

Item 5: Finance

5.1 T022324HUN Ready Mix Concrete Tender - Regional Procurement

REPORT BY THE PROCUREMENT OFFICER
TO 24 MAY 2023 EXTRAORDINARY MEETING
GOV400103, A0210007

RECOMMENDATION

That Council:

1. **receive the report by the Procurement Officer on the T022324HUN Ready Mix Concrete Tender - Regional Procurement;**
 2. **enter into contracts with Boral Resources (Country) Pty Ltd, J&S.K Kuchta Pty Ltd and Mudgee Concrete for the Supply and Delivery of Ready Mix Concrete to Mid-Western Regional Council;**
 3. **accept the term on the contract to be 3 years, commencing 1 July 2023 with an optional 12 month extension subject to supplier performance; and**
 4. **delegate the authority to the Procurement and Fleet Manager to accept or decline the optional 12 month extension period, subject to supplier performance.**
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Executive summary

Council took the opportunity to participate in the above tender that has recently been advertised and evaluation by Regional Procurement. By utilising this service provided by Regional Procurement, significant financial and resource savings have been achieved.

Regional Procurement advertised the tender on behalf of their member Councils and permitted Mid-Western Regional Council to participate. This created an environment for greater buying power due to the quantities being tendered for.

From the approved suppliers provided to Council, the decision to accept Boral Resources (Country) Pty Ltd, J&S.K Kuchta Pty Ltd and Mudgee Concrete provide Council the flexibility to obtain weekly pricing to maintain competitive rates with all suppliers having depots based in the Local Government area.

Disclosure of Interest

Nil

Detailed report

The tender has been conducted in accordance with Clause 166(a) of the Local Government (General) Regulation 2021. Regional Procurement, on behalf of member councils and Mid-Western Regional Council, has undertaken a formal Request for Tender (RFT) process in March 2023 to identify suitable providers for the supply and delivery of ready mix concrete.

Conflict of Interest Declarations were signed by all participating evaluation panel members, including the Regional Procurement facilitator, prior to their receipt of Tender submissions. The declarations are available to be viewed if required.

No late tenders were received.

All tenderers were noted as active on the ASIC website.

All tenderer insurance records were checked against Tender requirements and potential non-conformities were noted in the Evaluation Matrix for the consideration of the panel.

All tenders were deemed conforming to the Tender requirements.

Tender Evaluation

The tender evaluations were conducted on 19 April 2023 at Muswellbrook Shire Council by:

- Anna Marie Bird, Contracts and Procurement Officer – Muswellbrook Shire Council
- Gajan Thano, Muswellbrook Shire Council
- Facilitator: Michael Lowe, Key Account Manager – Regional Procurement

26 April 2023 at Regional Procurement Offices Thornton by:

- Nicholas Cornwell, Estimator/Cost Control Officer – Newcastle City Council
- Facilitator: Michael Lowe, Key Account Manager – Regional Procurement

27 April 2023 at Cessnock City Council by:

- Craig Wade, Procurement Coordinator – Cessnock City Council
- Melissa Gorsuch, Procurement Administrator - Cessnock City Council
- Facilitator: Michael Lowe, Key Account Manager – Regional Procurement
- Claire Roche, Support Services Coordinator – Regional Procurement

Tender Evaluation Criteria

The selection criteria advertised and used in selecting the successful respondents were:

- Tender Pricing
- Physical Resources
- Quality Assurance
- WH&S
- Ecological Sustainable Development

Evaluation rankings were as follows:

1. J&S Kutcha Pty Ltd – 76.10%
2. Boral Resources – 75.68%
3. Mudgee Concrete – 64.57%

Community Plan implications

Theme	Good Government
Goal	An effective and efficient organisation
Strategy	Prudently manage risks association with all Council activities

Strategic implications

Council Strategies

Not Applicable

Council Policies

Sustainably Procurement and Contracts Policy

Legislation

Local Government Act 1993, Section 55 - Tendering
Local Government (General) Regulation 2005

Should this tender not be accepted, Council will be forced to re-tender to ensure compliance with the Local Government Act (Section 55 – Tendering).

Financial implications

Nil

Associated Risks

Nil

MICHELLE NEILSEN
PROCUREMENT OFFICER

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

3 May 2023

Attachments: 1. Evaluation Matrix. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER