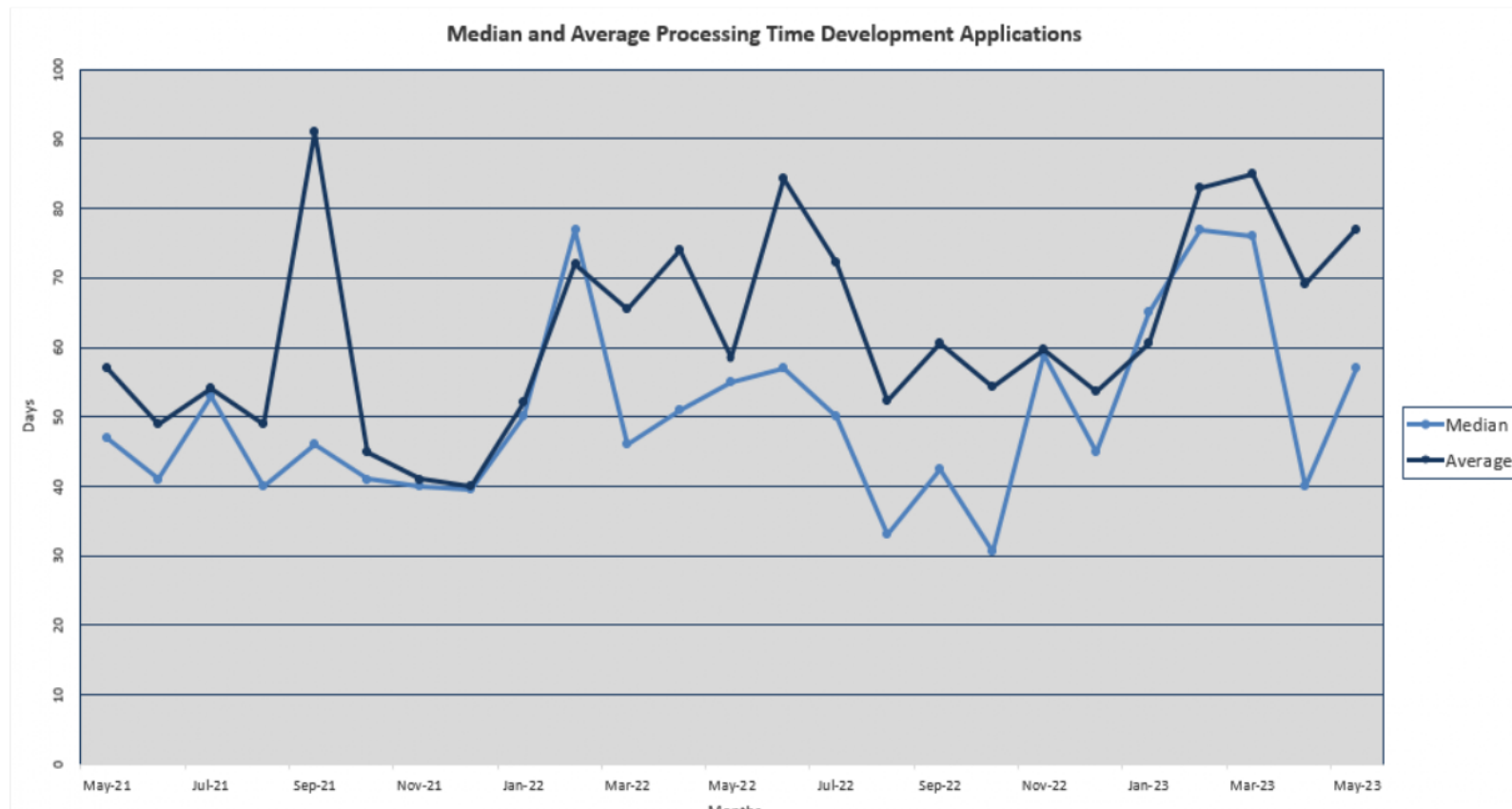
*Attachments:* 1. Monthly Development Applications Processing and Determined - May 2023.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

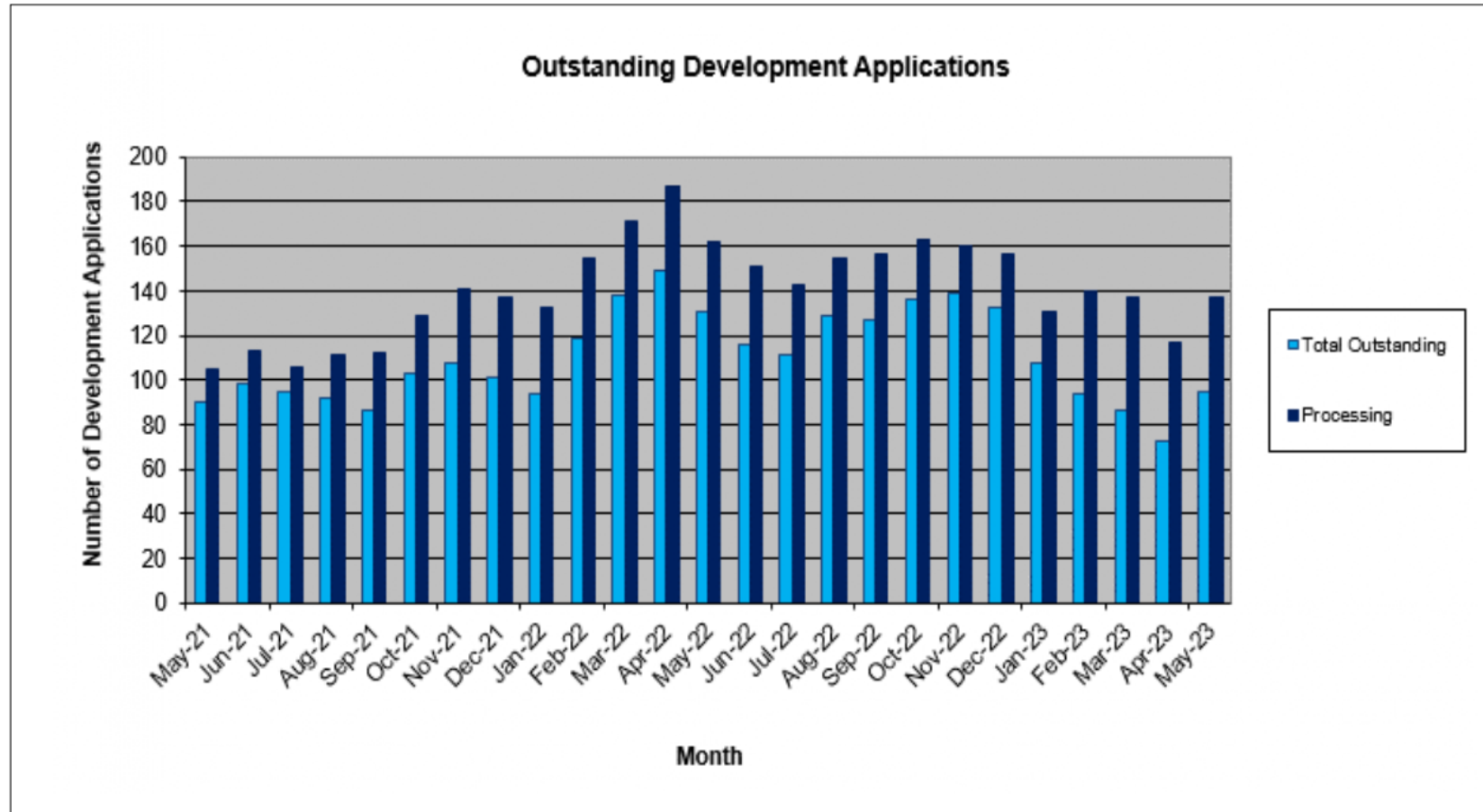
## Monthly Development Application Processing Report – May 2023

This report covers the period for the month of May 2023. Graph 1 indicates the processing times up to 31 May 2023 with the month of May having an average of 77 days and a median time of 57 days.





**Monthly Development Application Processing Report – May 2023**



Graph 2 indicates the total number of outstanding applications, the number currently being processed is 137 and the number on “stop clock” is 21.

The Planning and Development Department determined 26 Development Applications either by Council or under delegation during May 2023.

## Monthly Development Application Processing Report – May 2023

### Development Applications Determined – May 2023

App/Proc ID	Description	House No	Street Name	Locality
DA0268/2022	Subdivision - Torrens Title	313	Maggie Lane	GALAMBINE NSW 2850
DA0419/2022	Subdivision - Torrens Title	53	Cox Street	MUDGEE NSW 2850
DA0111/2023	Training Camp Facility & Consolidation of Lots	58		PUTTA BUCCA NSW 2850
DA0174/2023	Secondary dwelling	156	Pitts Lane	GULGONG NSW 2852
DA0178/2023	Subdivision - Torrens Title	79	Fairydale Lane	MUDGEE NSW 2850
DA0186/2023	Dwelling House	45	Callaghan Street	CLANDULLA NSW 2848
DA0193/2023	Secondary dwelling	13	Cox Street	MUDGEE NSW 2850
DA0207/2023	Dwelling House	112	Glen Alice Road	RYLSTONE NSW 2849
DA0226/2023	Shed	1620	Spring Creek Road	COOKS GAP NSW 2850
DA0236/2023	Serviced Apartments	569	Hill End Road	ERUDGERE NSW 2850
DA0238/2023	Subdivision - Torrens Title	11	Acacia Drive	RYLSTONE NSW 2849
DA0242/2023	Change of use - Uniform Shop to Nail and Beauty Salon	82	Church Street	MUDGEE NSW 2850
DA0249/2023	Alterations & Additions	144	Mortimer Street	MUDGEE NSW 2850
DA0253/2023	Subdivision - Torrens Title	251	Church Street	MUDGEE NSW 2850
DA0272/2023	Change of use - Retrospective (Garage to Granny Flat)	7	Lawson Street	MUDGEE NSW 2850
DA0276/2023	Dwelling House	19	Baskerville Drive	MUDGEE NSW 2850
DA0290/2023	Shed	98	Norris Lane	GALAMBINE NSW 2850
DA0313/2023	Shed	24	Dunnachie Street	MUDGEE NSW 2850
DA0334/2023	Swimming Pool	11	Baskerville Drive	MUDGEE NSW 2850
DA0342/2023	Garage	12	Florence Close	MUDGEE NSW 2850
DA0345/2023	Dwelling House	105	Wollar Road	BUDGEE BUDGE NSW 2850
DA0346/2023	Dwelling House	16	Robert Jones Street	MUDGEE NSW 2850
DA0349/2023	Dwelling House	18	Dowling Street	LUE NSW 2850
DA0352/2023	Swimming Pool	37	Meares Street	MUDGEE NSW 2850
DA0353/2023	Shed	214	Robertson Road	MUDGEE NSW 2850
DA0356/2023	Shed	685	Coxs Creek Road	RYLSTONE NSW 2849

## Monthly Development Application Processing Report – May 2023

**\*NOTE – Four Development Applications were approved with a variation to the DCP as listed below:**

DA number	Number of DCP variation(s)	Level of variation
DA0419/2022	1	>10%
DA0276/2023	1	>10%
DA0193/2023	1	>10%
DA0419/2023	1	>10%

**Development Applications currently being processed – May 2023.**

Appl/Proc ID	Description	House No	Street Name	Locality
DA0343/2016	Commercial Alterations/Additions	137	Ulan Road	PUTTA BUCCA NSW 2850
DA0089/2019	Change of use	2037	Coxs Creek Road	RYLSTONE NSW 2849
DA0199/2021	Change of use	1	Sydney Road	MUDGEE NSW 2850
DA0434/2021	Subdivision - Torrens Title	2	Stewart Street	KANDOS NSW 2848
DA0164/2022	Change of use	9	Sydney Road	MUDGEE NSW 2850
DA0226/2022	Garage	12	Wandoona Court	MUDGEE NSW 2850
DA0247/2022	Ancillary Residential Development	25	Burrundulla Avenue	MUDGEE NSW 2850
DA0329/2022	Staged Demolition and Construction of Commercial Buildings	19	Sydney Road	MUDGEE NSW 2850
DA0406/2022	Subdivision - Torrens Title	36	Tinja Lane	PUTTA BUCCA NSW 2850
DA0068/2023	Shed	688	Queens Pinch Road	MULLAMUDDY NSW 2850
DA0090/2023	Dwelling House	1121	Ulan Road	BUDGEE BUDGEE NSW 2850
DA0107/2023	Subdivision - Torrens Title	28	Melton Road	MUDGEE NSW 2850
DA0148/2023	Subdivision - Torrens Title	30	Banjo Paterson Avenue	MUDGEE NSW 2850
DA0162/2023	Retaining Wall	38	Hughson Avenue	MUDGEE NSW 2850
DA0166/2023	Swimming Pool	177	Snakes Creek Road	WILBETREE NSW 2850
DA0190/2023	Subdivision - Torrens Title	132	Bruce Road	MUDGEE NSW 2850
DA0206/2023	Warehouse Unit Complex	38	Hill End Road	CAERLEON NSW 2850
DA0220/2023	Signage	27	Sydney Road	MUDGEE NSW 2850

### Monthly Development Application Processing Report – May 2023

DA0221/2023	Dwelling House	655	Black Springs Road	BUDGEE BUDGEE NSW 2850
DA0223/2023	Dual Occupancy	23	Dunnachie Street	MUDGEE NSW 2850
DA0231/2023	Dual Occupancy	521	Ulan Road	EURUNDEREE NSW 2850
DA0232/2023	Secondary dwelling	23	Robert Hoddle Grove	BOMBIRA NSW 2850
DA0267/2023	Camping Ground	48	Turners Lane	GULGONG NSW 2852
DA0268/2023	Shed >150m2	267	Ulan Road	BOMBIRA NSW 2850
DA0287/2023	Warehouse Units x 10	38	Hill End Road	CAERLEON NSW 2850
DA0296/2023	Dwelling House	171	Ridge Road	COOKS GAP NSW 2850
DA0298/2023	Dwelling House	58	Panorama Court	RYLSTONE NSW 2849
DA0300/2023	Dual Occupancy	37	Knox Crescent	CAERLEON NSW 2850
DA0302/2023	Secondary dwelling	13	Ilford Road	RYLSTONE NSW 2849
DA0303/2023	Subdivision - Torrens Title	8	Pirie Close	MUDGEE NSW 2850
DA0325/2023	Dwelling House	14	Lovett Court	SPRING FLAT NSW 2850
DA0327/2023	Subdivision - Torrens Title	3019	Bylong Valley Way	RYLSTONE NSW 2849
DA0333/2023	Alterations to the Existing Caravan Park	8	Bell Street	MUDGEE NSW 2850
DA0337/2023	Recreation Area	25	Mt Vincent Road	RUNNING STREAM NSW 2850
DA0338/2023	Swimming Pool	119	Denison Street	MUDGEE NSW 2850
DA0339/2023	Subdivision - Torrens Title	855	Castlereagh Highway	MENAH NSW 2850
DA0344/2023	Shed	186	Lesters Lane	PIAMBONG NSW 2850
DA0350/2023	Subdivision - Torrens Title	4	Church Street	MUDGEE NSW 2850
DA0365/2023	Dwelling House	7	Nelthorpe Street	BOMBIRA NSW 2850
DA0367/2023	Ancillary Residential Development	13	Blackman Crescent	MUDGEE NSW 2850
DA0368/2023	Industrial Building	38	Hill End Road	CAERLEON NSW 2850
DA0369/2023	Subdivision - Torrens Title	33	Robert Hoddle Grove	BOMBIRA NSW 2850
DA0377/2023	Dwelling House	11	Adams Lead Road	GULGONG NSW 2852
DA0379/2023	Dwelling House	180	Lesters Lane	PIAMBONG NSW 2850
DA0382/2023	Home business	4	Yamble Close	MUDGEE NSW 2850
DA0198/2021	Change of use - Residential Flat Building to Serviced Apartments	110	Church Street	MUDGEE NSW 2850
DA0189/2023	Commercial Alterations & Additions	83	Mortimer Street	MUDGEE NSW 2850
DA0191/2023	Alterations & Additions	73	Belmore Street	GULGONG NSW 2852
DA0195/2023	Alterations & Additions	1719	Hill End Road	GRATTAI NSW 2850

### Monthly Development Application Processing Report – May 2023

DA0376/2023	Shed	43	Bayly Street	GULGONG NSW 2852
DA0335/2023	Garage	174	Church Street	MUDGEE NSW 2850
DA0354/2023	Swimming Pool	53	Robert Hoddle Grove	BOMBIRA NSW 2850
DA0364/2023	Telecommunications facility	0	Upper Bylong Road	UPPER BYLONG NSW 2849
DA0078/2023	Multi dwelling housing	232	Mortimer Street	MUDGEE NSW 2850
DA0172/2023	Multi dwelling housing	30	Meares Street	MUDGEE NSW 2850
DA0205/2023	Dual Occupancy	11	McLachlan Street	RYLSTONE NSW 2849
DA0215/2023	Dual Occupancy	12	Flinders Avenue	MUDGEE NSW 2850
DA0217/2023	Dual Occupancy	17	Flinders Avenue	MUDGEE NSW 2850
DA0248/2023	Extension to existing shed	6	Avisford Court	MUDGEE NSW 2850
DA0254/2023	Dwelling (Manufactured) Tourist Accommodation (3 units)	1928	Goolma Road	TWO MILE FLAT NSW 2852
DA0271/2023	Secondary dwelling	8	Avisford Court	MUDGEE NSW 2850
DA0280/2023	Alterations and additions to existing preschool	2	Lovejoy Street	MUDGEE NSW 2850
DA0297/2023	Industrial Building	39	Razorback Road	RUNNING STREAM NSW 2850
DA0304/2023	Recreation Area	2358	Henry Lawson Drive	CANADIAN LEAD NSW 2850
DA0318/2023	Shipping Container on Vacant Block	9	Standard Avenue	CHARBON NSW 2848
DA0322/2023	Dwelling House	25	Grevillea Grove	RYLSTONE NSW 2849
DA0324/2023	Subdivision - Torrens Title	139	Robertson Street	MUDGEE NSW 2850
DA0328/2023	Dwelling House	21	Robert Jones Street	MUDGEE NSW 2850
DA0340/2023	Shed and Pergola	39	Kellett Drive	MUDGEE NSW 2850
DA0343/2023	Conversion of two existing cellar door buildings into serviced apartments	29	Alexander Road	ERUDGERE NSW 2850
DA0351/2023	Shed	89	Lewis Street	MUDGEE NSW 2850
DA0358/2023	Demolition	66	Cox Street	MUDGEE NSW 2850
DA0363/2023	Alterations and Additions to Caravan Park	3	Carwell Street	RYLSTONE NSW 2849
DA0371/2023	Dwelling House	127	Madeira Road	MUDGEE NSW 2850
DA0373/2023	Dwelling House	47	Buchanan Street	KANDOS NSW 2848
DA0378/2023	Serviced Apartments 2 x	713	Black Springs Road	BUDGEE BUDGEE NSW 2850
DA0201/2022	Garage	74	Gladstone Street	MUDGEE NSW 2850
DA0418/2022	Dual Occupancy	12	Little Bayly Street	GULGONG NSW 2852
DA0184/2023	Dual Occupancy	2	Mealey Street	MUDGEE NSW 2850

### Monthly Development Application Processing Report – May 2023

DA0251/2023	Alterations & Additions	74	Mayne Street	GULGONG NSW 2852
DA0282/2023	Hotel accommodation	63	Horatio Street	MUDGEE NSW 2850
DA0360/2023	Secondary dwelling	27	Gladstone Street	MUDGEE NSW 2850
DA0366/2023	Shed	49	Bayly Street	GULGONG NSW 2852
DA0375/2023	Secondary dwelling	1	Atkinson Street	MUDGEE NSW 2850

### Heritage Development Applications currently being processed – May 2023.

App/Proc ID	Description	House No	Street Name	Locality
DA0356/2023	Dwelling House	663	Castlereagh Highway	BURRUNDULLA NSW 2850
DA0271/2011	Shed	23	Horatio Street	MUDGEE NSW 2850
DA0198/2021	Dwelling House	705	Windeyer Road	GRATTAIN NSW 2850
DA0224/2021	Fence	1	Dunphy Crescent	MUDGEE NSW 2850
DA0087/2022	Camping ground	40	Grevillea Street	GULGONG NSW 2852
DA0201/2022	Carport	63	Court Street	MUDGEE NSW 2850
DA0418/2022	Subdivision - Torrens Title	26	Hone Creek Drive	CAERLEON NSW 2850
DA0174/2023	Alterations, Additions & Demolition to Commercial	59	Church Street	MUDGEE NSW 2850
DA0184/2023	Demolition	134	Lions Drive	BURRUNDULLA NSW 2850
DA0189/2023	Subdivision - Torrens Title	194	Hill End Road	CAERLEON NSW 2850
DA0191/2023	Industrial Building	38	Hill End Road	CAERLEON NSW 2850
DA0195/2023	Dual Occupancy	37	Fairydale Lane	MUDGEE NSW 2850
DA0251/2023	Subdivision - Torrens Title	1	Sydney Road	MUDGEE NSW 2850
DA0272/2023	Industrial Building	38	Hill End Road	CAERLEON NSW 2850
DA0282/2023	Warehouse Units - 8 units	38	Hill End Road	CAERLEON NSW 2850
DA0295/2023	Dwelling House	120	Market Street	MUDGEE NSW 2850
DA0314/2023	Subdivision - Torrens Title	35	Beryl Road	GULGONG NSW 2852
DA0347/2023	Subdivision - Torrens Title	14	Wiradjuri Close	PUTTABUCCA NSW 2850
DA0271/2011	Alterations & Additions	87	Short Street	MUDGEE NSW 2850
DA0224/2021	Commercial Alterations/Additions	23	Louee Street	RYLSTONE NSW 2849
DA0087/2022	Demolition	33	Horatio Street	MUDGEE NSW 2850

## Item 9: Finance

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### 9.1 Naming of a road to provide access to a subdivision off White Rock Road, Pinnacle Swamp

REPORT BY THE REVENUE OFFICER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, P26899, R0790041

#### RECOMMENDATION

##### That Council:

1. **receive the report by the Revenue Officer on the naming of a road to provide access to a subdivision off White Rock Road, Pinnacle Swamp;**
  2. **formally approve the name of River Station Road; and**
  3. **publish formal declaration of the approved name in the NSW Government Gazette, and notify the naming in accordance with Councils Road, Bridge and Place Naming Policy.**
- 

#### Executive summary

Formal approval is requested to name the unnamed road reserve that provides access to the subdivision off White Rock Road in the locality of Pinnacle Swamp, River Station Road.

#### Disclosure of Interest

Nil

#### Detailed report

Council, being the Roads Authority, is required to name new and unnamed streets and roads.

Following the approval of a new subdivision off White Rock Road in the locality of Pinnacle Swamp, Council wrote to the property owner and neighbours of the subdivision on 20 December 2022 requesting their naming suggestions. Public consultation was also invited in an advertisement placed in the 23 December 2022 issue of the Mudgee Guardian and in the February 2023 issue of Rylstone Kandos Community Capers, along with on Council's website.

From submissions received, Council provisionally approved the name of River Station Road at their 19 April 2023 meeting.

The road being named runs through and next to the property named River Station. The property has held that name since 1836 and it is appropriate that this road name reflect that history.

The Geographical Names Board has been advised of this street name and has no objection.

