

Item 7: Office of the General Manager

7.1 Council Meeting Schedule 2024

REPORT BY THE DIRECTOR COMMUNITY
TO 20 SEPTEMBER 2023 ORDINARY MEETING
GOV400103, GOV400105

RECOMMENDATION

That Council:

1. **receive the report by the Director Community on the Council Meeting Schedule 2024; and**
2. **confirm the dates for Meetings of Council for 2024 as follows:**
 - **Wednesday 21 February 2024 – Council Meeting**
 - **Wednesday 20 March 2024 – Council Meeting**
 - **Wednesday 17 April 2024 – Council Meeting**
 - **Wednesday 15 May 2024 – Council Meeting**
 - **Wednesday 22 May 2024 – Extraordinary Council Meeting**
 - **Wednesday 19 June 2024 – Council Meeting**
 - **Wednesday 17 July 2024 – Council Meeting**
 - **Wednesday 14 August 2024 – Council Meeting**
 - **Wednesday 9 October 2024 – Extraordinary Council Meeting**
 - **Wednesday 16 October 2024 – Council Meeting**
 - **Wednesday 20 November 2024 – Council Meeting**
 - **Wednesday 11 December 2024 – Council Meeting**

Executive summary

This report sets the dates for the Council meetings to be held in 2024.

Disclosure of Interest

Nil

Detailed report

Council meetings are held each month (with the exception of January). Meetings are generally held on the third Wednesday of each month, commencing at 5.30pm with a Public Forum session.

An extraordinary meeting is required on Wednesday 22 May 2024 to support the smooth passage of the Operational Plan and Delivery Program.

It is noted that the August meeting is recommended to be held on 14 August 2024 which is the second Wednesday of the month. The NSW Local Government elections are to be held on Saturday 14 September 2024. It is best practice to not hold Council meetings during the caretaker period in the four weeks prior to the Council election. There are certain decisions of Council that are not able to be made during the caretaker period and to avoid this situation, the August meeting can be held a week earlier.

It is also noted that the December meeting is to be held on the second Wednesday to ensure that it is not held too close to the Christmas break.

The proposed schedule meets the requirements of the Code of Meeting Practice.

Following the September election, the newly elected Council may decide to hold meetings at different dates and times by resolution of Council.

Community Plan implications

Theme	Good Government
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Goal	Strong civic leadership
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Strategy	Provide accountable and transparent decision-making for the community
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Strategic implications

Council Strategies

Community Plan

Council Policies

Code of Meeting Practice

Legislation

Local Government Act

Financial implications

Not Applicable

Associated Risks

Not Applicable

SIMON JONES
DIRECTOR COMMUNITY

1 September 2023

Attachments: Nil

APPROVED FOR SUBMISSION:

JULIAN GEDDES
ACTING GENERAL MANAGER