

## 9.2 Community Grants Program - February 2023

REPORT BY THE ACCOUNTANT REPORTING & ANALYSIS  
 TO 15 FEBRUARY 2023 ORDINARY MEETING  
 GOV400103, FIN3000159

### RECOMMENDATION

#### That Council:

1. **receive the report by the Financial Planning Coordinator on the Community Grants Program - February 2023;**
2. **provide financial assistance to the following applications in accordance with the criteria and guidelines of the Community Grants Policy:**
  - **Mudgee Dressage Group Incorp** **\$3,975**
  - **Rylstone-Kandos Show Society** **\$5,000**

### Executive summary

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2040 Community Plan.

All applications except for those under the Youth Representative Grants and the Mudgee Sports Advisory categories were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan.
- Level of consultation and collaboration with other local groups.
- Organisational capacity to deliver the program or project.

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request. A summary of each application is shown below, together with panel recommendations.

<b>Applicant</b>	<b>Project/Activity</b>	<b>Funding Request \$</b>	<b>Total Score out of 9</b>	<b>Recommended Amount \$</b>
Mudgee Dressage Group Incorp	Quad Bike Replacement	5,300	7	3,975
Rylstone-Kandos Show Society	Rylstone-Kandos Show 2023	5,000	9	5,000
<b>Total</b>				<b>8,975</b>

## Disclosure of Interest

Nil

## Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

### **Mudgee Dressage Group Incorp**

Mudgee Dressage Group Incorp requests \$5,300 for Quad Bike Replacement. Mudgee Dressage club is reliant upon the use of quad bike or ATV to maintain the group's sand arena and to tow large equipment for the club which runs club training days and completion days for the local and surrounding areas.

*Link to Community Plan: 1.1.3 Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles 1.4.1 Support programs which strengthen the relationships between the range of community groups, 1.4.3 Provide equitable access to a range of places and spaces for all in the community*

#### **COMMUNITY GRANT CATEGORY**

Capital Grants Category: Cap \$25,000

#### **RECOMMENDATION:**

\$ 3,975

The Panel scored the application as 7 and there appear to be significant benefits linked with the objectives of Council's Community Plan so 75% of the requested amount was recommended.

### **Rylstone-Kandos Show Society**

Rylstone-Kandos Show Society requests \$5,000 for Rylstone-Kandos Show 2023. Annual community show displaying community craft and exhibitions, agricultural exhibits. Entertainment provided by the RKSS includes Wood chopping, Firewood, Circus and live Music.

*Link to Community Plan: 1.2.1 Respect and enhance the historic character of our Region and heritage value of our towns and villages 1.4.1 Support programs which strengthen the relationships between the range of community groups, 1.4.2 Support arts and cultural development across the Region*

#### **COMMUNITY GRANT CATEGORY**

Community Grants Category - Community Events: Cap \$ 5,000

#### **RECOMMENDATION:**

\$ 5,000

The Panel scored the application as 9 and there appear to be significant benefits linked with the objectives of Council's Community Plan so the requested amount was recommended.

## Community Plan implications

<b>Theme</b>	<b>Good Government</b>
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

## Strategic implications

### Council Strategies

Not Applicable

### Council Policies

Recommendations are made under the Community Grants Program Policy.

### Legislation

In accordance with the Local Government Act 1993 Section 356 granting of financial assistance must be approved by a Council resolution.

## Financial implications

Funding of \$173,912 is provided in the Operational Plan for financial assistance. \$122,646 has already been allocated, leaving a balance of \$51,266. Based on the scoring system above, the recommendation of staff is to provide \$8,975 in financial assistance. Should Council approve the recommendations in the report, a balance of \$42,291 will remain.

## Associated Risks

Not Applicable

SUMEDHA UPRETI  
ACCOUNTANT REPORTING & ANALYSIS

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

30 January 2023

*Attachments:* 1. Community Grants February 2023.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Mudgee Dressage Group Incorp
Contact Person	[REDACTED]
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
ABN	91 204 349 279
Bank Account Name	[REDACTED]
BSB	[REDACTED]
Account Number	[REDACTED]

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Quad Bike Replacement	
Amount of funding requested	\$ 5,300.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	01 Dec 2022	No end date
Briefly, describe Project / Activity	Mudgee Dressage Club is reliant upon the use of a quad bike or ATV to maintain the group's sand arena and to tow large equipment onto the Main Arena at the Mudgee Show Grounds. The vehical is an essential piece of equipment for the club which runs club training days and competition days for the loacl and surrounding areas	



### ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Mudgee and the surrounding areas is renowned for its community spirit and has a solid foundation and history of community based organisations such as the Mudgee Dressage Club. Feedback from the clubs' members shows that they value the opportunity to ride their horses at fun and safe organised events. They also value the community spirit, comradery and training opportunities the Club provides through its regular monthly events where riders and their families are welcomed.

The Mudgee Dressage Club provides a minimum of 1 training event per month for 12 months of the year. In addition, it provides members and other riders from the Midwestern LGA community with opportunities to come together and participate in competition days in order to qualify for state level events.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The horse riding community and their families from the Mid Western LGA. Riders aged from Juniors 7 years+ to seniors 70yrs+. With 50 members of the club, the resident participation will extend to 100-150 members and their families.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The Club collaborates with a number of local horse related clubs including MADWEQ and the local Pony clubs.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Mudgee Dressage Group has been providing community based horseriding events for over 10 years. Recently, the Clubs Quad bike was stolen from a shed where it was stored at the Mudgee Show Grounds. As mentioned this is a significant piece of equipment that is used in the maintenance of the arena and the transportation of equipment on competition days. The Club's insurance has provided \$5,300 payout and the club is seeking a community grant to match the insurance payout in order to purchase a second hand replacement vehical including legislative roll bar along with a safety helmets to ensure that operators can operate the vehical safely.

**COMMUNITY GRANTS**

Project Income	Community Grant (amount sought from Council)	\$ 5,300.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	\$ 5,300.00
<b>TOTAL INCOME</b>		<b>\$ 10,600.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Second hand Quad Bike or ATV	\$ 10,000.00
	2x Safety Helmets	\$ 300.00
	Fuel - 1 year	\$ 300.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 10,600.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 0.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Should the unspent grants be greater than \$200 the club is seeking to purchase a battery operated back pack weed sprayer and /or weed poison to provide regular treatment to the sand arena. Further details can be provided should the council consider this appropriate.

*(Note: Unspent grants >\$200 will be required to be returned to MWRC)*

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 3,214.02	

Comment on cash set aside for specific projects (optional)

\$5,300 Expected pay out from insurance which will be set aside for purchase of vehical.  
 Notation: The club may have received grants in the past from council.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	<input type="text" value="██████████"/>
Position	<input type="text" value="██████████"/>
Date	<input type="text" value="30 Nov 2022"/>

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



 COMMUNITY GRANTS

SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

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[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)





# COMMUNITY GRANTS



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Rylstone-Kandos Show Society
Contact Person	[REDACTED]
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
ABN	NSW Y1112124
Bank Account Name	[REDACTED]
BSB	[REDACTED]
Account Number	[REDACTED]

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Rylstone-Kandos Show 2023	
Amount of funding requested	\$ 5,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	25 February 2023	25 February 2023
Briefly, describe Project / Activity	Annual community show displaying community craft and exhibitions, agricultural exhibits. Entertainment provided by the RKSS includes Woodchopping, Fireworks, Circus and Live Music.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

The Rylstone-Kandos Show is a highlight on the country show calendar. Held at the picturesque Rylstone Showground, a natural amphitheater on the banks of the Cudgegong River, the Show is a highlight in the community calendar and saw record numbers through the gate at the 2022 Show. The Show provides an opportunity for the community to meet, enjoy and celebrate the excellent agricultural produce, talent, animal husbandry, cooking, crafts, and artistry skills that underpin the community. The annual Show maintains other benefits which include: (1) bringing exhibitors and tourists to the town leading to a financial benefit to other organisations within the community, (2) major opportunity for community organisations to raise monies, e.g. Charity Shop, (3) assists raise funds to donate back into the community, e.g. \$30000 donations made in FY2022

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Attendance in 2022 was 2500 people. The RKSS committee has 18 members and approximately 30 Stewards managing the various sections of the show. In addition, RKSS has a membership base of 250 financial members

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The event is a RKSS managed event where the committee is the lead organisation. However RKSS maintains close contact with numerous other community organisations who either maintain displays at the Show, e.g. Rylstone-Kandos Historic Society or Community Organisations that assist in either running / hold stalls to raise monies at the Show, e.g. RFS or Kandos Community Shop. The annual show is provides the single largest fund raising opportunity for many community organisations within the Rylstone-Kandos Region.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Rylstone Kandos Show Society Inc. has been associated with the Agriculture Show Society and successfully holding its annual show since 1937. The RKSS is financially viable and has a large committed Committee, Stewards and membership base to host its annual Show.

**COMMUNITY GRANTS**

Project Income	Community Grant (amount sought from Council)	\$ 5,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 21,500.00
	Other Income	\$ 67,000.00
<b>TOTAL INCOME</b>		<b>\$ 93,500.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Administration	\$ 17,500.00
	Advertising	\$ 5,500.00
	Prize money & ribbons	\$ 17,000.00
	Entertainment	\$ 24,000.00
	Equipment hire	\$ 20,500.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 84,500.00</b>
<b>TOTAL SURPLUS / DEFICIT</b>		<b>\$ 9,000.00</b>

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Any surplus will be retained as contingency for financial over-runs and future capital projects. Discretionary donations are and continue to be provided back to Community Organisations and Social infrastructure as during the FY 2022 where \$30,000 was donated by RKSS

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

**COMMUNITY GRANTS**

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 2022	AMOUNT \$ 5,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 158,000.00	

Comment on cash set aside for specific projects (optional)

Financial for FY2022 include both retained funds for both Rylstone-Kandos Show Society and Bullarama as a sub-committee of the RKSS. Funds set aside include initiatives to contribute to flood damaged infrastructure utilised by RKSS and within its management responsibilities.

**APPLICATION CHECKLIST**

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input checked="" type="radio"/>	<input type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

**AUTHORISATION OF APPLICANT**

Name	[REDACTED]
Position	[REDACTED]
Date	16 January 2023

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

**COMMUNITYGRANTS**

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PO Box 156  
MUDGEE NSW 2850

SUBMIT ONLINE

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