

12.2 Botobolar Community Committee Meeting Minutes - 24 October 2023

REPORT BY THE DIRECTOR COMMUNITY
TO 13 DECEMBER 2023 ORDINARY MEETING
GOV400103, A0060107

RECOMMENDATION

That Council:

1. receive the report by the Director Community on the Botobolar Community Committee Meeting Minutes - 24 October 2023; and
2. endorse the minutes of the Botobolar Community Committee meeting held on 24 October 2023.

Executive summary

The Botobolar Community Committee recently held a meeting on 24 October 2023 and a range of matters were discussed. The minutes from the meeting are presented to Council for information and endorsement.

Disclosure of Interest

Nil

Detailed report

The Botobolar Community Committee recently held a meeting on 24 October 2023 and a range of matters were discussed. These matters included the new toilet construction, lighting works and general business).

Community Plan implications

| | |
|--------------|--|
| Theme | Looking After Our Community |
| Goal | Effective and efficient delivery of infrastructure |
| Strategy | Provide infrastructure and services to cater for the current and future needs of our community |

Strategic implications

Council Strategies

Community Plan

Council Policies

Not Applicable

Legislation

Local Government Act 1993

Financial implications

There are no material financial considerations with this recommendation.

Associated Risks

Council assets and community events not having appropriate management and governance practices that may include insurance coverage in a risk to both Council and community groups. The Committee's work will be focus on developing a framework for the use of the shed across Council, RFS and the local community.

Risk is mitigated by having clear documentation in place for the use of the Botobolar facility and ensuring all parties know who is responsible for matters that arise. As the facility is on Council land, it is important that the building asset is maintained in good condition.

SIMON JONES
DIRECTOR COMMUNITY

14 November 2023

Attachments: 1. Botobolar Community Committee Meeting Minutes - 24 October 2023.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



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MINUTES **BOTOBOLAR COMMUNITY COMMITTEE**

Tuesday 24th October 2023 at the Botobolar Community Hall

Present: David Swansson, Matt Lynch, Michael Burnicle, Diane Burnicle, Neil Williams, Garry Lynch, Troy Porter (RFS), Ben Edmunds (staff) Peter Raines (staff)

1. Welcome

Ben Edmunds opened the meeting and welcomed everyone

2. Apologies

Apologies were noted from Cr Des Kennedy, Adam Ellis, David Sargeant, Peter Lynch, Troy Gersbach, Simon Jones

3. Minutes

The previous minutes were noted and accepted

4. New Toilet Construction

- Updated provided on toilet works, concrete path installation and relocation of some existing services. No commitment made as yet as to timeframes for works being completed
- Noted that toilet is to be available to public however will not be signposted
- Toilet cleaning schedule to be created by Committee

5. Lighting Works

- Update provided on lighting works completed, in particular the external lighting around the perimeter of the complex. This will bring added safety to the facility

6. General Business

6.1 Key access and allocation

- a. confirmation that fire brigade is to have key access to both sections of the facility. Fire section no general member access without permission
- b. confirmation that the roller doors are to be on a district key system
- c. noted that keys need to be arranged for Council and fire brigade
- d. noted that approximately 12 community access keys are to be distributed at any point in time
- e. existing key access to remain until arranged for changeover period. To be communicated to all advisory members once finalised

- 6.2** Action required- add Wendy Lynch to email distribution list
- 6.3** Community group to coordinate working bee in coming weeks
- 6.4** Christmas gathering scheduled for 24 November
- 6.5** General comment that whilst the road conditions have improved in some sections there are still some sections that are dangerous
- 6.6** Council tasks- ensure that service locations are captured on a map for any future records

Next Meeting scheduled for 12th March 2024 at 3pm