The new street name was advertised in the 5 May 2023 issue of the Mudgee Guardian and on Council's website with no additional submissions or objections received.

Street naming is legislated under the Roads Act, 1993. This Act empowers the authority in charge of the road with the rights to name it. The naming of this new road will allow the completion of street addressing within this new subdivision. Section 162 of the Roads Act (1993) states that "a road authority may name and number all public roads for which it is the authority. A roads authority may not alter the name of a public road unless it has given the Geographical Names Board (GNB) at least two months' notice of the proposed name."

In accordance with Council's Road, Bridge and Place Naming Policy, the name that Council endorses for this road will be:

1. Published in the Government Gazette, the Mudgee Guardian and on Council's website.
2. Concurrently, notice of the new name will be sent to Australia Post, the Registrar General, the Surveyor General, the NSW Ambulance Service, NSW Fire & Rescue, NSW Rural Fire Brigades, NSW Police Force, NSW State Emergency Service and NSW Volunteer Rescue Association, and, in the case of a classified road – Transport for NSW, inviting submissions in writing for a period of 14 days.

## Community Plan implications

<b>Theme</b>	<b>Connecting Our Region</b>
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Road, Bridge and Place Naming Policy

### **Legislation**

Roads act 1993

Road Regulation 2008

Geographical Names Act, 1996

Geographical Names Board of NSW Address Policy and User Manual, May 2021

## Financial implications

The cost and installation of one street sign at the intersection of White Rock Road and River Station Road will be met by the developer.

## Associated Risks

Nil



SARAH PRINGLE  
REVENUE OFFICER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

23 May 2023

*Attachments:* 1. Submission.  
2. Submission.  
3. Submission.  
4. Submission.  
5. Map.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

River Station



Rylstone

To whom it may concern,

We are the part owners of River Station, White Rock Road.

In reply to your letter regarding the name of the road that is through our property.

We wish to propose that it still be called River Station Road.

River Station was settled back in 1836 with that name. We feel that this is the appropriate name for this road.

Thanking you,

Pamela & William Smith.

**From:** Kate Reid  
**Sent:** Monday, 13 February 2023 7:56 PM  
**To:** Council  
**Subject:** Road name

# Request for Submissions - Proposed Road Name in Pinnacle Swamp

On display until 24 February 2023, 04:30 PM

Council proposes to name a road in a subdivision off White Rock Road in the locality of Pinnacle Swamp.

Council is inviting submissions from the public in addition to submissions from Council's pre-approved names list.

Submissions should be in writing, giving reasons and addressed to the General Manager, Mid-Western Regional Council, PO Box 156 MUDGEES 2850. Submissions will be accepted until **Friday, 24 February 2023**.

Should you have any queries or wish to discuss this matter please contact Council's Revenue and Property Department.



please accept my submission for the above road.

I would name it "River Station Road"

this is what it is commonly known as.

with thanks

Kate Reid

To: General Manager - Road Name - off White Rock Rd, Pinnacle Swamp

Curious as to why Council is asking for submissions to name the proposed road off White Rock Rd, from the entrance to the property 'River Station', giving access to Mr Matic's subdivision, the map in the Mudgee Guardian was of such poor standard it was difficult to read where all the roads & names of areas were, in such small print & so faint couldn't read it.

Construction of this road has not even been started let alone finished inspected & passed by Council, only a large Strand of trees bulldozed & burnt, the previous owners of River Station so value these trees for their their natural beauty, shade, shelter for live stock and native animals, that they built the road around these trees instead of straight through the middle of them. Previous owner Margaret Morris suggested at a council meeting or in writing that Mr Matic could build the road on her side of the boundary fence between her & Mr Matic

This was supposed to be a compromise to save those trees obviously it was not put down on paper or Council would not let it happen? Why couldn't this road be built on Mr Matic's side of the boundary fence

Any-way - We suggest that this road be named: 'RIVER STATION Rd.' because it goes through the property 'River Station' - out of respect for the previous owners of the property over many years. We would be very disappointed if it was named Matic's Rd.

FROM: LES & ROBYN JOHNSTON

MID-WESTERN REGIONAL COUNCIL  
RECEIVED

2 FEB 2023  
REGISTERED  
SCANNED

---

**From:** Hylton John  
**Sent:** Friday, 24 February 2023 2:49 PM  
**To:** Council  
**Subject:** Naming Of A New Road for a subdivision off White Rock Road

Attention Carolyn Atkins or Sarah Pringle.

Dear Carolyn and Sarah,

I am the owner of the land being developed.

I hereby make my submission for the naming of the new road. I submit the name to be River Station Road.

I believe the name to be appropriate as the road in part passes through "River Station" and the balance of the road passes next to River Station.

River Station is a large cattle property which is well known in the area, which I understand has been established over a number of decades.

Kind Regards,

Hylton John



## 9.2 Classification of Land - Lot 24 DP1293812 at 9 Palermo Road, Mudgee

REPORT BY THE PROPERTY OFFICER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, PAR300003, 27049

### RECOMMENDATION

#### That Council:

1. **receive the report by the Property Officer on the Classification of Land - Lot 24 DP1293812 at 9 Palermo Road, Mudgee; and**
2. **classify allotment Lot 24 DP1293812 located at 9 Palermo Road, Mudgee as Operational lands in accordance with Section 31 of the Local Government Act 1993.**

---

### Executive summary

Council is required to classify all land held by it and this report seeks Council's resolution to classify of Lot 24 DP1293812 located at 9 Palermo Road, Mudgee, being land vested in the ownership of Mid-Western Regional Council for the purposes of drainage reserves, as Operational.

### Disclosure of Interest

Nil

### Detailed report

In accordance with Sections 26 and 31 of the Local Government Act 1993 (LGA), all public land must be classified as either "Community" or "Operational" Land.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (community land) and that land which need not (operational land). Community land would ordinarily incorporate land such as a public park. Land that is classified Operational would include land held as an asset, land which facilitates a council carrying out its functions or is land that may not be open to the public, such as in this case, where the land parcels are required for drainage purposes.

On 8 May 2023, a new drainage reserve was vested in Council as part of a subdivision, being Lot 24 DP1293812 located at 9 Palermo Road, Mudgee. A map of the land is attached to this report.

To proceed with the classification, Council is required to publish a notice of its intention to classify the lands. Such a notice will be published in the Mudgee Guardian on the 16<sup>th</sup> of June 2023 and on Council's website.

It is recommended that Council approve the classification of the subject lands as Operational in pursuance of its obligations under the LGA.

## Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### Council Strategies

Nil

### Council Policies

Not Applicable

### Legislation

Chapter 6, Part 2, Division 1 of the Local Government Act 1993, directs that all public land must be classified as either Community or Operational land

## Financial implications

Not Applicable

## Associated Risks

Any land acquired by a Council that is not classified under the Act i.e. resolved by Council at the end of 3 months, is taken to have been classified as Community land.

The land was dedicated as a drainage reserve on the 8<sup>th</sup> of May 2023 and as such, it will be classified as *Operational* land within the stipulated time-frame.

BRITTNEY WAKLEY  
PROPERTY OFFICER

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

18 May 2023

*Attachments:* Nil

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## 9.3 Classification of Land - Lot 11 DP1277513 Drainage Reserve at 1 Knott Place Caerleon

REPORT BY THE PROPERTY OFFICER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, P27071

### RECOMMENDATION

#### That Council:

1. **receive the report by the Property Officer on the Classification of Land - Lot 11 DP1277513 Drainage Reserve at 1 Knott Place Caerleon; and**
2. **give public notice of its intention to classify Lot 11 DP 1277513 as Operational land in accordance with Chapter 6, Part 2, Division 1 Local Government Act, by exhibiting the proposal for 28 days and should there be no submissions from the public, the land be so classified as Operational.**

---

### Executive summary

This report seeks to commence the process for classification of Lot 11 DP 1277513 being land vested to Mid-Western Regional Council for the purposes of a drainage reserve, as Operational. This land was transferred to Council's ownership on 25 May 2023 and must be classified within the statutory 90-day period. Council will advertise the classification of land in the Mudgee Guardian newspaper and on Council website.

### Disclosure of Interest

Nil

### Detailed report

In accordance with the Local Government Act 1993 (LGA) Chapter 6, Part 2, Division 1, all public land must be classified as either "Community" or "Operational" land. The purpose of classification is to identify clearly that land which should be kept for use by the general public (Community land) and that land which need not (Operational land).

Community land would ordinarily incorporate land such as a public park, reserve or sporting grounds. The use and management of Community Land is to be regulated by a Plan of Management.

Community land must not be sold (except in limited circumstances referred to in the LGA). Community Land must not be leased or licenced for more than 21 years and may only be leased / licensed for more than 5 years if public notice of the proposed lease or licence is given. In the event that an objection is made to the proposed lease/licence, the Minister's consent is required. These restrictions do not apply to Operational Land.

Operational Land would ordinarily comprise land held as an asset, land which facilitates a Council to carry out its functions or is land that may not be open to the public.

It should be noted that any land acquired by a Council that is not classified or resolved under the LGA S31, by Council at the end of 3 months, is taken to have been classified as Community land.

Given that the stipulated use of Lot 11 DP 1277513 is for drainage reserve purpose, it is therefore recommended to commence the classification process, with Council resolving its intentions to classify the land as Operational land. Council's intention must be advertised for a period of 28 days during which time written submissions to the proposed classification will be accepted from the public. Should there be no submissions from the public, it is submitted that the land be so classified as Operational land.

## Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Not Applicable

### **Legislation**

Chapter 6, Part 2, Division 1 of the Local Government Act 1993, directs that all public land must be classified as either *Community* or *Operational Land*

## Financial implications

Not Applicable

## Associated Risks

Any land acquired by a Council that is not classified under the Act i.e. resolved by Council at the end of 3 months, is taken to have been classified as *Community* land.

The land was vested in Council on 25 May 2023.

LILIAN MUKWEWA MUTYIRI  
PROPERTY OFFICER

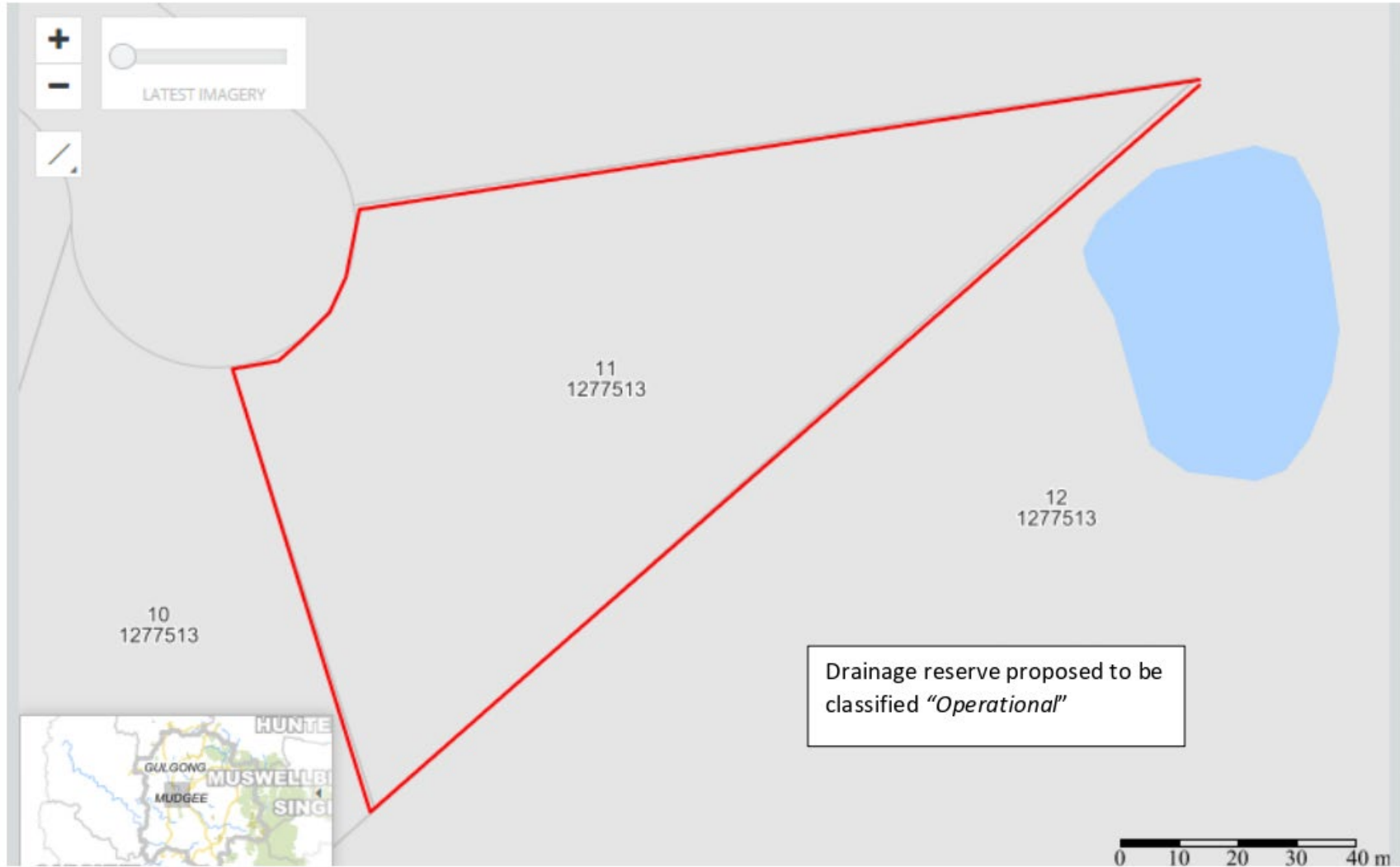
LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

5 June 2023

*Attachments:* 1. Map of Drainage Reserve Proposed to be Classified Operational.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## 9.4 Write-off of Debts - Period 28/5/2022 to 17/5/2023

### REPORT BY THE REVENUE COORDINATOR

TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0140197

### RECOMMENDATION

#### That Council:

1. **receive the report by the Revenue Coordinator on the Write-off of Debts - Period 28/5/2022 to 17/5/2023;**
2. **note the write-offs totalling \$3,831.78 made under delegated authority as stipulated in the confidential Attachment 1 to this Report for the period 28/5/2022 to 17/5/2023; and**
3. **authorise the write-off of those debts greater than \$2,500 and totalling \$23,537.13 as stipulated in Attachment 1 to this Report for the period 28/5/2022 to 17/5/2023.**

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### Executive summary

This report provides a summary of debts less than \$2,500 owed to Council that have been written off since 28 May 2022 under delegated authority and seeks Council's resolution to write off specified debts greater than \$2,500 that are owed to Council.

### Disclosure of Interest

Nil

### Detailed report

The Local Government Regulations specify the requirements and restrictions placed on Council to write off debts, as outlined in the Legislation section of this report. The attached summaries document the delegated write offs and outlines the debts greater than \$2,500 that require Council's resolution to write off.

The total amount written off for the period 28 May 2022 to 17 May 2023 under delegation was \$3,831.78. Details of the individual debts are shown in the confidential Attachment 1 to this report.

The total amount of debts greater than \$2,500 requiring a Council resolution to write off is \$23,537.13. This is a single debt being the balance of fees for an emergency clean up following a house fire in 2014 which resulted in urgent asbestos issues. The original debt totalled \$32,380.87. The property was not covered by insurance, and was sold by the mortgagor in 2015. At that time, an amount of \$8,843.74 was recovered, leaving the current balance. There appears to be no avenue available to recover the remaining debt.

Consultation has been undertaken with Council's debt collection agent and/or solicitors throughout the debt recovery processes in relation to these debts. Action to continue to pursue the debts is available to Council, however this was not considered appropriate for the reasons stated in the confidential Attachment 1.

It is important to note that a debt that has been written off does not prevent Council initiating legal proceedings in the future to recover the debt. Any amount written off will be adjusted if part or all of the debt is subsequently recovered.

## Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

## Strategic implications

### Council Strategies

Not Applicable

### Council Policies

Councils Debt Management and Recovery & Credit Policies

### Legislation

Sections 213 and 131 of the Local Government (General) Regulation 2021 specify restrictions on writing off debts owed to a council. Council has previously resolved that the General Manager be delegated to write off amounts up to \$2,500. Debts owed to Council that are greater than \$2,500 must have a Council resolution directing that the stipulated amounts be written off.

Regulation 213(5) states that a debt can only be written off if it satisfies one of the following criteria:

- a) if the debt is not lawfully recoverable, or
- b) as a result of a decision of a court, or
- c) if the council or the general manager believes on reasonable grounds that an attempt to recover the debt would not be cost effective.

Regulation 131(6) states that the General Manager must advise the Council of rates and charges written off by written order of the General Manager.

## Financial implications

The writing off of the amounts shown in the attachment will reduce the balances of outstanding receivables. Provisions for doubtful debts exist within Councils accounts. The impact on operating performance ratio will depend on the assessment of other debts at financial year end.

Council's Credit Policy is in place to minimise the expenditure of valuable resources collecting and writing off overdue and bad debts.

There are no budget variations required for this write-off.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	✓ ✗ -	✓ ✗ -	✓ ✗ -
Future Years	✓ ✗ -	✓ ✗ -	✓ ✗ -

## Associated Risks

Not Applicable

IAN CLAYTON  
REVENUE COORDINATOR

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

17 May 2023

*Attachments:* 1. Summary of Debts Write-off - Period 28/5/2022 to 17-5-2023. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## 9.5 Monthly Statement of Investments as at 31 May 2023

REPORT BY THE MANAGER FINANCE  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, FIN300053

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Finance on the Monthly Statement of Investments as at 31 May 2023; and
2. note the certification of the Responsible Accounting Officer.

---

### Executive summary

The purpose of this report is to certify that Council's investments have been made in accordance with legal and policy requirements, provide information on the detail of investments and raise other matters relevant to Council's investment portfolio as required.

### Disclosure of Interest

Nil

### Detailed report

The attachment to this report provides information on the performance of the portfolio and provides a register of all investments held as at 31 May 2023.

### Community Plan implications

Theme	Good Government
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Goal	An effective and efficient organisation
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Strategy	Prudently manage risks association with all Council activities
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### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Council's Investments Policy requires a written report each month setting out the entire investment portfolio.

#### Legislation

As per Clause 212 of the Local Government (General) Regulation 2021 the Responsible Accounting Officer certifies that:

- a) this report sets out details of all money that the Council has invested under Section 625 of the Act; and
- b) all investments have been made in accordance with the Act and the regulations.

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

NEIL BUNGATE  
MANAGER FINANCE

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

5 June 2023

*Attachments:* 1. Monthly Statement of Investments as at 31 May 2023.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

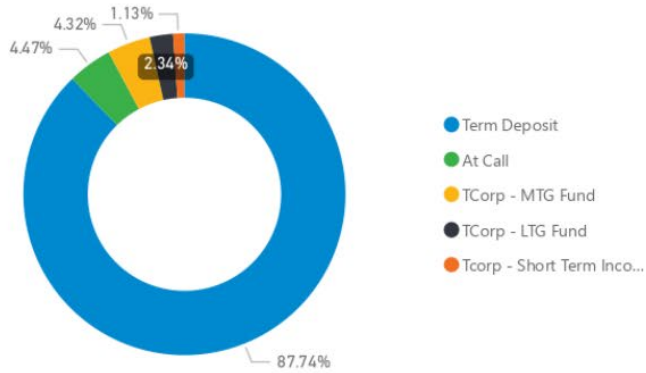


### Mid-Western Regional Council Cash and Investments as at 31 May 2023

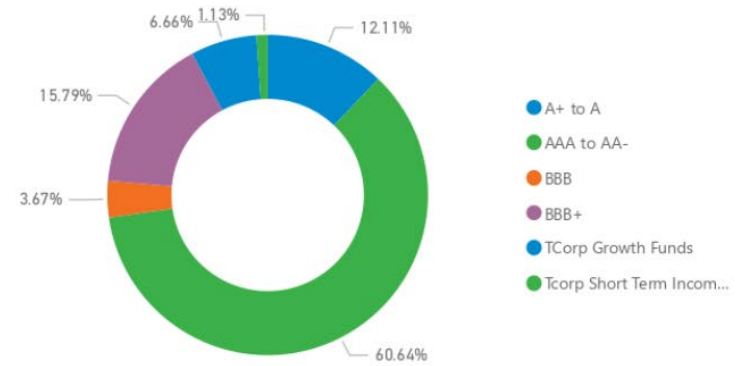
Total Investment Portfolio (\$)

**136.20M**

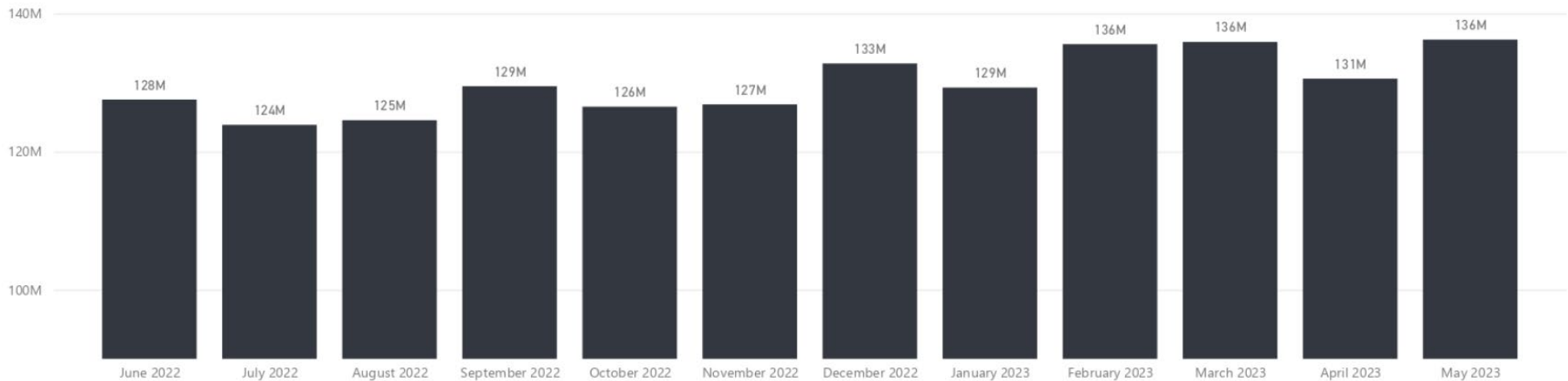
Investments by Type

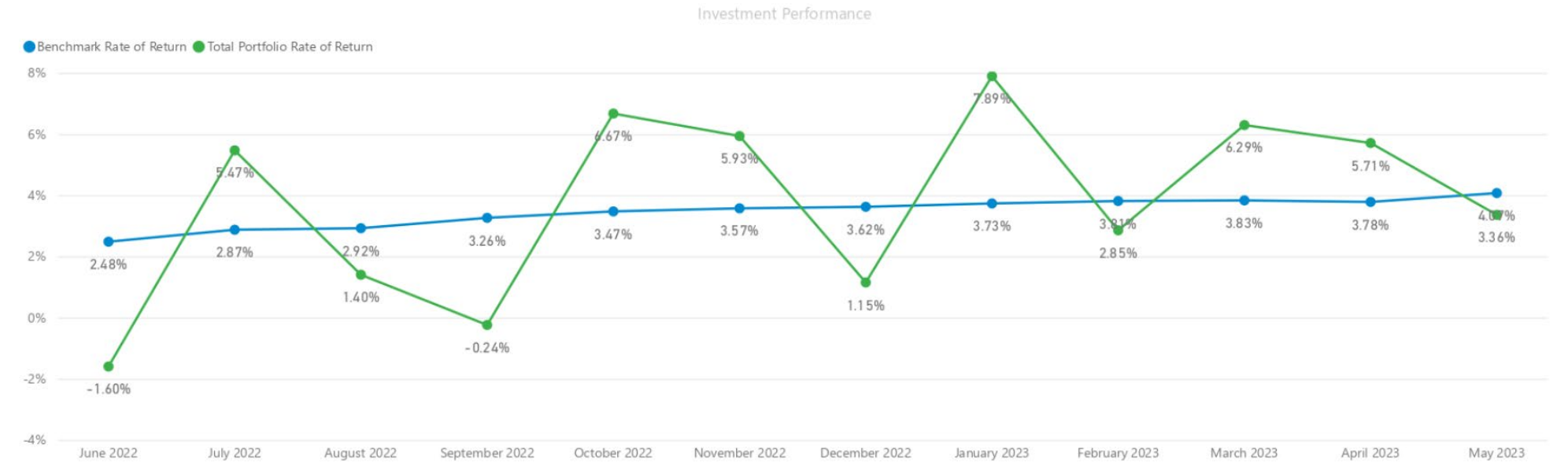
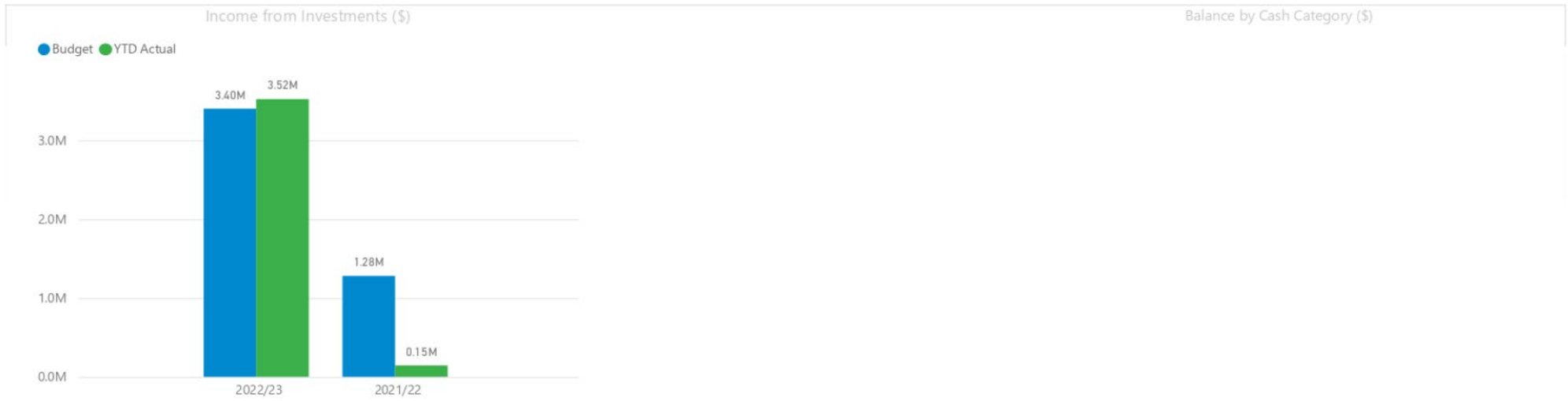


Investments by Long Term Rating



Portfolio Balance at End of Month (\$)





Investment Portfolio Summary

Term to Maturity	Amount	Actual	Cumulative Actual	Cumulative Minimum	Policy Compliance
Less than 3 months	\$ 34,199,946	25%	25%	20%	OK
Between 3 months and 1 year	\$ 67,000,000	49%	74%	40%	OK
Between 1 year and 2 years	\$ 35,000,000	26%	100%	50%	OK
Between 2 years and 4 years	\$ -	0%	100%	85%	OK
More than 5 years	\$ -	0%	100%	0%	OK
<b>Total</b>	<b>\$ 136,199,946</b>				

Long Term Rating	Institution	Policy Limit	Policy Compliance (Institution)	% of Portfolio	Amount
AA-	CBA	40%	OK	28%	\$ 38,500,000
	NAB	40%	OK	16%	\$ 22,084,869
	Westpac	40%	OK	16%	\$ 22,000,000
A+	Macquarie	20%	OK	1%	\$ 1,500,000
A	ING	20%	OK	11%	\$ 15,000,000
	Australian Military Bank	10%	OK	1%	\$ 1,000,000
BBB+	Australian Unity Bank Of	10%	OK	7%	\$ 9,500,000
	Queensland MyState Bank	10%	OK	6%	\$ 7,500,000
	AMP	10%	OK	3%	\$ 3,500,000
BBB	TCorp - Long Term Growth Fund	5%	OK	4%	\$ 5,000,000
	TCorp - Medium Term Growth Fund	15%	OK	2%	\$ 3,188,835
TCorp Growth Funds	TCorp - Short Term	15%	OK	4%	\$ 5,884,263
	TCorp Short Term Income Fund	15%	OK	1%	\$ 1,541,978
<b>Grand Total</b>				<b>100%</b>	<b>\$ 136,199,946</b>

Long Term Rating Group	Credit Policy Limit	Policy Compliance (SP Group)	% of Portfolio	Amount
AAA to AA-	100%	OK	61%	\$ 82,584,869
BBB+	20%	OK	16%	\$ 21,500,000
BBB	5%	OK	4%	\$ 5,000,000
TCorp Growth Funds	15%	OK	7%	\$ 9,073,098
TCorp Short Term Income Fund	15%	OK	1%	\$ 1,541,978
A+ to A	50%	OK	12%	\$ 16,500,000
<b>Grand Total</b>			<b>100%</b>	<b>\$ 136,199,946</b>

**Monthly Investment Portfolio Activity**

The below table shows investments activities of At Call Fund and Managed Funds

Bank Accounts	Opening Balance	Redeemed Balance	Re-invested Balance
NAB (At call account)	3,419,153		6,084,869
TCorp - Cash Fund	-		-
TCorp - Long Term Growth Fund	3,198,558		3,188,835
TCorp - Medium Term Growth Fund	5,900,421		5,884,263
Tcorp - Short Term Income Fund	1,536,137		1,541,978
<b>Total</b>	<b>14,054,269</b>	<b>-</b>	<b>16,699,946</b>

The below table shows matured term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
Westpac	4.01%	5/05/2023	2,000,000	19,360
Bank Of Queensland	1.20%	10/05/2023	2,000,000	28,537
CBA	2.31%	24/05/2023	1,500,000	37,878
Defence Bank	3.20%	31/05/2023	1,500,000	47,868
CBA	3.15%	31/05/2023	1,000,000	32,622
<b>Total</b>			<b>8,000,000</b>	<b>166,265</b>

The below table shows new term deposits

Institution	Yield	Maturity Date	Principal Amount	Total Interest Amount
Westpac	0.65%	2/08/2023	2,000,000	3,170
MyState Bank	4.90%	15/05/2024	2,000,000	99,611
ING	4.90%	29/05/2024	4,000,000	202,981
Australian Military Bank	5.10%	24/07/2024	1,000,000	59,663
ING	5.05%	17/07/2024	2,000,000	114,282
<b>Total</b>			<b>11,000,000</b>	<b>479,707</b>

**At Call Fund and Managed Funds**

Institution	Yield	Principal Amount	Term to Maturity
NAB	3.75%	\$ 6,084,869	0
TCorp - Cash Fund	3.00%	\$ -	1
TCorp - Long Term Growth	3.00%	\$ 3,188,835	5
TCorp - Medium Term Growth	3.00%	\$ 5,884,263	5
TCorp - Short Term Income	3.00%	\$ 1,541,978	5
<b>Total</b>		<b>\$ 16,699,946</b>	

**Current Term Deposits**

Institution	Yield	Term to Maturity	Principal Amount
AMP	4.70%	175	\$ 1,500,000
AMP	4.70%	126	\$ 1,000,000
AMP	4.90%	294	\$ 2,500,000
Australian Military Bank	5.10%	420	\$ 1,000,000
Australian Unity	3.50%	203	\$ 2,000,000
Australian Unity	4.35%	182	\$ 2,000,000
Australian Unity	4.10%	273	\$ 1,500,000
Australian Unity	4.30%	245	\$ 2,000,000
Australian Unity	4.50%	315	\$ 2,000,000
Bank Of Queensland	3.92%	301	\$ 1,000,000
Bank Of Queensland	4.25%	175	\$ 1,000,000
Bank Of Queensland	4.55%	301	\$ 1,500,000
Bank Of Queensland	4.40%	42	\$ 4,000,000
CBA	0.72%	371	\$ 2,000,000
CBA	0.77%	469	\$ 1,000,000
CBA	0.85%	511	\$ 2,500,000
CBA	3.68%	7	\$ 1,500,000
CBA	3.05%	329	\$ 2,000,000
CBA	2.63%	133	\$ 1,500,000
CBA	2.75%	105	\$ 1,500,000
CBA	4.15%	392	\$ 2,000,000
CBA	4.17%	21	\$ 1,000,000
CBA	3.94%	28	\$ 1,000,000
CBA	3.72%	49	\$ 1,500,000
CBA	3.99%	77	\$ 1,500,000
CBA	4.20%	161	\$ 1,500,000
CBA	4.47%	196	\$ 2,000,000
CBA	4.52%	364	\$ 1,000,000
CBA	4.55%	189	\$ 2,000,000
CBA	4.63%	385	\$ 4,000,000
CBA	4.76%	231	\$ 1,500,000
CBA	4.71%	98	\$ 4,000,000
CBA	5.05%	280	\$ 3,500,000
ING	3.21%	56	\$ 1,500,000
ING	4.62%	399	\$ 1,500,000
ING	5.10%	651	\$ 3,500,000
ING	4.57%	497	\$ 2,500,000
ING	4.90%	364	\$ 4,000,000
ING	5.05%	413	\$ 2,000,000
Macquarie	4.50%	224	\$ 1,000,000
Macquarie	4.50%	224	\$ 500,000
MyState Bank	4.02%	35	\$ 1,500,000

Institution	Yield	Principal Amount	Term to Maturity
MyState Bank	4.90%	350	\$ 2,000,000
NAB	0.65%	28	\$ 2,000,000
NAB	0.80%	455	\$ 1,500,000
NAB	0.64%	147	\$ 3,000,000
NAB	0.70%	119	\$ 2,500,000
NAB	1.51%	91	\$ 2,500,000
NAB	4.49%	567	\$ 2,500,000
NAB	4.45%	483	\$ 2,000,000
Westpac	0.65%	63	\$ 2,000,000
Westpac	1.06%	259	\$ 2,000,000
Westpac	2.28%	287	\$ 1,500,000
Westpac	3.70%	427	\$ 2,000,000
Westpac	4.22%	189	\$ 1,000,000
Westpac	4.35%	413	\$ 1,500,000
Westpac	4.30%	231	\$ 1,000,000
Westpac	4.67%	203	\$ 1,000,000
Westpac	4.78%	357	\$ 2,500,000
Westpac	4.89%	609	\$ 2,500,000
Westpac	4.46%	343	\$ 1,500,000
Westpac	4.55%	203	\$ 1,000,000
Westpac	4.40%	273	\$ 1,500,000
Westpac	5.05%	441	\$ 1,000,000
<b>Total</b>			<b>\$ 119,500,000</b>

## 9.6 Monthly Budget Review - May 2023

REPORT BY THE ACCOUNTANT REPORTING & ANALYSIS  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, FIN300315

### RECOMMENDATION

#### That Council:

1. receive the report by the Accountant Reporting & Analysis on the Monthly Budget Review - May 2023; and
2. amend the 2022/23 budget in accordance with the variations as listed in the Monthly Budget Review attachment to this report;

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### Executive summary

This report provides Council with information on the progress of the 2022/23 Capital Works Program at 31 May 2023.

### Disclosure of Interest

Nil

### Detailed report

Over the period of the financial year, Council has an opportunity to review and approve variances to the Budget. The attachment to this report provides the detailed information of recommended variations.

### Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

#### Legislation

Clause 202 of the Local Government (General) Regulation 2021, states that the responsible accounting officer of a Council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of Council's income and expenditure; and

- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of Council.

## Financial implications

The budget variations proposed will impact the below financial ratios.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2022/23	x	-	-
Future Years	-	-	✓

## Associated Risks

Not Applicable

SUMEDHA UPRETI  
ACCOUNTANT REPORTING & ANALYSIS

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

7 June 2023

*Attachments:* 1. Monthly Budget Review - May 2023.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER





# MONTHLY BUDGET REVIEW – 31 MAY 2023

ATTACHMENT 1 – CAPITAL  
PROGRAM UPDATE

21 JUNE 2023

MID-WESTERN REGIONAL COUNCIL  
FINANCE



FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

THIS DOCUMENT HAS BEEN PREPARED BY [CLICK HERE TO INSERT AUTHOR'S NAME.](#), [CLICK HERE TO INSERT AUTHOR'S TITLE.](#) FOR MID-WESTERN REGIONAL COUNCIL.

ANY QUESTIONS IN RELATION TO THE CONTENT OF THIS DOCUMENT SHOULD BE DIRECTED TO: [CLICK HERE TO INSERT AUTHOR'S EMAIL ADDRESS.](#) OR (02) 6378 2850

DATE OF PUBLICATION: 21 JUNE 2023

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# 1. Budget Variation

2022 /23

Fund	Project Name	Variation Description	Expense Change	Revenue Change	Funding Source 1	Financial Year
General	Natural Disaster	Birriwa Bus Route North – Local Unsealed Road	\$ 350,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster	Birriwa Bus Route South – Local Unsealed Road	\$ 210,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Pedestrian Access and Mobility Plan	Budget reallocation from footpath replacement	\$ 206,501.00		Capital Program Reserve	22/23
General	Natural Disaster Pinelea Road	Pinelea Road - Local Unsealed Road	\$ 150,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster Tallawang Street	Tallawang Street - Urban Sealed Road	\$ 150,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster Kaludabah Road	Kaludabah Road – Local Unsealed Road	\$ 100,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster Spring Creek Road	Spring Creek Road – Local Sealed Road	\$ 60,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster Lambing Hill Road	Lambing Hill Road - Local Unsealed Road	\$ 60,000.00		Natural Disaster Funding AGRN 1034	22/23
General	State Road Sign Installation	Steep Descent Sign Installation works on the Castlereagh Highway	\$ 49,969.00		TFNSW Contract	22/23
General	Glen Willow viewing platform	permanent accessible viewing platform	\$ 37,500.00		Grant \$30k/ Unrestricted	22/23
General	Glen Willow Major Events	Transfer budget to viewing platform	\$ 30,000.00		Grant \$30k	22/23

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

Fund	Project Name	Variation Description	Expense Change	Revenue Change	Funding Source 1	Financial Year
Waste	Waste General	Purchase additional mower for maintenance at the facility	\$ 16,500.00		Waste Unrestricted	22/23
General	Natural Disaster	Lue Road Bridge – Local Bridge	\$ 15,000.00		Natural Disaster Funding AGRN 1034	22/23
General	IT Operations	additional support services were required to transition from Techone on-premise to cloud	\$ 14,000.00		Unrestricted	22/23
General	Natural Disaster Whittaker Lane	Whittaker Lane – Unmaintained Unsealed Road	\$ 10,000.00		Natural Disaster Funding AGRN 1034	22/23
General	Natural Disaster Jimmy Jimmy Road	Jimmy Jimmy Road - Unmaintained Unsealed Road	\$ 10,000.00		Natural Disaster Funding AGRN 1034	22/23
General	State Road Weatherlys Bridge	Project variations and additional funding	\$ 10,000.00	\$ 171,769.00	TFNSW Contract income/Unrestricted	22/23
General	IT Corporate Software	Transfer part of budget to support services	-\$ 14,000.00		Unrestricted	22/23
General	State Road Two mile flat	Widening complete with savings	-\$ 120,000.00		Unrestricted	22/23
General	Footpath Replacement	reallocate budget to PAMP	-\$ 206,501.00		Asset Replacement Reserve	22/23
General	Seal Extension Aarons Pass	Grant funding is able to replace Council's contribution from the seal extension financial reserve		\$ 527,238.00	Seal Extension Reserve	22/23
Water	Mudgee River Pump Upgrade	Project moved to next financial year	-\$ 800,285.00		Water Reserve & Grant	22/23
Water	Mudgee River Pump Upgrade	Project moved to next financial year	\$ 800,285.00		Water Reserve & Grant	23/24

## 2. Capital Works Program

SUMMARY OF CAPITAL WORKS PROGRAM AS AT 31 MAY 2023.

**\$ 33.95 M**

Actual YTD

**243**

Capital Projects

**\$55.94 M**

Budget

**\$10.15 M**

Commitments

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
<b>Looking after our Community</b>							
RURAL FIRE SERVICE - COOKS GAP STATION (CAPITAL)	9	0	9	9	101%	0	Construction
RURAL FIRE SERVICE - LUE STATION (CAPITAL)	111	0	111	50	45%	42	Initial works
RURAL FIRE SERVICE - BOTOBOLAR STATION (CAPITAL)	10	0	10	9	92%	0	Complete
BUSHFIRE RECOVERY - EMERGENCY RADIO COMMUNICATIONS	35	0	35	0	0%	28	Construction
RURAL FIRE SERVICE - CLANDULLA STATION EXTENSION (CAPITAL)	300	0	300	0	0%	19	Design
RURAL FIRE SERVICE - MUDGEE AIRBASE SHED (CAPITAL)	30	0	30	2	8%	38	Final works
MUDGEE POUND UPGRADE - RENOVATION & EXTENSION	234	0	234	221	94%	1	Final works
COMM. TRANSPORT - VEHICLE PURCHASE	121	0	121	37	31%	0	Procurement
COUNTRY UNIVERSITY CENTER CAPITAL	34	0	34	13	38%	20	Construction
KILLDALLON RENOVATION (L BLOCK)	15	0	15	15	97%	0	Complete
CEMETERY CAPITAL PROGRAM	19	0	19	19	100%	0	Complete - awaiting invoices
GULGONG CEMETERY ROAD UPGRADE	30	0	30	0	0%	0	Initial works
CEMETERY SHORING	15	0	15	10	70%	0	Complete - awaiting invoices
PUBLIC TOILETS - ROBERTSON PARK MUDGEE	10	0	10	9	91%	0	Complete
PUBLIC TOILETS - ANZAC PARK CAPITAL	8	0	8	4	46%	0	Final works
LIBRARY BOOKS	95	0	95	72	76%	0	Construction
MUDGEE LIBRARY AIR CONDITIONING	11	0	11	6	54%	0	Complete
HARGRAVES COURT HOUSE BUILDING - EXTERNAL WORKS	14	0	14	0	1%	14	Deferred/Cancelled
COMMUNITY CENTRE - COURT STREET CAPITAL WORKS	63	0	63	53	85%	9	Final works
CAPITAL WORKS - GULGONG PRESCHOOL	25	0	25	23	92%	0	Final works
TOWN HALL - EXTERNAL BRICKWORK	(50)	0	(50)	0	0%	0	Deferred/Cancelled

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
CAPITAL UPGRADE - RYLSTONE GUIDE HALL ROOF REPLACEMENT	40	0	40	33	81%	0	Complete
KANDOS HALL & LIBRARY - EXTERNAL PAINTING & KITCHEN UPGRADE	12	0	12	12	100%	0	Consultation
KANDOS HALL & LIBRARY - TOILETS	5	0	5	5	100%	0	Deferred/Cancelled
KANDOS COMMUNITY HALL - FLOORING REFURBISHMENT	102	0	102	100	98%	0	Complete
GULGONG MEN'S SHED - EXTERNAL WALL REPLACEMENT	35	0	35	0	0%	20	Final works
GOOLMA HALL - FLOORING & WINDOW REFURB	20	0	20	18	92%	0	Complete
CAP UPGRD- SWIMMING POOLS BUDGET ONLY	(0)	0	(0)	0	0%	0	Procurement
GULGONG/ KANDOS POOL - LOCKERS	10	0	10	0	0%	0	Construction
KANDOS POOL - EXTERNA WORKS	55	0	55	31	56%	0	Final works
POOL SHADE PROGRAM	46	0	46	44	95%	0	Complete
GULGONG POOL HEATERS	105	0	105	2	2%	0	Procurement
ACTIVE PARKS - GLEN WILLOW ACCESSIBLE AMENITIES BUILDING	103	0	103	61	60%	1	Construction
GLEN WILLOW - VIEWING PLATFORM	0	38	38	0	0%	4	Consultation
MUDGEES SHOWGROUNDS - REDEVELOPMENT	126	0	126	126	100%	0	Complete
GLEN WILLOW SPORTS GROUND UPGRADES	777	0	777	511	66%	52	Final works
CAHILL PARK SYNTHETIC CRICKET WICKET	30	0	30	25	83%	4	Complete
VICTORIA PARK MUDGEES - FENCING	115	0	115	101	88%	0	Complete - awaiting invoices
GULGONG TENNIS COURTS	150	0	150	12	8%	0	Initial works
CLANDULLA RECREATION PARK AMENITIES	120	0	120	0	0%	0	Consultation
GLEN WILLOW - NETWORK ACCESS FIBRE CONNECTIVITY	120	0	120	5	4%	4	Construction
RYLSTONE & KANDOS DOG PARK	90	0	90	29	32%	26	Construction
GLEN WILLOW STORMWATER RETICULATION SYSTEM	266	0	266	252	95%	0	Complete
PUTTA BUCCA TRAINING CAMP FACILITY	1,238	0	1,238	1,369	111%	265	Construction



FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
MUDGEES SHOWGROUNDS - PATHWAY IMPROVEMENTS	40	0	40	30	76%	7	Complete - awaiting invoices
GLEN WILLOW - PUMP TRACK (REQUIRES GRANT)	50	0	50	0	0%	2	Design
WALKERS OVAL MUDGEES CARPARK UPGRADES	20	0	20	0	0%	0	Initial works
GLEN WILLOW PARKING - LIGHTING AND SECURITY	76	0	76	0	0%	0	Procurement
MUDGEES SHOWGROUND - MAIN ARENA RENOVATION	47	0	47	41	87%	0	Complete
VICTORIA PARK GULGONG - AMENITIES UPGRADE (REQUIRES GRANT)	40	0	40	2	5%	5	Initial works
PROPERTY PURCHASE - 31 PITTS LANE	600	0	600	65	11%	0	Final works
GLEN WILLOW - NETBALL PRECINCT UPGRADE	250	0	250	137	55%	0	Construction
PROPERTY PURCHASE - 191 DENISON STREET	330	0	330	0	0%	0	Procurement
MUDGEES SHOWGROUNDS - ROAD REHAB AND FENCING	75	0	75	0	0%	0	Procurement
MUDGEES SHOWGROUNDS - GRANDSTAND FIT-OUT	196	0	196	187	95%	8	Final works
VICTORIA PARK GULGONG - SHOT PUT/DISCUS REPLACEMENT	25	0	25	3	13%	0	Final works
MUDGEES SHOWGROUND EQUIPMENT	52	0	52	52	100%	0	Complete
RYLSTONE SHOWGROUND ARENA - UPGRADE (PARTIAL GRANT REQUIRED)	30	0	30	0	0%	0	Procurement
RYLSTONE SHOWGROUND ACCESS ROAD	56	0	56	23	42%	25	Construction
SAMMY'S FLAT FENCE REPLACEMENT (RYLSTONE SHOWGROUND)	105	0	105	54	51%	0	Complete
RED HILL - PATHWAY AND LANDSCAPING UPGRADE	40	0	40	0	0%	0	Procurement
RED HILL EXHIBITION SPACE	50	0	50	0	0%	9	Final works
PUBLIC SPACES - INSTALL CAMERA & SECURITY LIGHTING	60	0	60	40	67%	15	Construction
HENRY LAWSON MEMORIAL RENEWAL	1	0	1	0	0%	1	Design
JACK TINDALE PARK RYLSTONE - ROAD UPGRADE	40	0	40	0	0%	0	Initial works
SHADE SAIL - MUDGEES DOG PARK	12	0	12	10	85%	0	Complete - awaiting invoices
SCULPTURES ACROSS THE REGION	61	0	61	52	86%	0	Construction

