

9.5 RFT 2023-20 - Supply of Quarry Products

REPORT BY THE PROCUREMENT OFFICER
TO 18 OCTOBER 2023 ORDINARY MEETING
GOV400103, COR400618

RECOMMENDATION

That Council:

1. receive the report by the Procurement Officer on the RFT 2023-20 - Supply of Quarry Products;
2. accept the following tenderers for Tender RFT 2023-20 for the provision of Supply of Quarry Products in accordance with Clause 178 of the Local Government (General) Regulations 2005 – Part 7 Tendering, for the appointment to a Pre-Qualified Panel:
 - Hunter Blue Metal Pty Ltd;
 - Kandos Operations Pty Ltd;
 - Mudgee Dolomite & Lime;
 - Regional Quarries Australia Pty Ltd; and
 - Ulan Quarry.
3. accept the commencement date is 1st November 2023 and expiry is 31st October 2025;
4. provision be allowed for a two (2) year extension and that the extension will only be executed based on service provider performance which may take this contract to 31st October 2027;
5. delegate authority to Procurement Officer or their nominated Council representative to notify suppliers of their submission outcome;
6. delegate the authority to the Manager Procurement & Fleet to accept Boral Resources (Country) Pty Ltd for Tender RFT 2023-20 for the provision of Supply of Quarry Products in accordance with Clause 178 of the Local Government (General) Regulations 2005 – Part 7 Tendering, for the appointment to the Pre-Qualified Panel upon receipt of the executed Panel Deed; and
7. delegate the authority to the Manager Procurement & Fleet to accept additional suppliers seeking inclusion to the Tender 2023-20 for the provision of Supply of Quarry Products during the term of the contract.

Executive summary

Tenders were requested for the establishment of a pre-qualified supplier list of suitable contractors to supply quarry products to Council for a term of 2 years.

This report requests to accept the submissions that are conforming by Council for the provision of Supply of Quarry Products.

Disclosure of Interest

Nil

Detailed report

RFT 2023/20 for the provision of Supply of Quarry Products

Council requires a pre-qualified panel of suppliers capable of supplying quarry products and where requested delivery of quarry products..

An open tender process in accordance with Section 55 of the Local Government Act 1993 was carried out for the establishment of a prequalification panel.

This contract will run for a period of 2 years with a 2 year extension option which may be taken up based on satisfactory performance by the successful tenderers, potentially taking this contract to 31st October 2027.

Tendered prices will remain firm for the first 12 months of the Supply of Quarry Products Services Agreement period. At the request of the supplier, CPI can be applied to all existing prices on each anniversary of the Panel Deed.

Purpose

As specified in both Procurement and Evaluation Plan and the Request for tender documentation, this tender is designed to create a prequalification panel, with the intention of creating opportunities for Council to seek constant value for money as well as a systematic, simple system for staff to ensure best practice procurement.

Advertised

Open to Market	7 August 2023
Closed	5 September 2023
Total days	29 days in total

Then the above tender was advertised in:

- The Mudgee Guardian on Friday, 11 August 2023
- Council's e-Tendering portal –VendorPanel: Monday, 7 August 2023
- Information regarding this tender was published on Council's website

Tenders Received

Six (6) Tender submissions were received.

All tenders were conforming, however, the tender from Boral Resources (Country) Pty Ltd was non-complaint due to the Panel Deed not being returned executed. Due to the size of the organisation Boral Resources (Country) Pty Ltd have advised that their Directors do not sign any contracts and/or deeds until such time as they are recommended or approved. As such, recommendation has been sought to include Boral Resources (Country) Pty Ltd to add the Pre-Qualified Panel, subject to receipt of the properly executed Panel Deed.

Late Tenders

There were no late tenders received.

Process of Evaluation

The process of evaluation, the methodology used and TEP members are in accordance to the information provided in the Procurement and Evaluation Plan.

Tender Evaluation Panel Members

<u>Panel Member</u>	<u>Name</u>	<u>Position Title</u>
Chairperson	Simone Goodwin	Procurement Officer
Panel Member 1	Phillip Moog	Engineering Works Coordinator
Panel Member 2	Andrew Kearins	Manager, Works
Panel Member 3	Peter Bartolacci	Water and Sewer – Project Engineer

Probity

The tender has been conducted in accordance with Clause 166(a) of the Local Government (General) Regulation 2005. Conflict of Interest Declarations were signed by all participating evaluation panel members both on advertising of the tender and prior to evaluation. The declarations are available to be viewed if required.

All tenderer insurance records and compliance information were checked against Tender requirements and potential non-conformities were noted in the Evaluation Matrix for the consideration of the panel.

The evaluation was conducted in accordance with the Local Government Tendering Guidelines and confidentiality and probity were maintained throughout the process.

Methodology

All tenders were assessed and scored against the evaluation criteria listed in the tender documentation and weightings in the evaluation plan to determine the successful applicants.

Community Plan implications

Theme	Good Government
Goal	Strong civic leadership
Strategy	Provide accountable and transparent decision-making for the community

Strategic implications

Council Strategies

Not Applicable

Council Policies

Sustainable Procurement & Contracts Policy

Legislation

Local Government Act 1993

Local Government (General) Regulation 2005 – Part 7 – Tendering

Financial implications

Not Applicable

Associated Risks

Not Applicable

SIMONE GOODWIN
PROCUREMENT OFFICER

LEONIE VAN OOSTERUM
DIRECTOR CORPORATE SERVICES

12 September 2023

Attachments: 1. Confidential Attachment - Evaluation and Pricing. (Confidential - separately attached)

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER