

12.2 Local Traffic Committee Meeting Minutes - February 2023

REPORT BY THE OPERATIONS ADMINISTRATION ASSISTANT
TO 15 MARCH 2023 ORDINARY MEETING
GOV400103, A0100009

RECOMMENDATION

That Council receive the report by the Operations Administration Assistant on the Local Traffic Committee Meeting Minutes for February 2023.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday, 17 February 2023.

Two event reports were considered:

- 18th National Historic Machinery Rally 2023
- Mudgee RSL Sub Branch ANZAC Day Parade

One traffic report was considered:

- Parking on Lisbon Road near Lifeskills Plus

General Business items included:

- Jeff Neill Ogden's Coaches – Discuss painted slip lane for bus pick up zone
- St. Matthews Secondary College – Spring Flat Road operational opening debrief

Correspondence items included:

- Mudgee Classic 2023: Slight change of courses
- Rylstone police intersection review – Coomber St & Mudgee St, Rylstone

Full discussion notes are included in the attached report.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

BETHANY PALMER
OPERATIONS ADMINISTRATION ASSISTANT

JULIAN GEDDES
DIRECTOR OPERATIONS

28 February 2023

Attachments: 1. Minutes February Local Traffic Committee.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 17 February 2023

Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee
on 17 February 2023.

Present	Mr P Blackman (Community Representative), Mr T Worley (Transport for NSW Representative), Cr A Karavas (Council Representative), Mr R Kearns (Council Representative), Mr J Holgate (NSW Police), Mr G McGovern (NSW Police), Mrs S Cecchini (Road Safety Officer), Secretary BP Palmer (Administration Assistant), Mr P Cooper (Ogdens Coaches Representative)
Apologies	Mr W Hazelton (Transport for NSW Representative), Mr M Fehon (NSW Police), Mr S Fogarty (NSW Police)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: Mr Garry McGovern / Philip Blackman

That the Minutes of the previous Local Traffic Committee held on 16 December 2022 be taken as read and confirmed.

2

MATTERS IN PROGRESS – FEBRUARY 2023			
SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues (Surrounding Mudgee High School)	15.06.22	To monitor the parking issues that surround Mudgee High School	18/3/2022 – This will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward to a consultant. 19/8/2022-Ongoing 16/12/2022 – RFQ for 2023. Consultant for access. 17/02/2023 – Ongoing. Request for Quote from consultant
Denison Street and Church Street Intersection (Aldi)	01.08.22		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn. 19/8/2022-No information in the DA, report to be created and letter to Aldi to see if they are interested in putting up a left turn only. 16/9/2022- Correspondence with Head Office Aldi. 28/10/2022- Letter has been drafted to Aldi (left out only) 16/12/2022 – No response. Follow up again. 17/02/2023 – Send recommendation to council. Left Only Sign on crossover. Double Barrier Line between Aldi & Mitre 10. Endorsed by (TfNSW & NSW Police).
Henry Lawson Drive and Ulan Rd	N/A		18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road Safety Report. 16/9/2022- Look at speed in between Henry Lawson Drive and Ulan Rd. 28/10/22 – Possible budget allocation. Council will revise the scope to road safety audit and Transport NSW will do a speed zone assessment. 16/12/2022 – Waiting for budget review. Follow up with finance. TfNSW speed zone assessment waiting for finalised report. 17/02/2023 – Refer Road Safety for assessment. TfNSW Speed Zone Assessment should be approved in the coming weeks – discussion around 60km/hr zone.

MATTERS IN PROGRESS – FEBRUARY 2023

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Jaques Street Kandos	01.03.22	CLOSE OFF	<p>Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW.</p> <p>23/5/2022 – TfNSW to review changes from 2019. 21/7/2022- Meeting between stake holders for consultation 19/8/2022- Meeting took place with Stakeholders. 16/9/2022- Wayde working with stakeholders and the Safety Around School Officer from TfNSW. Further investigation required 28/10/22 – Still being investigated 16/12/2022 – Refer to report below 17/02/2023 – Council Report Supported. Sammy managing the action list. Contact WR enquiries.</p>

PAST EVENT DEBRIEF

EVENT

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
APRIL	DATE	COMMENTS
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 & 15 May 2022	LTC approval not required.
Kandos Street Machine and Hot	2 May 2022	LTC endorsed

4

Rod Show		
JUNE	DATE	COMMENTS
Mudgeeque	4 June 2022	
Henry Lawson Festival	11 June 2022	
JULY	DATE	COMMENTS
Small Farm Field Days	8 & July 2022	
AUGUST	DATE	COMMENTS
Mudgee Running Festival	21 August 2022	
SEPTEMBER	DATE	COMMENTS
Mudgee High School Rainbow Day	22 September 2022	
Flavours of Mudgee	24 September 2022	
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season	23 October 2022	
A-League Central Coast	29 October 2022	Postponed
Mariners v Western United		
NOVEMBER	DATE	COMMENTS
Rylstone Street Feast	5 November 2022	
Windeyer Endurance Ride	5 & 6 November 2022	LTC approval not required
Alpine Classic	19 & 20 November 2022	
DECEMBER	DATE	COMMENTS
2023		
JANUARY	DATE	COMMENTS
Kandos Street Machine and Hot Rod Show	27 January 2023 – 29 January 2023	
FEBRUARY	DATE	COMMENTS
St George Illawarra Dragons V South Sydney Rabbitoh	18 February 2023	
MARCH	DATE	COMMENTS
Manly Sea Eagles v Newcastle Knights	1 April 2023	
APRIL	DATE	COMMENTS
Dirty Mudgee 2023	29 April 2023	Feb Council Report
Mudgee Classic 2023	30 April 2023	Amended Route in Correspondence
18 th National Historic Machinery Rally	14 th – 16 th April 2023	March Council Report
MAY	DATE	COMMENTS
JUNE	DATE	COMMENTS
JULY	DATE	COMMENTS
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS

OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved
 Green = Approved

23/001 18TH NATIONAL HISTORIC MACHINERY RALLY 2023

RECOMMENDATION

That Council approve the event –“18th National Historic Machinery Rally 2023”, be classified as a Class 1 event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’ and proceeds with the following conditions:

- a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;
- b) Comply with local road rules
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with Council's Law Enforcement Officers' directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- i) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- j) Maintain a four-metre wide emergency vehicle lane;
- k) Notifying affected residents and businesses in writing at least two weeks prior to event commencement;
- l) The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event.
- m) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police Force are indemnified against any possible action as the result of the event;
- n) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review;

MOTION: Cr Alex Karavas / Garry McGovern

That the above recommendation be accepted and approved.

6

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 17 FEBRUARY 2023

23/002 PARKING ON LISBON ROAD NEAR LIFESKILLS PLUS

RECOMMENDATION

That Council install “No Stopping” signs on the northern side of Lisbon Road and double barrier (BB) line with a Give Way marking, 55m from the intersection with Oporto Road in Mudgee.

MOTION: Cr Alex Karavas / Garry McGovern

That the above recommendation be accepted and approved.

0.0 LATE REPORT: MUDGEES RSL SUB BRANCH ANZAC DAY PARADE

RECOMMENDATION

That Council

1. Approve the event Mudgee ANZAC Day Parade and March, held 25 April 2023 and classify as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.5” with the following conditions:
 - a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.
 - b. An updated Traffic Guidance Scheme/s (TGS) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;
 - c. Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;
 - d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
 - e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police are indemnified against any possible action as the result of the event;
 - f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;
 - g. Reimbursing Council for the cost of any damage repairs;
 - h. Complying with any of Council’s Law Enforcement Officers’ directives;
 - i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
 - j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;
 - k. Advertise the proposed event in local newspapers and radio with relevant

- information at least two weeks prior to the date;
- I. Maintain a four-metre wide emergency vehicle lane;
 - m. Notify NSW ambulance and NSW Fire Brigade of the event;
 - n. The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review.
 - o. Traffic Guidance Scheme to be in accordance with Transport for NSW's Traffic Control at Worksites Manual

MOTION: Cr Alex Karavas / Philip Blackman

That the above recommendation be accepted and approved.

23/003 GENERAL BUSINESS

RECOMMENDATION

That Council receive the general business as noted and any actions from the general business to be investigated by the Committee further.

- **JEFF NEILL OGDEN'S COACHES – DISCUSS PAINTED SLIP LANE FOR BUS PICK UP ZONE – MOVE TO MATTERS IN PROGRESS**

- Cudgegong Valley Public School painted island
 - Paint chevrons on the current island

[Painted Island TfNSW Road Rule](#)

(2) A driver may drive on or over a single continuous line along the side of or surrounding a painted island for up to 50 metres—

- (a) to enter or leave the road, or
- (b) to enter a turning lane that begins immediately after the painted island, or
- (c) to enter a part of the road of one kind from a part of the road of another kind (for example, moving to or from a service road or emergency stopping lane), or
- (d) to park in angle parking on the opposite side of the road provided that the driver does not need to perform a U-turn to reach the parking area.

- Mt. Matthews Primary College – Service Lane. Design discussion with Ogden's, Police & TfNSW.
 - Ogden's use of bus zone outside of school hours; events, charter hire etc.
 - Feedback on design; signage & parking comments for March LTC from TfNSW & Police

- **ST. MATTHEWS SECONDARY COLLEGE – SPRING FLAT ROAD OPERATIONAL OPENING DEBRIEF – MOVE TO MATTERS IN PROGRESS**

- Pedestrian/Cyclist concerns
- Discussions around out of hours parking on Broadhead Road; not endorsed by TfNSW & MWRC Road Safety.
- Intersection Design for coach left / right movements Broadhead Road
- Final Plan required from Department of Planning

8

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 17 FEBRUARY 2023

- TfNSW & Police to complete a site inspection for further comment

23/004 CORRESPONDENCE

RECOMMENDATION

That Council receive the below correspondence as noted by the Local Traffic Committee

- **MUDGEES CLASSIC 2023: SLIGHT CHANGE OF COURSE**
 - Update traffic management plan & risk assessment.
 - Speed Signage; Potential speed of cars - Gulgul > Henry Lawson Drive.
 - Re-submit to council.
- **RYSLTONE POLICE INTERSECTION REVIEW – COOMBER ST & MUDGEES ST, RYSLTONE**
 - Referred to TfNSW & Road Safety to review
 - Traffic Counters on Mudgees Street & Coombers Street
 - Submit report for LTC at future date after data review

CLOSURE

There being no further business the meeting concluded at 11.56am