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
RYLSTONE RIVER WALK - IMPROVEMENT (REQUIRES GRANT FOR 2024)	20	0	20	0	0%	0	Initial works
JACK TINDALE PARK ROADS	11	0	11	8	73%	0	Construction
ROTUNDA PARK KANDOS - IRRIGATION RENEWAL	36	0	36	3	8%	33	Initial works
GILBEY PARK - FENCING	10	0	10	0	0%	9	Initial works
MEMORIAL PARK MUDGEES - IRRIGATION RENEWAL	35	0	35	0	0%	30	Initial works
PLAYGROUND SHADING PROGRAM	152	0	152	27	17%	95	Final works
RED HILL CAPITAL WORKS	377	0	377	367	97%	4	Final works
CORONATION PARK FENCE	45	0	45	16	35%	0	Complete
PLAYGROUND EQUIPMENT UPGRADE - LAWSON PARK MUDGEES	30	0	30	28	92%	0	Deferred/Cancelled
CORONATION PARK GULGONG - IRRIGATION RENEWAL	30	0	30	0	1%	20	Final works
PLAYGROUND EQUIPMENT UPGRADE - RYLSTONE SHOWGROUND	292	0	292	255	87%	6	Final works
BRIDGE AND STEPS REPLACEMENT - RYLSTONE COMMON	40	0	40	0	1%	0	Consultation
MUDGEES RIVERSIDE - WALKING TRACK IMPROVEMENTS	35	0	35	8	23%	0	Construction
PASSIVE PARK SIGNAGE REPLACEMENT	21	0	21	0	0%	3	Construction
FLIRTATION HILL MUDGEES - MASTER PLAN WORKS	150	0	150	0	0%	0	Initial works
ART GALLERY FACILITY	821	0	821	782	95%	48	Final works
STREET SCAPE IMPROVEMENTS	31	0	31	3	11%	0	Construction
STREETSCAPE - STREET BINS	8	0	8	8	100%	0	Complete
<b>Total</b>	<b>9,101</b>	<b>38</b>	<b>9,138</b>	<b>5,490</b>	<b>60%</b>	<b>865</b>	

## Protecting our Natural Environment

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
RURAL WASTE DEPOT UPGRADES	206	0	206	14	7%	341	Multi-year project - complete for this year
MUDGEES WASTE DEPOT UPGRADES	53	0	53	36	68%	4	Final works
NEW TIP CELL CONSTRUCTION	1,100	0	1,100	587	53%	10	Construction
NEW RECYCLING BINS	30	0	30	4	15%	25	Procurement
WASTE SITES REHABILITATION	13	0	13	4	34%	55	Multi-year project - complete for this year
REMOTE SECURITY CAMERAS AT WTS	39	0	39	31	81%	8	Final works
LEACHATE POND ENLARGEMENT	11	0	11	0	0%	2	Final works
KANDOS WTS OFFICE REPLACEMENT	0	0	0	0	99%	0	Consultation
HOOKLIFT BINS	17	0	17	0	0%	17	Procurement
DRAINAGE CAPITAL IMPROVEMENTS	11	0	11	11	100%	0	Complete
CULVERTS, SHOULDER & K&G - BELLVUE RD MUDGEES	1	0	1	1	100%	0	Complete
CAUSEWAY IMPROVEMENT - TALLAWAY ST GULGONG	23	0	23	2	7%	0	Complete
STORMWATER DRAINAGE - BOMBIRA AVENUE	300	0	300	0	0%	0	Construction
PUTTA BUCCA WETLANDS CAPITAL	17	0	17	0	0%	17	Construction
PUTTA BUCCA WETLANDS TOILET	95	0	95	93	98%	0	Complete
PUTTA BUCCA WETLANDS INFRASTRUCTURE - CAPITAL	379	0	379	195	51%	167	Deferred/Cancelled
WATER NEW CONNECTIONS	147	0	147	77	52%	1	Construction
WATER AUGMENTATION - MUDGEES HEADWORKS	1,023	(800)	223	159	71%	801	Construction
WATER MAINS - MAYNE STREET	247	0	247	155	63%	86	Final works
WATER MAINS - BAYLY STREET	110	0	110	20	18%	2	Initial works
WATER MAINS - TALLAWANG ROAD	180	0	180	20	11%	2	Initial works
WATER MAINS - LITTLE BAYLY STREET	70	0	70	34	48%	2	Initial works
WATER MAINS - HORATIO ST COURT TO COX	77	0	77	76	99%	0	Complete
WATER MAINS - SAVILLE ROW KANDOS	16	0	16	16	100%	0	Complete
WATER PUMP STATION - CAPITAL RENEWALS	21	0	21	21	100%	0	Complete

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
WATER PUMP STATION - GULGONG RIVER ACCESS	15	0	15	0	0%	0	Procurement
RAW WATER SYSTEMS RENEWALS	78	0	78	28	36%	3	Construction
WATER TREATMENT PLANT - RENEWALS	85	0	85	9	11%	26	Construction
SEWER NEW CONNECTIONS	68	0	68	25	37%	0	Construction
SEWER AUGMENTATION - RYLSTONE & KANDOS	237	0	237	115	49%	116	Multi-year project - complete for this year
SEWER MAINS CAPITAL UPGRADES	501	0	501	502	100%	14	Complete
RISING MAIN ULAN RD TO PUTTA BUCCA	0	0	0	0	100%	0	Deferred/Cancelled
SEWER TREATMENT WORKS - RENEWALS	57	0	57	3	5%	15	Construction
<b>Total</b>	<b>5,227</b>	<b>(800)</b>	<b>4,427</b>	<b>2,238</b>	<b>51%</b>	<b>1,716</b>	

### Building a Strong Local Economy

CUDGEGONG WATERS CARAVAN PARK - KIOSK & OFFICE	508	0	508	286	56%	172	Construction
RYLSTONE CARAVAN PARK - CAPITAL	466	0	466	395	85%	40	Construction
RIVERSIDE CARAVAN PARK FIRE SERVICES	1	0	1	2	192%	0	Final works
MUDGEE VALLEY PARK UPGRADE	0	0	0	0	100%	0	Complete
CUDGEGONG WATERS PARK HOUSE	258	0	258	234	91%	13	Final works
MUDGEE VALLEY PARK EXPANSION	3,140	0	3,140	2,336	74%	218	Construction
CUDGEGONG WATERS - PUBLIC TOILETS (REQUIRES GRANT)	10	0	10	5	46%	0	Project Scope
MUDGEE VALLEY PARK EXPANSION ROADS	380	0	380	256	67%	82	Construction
RYLSTONE CARAVAN PARK STAGE 2	20	0	20	0	0%	0	Design
CARAVAN PARK - RIVERSIDE - CAPITAL	1,400	0	1,400	130	9%	0	Final works
SIGNAGE UPGRADE	15	0	15	0	0%	15	Deferred/Cancelled
STREET TREE LIGHTING	60	0	60	46	77%	0	Construction
ELECTRIC VEHICLE CHARGING STATION - CAPITAL	50	0	50	24	48%	16	Construction

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\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
SALEYARDS - POST AND RAIL REPLACEMENT	16	0	16	14	86%	0	Complete
TOOHEYS PARK - BUILDING	20	0	20	0	0%	0	Deferred/Cancelled
PROPERTY - EX SALEYARDS STAGE II	896	0	896	218	24%	301	Construction
PROPERTY - DEVELOPMENT MORTIMER ST	10	0	10	5	50%	0	Deferred/Cancelled
PROPERTY - BURRUNDULLA AVE CONCEPT PLAN	400	0	400	73	18%	109	Construction
COMMERCIAL PROP - AERODROME COTTAGE RENOVATIONS	25	0	25	22	87%	0	Complete - awaiting invoices
COMMERCIAL PROP - OLD GULGONG FIRE STATION SECURITY CAMERAS	15	0	15	7	48%	0	Initial Works
<b>Total</b>	<b>7,691</b>	<b>0</b>	<b>7,691</b>	<b>4,053</b>	<b>53%</b>	<b>965</b>	

### Connecting our Region

MUDGEE CDB HIGH PEDESTRIAN ACTIVITY AREA	46	0	46	4	8%	0	Initial works
URBAN RESEALS - BELMORE ST GULGONG	52	0	52	0	0%	0	Project Scope
URBAN RESEALS - BARIGAN STREET WOLLAR	14	0	14	14	98%	0	Complete
URBAN RESEALS - BARNETT STREET WOLLAR	12	0	12	12	100%	0	Complete
URBAN RESEAL - DABEE RD	12	0	12	12	102%	0	Complete
RESEAL - HENRY BAYLEY DRIVE	21	0	21	21	100%	0	Complete
URBAN RESEALS - JACQUES STREET KANDOS	39	0	39	18	47%	10	Construction
URBAN RESEAL - MEDLEY STREET GULGONG	14	0	14	14	101%	0	Construction
URBAN RESEAL - MORTIMER STREET MUDGEE	39	0	39	3	8%	36	Construction
URBAN RESEALS - INGLIS ST MUDGEE	32	0	32	13	41%	23	Construction
URBAN RESEALS - SALEYARDS LN GULGONG	14	0	14	3	20%	13	Construction
URBAN ROADS KERB & GUTTER CAPITAL	17	0	17	0	0%	0	Project Scope
URBAN HEAVY PATCHING	21	0	21	13	61%	2	Construction
URBAN REHAB - DUNN STREET KANDOS SEG 10-30	104	0	104	104	100%	0	Complete

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
ROAD EXTENSION - BETWEEN PUTTA BUCCA & GLEN WILLOW	630	0	630	609	97%	9	Construction
URBAN REHAB - BROADHEAD RD SPRINGFL	230	0	230	223	97%	0	Complete
URBAN REHAB - LAWSON/SHORT STREET INTERSECTION MUDGEES	105	0	105	6	6%	57	Initial works
URBAN REHAB - LOVEJOY STREET MUDGEES	30	0	30	0	0%	22	Initial works
URBAN REHAB - SHORT STREET	30	0	30	0	0%	38	Initial works
URBAN RESEALS - ANDERSON STREET GULGONG	16	0	16	17	106%	0	Complete
URBAN RESEALS - NANDOURA STREET GULGONG	23	0	23	23	100%	0	Complete
URBAN RESEALS - WYNELLA STREET GULGONG	14	0	14	14	102%	0	Complete
URBAN RESEALS - BENT STREET KANDOS	20	0	20	20	100%	0	Complete
URBAN RESEALS - CROWN STREET KANDOS	17	0	17	17	100%	0	Complete
URBAN RESEALS - MCLACHLAN STREET - KANDOS	12	0	12	0	0%	10	Construction
URBAN RESEALS - CASSIN LANE MUDGEES	10	0	10	10	98%	0	Complete
URBAN RESEALS - GRANT STREET MUDGEES	10	0	10	10	98%	0	Complete
URBAN RESEALS - HARDY CRESCENT MUDGEES	14	0	14	14	100%	0	Complete
URBAN RESEALS - HORATIO STREET MUDGEES	25	0	25	27	106%	0	Complete
URBAN RESEALS - LANG STREET MUDGEES	15	0	15	16	105%	0	Complete
URBAN RESEALS - MENCHIN STREET MUDGEES	13	0	13	13	97%	0	Complete
URBAN RESEALS - MULGOA WAY MUDGEES	12	0	12	12	100%	0	Complete
URBAN RESEALS - RAYNER STREET MUDGEES	10	0	10	10	104%	0	Construction
URBAN RESEALS - CUDGEGONG STREET RYLSTONE	17	0	17	17	100%	0	Complete
URBAN RESEALS - LOUEE STREET RYLSTONE	28	0	28	30	107%	0	Complete
URBAN RESEALS - SHORT STREET - RYLSTONE	18	0	18	18	99%	0	Complete
URBAN RESEALS - TONGBONG STREET RYLSTONE	14	0	14	14	97%	0	Complete
RESHEETING - URBAN ROADS	11	0	11	0	0%	0	Initial works
URBAN SEALING - BRUCE ROAD	420	0	420	423	101%	0	Complete

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\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
MUDGEES SCHOOL ZEBRA CROSSING INFRASTRUCTURE UPGRADE	211	0	211	211	100%	0	Complete
KERB AND GUTTER REPLACEMENT KANDOS & RYLSTONE	100	0	100	25	25%	9	Construction
URBAN ROADS LAND MATTERS CAPITAL	15	0	15	3	22%	0	Construction
RURAL RESEAL - LUE RD	336	0	336	306	91%	82	Construction
RURAL RESEAL - YARRAWONGA RD	171	0	171	4	2%	143	Construction
RURAL RESEAL - WINDEYER RD GRATTAI	110	0	110	8	7%	78	Construction
RURAL RESEAL - CUDGEGONG RD	192	0	192	97	51%	0	Construction
RURAL RESEAL - BOTOBOLAR RD	148	0	148	147	100%	0	Construction
RURAL RESEAL - BROGANS CREEK RD CLANDULL	34	0	34	30	87%	0	Complete
RURAL REHAB - LUE ROAD MOUNTKNOW	500	0	500	367	73%	88	Construction
RURAL REHAB - CUDGEGONG RD CARWELL	3	0	3	3	100%	0	Deferred/Cancelled
RURAL REHAB - HENRY LAWSON DR	0	0	0	0	0%	0	Deferred/Cancelled
HEAVY PATCHING	97	0	97	71	74%	0	Construction
ULAN WOLLAR ROAD - STAGE 1	3	0	3	2	55%	0	Construction
RURAL RESEAL - BUDGEES BUDGEES	55	0	55	10	18%	0	Construction
RURAL RESEAL - CAMPBELLS CREEK ROAD WINDEYER	139	0	139	71	51%	70	Construction
RURAL RESEALS - GREVILLEA GROVE RYLSTONE	15	0	15	14	93%	0	Complete
RURAL RESEALS - KALUDABAH ROAD CULLENBO	34	0	34	0	0%	24	Construction
RURAL RESEALS - LINBURN LANE	142	0	142	104	73%	0	Complete
RURAL RESEALS - PYANGLE ROAD LUE	7	0	7	0	0%	7	Complete - awaiting invoices
RURAL RESEALS - WHITE CEDARS ROAD TOTNESVA	1	0	1	0	0%	0	Construction
RURAL RESEALS - CAMERONS ROAD RUNNINGS	3	0	3	0	0%	3	Construction
BLUE SPRING ROAD UPGRADE - ACEA STUBBO SOLAR	3,912	0	3,912	1,702	43%	444	Construction
RURAL ROAD - COOPER DR AND CHARBON RD INTERSECTION UPGRADE	100	0	100	76	76%	0	Complete

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
RURAL SEALED ROAD LAND MATTERS	22	0	22	5	23%	0	Construction
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM	198	0	198	202	102%	0	Complete
RURAL SEALED REGIONAL ROAD REPAIR PROGRAM 2022/23	796	0	796	586	74%	19	Construction
RURAL HEAVY PATCHING - GOLLAN ROAD	263	0	263	137	52%	0	Construction
BYLONG VALLEY WAY HEAVY PATCHING PROGRAM	34	0	34	30	88%	11	Construction
MUNGHORN GAP REALIGNMENT & UPGRADE	1,321	0	1,321	937	71%	340	Construction
MUNGHORN GAP SHOULDER WIDENING BLACKSPOT	137	0	137	131	95%	4	Construction
HILL END ROAD SAFETY IMPROVEMENTS	1,000	0	1,000	756	76%	103	Construction
BVW UPGRADE RNSW 2080	900	0	900	456	51%	137	Construction
RURAL SEALED REGIONAL ROAD LAND MATTERS CAPITAL	15	0	15	14	93%	0	Construction
SEALING - GRIMSHAW LANE	18	0	18	16	89%	0	Construction
ZIMMER LANE (NOW MAINTAINED)	81	0	81	41	51%	0	Construction
BADGERS LANE (NOW MAINTAINED)	98	0	98	8	8%	0	Construction
SEAL EXTENSION - AARONS PASS RD	242	0	242	242	100%	0	Complete
SEAL EXTENSION - QUEENS PINCH RD	1,287	0	1,287	1,035	80%	74	Construction
SEAL EXTENSION - COXS CREEK RD	1,756	0	1,756	1,160	66%	214	Construction
SEAL EXTENSION - MEBUL RD	3	0	3	3	100%	0	Complete
SEAL EXTENSION - BOTOBOLAR RD	758	0	758	341	45%	185	Construction
SEAL EXTENSION - CORICUDGY ROAD	413	0	413	38	9%	59	Construction
RESHEETING	2,056	0	2,056	1,898	92%	90	Construction
UNSEALED ROADS LAND MATTERS CAPITAL	15	0	15	6	38%	0	Construction
GOODIMAN CREEK BRIDGE REPLACEMENT	950	0	950	858	90%	23	Construction
BRIDGE TO PUTTA BUCCA ROAD	1,802	0	1,802	1,287	71%	152	Construction
REGIONAL ROAD BRIDGE CAPITAL	32	0	32	0	0%	0	Project Scope
GOULBURN RIVER BRIDGE ULAN ROAD	30	0	30	30	100%	0	Complete



FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
ULAN ROAD - REHABS, WIDENING AND CONFORMING RESEALS - BUDGET	108	0	108	0	0%	0	Construction
ULAN ROAD - COPE RD TO ULAN WOLLAR RD REHAB	300	0	300	22	7%	20	Construction
ULAN ROAD - BLACKSPRINGS ROAD TO BUCKAROO LANE REHAB	300	0	300	(0)	0%	134	Construction
FOOTPATH REPLACEMENT	207	(207)	0	24	0%	0	Construction
PEDESTRIAN ACCESS AND MOBILITY PLAN WORKS	204	207	410	87	21%	185	Construction
SHARED PATHWAY - GLEN WILLOW TO PUTTA BUCCA WETLANDS AREA	42	0	42	10	23%	0	Construction
AIRPORT - AIRCRAFT PARKING	19	0	19	19	100%	0	Complete
AIRPORT AMBULANCE TRANSFER BAY (REQUIRES PARTIAL GRANT)	100	0	100	99	99%	0	Initial works
AIRPORT HANGER AND STUDIO	49	0	49	32	65%	127	Initial works
AIRPORT - BEACON LIGHTING POLE REPLACEMENT	10	0	10	9	87%	0	Complete
CARPARK - MUDGEES COMMON	42	0	42	31	73%	0	Complete
CARPARK - GULGONG POOL	11	0	11	7	70%	0	Complete
<b>Total</b>	<b>24,127</b>	<b>0</b>	<b>24,127</b>	<b>15,580</b>	<b>65%</b>	<b>3,045</b>	

### Good Government

CORPORATE BUILDINGS UPGRADE BUDGET ONLY	0	0	0	0	0%	0	Budget only
COMMUNITY SERVICES BUILDING CAPITAL	7	0	7	4	52%	0	Final works
BUILDINGS MASTER KEY SYSTEM	131	0	131	22	17%	108	Construction
MUDGEES ADMIN BUILDING EXTENSION	627	0	627	193	31%	393	Construction
MUDGEES ADMIN BUILDING - EAST WING OFFICES RECONFIGURATION	15	0	15	7	46%	0	Complete
IT SPECIAL PROJECTS	28	0	28	3	9%	0	Initial works
IT - NETWORK UPGRADES	245	0	245	65	27%	136	Construction
IT CORPORATE SOFTWARE	186	(14)	172	68	40%	7	Construction

FINANCE | MONTHLY BUDGET REVIEW – 31 MAY 2023

\$'000	Current Annual Budget	Proposed Variations	Proposed Annual Budget	Actual YTD	Actual YTD/ Proposed Annual Budget	Commitments	Project Status
IT - PAPER CUT SECURE PRINTING	25	0	25	0	0%	0	Consultation
PLANT PURCHASES	7,215	17	7,231	5,605	78%	2,804	Budget only
RYLSTONE DEPOT - CAPITAL UPGRADE	45	0	45	40	90%	6	Construction
SOLAR FARM INITIATIVE	486	0	486	328	67%	64	Initial works
GULGONG DEPOT - CAPITAL UPGRADE	50	0	50	26	52%	11	Construction
SOLAR FARM INITIATIVE - STAGE 3	582	0	582	121	21%	0	Initial works
ROLLER BRAKING SYSTEM	79	0	79	57	72%	20	Final works
MUDGE DEPOT - SECURITY CAMERAS	25	0	25	24	96%	0	Complete
RYLSTONE WORKSHOP OFFICE - CAPITAL	30	0	30	30	99%	0	Complete - awaiting invoices
RYLSTONE EMULSION TANK	15	0	15	0	0%	13	Design
<b>Total</b>	<b>9,791</b>	<b>3</b>	<b>9,793</b>	<b>6,593</b>	<b>67%</b>	<b>3,561</b>	
<b>Total Capital Works Program</b>	<b>55,937</b>	<b>(760)</b>	<b>55,177</b>	<b>33,954</b>	<b>62%</b>	<b>10,152</b>	

## 9.7 2023/24 Operational Plan and 2023/27 Delivery Program

REPORT BY THE MANAGER FINANCE  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400067, A0000000, FIN300202, GOV400098

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager Finance on the 2023/24 Operational Plan and 2023/27 Delivery Program;
  2. amend the transfer to the Waste Fund financial reserve in 2024/25 to \$3,100,000, to ensure the financial reserve has sufficient funds for upcoming large capital projects;
  3. adopt the Operational Plan for 2023/24 and Delivery Program for 2024-2027, including the Fees & Charges Schedule;
  4. makes the following rates and charges for the 2023/24 financial year:
    - 4.1 A Residential Rural Rate of 0.324440 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Residential, with a minimum rate of \$742.29;
    - 4.2 A Residential Urban Rate of 0.324440 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Residential and further subcategorised as Residential Urban, with a minimum rate of \$742.29;
    - 4.3 A Farmland Rate of 0.246498 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Farmland, with a minimum rate of \$742.29;
    - 4.4 A Business Rate of 0.548190 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Business, with a minimum rate of \$742.29;
    - 4.5 A Business Rylstone Aeropark Rate of 0.189277 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Business and further subcategorised as Business Rylstone Aeropark, with a minimum rate of \$243.67;
    - 4.6 A Mining Rate of 0.972172 cents in the dollar on the land value as at 1 July 2023 of all land so categorised as Mining, with a minimum rate of \$742.29;
    - 4.7 A Hunter Valley Catchment Contribution Rate of 0.01046 cents in the dollar on the land value as at 1 July 2023 of all land within the catchment contribution area that has a land value in excess of \$300 and is rateable for the time being under the Local Government Act 1993. Council contributes to the provision of watercourse management in the area controlled by Hunter Local Land Services. A Hunter Valley Catchment Special Rate, which is determined by the authority, is to be applied for the purposes of the Local Land Services Regulation 2014.
    - 4.8 The interest to be charged on overdue rates and charges shall be calculated at a rate of 9% per annum for the 2023/24 financial year, on a daily simple interest basis;
-

- 4.9 A Domestic Waste Management Charge of \$331 for all rateable and non-rateable properties within the service areas. Where there is more than one service the annual charge will be multiplied by the number of services;
- 4.10 A General Waste Disposal Charge of \$250 for all rateable and non-rateable properties with the exception of certain Farmland properties that can identify in the manner required by Council that they have a landholding comprised of multiple assessments with a lesser number of residences than assessments; they will be charged for the number of residences. Where there is more than one service the annual charge will be multiplied by the number of services;
- 4.11 A Business Waste Management Charge of \$256 for all rateable and non-rateable Business category properties where a service is rendered. Where there is more than one service the annual charge will be multiplied by the number of services;
- 4.12 Water charges for rateable and non-rateable properties within the water supply area of:

Charge Type	Detail	Amount
Service Availability	20mm meter	\$177
	25mm meter	\$277
	32mm meter	\$453
	40mm meter	\$708
	50mm meter	\$1,106
	80mm meter	\$2,832
	100mm meter	\$4,425
	150mm meter	\$9,956
Usage - per kL	Residential	\$3.59
	Business	\$3.59
	Raw Water	\$1.48
	Standpipe	\$6.54

In relation to any multi-unit residential development, including any strata development, each unit will be levied a 20mm service availability charge. In relation to vacant land where a water meter is not connected, each property will be levied with a 20mm service availability charge.

- 4.13 Sewer charges for rateable and non-rateable properties within the sewer service area of:

Charge Type	Detail	Amount
Service availability	Residential	\$982
	Non-Residential	\$548
Usage - Non Residential	Based on kL's of water that would reasonably be deemed to enter MWRC sewer schemes	\$3.14
Liquid Trade Waste	Category 1	\$108

<b>- Annual Charge</b>	<b>Discharger</b>	
	<b>Category 2</b>	
	<b>Discharger</b>	<b>\$215</b>
	<b>Large Discharger</b>	<b>\$715</b>
	<b>Industrial Discharger</b>	<b>\$215-\$705</b>
	<b>Re-inspection Fee</b>	<b>\$105</b>
<b>Liquid Trade Waste - Category 1 without appropriate equipment</b>	<b>Per kilolitre</b>	<b>\$2.06</b>
<b>Liquid Trade Waste - Category 2 with appropriate equipment</b>	<b>Per kilolitre</b>	<b>\$2.06</b>
<b>Liquid Trade Waste - Category 2 without appropriate equipment</b>	<b>Per kilolitre</b>	<b>\$18.00</b>

## Executive summary

At the Extraordinary Council Meeting on 24 May 2023, Council considered all public and management submissions to the draft Operational Plan. Council resolved to amend the 2023/24 Operational Plan and 2024/27 Delivery Program, and that it be brought back to Council at the June Ordinary Meeting for endorsement.

## Disclosure of Interest

Nil

## Detailed report

Council has been through an extensive planning process over the past few months to determine an appropriate annual plan, culminating in the Draft 2023/24 Operational Plan and 2024/27 Delivery Program.

In April 2023, Council placed its' Draft 2023/24 Operational Plan and 2024/27 Delivery Program on exhibition. In this time, Council received a number of submissions that were considered on 24 May 2023.

### **Waste Fund Financial Reserve**

Due to recent amendments approved within the Waste Fund to allow additional budget for the landfill extension project, the transfer of funds to the Waste Fund financial reserve requires increasing. There is sufficient unrestricted cash within the Waste Fund to allow an increase of \$1,500,000 in 2024/25, making the total transfer for that year \$3,100,000.

### **RATES MODEL**

The Rates Model proposed as part of the Draft 2023/24 Operational Plan and 2024/27 Delivery Program includes an increase to all rating categories of the IPART capped rate of 4%, distributed evenly.

Land rating categories are:

- Farmland;
- Residential;
- Business; and
- Mining

It should be noted that changes to land valuations and categorisation of properties will impact the net increase of a rating category, which may result in an adjusted movement of more or less than the 4% capped rate.

Council notes that Notional General Income calculations including compliance with the rate pegging provisions of the Local Government Act are subject to audit by the NSW Auditor General, whose findings are referred to the Office of Local Government to ensure compliance.

## Community Plan implications

Theme	Good Government
Goal	Strong civic leadership
Strategy	Provide clear strategic direction through the Community Plan, Delivery Program and Operational Plans

## Strategic implications

### Council Strategies

Relevant Integrated Planning and Reporting Strategies are taken into account during the process of developing the draft Delivery Program and draft Operational Plan, including the Community Strategic Plan, and Resourcing Strategies.

### Council Policies

Relevant Integrated Planning and Reporting Policies may influence the way the Delivery program and Operational Plan are developed, for example the Asset Management Policy.

### Legislation

The below sections of the Local Government Act 1993 have been referenced in this report, and/or have been taken into consideration for the recommendation set out in this report.

#### LOCAL GOVERNMENT ACT 1993 - SECT 405

##### 405 Operational Plan

(1) A council must have a plan (its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

(2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.

(3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.

(4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each

category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.

(5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.

(6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.

#### LOCAL GOVERNMENT ACT 1993 - SECT 494

##### 494 Ordinary rates must be made and levied annually

(1) A council must make and levy an ordinary rate for each year on all rateable land in its area.

(2) Each category or subcategory of ordinary rate is to apply only to land of the same category or subcategory.

#### LOCAL GOVERNMENT ACT 1993 - SECT 509

##### 509 Maximum general income for a year

(1) A council must not make rates and charges for a year so as to produce general income of an amount that exceeds the notional general income of the council for the previous year as varied by the percentage (if any) applicable to the council under section 506, 508 (2) or 508A for the year for which the rates and charges are made, except as provided by section 511 or 511A.

(2) The "notional general income of a council for the previous year" is the amount that would have been derived if the same rates and charges as were made to produce the general income for that previous year had been so made but, in the case of rates, had been made in respect of:

- a) the valuations of rateable land in the council's valuation record applicable as at 1 July in that previous year and required under this Act to be used in that previous year for the making and levying of rates (not including valuations of those parcels of rateable land for which supplementary valuations referred to in paragraph (b) have been furnished), and
- b) supplementary valuations of rateable land having the same base date as those valuations and furnished to the council under the Valuation of Land Act 1916 during that previous year, and
- c) any estimates of increase in value of rateable land that are provided to the council under section 513 in respect of that previous year.

#### LOCAL GOVERNMENT ACT 1993 - SECT 532

##### 532 Publication of Draft Operational Plan

A council must not make a rate or charge until it has given public notice (in accordance with section 405) of its draft operational plan for the year for which the rate or charge is to be made and has considered any matters concerning the draft operational plan (in accordance with that section).

#### LOCAL GOVERNMENT ACT 1993 - SECT 533

##### 533 Date by which a rate or charge must be made

A rate or charge must be made before 1 August in the year for which the rate or charge is made or before such later date in that year as the Minister may, if the Minister is of the opinion that there are special circumstances, allow.

## Financial implications

All financial information is shown in the attached Draft Operational Plan 2023/24 and Draft Delivery Program 2024/2027.

## Associated Risks

Not Applicable

NEIL BUNGATE  
MANAGER FINANCE

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

8 June 2023

*Attachments:* 1. MWRC Draft Operational Plan 23-24. (separately attached)

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## Item 10: Operations

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Nil

## Item 11: Community

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### 11.1 Mudgee Arts Precinct Construction - Final Report

#### REPORT BY THE DIRECTOR COMMUNITY

TO 21 JUNE 2023 ORDINARY MEETING

GOV400103, COR400301, REC800038

#### RECOMMENDATION

**That Council receive and note the report by the Director Community on the Final Report for the Mudgee Arts Precinct Construction.**

---

#### Executive summary

The attached report provides a final report of the Mudgee Arts Precinct Project.

#### Disclosure of Interest

Nil

#### Detailed report

The Mudgee Arts Precinct Project has been a major project that has attracted \$5.3 million in State and Federal funding. Construction of the workshop building, external works and landscaping is now complete. The project has totalled approximately \$8.4 million and has delivered an exceptional facility for the community and visitors to the region.

The Mudgee Arts Precinct serves a number of functions. These include a regional gallery that provides a fantastic exhibition space and has already delivered a number of high quality exhibitions since opening in late 2021. The Visitor Information area has been recognised as a space of exceptional quality and that Mudgee Region Tourism is using the facility to lead the way in visitor information services. The Cultural Workshops building has been completed this financial year and is already providing opportunities for local artists to work and deliver classes to increase community exposure to art and cultural experiences.

The Mudgee Arts Precinct has been a significant investment by Council into culture in the region and has demonstrated a commitment to the relevant themes, goals and strategies in the Community Plan. Further information and visual appreciation of the project is contained within attached report.

#### Community Plan implications

Theme	Looking After Our Community
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Goal	Meet the diverse needs of the community and create a sense of belonging
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Strategy	Support arts and cultural development across the region
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## Strategic implications

### **Council Strategies**

Community Strategic Plan

### **Council Policies**

Not Applicable

### **Legislation**

Not Applicable

## Financial implications

Not Applicable

## Associated Risks

Regular reporting to Council provides an opportunity to communicate and manage any ongoing unexpected risks that emerge with this project.

SIMON JONES  
DIRECTOR COMMUNITY

8 May 2023

*Attachments:* 1. Mudgee Arts Precinct Final Report.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



MUDGEE ARTS  
PRECINCT PROJECT  
FINAL REPORT

31 MAY 2023

MID-WESTERN REGIONAL COUNCIL  
COMMUNITY

■ ■ ■ ■ ■ TOWARDS 2030



# Final Report

As at 31 May 2023 the overall project progress for the Mudgee Arts Precinct Project is 100%.

## OVERALL PROJECT PROGRESS



100%

## GALLERY AND TOURISM BUILDING PROGRESS



100%

## WORKSHOP BUILDING PROGRESS



100%

## PROJECT EXPENDITURE



\$8.4M

## Achievements and Highlights

- Official opening was held on 11<sup>th</sup> February 2023
- Sculpture walk area was completed
- Finishing touches to internal areas were completed
- Marketing plan is being developed
- All signage completed
- Café area awning constructed

## PHOTOS



COMMUNITY | MUDGEE ARTS PRECINCT PROJECT FINAL REPORT





COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT





COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT



COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT



COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT



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COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT





COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT



COMMUNITY | MUDGEES ARTS PRECINCT PROJECT FINAL REPORT



## 11.2 Glen Willow Stage 2 - Final Report

### REPORT BY THE DIRECTOR COMMUNITY

TO 21 JUNE 2023 ORDINARY MEETING

GOV400103, COR40030003, COR400277, COR400332, PAR3000585, COR400273

### RECOMMENDATION

**That Council receive and note the report by the Director Community on the Final Report for Glen Willow Stage 2.**

---

### Executive summary

The attached report provides a final report of the Glen Willow Stage 2 Project.

### Disclosure of Interest

Nil

### Detailed report

The Glen Willow Stage 2 Project has been a major project that has attracted \$17 million in funding from State and Federal governments and has delivered exceptional sporting facilities for the community. Over the past four years, a range of facilities have been constructed including:

- Junior Rugby League clubhouse and amenities
- Rugby Union clubrooms and amenities
- Seven additional sporting fields
- Field Lighting towers
- Roads
- Car Parking
- Pathways
- Fencing
- Irrigation and drainage systems
- Other associated infrastructure such as shedding and signage

This project has significantly increased the capacity of Glen Willow to hold major events and mid-week sporting carnivals as well as local community sport. Along with other associated projects such as the Jennie Blackman Dog Park, the Stormwater Recirculation system and the Centre of Excellence training facility, Glen Willow now represents the highest quality sporting precinct in Western NSW.

There are a number of smaller components such as fencing, signage and footpath that are still being completed under various purchase orders, however the project is essentially completed and all requirements of the funding bodies have been satisfied.

The attached report provides a final report on the complete project.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

## Strategic implications

### **Council Strategies**

Community Strategic Plan  
Glen Willow Master Plan

### **Council Policies**

Not Applicable

### **Legislation**

Not Applicable

## Financial implications

Not Applicable

## Associated Risks

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected risks that emerge with this project.

SIMON JONES  
DIRECTOR COMMUNITY

9 May 2023

*Attachments:* 1. Glen Willow Stage 2 Final Report - June 2023.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## GLEN WILLOW STAGE TWO FINAL REPORT

8 MAY 2023

MID-WESTERN REGIONAL COUNCIL  
COMMUNITY

■ ■ ■ ■ ■ TOWARDS 2030



# Final Report

As at 8 May 2023 the overall project progress for Stage Two of the Glen Willow Project is 100%.

## OVERALL PROJECT PROGRESS



## PROJECT EXPENDITURE



## PROJECT EXPENDITURE COMMITTED



## Achievements and Highlights

- Footpaths complete
- Signage installation complete
- PA System complete

PROJECT COMPONENT	% COMPLETE	COMPLETE (Y/N)
Site Prep - North	100%	Complete
Junior Rugby League Building	100%	Complete
Roads & Carpark Design & Construction	100%	Complete
Services	100%	Complete
Site Prep - South	100%	Complete
Rugby Union Building	100%	Complete
Field Construction	100%	Complete
Field Lighting	100%	Complete
Site Finalisation	100%	Complete



COMMUNITY | GLEN WILLOW STAGE TWO FINAL REPORT



COMMUNITY | GLEN WILLOW STAGE TWO FINAL REPORT



COMMUNITY | GLEN WILLOW STAGE TWO FINAL REPORT



## 11.3 Mudgee Valley Park Expansion Project - Progress Report

### REPORT BY THE DIRECTOR COMMUNITY

TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, FIN300365, COR400446

### RECOMMENDATION

**That Council receive the report by the Director Community on the Mudgee Valley Park Expansion Project - Progress Report.**

### Executive summary

The attached report provides an update on the progress of the Mudgee Valley Park Expansion Project. Stage 2 of this project is nearing completion and work is commencing on Stage 3.

### Disclosure of Interest

Nil

### Detailed report

The Mudgee Valley Park Expansion Project is a major project that has allocated \$7.4M across the 2021/22 and 2022/23 budgets for the installation of 31 cabins and upgrade to internal roads.

With Stage 2, all of the cabins are now on site and installed and are operational. Electrical infrastructure works have been completed. Internal roads upgrade has commenced, cabin bottom boards will have been completed by the end of the financial year, and parking spaces for the cabins will be completed in the new financial year.

At the Council meeting in April, it was resolved to proceed with Stage 3 of the Mudgee Valley Park Expansion. This stage provides an additional 20 cabins and associated infrastructure at a cost of \$6.76 million. Initial planning is underway. We are awaiting development application approval for the site plan to allow these works to proceed.

### Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

### Strategic implications

#### Council Strategies

Community Strategic Plan

#### Council Policies

Nil

**Legislation**

Local Government Act

Financial implications

Budget is already in place for this project.

Associated Risks

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected risks that emerge with this project.

SIMON JONES  
DIRECTOR COMMUNITY

9 May 2023

*Attachments:* 1. Mudgee Valley Park Expansion Report.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



MUDGEE VALLEY  
PARK EXPANSION  
PROJECT PROGRESS  
REPORT

31 MAY 2023

MID-WESTERN REGIONAL COUNCIL  
COMMUNITY

■ ■ ■ ■ ■ TOWARDS 2030



COMMUNITY | MUDGEES VALLEY PARK EXPANSION PROJECT PROGRESS REPORT

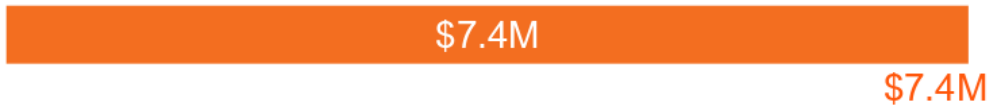
# Final Report

As at 31 May 2023 the overall project progress for the Mudgee Valley Park Expansion Project is 80%.

## OVERALL PROJECT PROGRESS



## PROJECT EXPENDITURE



## PROJECT EXPENDITURE COMMITTED



COMMUNITY

## Scope

At the meeting held on July 21 2021, Council endorsed the expansion of the Mudgee Valley Park. This expansion includes the installation of an additional 31 cabins on the site in order to expand accommodation options and generate new revenue opportunities for Council in the future. \$350k of this has also been allocated to the upgrade of the roads in and surrounding the park.

## Achievements and Highlights

- All 31 cabins completed and or installed on site.
- Cabins now available for hire.
- Internal roads commenced.
- Driveways commenced.
- All electrical infrastructure works complete.
- Stage 3 – initial planning underway.

## Next 6 Months

- Stage 3 - awaiting DA approval.
- Internal roads to be completed.
- Bottom boards will be complete by the end of the financial year.
- Parking spaces for the cabins will be completed in the new financial year.



## Photos



COMMUNITY | MUDGEE VALLEY PARK EXPANSION PROJECT PROGRESS REPORT



COMMUNITY | MUDGEES VALLEY PARK EXPANSION PROJECT PROGRESS REPORT



COMMUNITY | MUDGE VALLEY PARK EXPANSION PROJECT PROGRESS REPORT



COMMUNITY | MUDGEE VALLEY PARK EXPANSION PROJECT PROGRESS REPORT



COMMUNITY | MUDGEE VALLEY PARK EXPANSION PROJECT PROGRESS REPORT



## 11.4 Public Art Policy

REPORT BY THE MANAGER, COMMUNITY & CULTURAL SERVICES  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, REC800021

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager, Community & Cultural Services on the Public Art Policy;
2. place the Public Art Policy on exhibition for 28 days to seek feedback from the community; and
3. adopt the reviewed Public Art Policy if no submissions are received during the exhibition period.

---

### Executive summary

Council's Public Art Policy was last endorsed by Council in 2018 and is now due for review.

### Disclosure of Interest

Nil

### Detailed report

Council's interests in arts and cultural activities have expanded since the last reiteration of this policy, including the employment of cultural staff and the opening of further arts facilities, such as the Mudgee Arts Precinct and its accompanying Cultural Workshop site.

Council's public art collection has also expanded since the policy was last endorsed. In the circumstances, this policy has been reviewed as per the attached document removing reference to the Cultural Development Committee.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Maintain and promote the aesthetic appeal of the towns and villages within the region

### Strategic implications

#### Council Strategies

Mudgee Arts Precinct Strategic Plan – Discusses the further development of Council's Public Art collection.

#### Council Policies

Not Applicable

**Legislation**

Not Applicable

Financial implications

Council currently has an ongoing budget in place to cater for sculptures across the region which encompasses acquisitions, installation and ongoing maintenance. As the number of works of public art installed increases, so too will there be a need for an increased maintenance budget in coming years.

Associated Risks

Not Applicable

FIONA SHEARMAN  
MANAGER, COMMUNITY & CULTURAL  
SERVICES

SIMON JONES  
DIRECTOR COMMUNITY

17 May 2023

*Attachments:* 1. DRAFT - Public Art Policy.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER





POLICY  
 PUBLIC ART

*A prosperous  
 and progressive  
 community*

ADOPTED <b>21/02/2018</b> <b>17 May 2023</b>	VERSION NO	<b>2.0</b>
COUNCIL MEETING MIN NO <b>33/18</b>	REVIEW DATE	<b>22/02/2022</b> <b>May 2027</b>
DATE: <b>21/02/2018</b>	FILE NUMBER	REC800019/REC800021

## Objective

This policy sets out Council’s commitment to developing a public art program that reflects our natural and cultural heritage, engages with our community and adds value to our infrastructure, attractions and public amenity. The purpose of this policy is consistent with the Community Plan, under the theme of Looking After Our Community. It specifically relates to the following goals and strategies as identified in the Community Plan.

GOAL	STRATEGIES
2. Vibrant Towns and Villages.	2.1 Respect and enhance the historic character of our Region and heritage value of our towns. 2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region.
4. Meet the diverse needs of the community and create a sense of belonging.	4.1 Support programs which strengthen the relationships between the range of community groups. 4.3 Support arts and cultural development across the Region.

The quality and uniqueness of public environments demonstrate a community’s creative ability and its aspirations. Council recognises that public art, integrated with good urban design and landscape architecture can assist the region to be recognised as prosperous and progressive, and foster community pride.

Through this policy, Council aims to:

- Develop and maintain a public art collection and program that is responsive to the region’s natural and cultural history and which gives the region a distinctive voice;
- Encourage the participation in and appreciation of art by our communities;
- Add value to our infrastructure, attractions and public amenities; and
- Ensure the design, installation and maintenance of public artwork is in accordance with state and national standards of practice.

## Legislative requirements

Not applicable.

POLICY: PUBLIC ART PUBLIC ART | ~~2.015 NOVEMBER 2017~~

## Related policies and plans

- ~~Mudgee Arts Precinct Strategic Plan~~
- ~~Art Collection Policy~~
- ~~Disposal of Assets Policy~~
- Public Art Plan

## Definition

Public art may be in any medium, and form, created by a single artist, group of artists or artists working with members of the community. It may be permanent, temporary or ephemeral and will be located in a place easily accessed by the public.

## Public Art Funding

Council, ~~with the help of the Cultural Development Committee~~, will explore local, regional and national options to fund future public art projects from governments, funding agencies, individual and corporate donors.

## Ownership

Wherever possible and appropriate public artworks will be owned by Council on behalf of the community.

~~The Cultural Development Committee (see below)~~ Council staff may, from time to time, recommend to Council that public art works be loaned to local businesses and facilities, or even galleries outside of the region. Such loans are to be subject to endorsement by Council and appropriate paperwork will be completed to ensure the works are properly insured and maintained whilst on loan, and then returned to Council within a reasonable, stipulated timeframe.

## Cultural Development Committee

~~The Cultural Development Committee is a section 355 Committee of Mid-Western Regional Council and provides advice to Council on:~~

- ~~The implementation of its Cultural Strategic Plan and any amendment of that Plan as required;~~
- ~~The relationship between Council and Orana Arts or any other peak regional arts body as applicable from time to time;~~
- ~~The NSW Arts and Cultural Policy Framework and any obligations and responsibilities of Council in relation to it;~~
- ~~The maintenance, display and storage of Council's cultural collections;~~
- ~~The use of cultural spaces and the needs and requirements of the cultural community;~~

- ~~proposals, acquisitions and public art programs within the parameters established by this policy;~~
- ~~The resources Council will need for the purchase, installation, including any ground works, development approvals, ongoing maintenance, restoration and insurance for new and existing works;~~
- ~~Processes relating to the commissioning, procurement and de-accessioning of public art;~~
- ~~Public engagement necessary for installations and programs;~~
- ~~Funding, partnership and donor opportunities;~~
- ~~Appropriate interpretation of public art for diverse audiences; and~~
- ~~This policy, in general, on a regular basis.~~

~~The Cultural Development Committee may also guide Council on commissioning, selection, maintenance, protection and de-accessioning of public art works and programs. The final decision on these matters, however, are to be made by the elected Council.~~

~~The Cultural Development Committee will comprise a range of stakeholder representatives, including one elected Councillor (for the duration of his/her Council term), one representative from a regional arts body, such as Orana Arts or the regional organisation which the Council is a member at the time, and at least three experienced regional community representatives. It is preferable that at least one of the community representatives is a current, practising artist and at least one other committee member has at least three years' experience in public art. Council staff will provide secretarial support and input to the committee.~~

~~The Cultural Development Committee may delegate its duties to a sub-committee (formerly known as the Public Art Advisory Panel) for particular tasks as appropriate.~~

~~Quorum for meetings will be four committee members (not including Council staff).~~

## Advice to Council

A temporary committee of stakeholders may be formed at any time to provide advice to Council on any of the following matters concerning public art:

- The use of cultural spaces and the needs and requirements of the cultural community;
- Proposals, acquisitions and public art programs within the parameters established by this policy;
- The resources Council will need for the purchase, installation, including any ground works, development approvals, ongoing maintenance, restoration and insurance for new and existing works;
- Processes relating to the commissioning, procurement and de-accessioning of public art;
- Public engagement necessary for installations and programs;
- Funding, partnership and donor opportunities;
- Appropriate interpretation of public art for diverse audiences; and
- This policy, in general, on a regular basis.

The temporary committee may also guide Council on commissioning, selection, maintenance,

**POLICY: PUBLIC ART** | 2.015 NOVEMBER 2017

protection and de-accessioning of public art works and programs. The final decision on these matters, however, are to be made by the elected Council.

The temporary committee may be made up of a number of stakeholders not limited to:

- Council staff (including Cultural Services, Parks and Gardens and Building Services team members);
- Councillors (as appropriate);
- Artists; and
- Stakeholders related to any relevant artwork's provenance.

## Public Art Procurement

Mid-Western Regional Council recognises the following methods for procuring public artworks:

- Commissioning of new works
- Commissioning of existing designs
- Purchase of existing works
- Leasing or fees for temporary installations
- Donations and bequests, works on loan
- Works acquired through competitions or other awards

~~Any significant public art purchases should be referred to the Cultural Development Committee for consultation prior to finalisation of the purchase.~~ The creator retains copyright after a work is sold. At the time of purchase and commission Council will request permission to create and publish images of the artwork.

## Bequests and donations guidelines

Donations or bequests are encouraged provided they adhere to this public art policy, and with the following provisos:

- The works are accepted only where the donor has legal title over the works and usually only if the gift is made on the basis of full transfer;
- The work's provenance can be clearly established and verifiable;
- The work represents a high standard of artistic quality; or is  
■ relevant and responsive to the region's cultural history;
- Artworks are in good condition and Council is able to budget for foreseeable conservation, insurance and/or storage costs; and
- Artworks are not foreseen as a likely risk of injury to the public once installed; and
- All donors are publicly acknowledged.

## Care of the collection

Council acknowledges its responsibility to maintain, document and insure its public art collection. Prior to the approval of any public art installation, Council will consider, where appropriate, a budget for maintenance and conservation, and insurance of works. Where appropriate, professional conservators will be engaged as required to restore works that have been damaged. All works not on display will be securely stored.

## Public Art Register

Council maintains a register of permanent public artworks. All artworks in this register are considered assets in Council's Corporate Asset Management System.

The key information retained includes:

- Artist's name;
- Title of work;
- Medium and materials;
- Size;
- Location;
- Value, date of valuation and valuer's name and organisation; and
- [Date of acquisition and image of the work.](#)
- [Artwork condition](#)

## De-accessioning or re-locating ~~Artwork~~artwork

From time to time, decisions need to be made about the relocation or removal of public artworks from Council's ownership for a range of reasons including:

- Community relevance;
- Public safety;
- Changes to the design and use of the public space occupied by the artwork;
- A more appropriate site has become available for an artwork;
- The work sustains irretrievable loss or irreparable damage; and
- Deterioration of the work has progressed to such a degree that conservation of the work is valued at a cost greater than its current or potential value.

De-accessioning of an installation may occur as follows:

- Offered for sale or donation (as appropriate) to the donor or creator, in the first instance;
- Offered to another collecting institution;
- Exchanged, gifted or sold to appropriate individuals or institutions;
- Resold on the public market;

~~POLICY: PUBLIC ART PUBLIC ART | 2.015 NOVEMBER 2017~~

- ~~■ Destruction or recycling, if no other option is deemed suitable.~~
- ~~■ Regard will also be had to Council's Disposal of Assets Policy.~~

## ~~Review of the Policy~~

~~Any review of this policy is to be undertaken in consultation and collaboration with the Cultural Development Committee.~~

## 11.5 Art Collection Policy

REPORT BY THE MANAGER, COMMUNITY & CULTURAL SERVICES  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, REC800049

### RECOMMENDATION

#### That Council:

1. receive the report by the Manager, Community & Cultural Services on the Art Collection Policy;
2. place the Art Collection Policy on exhibition for 28 days to seek feedback from the community; and
3. adopt the reviewed Art Collection Policy if no submissions are received during the exhibition period.

---

### Executive summary

Council's Art Collection Policy was last endorsed by Council in 2017 and is now due for review.

### Disclosure of Interest

Nil

### Detailed report

Council's interests in arts and cultural activities have expanded since the last reiteration of this policy, including the opening of arts facilities, such as the Mudgee Arts Precinct and its accompanying Cultural Workshop site.

The following are the significant updates in the attached draft policy:

1. Reference to Council's Cultural Development Committee has been removed. This Committee has been considered redundant now Council has its own cultural staff.
2. Reference is made specifically to the fact that Mudgee Arts Precinct is not intended to be an acquisitive facility (but may consider acquiring art from time to time having regard to a number of listed factors).
3. The policy discusses reasons why Council's ownership of artworks may be de-accessioned.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Support arts and cultural development across the region

## Strategic implications

### **Council Strategies**

Mudgee Arts Precinct Strategic Plan – The strategic plan specifically does not recognise the Art Precinct’s collection as acquisitive.

### **Council Policies**

Council’s Disposal of Assets Policy should be read in conjunction with this policy when considering the de-accessioning of certain works of art.

### **Legislation**

Not Applicable

## Financial implications

Not Applicable

## Associated Risks

For those limited circumstances where Council considers acquiring artworks, consideration needs to be had to suitable options for the display, insurance and preservation of the works, as well as any storage requirements (if relevant).

FIONA SHEARMAN  
MANAGER, COMMUNITY & CULTURAL  
SERVICES

SIMON JONES  
DIRECTOR COMMUNITY

17 May 2023

*Attachments:* 1. DRAFT Art Collection Policy (with tracking).

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER





## POLICY Art Collection

*A prosperous  
and progressive  
community.*

ADOPTED		VERSION NO	1
COUNCIL MEETING MIN NO	159/17	REVIEW DATE	JUNE 2021/APRIL 2027
DATE:	21 June 2017/17 May 2023	FILE NUMBER	REC800019

### Objective

To provide a set policy for Council's art collection, including works commissioned, purchased, acquired or gifted to Council.

### Legislative requirements

Nil.

### Related policies and plans

#### ■ [Mudgee Arts Precinct Strategic Plan](#)

- Public Art Policy.
- Public Art Plan.

### Policy

#### Scope of policy

This policy relates to Council's art collection displayed or stored indoors. It does not relate to public art works displayed or installed at external locations, such as parks, gardens, squares and other public areas.

For art works displayed or installed at external locations, reference should be [made had](#) to Council's Public Art Policy.

#### Role of the collection

Council holds its art collection on behalf of the Mid-Western Regional Council community.

#### Benefits of an art collection

Council recognises the following benefits of an art collection:

- 1 It identifies the region's heritage.
- 2 It honours creative work in a range of media.
- 3 It assists in building a community identity.
- 4 It regularly exposes the community to quality art.
- 5 It reflects the culture and interests of the community.
- 6 It provides an educative function.

~~POLICY: ART COLLECTION CERAMIC ART COLLECTION | , ERROR! REFERENCE SOURCE NOT FOUND.~~

7 It can be is a valuable drawcard for cultural tourism.

### ~~Cultural Development Committee~~

~~The Cultural Development Committee is a section 355 committee of Council that is charged with providing advice to Council on matters relating to arts and cultural development, including the commissioning, selection, maintenance, protection and de-accessioning of collection items.~~

### Gifts and donations

Whilst Council recognises that, from time to time, works are offered as gifts to it with the intention that they be placed on permanent public display, this is not always possible and offers of gifts are not always to be accepted. In the circumstance of an offer of works as a gift (both bequests and donations), ~~the Cultural Development Committee staff~~ will provide advice to Council on acceptance (see below – Selection guidelines).

Conditional gifts are discouraged and should be refused where unreasonable or inappropriate restrictions are placed on either the display or storage of the proposed gift.

### Selection guidelines

~~The Cultural Development Committee~~ Whilst the Mudgee Arts Precinct is not intended to be an acquisitive facility, Council may from time to time will consider works (whether commissioned, purchased, acquired or gifted) as appropriate for inclusion in the collection having regards to the following factors:

- 1 The work shows aesthetic merit, quality and skill.
- 2 The work shows competence in the use of materials.
- 3 The work will fill a gap or build upon strengths within the existing collection.
- 4 There is an appropriate Council location for the work to be displayed or stored.
- 5 Council has an existing, and anticipates an ongoing, budget suitable for the storage, maintenance, conservation, security and insurance of the work.

### Other factors

- 1 The work and/or artist may emphasise some regional reference.
- 2 The work collected may be of regional, national and/or international significance.
- 3 Selection should also consider the value of proposed work in relation to the existing collection.

~~3~~ THE WORK MUST BE ABLE TO PROVE A VALID TITLE OR AUTHORSHIP.

### Collection catalogue

Work collected must be documented by way of an art register in order to:

- 1 Safeguard aspects of the collection.
- 2 Encourage greater understanding of the collection.

POLICY: [ART COLLECTION](#)[CERAMIC ART COLLECTION](#) | [1](#), [ERROR! REFERENCE SOURCE NOT FOUND.](#)

3 Develop an educational role for the collection.

The art register will be maintained through Council's Corporate Asset Management System.

### Deaccessioning

Decisions may need to be made about de-accessioning artworks from Council's ownership. This includes works that:

- are a duplicate of another object in the collection;
- is badly damaged or deteriorated to a degree that conservation is not a viable option;
- is considered unsafe;
- cannot be suitably stored; or
- should be returned to an Aboriginal, Torres Strait or other community group as part of a national or international convention on the restitution of cultural property.

## 11.6 Firearms Policy

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, GOV400047

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager, Customer Services & Governance on the Firearms Policy;**
2. **place the Firearms Policy (to be rescinded) on public exhibition for 28 days; and**
3. **rescind the Firearms Policy if no submissions are received and remove from the Policy register.**

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### Executive summary

The Firearms Policy was adopted by Council in April 2016 and subsequently Council purchased and introduced a single firearm for use by an authorised Council Ranger at the time.

Since its introduction in 2016, the firearm had only been used on two occasions for the purposes of euthanizing. On review by the Manager Customer Services & Governance and Executive in October 2022 it was decided to surrender the firearm to the Mudgee Police. This decision was made with no reported incidents with the firearm, however considering the safety of the community and staff, we did not consider it necessary to keep the prohibited weapon for the use on such rare occasions and when considering the local Police are able and available to euthanize animals when necessary.

The firearm was surrendered to the Mudgee Police Station by Council staff on 16 November 2022.

### Disclosure of Interest

Nil

### Detailed report

Following adoption of the Firearms Policy in April 2016, Council purchased a firearm for the purposes of a suitably trained and authorised Council Ranger to undertake the humane euthanizing of animals in our LGA (when legally authorised to do so). The examples where the use of this firearm may occur are when vehicle's impact livestock or other large animals' roadside and are deemed a danger to motorists or when injured animals are in significant distress.

In reviewing the logbooks, the firearm was last used in August 2021 to euthanize a cow at Council's Saleyards facility, and prior to that in August 2019 it was used to euthanize an injured dog at Rylstone.

Further to this, Council had been notified by the Firearms Registry that our Business Firearms Licence (no. 411868517) was due to expire on 25 November 2022. In addition, Council was unlicensed in August 2022 and with the departure of the authorised firearm licence holder Tim Johnston in June 2022 we no longer had the experience or authorisation to operate the firearm for Council duties.

In consultation with the Council Rangers, it was agreed that we should not extend the Business Firearm Licence and seek approval from the Executive to have the firearm disposed with the local Police and have the Policy rescinded.

In addition, it was agreed the euthanizing of animals in the field is not part of the Council Ranger's core duties nor is it specified in their Position Description. Also, the possession, transport and use of a firearm constitutes such a high level of risk wherein the potential consequences exceed any benefit to Council or the community.

Council employees have no delegated authority under the Prevention of Cruelty to Animals (POCTA) Act so are not authorised officers unlike NSW Police who hold primary authority under POCTA. Additionally, Police are available on a 24-hour basis, they possess more effective firearms by virtue of calibre and design and have received training specific to the task. Consequently, Police are the primary facilitator of this activity under POCTA and accordingly any requests for the euthanizing of animals in the field received by Council should simply be relayed to the Police.

Given this limited use, as noted in the log book, as well as the risk associated with its possession, transport and ultimately its use in the field, it is considered the ongoing possession of the firearm is not justified.

Following support by the Executive on 1 November 2022, the Council firearm and all remaining rounds stored in the firearm cabinet were surrendered to the Mudgee Police by Council staff member Nick Naoum on 16 November 2022.

## Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	A safe and healthy community
Strategy	Maintain the provision of high quality, accessible community services that meet the needs of our community

## Strategic implications

### **Council Strategies**

Companion Animal Management Plan

### **Council Policies**

Firearm Policy

Companion Animals Policy

### **Legislation**

Prevention of Cruelty to Animals (POCTA) Act

## Financial implications

Not Applicable

## Associated Risks

With Council approving the recommendation to rescind the Policy, the final risk associated with firearm has been removed.

RICHARD CUSHWAY  
MANAGER, CUSTOMER SERVICES &  
GOVERNANCE

SIMON JONES  
DIRECTOR COMMUNITY

5 June 2023

*Attachments:* 1. Firearms Policy - Adopted - April 2016.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



## POLICY Firearms Policy



ADOPTED	REFERENCE
COUNCIL MEETING MIN NO 92/16	REVIEW DATE APRIL 2020
DATE 20 APRIL, 2016	FILE NUMBER GOV400047

### Introduction

This Firearms Policy requires the General Manager to establish procedures for managing Council's firearms used by the Council's Law Enforcement Officers (Rangers). It requires procedures to be developed relating to the 'licencing, use, safety and security' of firearms in accordance with the *NSW Firearms Act 1996* and *Firearms Regulations 2006*.

The availability of firearms is an essential requirement to ensure Council meets its Animal Welfare obligations for the exercise of its functions under the *Companion Animals Act* and to ensure compliance with the *National Model Codes of Practice for the Welfare of Livestock*.

Each Law Enforcement Officer is responsible for the implementation of this Policy and strict compliance of the Firearms Procedures adopted by the General Manager.

### Purpose of Policy

This Policy requires the development of procedures that establish clear and consistent practices on the licencing, use, possession, transportation and storage of firearms by Mid-Western Regional Council Law Enforcement Officers (Rangers) so that they only utilise firearms in a manner that is responsible, authorised and safe to the operator and the public.

The General Manager is responsible for the development and implementation of procedures which outline the legislative, training and safety requirements and establish a framework for how and when firearms may be used.

### Scope

This Policy applies to Mid-Western Regional Council employees who are Law Enforcement Officers.

Firearms must only be used for the official business of Mid-Western Regional Council to respond to Animal Welfare incidents.

### Legislative Requirements

The licencing use, security and transportation of firearms in NSW is governed by the *Firearms Act 1996* and the *Firearms Regulation 2006*.

The General Manager is responsible to ensure appropriate audit and compliance activities are undertaken in accordance with procedures.

POLICY: FIREARMS POLICY | , ERROR! REFERENCE SOURCE NOT FOUND.

## Safety

Firearms are recognised as having a high risk. The Policy and Procedures adopted and the planned compliance monitoring and competency testing of staff will mitigate this risk.

All firearms will be used in accordance with the Firearms Procedures document.

## Contact

For further information about this Policy please contact Council's Governance Coordinator.



## Item 12: Reports from Committees

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### 12.1 Audit Risk and Improvement Committee Minutes - 26 May 2023

REPORT BY THE GENERAL MANAGER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, COR400236

#### RECOMMENDATION

##### That Council:

1. receive the report by the General Manager on the Audit Risk and Improvement Committee Minutes - 26 May 2023; and
  2. endorse the minutes and recommendations of the Audit Risk and Improvement Committee meeting 26 May 2023.
- 

#### Executive summary

This report is to advise Council of the matters given consideration at the meeting of the Audit Risk and Improvement Committee held on 26 May 2023

#### Disclosure of Interest

Nil

#### Detailed report

The Audit Risk and Improvement Committee Charter requires the Committee to report to Council at the first opportunity (dependent on meeting schedules) after each meeting held. Attached to this report are the minutes of the 26 May 2023 meeting.

#### Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

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#### Strategic implications

**Council Strategies**  
Not Applicable

**Council Policies**

Audit Risk and Improvement Committee Charter  
Internal Audit Policy

**Legislation**

Local Government Act 1993

Financial implications

Not Applicable

Associated Risks

Nil

BRAD CAM  
GENERAL MANAGER

6 June 2023

*Attachments:* 1. ARIC Meeting Minutes - 26 May 2023.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## Minutes of the Audit, Risk and Improvement Committee

Held at the Council Chambers, 86 Market Street, Mudgee  
on 26 May 2023, commencing at 9:33am and concluding at 11am

COMMITTEE MEMBERS PRESENT ARIC Chair J Stuart, Committee Member K Dicker, Independent Member J Bentley.

COUNCIL OFFICIALS PRESENT General Manager (Brad Cam), Director Community (Simon Jones), Chief Financial Officer (Leonie Johnson), WHS and Risk Coordinator (Veronika Barry), Governance Co-ordinator (Ashleigh Marshall), Business Improvement Officer (Erin Reid), EA People & Performance (Paula Ewart).

EXTERNAL PARTIES PRESENT VIA AVL Associate Partner, Crowe (Jason Gilbert), Director, Corporate Assurance, Prosperity (Luke Malone).

### Item 1: Apologies

#### 1.1 APOLOGIES

22/23 MOTION: Stuart / Bentley

The apologies from

- Director Development (Aline Azar),
- Director Operations (Julian Geddes),
- Executive Manager People and Performance (Michele George),
- NSW Audit Office (Cassie Malone)

were accepted.

*The motion was carried with the Committee Members voting unanimously.*

#### 1.2 ACKNOWLEDGEMENT OF MICHELE GEORGE EXECUTIVE MANAGER PEOPLE AND PERFORMANCE

23/23 MOTION: Bentley / Stuart

**Michele George was acknowledged for her hard work putting the Audit Risk and Improvement Committee in place, making Mid-Western Regional Council one of the first Councils to do so.**

The Committee wished her well in her retirement.

*The motion was carried with the Committee Members voting unanimously.*

**Item 2: Disclosure of Interest**

There were no disclosures of interest.

**Item 3: Confirmation of Minutes**

24/23 MOTION: Stuart / Dicker

The Minutes of the previous ARIC Meeting held on 17 February 2023 were taken as read and confirmed.

*The motion was carried with the Committee Members voting unanimously.*

**Item 4: Matters in Progress**

**Audit Risk and Improvement Committee**

SUBJECT	MEETING DATE	RESOLUTION	ACTION
Draft 2021/22 External Audit Engagement	25/02/2022	<p><a href="#">05/22</a>  <b>MOTION: Bentley / Stuart</b></p> <p><b>That the Audit Risk and Improvement Committee:</b></p> <p>a) endorse the draft 2021/22 External Audit Engagement Plan; and</p> <p>b) schedule an ARIC meeting between 7 October and 19 October 2022 in accordance with the draft 2021/22 External Audit Engagement Plan.</p>	<p><b>22 Mar 2022</b>                      22/3/22 Erin Reid - In consultation with Neil Bungate, a report for the May ARIC Meeting will set the Schedule of Meetings for the next 12 months. A suitable date will be selected for an October 2022 ARIC meeting for the committee to deal with the 2021/2022 Financial Statements as per the draft 2021/22 External Audit Engagement Plan.</p> <p><b>03 Jun 2022</b>                      On 20 May 2022, ARIC endorsed the forward 12 month meeting plan. The Financial Statements will be presented to the 14 October 2022 meeting.</p> <p><b>09 Feb 2023</b>                      The Financial Statements were presented to the 14 October 2022 ARIC Meeting. See report 5.2 for the Final Engagement Closing Report 2022 and the Final Management Letter 2022.</p> <p><b>28 Feb 2023</b>  <b>At the 17 February 2023 ARIC Meeting the Final Engagement Closing Report 2022 and the Final</b></p>

			<p><b>Management Letter 2022 was presented.</b></p> <p><b><u>Recommended for completion</u></b></p>
<p>ARIC Annual Workplan and Four Year Strategic Plan and update on the Draft Risk Management and Internal Audit for Local Councils Guidelines.</p>	25/02/2022	<p><a href="#">15/22</a>  <b>MOTION: Bentley / Stuart</b></p> <p><b>That the Audit, Risk and Improvement Committee:</b></p> <ol style="list-style-type: none"> <li>1. note the report on the ARIC Annual Work plan and Four Year Strategic Plan and update on the Draft Risk Management and Internal Audit for Local Councils Guidelines; and</li> <li>2. determined to wait for the commencement of the guidelines and develop the annual work plan and four year strategic plan in the 22/23 financial year.</li> </ol>	<p><b>22 Mar 2022</b>                  22/3/2022 Erin Reid - the Risk Management and Internal Audit Guidelines due to be adopted into legislation in June 2022. ARIC work plans to be created in the 22/23 financial year.</p> <p><b>01 Aug 2022</b>                  29/07/2022 Erin Reid – advice provided at the Local Government Internal Auditors Network meeting from the OLG is that the Draft Guidelines will come into effect in the coming months.</p> <p><b>09 Feb 2023</b>                  9/02/2023 Erin Reid - The new Draft Risk Management and Internal Audit Guidelines are attached to report 8.3. The guidelines will commence with the amendment of the regulations which is due in early 2023.</p>
<p>Enterprise Risk Management Update</p>	12/08/2022	<p><a href="#">41/22</a>  <b>MOTION: Dicker / Bentley</b></p> <p><b>That the Audit, Risk and Improvement Committee note the Enterprise Risk Management update.</b></p> <p><b>The Committee requested that the Mid-Western Regional Council's organisation structure be presented to ARIC once complete in TechOne.</b></p>	<p><b>28 Sep 2022</b>                  ER - The Organisational Hierarchy is being updated by the Finance Team for the purposes of moving TechOne to CI anywhere. This work has progressed to the test environment and once completed the committee will be provided with an update.</p>
<p>Legislative Compliance Report</p>	14/10/2022	<p><a href="#">54/22</a>  <b>MOTION: Dicker / Bentley</b></p> <p><b>The Audit, Risk and Improvement Committee:</b></p>	<p><b>28 Feb 2023</b>  <b>At 17 February 2023 the Legislative Compliance Policy was presented.</b></p> <p><b><u>Recommended for completion.</u></b></p>

		<p>1. noted the Legislative Compliance report; and</p> <p>2. supported the revised Legislative Compliance Policy and Database Implementation Roadmap; and</p> <p>3. requested that the Draft Legislative Compliance Policy be presented to the next committee meeting.</p>	
Review Legislative Compliance Policy (Draft)	- 17/02/2023	<p><a href="#">13/23</a>  <b>MOTION:</b> Bentley / Dicker</p> <p>The Audit, Risk and Improvement Committee;</p> <p>1. endorsed the draft reviewed Legislative Compliance Policy; and</p> <p>2. recommended a report be prepared for Council consideration.</p>	<p><b>28 Feb 2023</b>                  Report to be prepared for Council for consideration.</p> <p><b>10 May 2023</b>                  10/5/2023 - Legislative Compliance Policy was adopted at the 15 March 2023 Meeting.</p> <p><b><u>Recommended for completion.</u></b></p>
Annual Report by the Committee Chair	17/02/2023	<p><a href="#">19/23</a>  <b>MOTION:</b> Bentley / Dicker</p> <p>The Audit, Risk and Improvement Committee noted the 2021/2022 ARIC Annual Report.</p> <p><i>The Chair raised the issue of redacting/removing signatures from official documents. A policy and procedure will be investigated further by Council Staff.</i></p>	<p><b>28 Feb 2023</b>                  A policy and procedure will be investigated further re redacting or removing signatures from official documents.</p> <p><b>10 May 2023</b>                  This matter continues to be investigated by Manager Customer Services and Governance</p>
Next Meeting Dates and Audit Plan 2022/23 and 2023/24	17/02/2023	<p><a href="#">20/23</a>  <b>MOTION:</b> Bentley / Dicker</p> <p>The Audit Risk and Improvement Committee;</p> <p>1. endorsed the forward 12 month meeting plan,</p>	<p><b>28 Feb 2023</b>                  At the meeting on 17 February 2023 the changes to the internal audit programme for 23/24 were confirmed.</p> <p><b><u>Recommended for completion.</u></b></p>

		<p>including meeting dates as follows:</p> <ul style="list-style-type: none"><li>• 26 May 2023</li><li>• 25 August 2023</li><li>• 24 November 2023</li><li>• 23 February 2024</li></ul> <p>2. noted the internal audit plan for 22/23 previously endorsed on 14 May 2021; and</p> <p>3. endorsed the changes to the 23/24 internal audit program:</p> <ul style="list-style-type: none"><li>a. Development Applications Fund Management</li><li>b. Monitoring of the Delivery Program and Operational Plan</li></ul>	
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4.1 MATTERS IN PROGRESS COMPLETE

25/23

**MOTION:** Dicker / Bentley

The following matters in progress were noted as completed;

- Draft 2021/22 External Audit Engagement
- Legislative Compliance Report
- Review - Legislative Compliance Policy (Draft)
- Next Meeting Dates and Audit Plan 2022/23 and 2023/24

*The motion was carried with the Committee Members voting unanimously.*

**Item 5:**

**Audit**

5.1 INTERNAL AUDIT PROGRAM STATUS REPORT

COR400236, COR400243

26/23

**MOTION:** Stuart / Dicker

The Audit, Risk and Improvement Committee received the Crowe Internal Audit Program Status Report.

*The motion was carried with the Committee Members voting unanimously.*

5.2 NSW AO PERFORMANCE AUDIT - PLANNING AND  
MANAGING BUSHFIRE EQUIPMENT

COR400236, COR400236

27/23

**MOTION:** Dicker / Bentley

**The Audit, Risk and Improvement Committee noted the outcome of the NSW AO Performance Audit - Planning and managing bushfire equipment.**

*The motion was carried with the Committee Members voting unanimously.*

5.3 INTERNAL AUDIT - PROJECT MANAGEMENT REVIEW

COR400236, COR400236

28/23

**MOTION:** Bentley / Stuart

**The Audit, Risk and Improvement Committee:**

1. received the report by the Chief Financial Officer on the Internal Audit – Project Management Review; and
2. noted the actions required.

Jason Gilbert, Associate Partner at Crowe introduced himself as the replacement for Alison Lee, who has left the organisation. Jason advised that he has 15 years' experience working on Local Government internal audit and currently works with 26 councils in NSW and several in Victoria.

*The motion was carried with the Committee Members voting unanimously.*

5.4 DRAFT INTERIM MANAGEMENT LETTER 22/23

29/23

**MOTION:** Stuart / Bentley

**The Committee noted that the draft interim management letter will be finalised by 30 June 2023. The letter will be distributed to the Chair.**

The Committee congratulated Leonie and her team on their hard work in completing many of the items previously raised in the management letters.

*The motion was carried with the Committee Members voting unanimously.*

**Item 6: Risk**

6.1 WORK HEALTH AND SAFETY REPORTS

COR400236, COR400236

30/23

**MOTION:** Dicker / Stuart



**The Audit, Risk and Improvement Committee noted the WHS Reports for January 2023, February 2023, March 2023 and April 2023.**

The Committee noted the excellent levels of attention from the lifeguards and the level of cleanliness at both the Mid-Western Regional Council Pools.

*The motion was carried with the Committee Members voting unanimously.*

6.5 ENTERPRISE RISK MANAGEMENT UPDATE

COR400236, COR400236

31/23

**MOTION: Bentley / Dicker**

**The Audit, Risk and Improvement Committee noted the Enterprise Risk Management update.**

Veronika Barry spoke to the report which was distributed as a late report after the meeting.

*The motion was carried with the Committee Members voting unanimously.*

6.2 LEGISLATIVE COMPLIANCE BREACHES

COR400236, GOV400047

32/23

**MOTION: Stuart / Dicker**

**The Audit, Risk and Improvement Committee noted:**

1. one legislative breach has been added to the register; and
2. six legislative breaches previously reported remain open.

*The motion was carried with the Committee Members voting unanimously.*

6.3 FRAUD INCIDENT & PROCUREMENT BREACH REGISTERS

COR400236, COR400236

33/23

**MOTION: Bentley / Dicker**

**The Audit Risk and Improvement Committee noted:**

1. that there was one suspected fraud incident since the last ARIC meeting; and
2. that there were two Procurement Breach incidents since the last ARIC meeting.

*The motion was carried with the Committee Members voting unanimously.*

6.4 MANDATORY LEGISLATIVE REPORTING

COR400236, GOV400027

34/23

**MOTION: Stuart / Bentley**

**The Audit, Risk and Improvement Committee received the report on Mandatory Legislative Reporting.**

*The motion was carried with the Committee Members voting unanimously.*

**Item 7: Improvement**

7.1 NSW AO PERFORMANCE AUDIT - DEVELOPMENT APPLICATIONS: ASSESSMENT AND DETERMINATION STAGES

COR400236, COR400236

**35/23 MOTION: Bentley / Stuart**

**That the Audit, Risk and Improvement Committee:**

- 1. note the Audit Office of NSW Development Applications: assessment and determination stages performance audit; and**
- 2. note the Mid-Western Regional Council's position against the recommendations**

*The motion was carried with the Committee Members voting unanimously.*

7.2 DELIVERY PROGRAM 2022/26 SIX MONTHLY PROGRESS REPORT

COR400236, COR400601

**36/23 MOTION: Dicker / Stuart**

**The Audit, Risk and Improvement Committee received the report by Executive Manager People and Performance on the Delivery Program 2022/26 Six Monthly Progress Report.**

The Committee commended the Council on its Libraries.

*The motion was carried with the Committee Members voting unanimously.*

7.3 UPDATE ON BUSINESS IMPROVEMENT AT COUNCIL

COR400236, COR400236

**37/23 MOTION: Dicker / Bentley**

**The Audit, Risk and Improvement Committee noted the progress of the Business Improvement program.**

The Committee noted how much work was involved.

*The motion was carried with the Committee Members voting unanimously.*

**Item 8:                   General Business**

8.1                   LOCAL GOVERNMENT AUDIT RISK AND IMPROVEMENT  
COMMITTEE CHAIR FORUM

**38/23                   MOTION:     Bentley / Dicker**

**The Committee noted the Chair has been invited to attend the upcoming Local Government Audit Risk and Improvement Committee Chair forum on 20 July 2023 taking place in Sydney (and online)**

*The motion was carried with the Committee Members voting unanimously.*

**Item 9:                   Closure**

There being no further business the meeting concluded at 11:00.

The next Audit, Risk and Improvement Committee will be held on the Friday, 25 August 2023 at Council Chambers, 86 Market Street, Mudgee, at 9.30am.

## 12.2 Gulgong Memorial Hall Committee Meeting - May 2023

### REPORT BY THE DIRECTOR COMMUNITY

TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0100024

### RECOMMENDATION

#### That Council:

1. receive the report by the Director Community on the Gulgong Memorial Hall Committee Meeting - May 2023; and
2. note the minutes from the Gulgong Memorial Hall Committee meetings held on 31 May 2023.

---

### Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Memorial Hall Committee meetings held on 31 May 2023.

### Disclosure of Interest

Nil

### Detailed report

The Gulgong Memorial Hall Committee met on 31 May 2023 as part of their ongoing meetings. Note the minutes for current actions and updates provided by the committee.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Vibrant towns and villages
Strategy	Respect and enhance the historic character of our region and heritage value of our towns

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### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

#### Legislation

The Gulgong Memorial Hall Committee is operating under Section 355 of the Local Government Act 1993, which allows it to exercise a function of Council.

## Financial implications

Not Applicable

## Associated Risks

Not Applicable

SIMON JONES  
DIRECTOR COMMUNITY

1 June 2023

*Attachments:* 1. Gulgong Memorial Hall Committee Meeting Minutes May 2023.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL  
PO Box 156, MUDGEES NSW 2850  
86 Market Street, Mudgee | 109 Herbert Street, Gulgong | 77 Louee Street, Rylstone  
T 1300 765 002 or 02 6378 2850 | F 02 6378 2815  
E council@midwestern.nsw.gov.au

## MINUTES

### GULGONG MEMORIAL HALL COMMITTEE

Wednesday 31<sup>st</sup> May 2023 at the Gulgong Memorial Hall

#### Meeting opened at 5.10pm

Present: Cr Percy Thompson, Cheryl Vassel, Charlie Vassel, Toni Morrison, Ray Thackeray, Peta Stanford, Simon Jones (staff)

#### 1. Welcome

Cr Thompson opened the meeting and welcomed those present.

#### 2. Apologies

N/A

#### 3. Minutes from the meeting held on 9<sup>th</sup> November 2022

The minutes were noted and accepted.

#### 4. Men's Shed Repairs

These works are well underway and should be completed this week.

#### 5. Additional Hall Power Points

- Committee very happy with the additional points installed.
- It was noted that one of the power points had come loose from the wall (works request to be reported).

#### 6. Christmas Celebrations 2022 Report

- All went very well
- Acquittal for Council funds has been submitted.

- Grant application for \$4,000 for the 2023 celebrations to be submitted
- 2023 Christmas Party to be on Saturday 16<sup>th</sup> December

#### **7. General Business**

- Suggestion that solar panels be installed on the roof of the Hall (idea to be submitted to Building Services for costing)
- Can the downstairs changerooms be upgraded? (idea to be submitted to Building Services for costing)
- Can a checklist be developed to assist hirers with locking up (idea to be submitted to Building Services)
- Reminder that microphones should be put away in the cupboard
- Check on chairs, some might need replacing or repairing (Works request to be submitted)

*Following the meeting a number of other works requests were sent through via email:*

- *Remove bain maire and old urn*
- *Request for plastic tubs for crockery storage*
- *Request for cupboards to be installed on kitchen walls*

**Meeting Closed at 5.36pm**

*Next meeting – set for Wednesday 25<sup>th</sup> October at 5pm*

## 12.3 Sports Advisory Groups Update - Meetings February - June 2023

REPORT BY THE SPORT AND RECREATION LIAISON OFFICER  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0360013, A036003, A0360030

### RECOMMENDATION

#### That Council:

1. receive the report by the Sport and Recreation Liaison Officer on the Sports Advisory Groups Update - Meetings February - June 2023; and
2. note the Meeting Notes from the Gulgong, and Mudgee Sports Advisory Groups.

---

### Executive summary

The purpose of this report is to advise Council of the considerations of the Gulgong, and Mudgee Sports Advisory Groups between February and June 2023.

### Disclosure of Interest

Nil

### Detailed report

The Gulgong, Kandos/Rylstone and Mudgee Sports Councils have successfully transitioned to Sports Advisory Groups in 2023. Moving forward, these groups will meet twice yearly (February and August) to discuss the strategic direction of Council's sporting facilities and infrastructure. There was no meeting for Kandos/Rylstone in February, it will be combined into one meeting in August.

Some of the key items discussed at recent Sports Advisory Group Meetings are addressed below:

#### **MUDGEE**

- Update on lighting/pedestrian works for Glen Willow. This included the completion of a lighting design and the cost estimate short-fall of approx. \$200K (noting support to utilise the remainder of previous sport council funds). The proposed focus is to be on car park 3 due to the road junction to which Council.
- Netball upgrades confirmed. Grant funding to refurbish southern court surface. Other works to include additional grandstand seating and concrete pathway near the public toilets and facility access.
- Construction of a designated disability toilet and first aid room at Glen Willow Stadium. Works to commence in May. An accessible platform is also to be constructed at the northern end of the facility.
- Play Like a Girl Program – January to March. 4 local girls are currently participating in the program which concludes in March and 4 x additional scholarships are available for the next round in July.



## **GULGONG**

- New Victoria Park, Gulgong Amenities Project - The news of the grant funding for a new kiosk and amenities at Victoria was well received by all in attendance. Close consultation in the design of the facility was requested.
- Security Upgrades to Sporting and Park Facilities in Gulgong, Billy Dunn and Victoria Park.

### Community Plan implications

<b>Theme</b>	<b>Looking After Our Community</b>
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

### Strategic implications

#### **Council Strategies**

Not Applicable

#### **Council Policies**

Not Applicable

#### **Legislation**

Not Applicable

### Financial implications

This report does not seek any additional funding towards identified projects. Funding sources to support projects are proposed to derive from previous Sports Council finances and current sporting fees.

### Associated Risks

Nil

CHARLIE BUCHANAN  
SPORT AND RECREATION LIAISON OFFICER

SIMON JONES  
DIRECTOR COMMUNITY

6 June 2023

*Attachments:*

1. Gulgong Sports Advisory Group\_Meeting\_Notes\_230214.
2. Gulgong Sports Advisory Group\_Meeting\_Notes\_09052023.
3. Mudgee Sports Advisory Group\_Meeting notes\_270223.

#### **APPROVED FOR SUBMISSION:**

BRAD CAM  
GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL  
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**GULGONG SPORTS ADVISORY GROUP  
MEETING AGENDA  
TUESDAY 14th FEBRUARY 2023, 6PM  
GULGONG BOWLING AND SPORTING CLUB**

Attendees: Craig Holden, Brian Gudgeon, Josh Fleming (Gulgong Lions), Colm Foran (NW Falcons), Evette Griffin (NW Falcons), Graham Germon, Percy Thompson (Councillor), (MWRC) Ben Edmunds, Peter Raines (MWRC)

Apologies: Gulgong Junior Rugby League, Gulgong terriers, Tim Papworth (Little Athletics).

**1. Major Projects**

**New Victoria Park Amenities Project**

- The news of the grant funding for a new kiosk and amenities at Victoria was well received by all in attendance. Close consultation in the design of the facility was requested, in particular a covered external area for a BBQ. Peter Raines and Ben Edmunds stated that Council would work closely with sporting groups to achieve the best outcome for all groups involved.

**Victoria Park Catering Equipment**

- Council department Building Services had been seeking quotations for catering equipment to be purchased from funds raised by the Gulgong Sports Advisory Group. Two quotes had been received, however terms for the purchase of these items did not meet Councils Procurement requirements. Ben Edmunds stated that a third quote was in the process of being obtained. With the major project of the new kiosk and amenities upcoming, Craig Holden motioned that the purchase of the new canteen equipment be rolled into the major project and held back until the project started. This was seconded by Councillor Thompson.

**Victoria Park Road Seal**

- Peter Raines stated that the road seal would occur at Victoria Park this financial year. The exact placement of the new kiosk and amenities would need to be finalised before the works can start. Consultation on where the road seal should end will be needed with the advisory group also before works commence.

**Security Upgrades to Sporting and Park Facilities**

- Ben Edmunds gave an update on the security camera upgrades to the Gulgong Parks and Sporting Facilities. Billy Dunn has been completed with 8 additional cameras being installed. Victoria Park is the next facility to receive new camera installations. (Completed post meeting 22.02.23)

**Victoria Park Grandstand Improvements**

- Ben Edmunds gave updates on the Victoria Park Grandstand Improvements project. Structural engineers are finalising their design for the repair of the rear structural posts. Ben Edmunds had attended with Council's Heritage Advisor and a heritage colour schedule had been created. Ben Edmunds stated that the new amenities building to would be sympathetic the grandstands colour scheme.

## 2. Facility improvements and Works Requests

### Turnover of pitch at Victoria Park

- Discussion was had on the viability of using the Victoria park pitch for multiple sporting groups, including the Lions, Touch Football and cricket. The opinion was widely held that the pitch would need to be rested at stages to protect it, and that turning the ground s over too often would cause significant damage.

### Billy Dunn Field Repair

- Discussion held of the current state of the Billy Dunn pitch. Peter Raines stated that given the amount of rain over the past 24months Council had been able to maintain the grounds to the best of their ability. This was generally agreed by the all in attendance. Peter Raines also stated that Council would work at bringing the Billy Dunn main oval up to a better standard.

### Billy Dunn Lighting

- Josh Fleming stated that without Victoria Park to utilise, training in winter would be become difficult at the Billy Dunn top ovals due to poor lighting. A suggestion was made for lighting to be installed on these ovals. Due to budget restrictions, Peter Raines stated that this was not viable in the short term, but it would be looked into. Graham Germon made a request for the lighting at the Glen Willow main stadium to reutilise once replaced. Ben Edmunds stated that council would look into this also.

### Billy Dunn Drainage

- Drainage form Billy Dunn oval is poor. Graham XX stated that the drainage pit from the

### Line marking

- Discussion was held around when fields are marked by Council. Peter Raines stated that the line marking should be completed with the robotic marker at the beginning of the season and when necessary with sporting groups using the existing lines to remark.
- Peter Raines suggested requested that all clubs express their requests in form of an email or letter to Council. Craig Holden officially motioned for all clubs to formalise their requests to Council. This was seconded by Brian Gudgeon.

## 3. Funding and Financial Assistance.

- Suggestion for Council to get more grant funding for new facilities at different grounds for different sporting groups.
- Sports Advisory Fees for summer 22/23 – spreadsheet has been sent to sports.

## 4. General Business

- Recreation Strategy - Underway by MWRC's Recreation Department
- Sports Awards – finalising plaque design and criteria

Next meeting: Tuesday 8<sup>th</sup> August 2023 6pm at Gulgong Bowling and Sporting Club

Meeting ended 7:10PM



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**GULGONG SPORTS ADVISORY GROUP**  
**Extraordinary Meeting regarding New Victoria Park Amenities Project**  
**TUESDAY 9 MAY 2023 – 10 am**  
**VICTORIA PARK**

Attendees: Craig Holden, Brian Gudgeon, Charlie Buchanan (MWRC), Andrew Dunstone (MWRC)

**1. Major Projects**

**New Victoria Park Amenities Project**

- The new kiosk and amenities at Victoria have initial plans which were looked over on site. Only changes requested was to alter the designated space for 'Disabled' to a ref/umpire room as extra disabled facilities are not required due to existing facilities in place.
- Placement for the new building was agreed to be adjacent to (approximately 5 metres off) the grandstand where the existing disabled park is which will require the road to be re-routed slightly. All agreed this was the most appropriate and beneficial location for the new facilities.

**Victoria Park Road Seal**

- Charlie Buchanan stated that the road seal would occur at Victoria Park next financial year now, after the works to build the new changing room block is completed. The construction of the new kiosk and amenities would need to be finalised before the works can start. Consultation on where the road seal should end will be needed with the advisory group also before works commence.

**Victoria Park Grandstand Improvements**

- Structural engineers are finalising their design for the repair of the rear structural posts. Ben Edmunds had attended with Council's Heritage Advisor and a heritage colour schedule had been created. The new amenities building will have a sympathetic colour scheme.

**2. Facility improvements and Works Requests**

- Charlie Buchanan advised that 2 x new shot-put circles and an upgrade existing discuss area are to be completed this month prior to Gulgong High's Athletics carnival.

**3. Extra Storage Space for Cricket**

- Craig Holden and Brian Gudgeon asked for an up date regarding confirmation that extra space for cricket maintenance equipment storage. Charlie Buchanan to advise.

Next meeting: Tuesday 8<sup>th</sup> August 2023 6pm at Gulgong Bowling and Sporting Club

Meeting ended 10.45



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**MUDGEES SPORTS ADVISORY GROUP MEETING  
MONDAY 27 FEBRUARY 2022  
GLEN WILLOW JUNIOR LEAGUE CLUBHOUSE**

In attendance: Cr P.Stoddart, P. Raines (MWRC), S. Palmer (MWRC), J Hurst (Soccer), J Lambkin (Snr Cricket), K Marshall (Netball), B Maguire (Wolves), E George (Jnr Cricket), B. Murray (Little A's) J. Lees (Jnr Cricket).

Apologies: Nil

Meeting commenced: 6.03pm

1. Funding and Financial Assistance

- Peter Raines provide an update on lighting/pedestrian works for Glen Willow. This included the completion of a lighting design and the cost estimate short-fall of approx. \$200K (noting support to utilise the remainder of previous sport council funds). The proposed focus is to be on car park 3 due to the road junction to which Council will look at grant/funding options. It was noted that no additional security cameras are to be installed at this stage.
- Netball upgrades confirmed. Grant funding to refurbish southern court surface. Other works to include additional grandstand seating and concrete pathway near the public toilets and facility access. Peter to meet with Kylie to talk-over potential cracking following flood events.
- Grant received for construction of a designated disability toilet and first aid room at Glen Willow Stadium. Works to commence in May. An accessible platform is also to be constructed at the northern end of the facility.
- Summer 22/23 Fees have been emailed out to sport groups. Sarah to resend to people that relayed that they did not receive. Also Sarah to send Kylie Marshall email that was sent in relation to grant applications/opportunities for \$5-\$25K

2. Play Like a Girl Program

- Program commences on 30 January 4 local girls are currently participating in the program which concludes in March and 4 x additional scholarships are available for the next round in July.
- Kylie's feedback is that is a great programmed and would recommend it however she feels that it would be more suited to 17/18 year old. Brett Maguire also said he had received positive feedback in relation to the program.
- Once the first round has been completed council to put out a media release.

3. Active Fests

- Active Fest has been scheduled to run again noting that this is a state funded project. Last year the program ran successfully in Gulgong and can be used by clubs as a 'Come and try" event. No clubs had received the email as yet, however, club were informed that it is scheduled for 22-24 March. Council to send out flyer once received.

4. Glen Willow Operations

- Cr Stoddart advised the group that Alayna Gleeson has finished up in her role as Sport & Recreation Liaison Officer and the position has been advertised.
- Flooding event debrief
  - internal review has been completed. Identified areas of improvement being improved communication to Clubs on facility closures and increased signage (e.g road closed and no pedestrian access)
  - explore possibility of gates at the underpass that can be closed. Fence to be erected at the back of the footpath as a barrier to stop kids gaining access to netball
  - drainage improvements required at Jnr League facility
- Field renovations – brief discussion on renovations. Jackson from senior cricket was frustrated that there was a 4-week period where Victoria Park was not available with no suitable alternative. Council advised that unfortunately renovations are a necessary maintenance task. Clubs are encouraged to engage with Council as early as possible for upcoming events/games to attempt to work maintenance around bookings
- Wet Weather Risk Assessment. Reiterate importance of completing wet weather risk assessments. Sarah to re-send link to risk assessment to all clubs.
- Reminded all clubs to get their line marking requirements in ASAP so staff can program.
- Buggy Guidelines – all club have been supplied with the draft document. Once adopted Club are encouraged to have copies available from each cart
- Major events – reminded clubs of upcoming major events – A league, NRL (netball can still train until Friday) & Cycle Classic (only on Fields 7 & 8/Carpark 4)
- Peter advised that the new bridge for a car access to Glen Willow should be completed in April. Council will contact all sports to update on traffic management plan once the road is to be made available for general use.

5. Recreation Strategy

- Once consultant engaged clubs are to be contacted to provide feedback and input into the recreational strategy. Desired project completion date is November 2023.

6. General Business

- Ed mentioned that the net at Vic Park Mudgee need the runs tidied up and to fix the stumps. The humps near the first 2 nets need grading back down. As a result of this hump in the ground they don't use the first net as the run up is unsafe. Senior cricket finish on 25<sup>th</sup> March which will tie in with the fence in early April.
- Brett Maguire asked if staff can leave the gates to fields 3 & 4 open in the afternoon- this was supported. It was reiterated by Council that it is the club's responsibility to lockup appropriately – even if games/training get cancelled due to wet weather. The club must still come in and lock the gate.
- Kylie Marshall advised that a baby change table is required at netball – her suggestion would be a wall mounted one that could go in the disabled toilet – Sarah to email Building Services. Kylie also asked what was happening with the playground. Peter advised that fencing is coming out this week and the tidied up in the next 6 weeks. – Netball bubbler – the concreting will be done in house. Leaks in the roof – Sarah to follow up with Building Services.

- Jillian advised that the clubhouse/change room amenities were not clean at Victoria Park for an event (noting Junior cricket spent over 3 hours cleaning). Peter advised that the clubhouse/change room amenities are the Cricket Clubs responsibility to maintain clean and only the public toilets are Council responsibility. Jackson to follow the matter up with Snr Cricket to ensure that facilities are appropriately maintained. It was also noted that the grandstand is usually locked however there is always rubbish left. Council relayed the difficulty in maintaining the facility (given kids gain unauthorised access to the area). Council to monitor and consider additional solutions if needed.
  - Jackson spoke to field prep for cricket wickets. He believed that senior cricket should not be playing on a used wicket following junior sport. Council relayed that the current adopted service level is the preparation of one wicket for each field. Senior cricket advised to formally request a change to this service level and provide operational staff additional maintenance funds to support cricket wicket preparation. Another option mentioned by Cr Stoddart was for Snr cricket discussed options with the Snr Cricket curator.
7. Next Meeting: 28 August 2023 (location TBC)

Meeting Ended: 7.11pm

## 12.4 Local Traffic Committee Meeting Minutes - May 2023

REPORT BY THE OPERATIONS ADMINISTRATION ASSISTANT  
TO 21 JUNE 2023 ORDINARY MEETING  
GOV400103, A0100009

### RECOMMENDATION

**That Council receive the report by the Operations Administration Assistant on the Local Traffic Committee Meeting Minutes for May 2023.**

### Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

### Disclosure of Interest

Nil

### Detailed report

The Local Traffic Committee meeting was held on Friday, 26 May 2023.

Two event reports were considered:

- 18<sup>th</sup> National Historic Machinery Rally 2023
- Mudgee RSL Sub Branch ANZAC Day Parade

One traffic report was considered:

- Parking on Lisbon Road near Lifeskills Plus

General Business items included:

- Jeff Neill Ogden's Coaches – Discuss painted slip lane for bus pick up zone
- St. Matthews Secondary College – Spring Flat Road operational opening debrief

Correspondence items included:

- Mudgee Classic 2023: Slight change of courses
- Rylstone police intersection review – Coomber Street & Mudgee Street, Rylstone

Full discussion notes are included in the attached report.

### Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion



## Strategic implications

### **Council Strategies**

Not Applicable

### **Council Policies**

Not Applicable

### **Legislation**

Not Applicable

## Financial implications

Not Applicable

BETHANY PALMER  
OPERATIONS ADMINISTRATION ASSISTANT

JULIAN GEDDES  
DIRECTOR OPERATIONS

8 June 2023

- Attachments:*
1. Minutes.
  2. Kidney Kar Health Kar Rally.
  3. SES Navshield Event 16-16 July.
  4. Mudgee Running Festival.
  5. Bylong Valley Way Speed Review.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

Mid-Western Regional Council

Date: 26 May 2023

## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee  
on 26 May 2023, commencing at 9.30am and concluding at 11.10am.

COMMITTEE MEMBERS PRESENT Mr R Kearns (Manager Infrastructure Planning), Ms S Cecchini (Road Safety Officer), Mr P Blackman (Community Representative), Cr A Karavas (Council Representative), Mr G McGovern (NSW Police), Mr N Murphy (Transport for NSW Representative), Mr T Worley (Transport of NSW) Mr S Fogarty (NSW Police), Secretary Tracey Starr (Administration Assistant), MWRC Employee Michelle Neilsen.

COUNCIL OFFICIALS PRESENT

EXTERNAL PARTIES PRESENT

ITEM 1: APOLOGIES

CR A KARAVAS

ITEM 2: CONFIRMATION OF MINUTES

**LTC MOTION CARRIED: Mr Thomas Worley / Philip Blackman**

***The motion was carried with the Committee voting unanimously.***  
Recommendation

**That the Minutes of the previous Local Traffic Committee held on 17th March was taken as read and confirmed.**

2

MATTERS IN PROGRESS – MARCH 2023			
SUBJECT	RES NO. & DATE	CLOSE	ACTION
<b>Perry Street Parking Issues (Surrounding Mudgee High School)</b>	<b>15.06.22</b>		18/3/2022 – This will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward to a consultant. 19/8/2022-Ongoing 16/12/2022 – RFQ for 2023. Consultant for access. 17/02/2023 – Ongoing. Request for Quote from consultant. <b>17/03/2023 – Ongoing</b> <b>26/05/2023 – quote received.</b>
<b>Henry Lawson Drive and Ulan Rd</b>	<b>N/A</b>	<b>Report REQ</b>	18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road Safety Report. 16/9/2022- Look at speed in between Henry Lawson Drive and Ulan Rd. 28/10/22 – Possible budget allocation. Council will revise the scope to road safety audit and Transport NSW will do a speed zone assessment. 16/12/2022 – Waiting for budget review. Follow up with finance. TfNSW speed zone assessment waiting for finalised report. 17/02/2023 – TfNSW Speed Zone Assessment should be approved in the coming weeks – discussion around 60km/hr zone. <b>17/03/2023 - Council arrange a Road Safety audit. TfNSW has endorsed the speed zone change &amp; requested a quote for signage change from Council. Chairperson seeking endorsement from MWRC General Manager.</b> <b>26/05/2023 – Speed zone implemented 2<sup>nd</sup> May. Speed zone review to be done on Henry Lawson Drive.</b>

**MATTERS IN PROGRESS – MARCH 2023**

SUBJECT	RES NO. & DATE	CLOSE	ACTION
<b>Discuss painted slip lane for bus pick up zone (St. Matthew's Primary – Lewis Street)</b>	<b>LTC Feb 23</b>		<p>17/02/2023 – Ogden's Coaches addressing painted slip lanes - <a href="#">Painted Island TfNSW Road Rule</a> Mt. Matthews Primary College – Service Lane. Design discussion with Ogden's, Police &amp; TfNSW. Ogden's use of bus zone outside of school hours; events, charter hire etc. Feedback on design; signage &amp; parking comments for March LTC from TfNSW &amp; Police</p> <p><b>17/03/2023 – Discuss with St. Matthew's so it can be communicated in advance with parents. Ray to add notes about signage. Report required for April LTC.</b></p> <p>Scheduled for September.                      Done – no further action.</p>
<b>Discuss painted slip lane for bus pick up zone (Cudgegong Primary)</b>	<b>LTC Feb 23</b>		<p>17/02/2023 – Ogden's Coaches addressing painted slip lanes - <a href="#">Painted Island TfNSW Road Rule</a></p> <p><b>17/03/2023 – TfNSW &amp; Police endorse adding the diagonal lines at Cudgegong Primary as per the Painted Island TfNSW Road Rule.</b></p> <p><b>26/05/2023 Check if works request done.</b>  <b>26/05/2023 No further action.</b></p>

4

MATTERS IN PROGRESS – MARCH 2023			
SUBJECT	RES NO. & DATE	CLOSE	ACTION
<p><b>St. Matthews Secondary College – Spring Flat</b></p>	<p><b>LTC Feb 23</b></p> <p>(Customer Responses under LAN900096)</p>		<p>17/02/2023 – Pedestrian/Cyclist concerns. Discussions around out of hours parking on Broadhead Road; not endorsed by TfNSW &amp; MWRC Road Safety. Intersection Design for coach left / right movements Broadhead Road. TfNSW &amp; Police to complete a site inspection for further comment</p> <p><b>17/03/2023 – Representatives discussed current matters around St. Matthews School. Risk &amp; Suggestions listed below in General Business.</b></p> <p><b>26/05/2023 School has requested timed parking in Bus Zone during drop off times. LTC voiced now issues with this in general.</b></p> <p><b>Follow up introduction of pedestrian crossing (if needed).</b></p> <p><b>Follow SSD9872 project approval condition.</b></p> <p><b>Address with the school, the issue school excursion bus routes and S138 conditions.</b></p> <p><b>Organise a meeting – next LTC, to discuss OMP plan (operational plan) and traffic around the school.</b></p>

**MATTERS IN PROGRESS – MARCH 2023**

SUBJECT	RES NO. & DATE	CLOSE	ACTION
<b>Rylstone Police Intersection Review – Coomber St &amp; Mudgee St, Rylstone</b>	<b>LTC Feb 23</b>  (Email Rylstone Police)		<p>17/02/2023 – Referred to TfNSW &amp; Road Safety to review. Traffic Counters on Mudgee Street &amp; Coomber Street. Submit report for LTC at future date after data review                      17/03/2023 – Waiting for Traffic Counter data.</p> <p><b>26/03/2023 Request to put a STOP sign received. Traffic count done.</b>  <b>Outcome – traffic count data reveal similar counts on both roads, recommend retaining the Give Way arrangement but enhancing line marking withhold lines, double barrier lines and additional Give Way Ahead signage.</b>  <b>Works request required – enhance give way signs and line marking. Investigate size B or C.</b></p> <p><b>No further action for LTC once works request created.</b></p>

**PAST EVENT DEBRIEF**

EVENT	
Mudgee Classic	<p>Debrief to be organised with organiser re: road rules etc                      Council will contact organiser later in the year to discuss issues.                      Teams meeting before June LTC</p>

**CALENDAR OF EVENTS**

2023		
JANUARY	DATE	COMMENTS
Kandos Street Machine and Hot Rod Show	27 January 2023 – 29 January 2023	
FEBRUARY	DATE	COMMENTS

6

St George Illawarra Dragons V South Sydney Rabbitoh	18 February 2023	
<b>MARCH</b>	<b>DATE</b>	<b>COMMENTS</b>
Can Cruise	18 March 2023	Secretary to email event organiser to notify about LTC
Mudgee Glow 2023	31 March 2023	Endorsed by LTC Committee
<b>APRIL</b>	<b>DATE</b>	<b>COMMENTS</b>
Manly Sea Eagles v Newcastle Knights	1 April 2023	
Mudgee RSL Sub Branch Anzac Day Parade	25 <sup>th</sup> April	March Council Report
Gulgong RSL Sub Branch Anzac Day Parade	25 <sup>th</sup> April	March LTC Meeting
Dirty Mudgee 2023	29 April 2023	
Mudgee Classic 2023	30 April 2023	
18 <sup>th</sup> National Historic Machinery Rally	14 <sup>th</sup> – 16 <sup>th</sup> April 2023	March Council Report
<b>MAY</b>	<b>DATE</b>	<b>COMMENTS</b>
<b>JUNE</b>	<b>DATE</b>	<b>COMMENTS</b>
Henry Lawson Heritage Festival Gulgong Gold Cup Filming "The Way, My Way"	10 <sup>th</sup> June 11 <sup>th</sup> June 28-29 <sup>th</sup> June	Tinja Lane, dirt track, minimal traffic interruption
<b>JULY</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee Small Farm Field Day	7 <sup>th</sup> July	
<b>AUGUST</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee Running Festival	20 <sup>th</sup> August	New route proposed
<b>SEPTEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>
<b>OCTOBER</b>	<b>DATE</b>	<b>COMMENTS</b>
Sculptures in the Garden Gardens in Mudgee	7-22 October 14-15 <sup>th</sup> October	
<b>NOVEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>
<b>DECEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>

Red = Unapproved  
 Green = Approved

23/009 GENERAL BUSINESS

**RECOMMENDATION**

That Council receive the general business as noted and any actions from the general

**business to be investigated by the Committee further.**

Mudgee Running Festival.

Feed back from NSW Police- positive feed back. Happy with the new route.

Council approves of changes, (no objections) revised TGS required prior to event.

Road Closures.

Railway St, Gulgong.

Development Engineer advises TGS outcome is generally acceptable.

However need an alternative for Stage 2 works- Oneway only signs could be substituted for the left/right only turns.

LTC does not support recommendation 1 in Development Engineering memo and this is the revised accordingly.

St Matthews Bus Zone – school operational management plan needs to be updated for 14mtr buses.

Speed Zone Changes- speed zone review plus signage review.

Black Springs Rd, Frog Rock Rd, St Fillains Rd & Lowes Peak Rd

TfNSW – rejected this proposal internally.

Speed signs to remain 100km however TfNSW recommended additional warning signage, such as Cause way signage and T intersection warning.

TfNSW Speed Review of Bylong Valley Way (completed 4years ago)

Currently 100km – proposed 90 km/hr – noting 80km truck and bus condition existing (no change to that).

Bylong Valley way - 2km west Castlereagh Hwy through to Kandos.

80km section near Kandos (entry to Kandos) proposed 70km.

[Bylong Valley Way, Ilford to Kandos – Google My Maps](https://www.google.com/maps) (www.google.com/maps)

23/010 CORRESPONDENCE

**SES NAVSHIELD EVENT 15-16<sup>TH</sup> JULY**

Navigation training at the Goulburn River National Park. Based at Drummers Flat, north of Bylong Valley Way there will be around 200 cars entering and leaving over the weekend starting 14<sup>th</sup> July.

LTC notes event. No further action.

**KIDNEY KAR CHARITY RALLY 13-19<sup>TH</sup> AUGUST**

40 cars traversing various roads throughout our council boundaries on/around 14<sup>th</sup> August.

LTC noted. No further action.



8

169 MARKET ST MUDGEES

Concerns & request for contact re. First Street traffic & drainage issues - 169 Market St, Mudgee

Ray K is managing this request. regarding street signage this will be raised to traffic Committee to confirm if "one way" signage is sufficient for enforcement, otherwise suggest "No Exit" or other signage deemed appropriate at the market st end to enable enforcement by one of these speeding vehicles.

LTC noted.

TfNSW suggest additional repeater signs.

Recommendation is for council to implement this.

ITEM 3: Nil  
CLOSURE

There being no further business the meeting concluded at "<insert finish time>" .

The next Local Traffic Committee will be held on the Friday, 16 June 2023 at Operations Meeting Room, 54 Depot Road Mudgee.



20<sup>th</sup> April 2023

General Manager  
Mid -Western Regional Council  
PO Box 156  
MUDGEES NSW 2850

Via Email: [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

Dear Sir,

**Kidney Kar Charity Rally 13-19 August 2023 Mudgee to Narrandera via Batemans Bay**

Our annual charity car rally will be passing through your district in August this year. This is a courtesy letter to advise that approximately 40 cars will be traversing various roads within the Council boundary on Monday 14<sup>th</sup> August, 2023.

This rally traverses open roads and is not conducted as a race. All cars must be fully road registered and crews must obey all road rules. NSW Police Command and NSW Ambulance have been advised of our route as have Forestry Corporation and National Parks and no road closures are required. This is the 34<sup>th</sup> year of running the Kidney Kar Rally and we are excited to be starting from Mudgee following aborted attempts in 2020 & 2021 due to Covid restrictions.

The event is controlled for safety through manned checkpoints at the beginning and end of each section to keep all cars on the correct route. Cars are also tracked via GPS system (RallySafe) and crews must use their UHF radios to warn of hazards etc. The event is conducted under the Public Liability Insurance of \$20M held by Kidney Health Australia. The event raises much needed funds to help children and youth living with kidney disease.

Should any residents need additional information closer to the event they should liaise with the Rally Director John Paine on 0418 243 616. Letter box notices were recently completed along the route and Kidney Health Australia is in the process of contacting various community groups and businesses in the main towns on the route soliciting support for this event.

As this event requires compliance with NSW Police conditions and has minimal disruption to the non-event community whilst crossing numerous LGA's and Local Area Police Commands we seek your Council's acknowledgement of the 2023 Kidney Kar Rally and we are happy to discuss any issues this event may raise.

*Ref: RTA Guide to Traffic & Transport Management for Special Events Version 3.5.*

Further information is available: [Kidney Kar Rally](#)

Yours faithfully,

A handwritten signature in black ink, appearing to read 'John Paine', written over a light blue horizontal line.

John Paine  
Event Director – Rallitrax Pty Ltd  
PO Box 142 Wallerawang NSW 2845  
**Connect with us:** 1300 300 544 Email: [rallitrax@gmail.com](mailto:rallitrax@gmail.com)

## **SES Navshield Event 15-16 July – Event base entrance traffic control**

### **Navshield**

Navshield is a remote-area navigation training event run by NSW SES Bush Search and Rescue, principally for emergency services. The event has been held in a NSW remote area since 1989. Around 550 emergency services members participate in teams, along with a limited number of bushwalkers.

The event will be held on 15-16 July in Goulburn River National Park. The event base will be at Drummers Flat, just north of Bylong Valley Way. Around 200 vehicles will enter and leave the base from the entrance to Drummers Flat Trail rail off Bylong Valley Way. Most of the vehicles will enter base on the evening of Friday 14 July and will depart either on 15 or 16 July.

This document outlines the traffic control measures SES will take to ensure safe ingress and egress from the site.

### **For vehicles approaching from the east (Denman)**

- From 5pm to 10pm on Friday 14 July, an SES vehicle will be positioned on Bylong Valley Way 200m east of the base entrance with its emergency lights on. This is to slow vehicles down well in advance
- From 5pm to midnight on Friday 14 July, there will be flashing emergency lights between the SES vehicle and the base entrance to ensure vehicles stay at low speed
- We will erect signage between the SES vehicle and the base entrance advising caution and identifying the base entrance. The signage will remain for the whole event.
- From 5pm to 10pm on Friday 14 July, marshals with reflective clothing and lit traffic batons will guide vehicles into the entrance

### **For vehicles approaching from the west (Gulgong)**

- Vehicles approaching from the west have more visibility of the base entrance than those approaching from the east
- From 5pm to midnight on Friday 14 July, there will be flashing emergency lights on Bylong Valley Way starting 200 metres west of the base entrance
- We will erect signage from 200 metres west of the base entrance advising caution and identifying the entrance. The signage will remain for the whole event.
- From 5pm to 10pm on Friday 14 July, marshals with reflective clothing and lit traffic batons will guide vehicles into the entrance

### **Other**

- The event will not affect traffic flow on Bylong Valley Way. Public access along Bylong Valley Way will be maintained at all times.
- No vehicles will be permitted to park on Bylong Valley Way
- Participants in the event are not permitted to walk on or beside Bylong Valley Way



Mudgee Triathlon Club  
[www.mudgeetriclub.hwy.com.au](http://www.mudgeetriclub.hwy.com.au)  
PO Box 802, Mudgee NSW 2850

4 May 2023

Local Traffic Committee  
Mid-Western Regional Council  
Mudgee NSW 2850

**Re: 2023 Mudgee Running Festival**

Dear Committee,

The Mudgee Triathlon Club would like to seek Council and Traffic Committee approval for the 2023 Mudgee Running Festival Event. The proposed date of the event is Sunday 20th August 2023. This year's festival will be the 21st anniversary and in previous years has attracted around 900 participants.

This year, we are proposing new routes for 3 out of 4 of our events. New routes have been designed for the 10km, 21km and Marathon events. The new routes incorporate the new Glen Willow paths and roads.

We would like the Committee to consider the new proposed routes and give their feedback.

The marathon and Half marathon start at 7am on the Ulan Road just south of the Holey Oak Bridge, participants will then turn right at Pitts Lane and through Glen Willow and exit via new road and turn right onto Putta Bucca Road then onto Tinja Lane for 'out and back' style course. This, new proposed course will result in participants spending less time spent on Ulan Road, Henry Lawson Drive and Craigmoor Road. As the marathon and half marathon events are run on public roads, approval is sought through the Traffic Committee to run this event on those roads as per previous years.

The new 10km course, starting at 8am follows the paths through Glen Willow and will also exit via new paths and turn right onto Putta Bucca path then onto Tinja Lane for 'out and back' style course.

The 5km event remains unchanged at an 11am start using only paths through Glenn Willow.

The Running Festival Committee has worked closely with the Mudgee Highway Patrol for previous events, ensuring the short road closures cause minimal disruption to the public.

2022 event was highly successful and we are already experiencing strong interest for this year's event.

We thank you for your continued support.

Kind Regards,  
Giselle Denley  
Mudgee Running Festival Committee



## Item 13: Urgent Business Without Notice

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### URGENT BUSINESS WITHOUT NOTICE

As provided by Clauses 19 & 20 of Council's Code of Meeting Practice (Clause 14 LGMR).

### GIVING NOTICE OF BUSINESS

19. (1) The Council must not transact business at a meeting of the Council:
- (a) unless a Councillor has given notice of the business in writing at least two (2) days prior to the day on which the agenda and business paper is prepared and delivered to Councillors; and
  - (b) unless notice of the business has been sent to the Councillors in accordance with Clause 6 of this Code. (see Section 367 LGA & Clause 14(1) LGMR)
- (2) Subclause (1) does not apply to the consideration of business at a meeting if the business:
- (a) is already before, or directly relates to a matter that is already before the Council (see Clause 14(2)(a) LGMR); or
  - (b) is the election of a chairperson to preside at the meeting as provided by Clause 12(1) (see Clause 14(2)(b) LGMR); or
  - (c) is a matter or topic put to the meeting by the chairperson in accordance with Clause 21 (see Clause 14(2)(c) LGMR); or
  - (d) is a motion for the adoption of recommendations of a committee of the Council; (see Clause 14(2)(d) LGMR); or
  - (e) relates to reports from officers, which in the opinion of the Chairperson or the General Manager are urgent;
  - (f) relates to reports from officers placed on the business paper pursuant to a decision of a committee that additional information be provided to the Council in relation to a matter before the Committee; and
  - (g) relates to urgent administrative or procedural matters that are raised by the Mayor or General Manager.

### BUSINESS WITHOUT NOTICE

20. (1) Despite Clause 19 of this Code, business may be transacted at a meeting of the Council even though due notice of the business has not been given to the Councillors. However, this can happen only if:
- (a) a motion is passed to have the business transacted at the meeting; and
  - (b) the business proposed to be brought forward is ruled by the Chairperson to be of great urgency. Such a motion can be moved without notice. (see Clause 14(3) LGMR)
- (2) Despite Clause 30 of this Code, only the mover of a motion referred to in subclause (1) can speak to the motion before it is put. (see Clause 14(4) LGMR)

Item 14: Confidential Session

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Nil

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CONFIDENTIAL  
SESSION

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Item 15: Urgent Confidential Business Without Notice

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Item 16: Open Council

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Item 17: Closure