

Item 12: Reports from Committees

12.1 Local Traffic Committee Meeting Minutes - December 2022

REPORT BY THE OPERATIONS ADMINISTRATION ASSISTANT
TO 15 FEBRUARY 2023 ORDINARY MEETING
GOV400103, A0100009

RECOMMENDATION

That Council receive the report by the Operations Administration Assistant on the Local Traffic Committee Meeting Minutes for December 2022.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday, 16 September 2022.

Two event reports were considered:

- Kandos Street Machine & Hot Rod Show 2023 Friday 27th January 2023 - Sunday 29th January 2023.
- Additional event added to Mudgee Classic 2023, "Dirty Mudgee 2023" held on Saturday 29th April 2023.

Five traffic reports were considered:

- Installation of NO PARKING signage in Church Street at the front of Mudgee Little Learners.
- Bus Zone changes at Kandos School Precinct.
- No Parking Signs on Denison Street at Mudgee Public School
- No Parking Signs on Mayne Street, Gulgong
- No Parking Signs on Mealey Street, Mudgee

General Business items included:

- Nil

Full discussion notes are included in the attached report.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

BETHANY PALMER
OPERATIONS ADMINISTRATION ASSISTANT

JULIAN GEDDES
DIRECTOR OPERATIONS

21 December 2022

Attachments: 1. Minutes December Local Traffic Committee.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 16 December 2022

Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee
on 16 December 2022.

Present	Mr P Blackman (Community Representative), Mr W Hazelton (Transport for NSW Representative), Mr S Fogarty (NSW Police), Thomas Wahley (Transport for NSW), Kim Snow (Transport for NSW), Mr R Kearns (Council Representative), Mr R Kearns (Council Representative), Mrs S Cecchini (Council Representative), Secretary BP Palmer (Administration Assistant)
Apologies	Mr A Karavas, Mr M Fehon (NSW Police), Mr G McGovern (NSW Police)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: Mr Phillip Blackman / Wayde Hazelton

That the Minutes of the previous Local Traffic Committee held on 28 October 2022 be taken as read and confirmed.

2

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward to a consultant. 19/8/2022-Ongoing 16/12/2022 – RFQ for 2023. Consultant for access.
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn. 19/8/2022-No information in the DA, report to be created and letter to Aldi to see if they are interested in putting up a left turn only. 16/9/2022- Correspondence with Head Office Aldi. 28/10/2022- Letter has been drafted to Aldi (left out only) 16/12/2022 – No response. Follow up again.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for April 2022 meeting. 18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road Safety Report. 16/9/2022- Look at speed in between Henry Lawson Drive and Ulan Rd. 28/10/22 – Possible budget allocation. Council will revise the scope to road safety audit and Transport NSW will do a speed zone assessment. 16/12/2022 – Waiting for budget review. Follow up with finance. TfNSW speed zone assessment waiting for finalised report.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Menah Ave Mudgee	17 December 2021	Add notes	<p>Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road.</p> <p>23/5/2022 traffic counters in place.</p> <p>21/7/2022-Still being investigated.</p> <p>28/10/22 – Daily average of traffic is 150, median speed 33/km/hr– parking causes single lane traffic due to local development. Write a response letter including points.</p> <p>16/12/2022 – complete – close off.</p>
Mudgee Preschool assessable parking location	February 2022 LTC		<p>Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane.</p> <p>23/05/2022 – awaiting response from pre-school.</p> <p>31/7/2022- Samantha will look after this and work with Director of Operation.</p> <p>19/8/2022- Hand over from Director of Operations.</p> <p>28/10/22 – With Council Operations, council will construct assessable parking spots. Draft a letter to the preschool communicating outcome.</p> <p>16/12/2022 – Council will be constructing the required accessible parking in Meares Street. Close off.</p>
Jaques Street Kandos	March 2022		<p>Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW</p> <p>23/5/2022 – TfNSW to review changes from 2019.</p> <p>21/7/2022- Meeting between stake holders for consultation</p> <p>19/8/2022- Meeting took place with Stakeholders.</p> <p>16/9/2022- Wayde working with stakeholders and the Safety Around School Officer from TfNSW. Further investigation required</p> <p>28/10/22 – Still being investigated</p> <p>16/12/2022 – Refer to report below</p>

4

PAST EVENT DEBRIEF

EVENT	
Mudgee Small Field Day debrief	Meeting completed 15.12.2022

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
APRIL	DATE	COMMENTS
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 & 15 May 2022	LTC approval not required.
Kandos Street Machine and Hot Rod Show	2 May 2022	LTC endorsed
JUNE	DATE	COMMENTS
Mudgeeque	4 June 2022	
Henry Lawson Festival	11 June 2022	
JULY	DATE	COMMENTS
Small Farm Field Days	8 & July 2022	
AUGUST	DATE	COMMENTS
Mudgee Running Festival	21 August 2022	
SEPTEMBER	DATE	COMMENTS
Mudgee High School Rainbow Day	22 September 2022	
Flavours of Mudgee	24 September 2022	
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season	23 October 2022	
A-League Central Coast	29 October 2022	Postponed
Mariners v Western United		
NOVEMBER	DATE	COMMENTS
Rylstone Street Feast	5 November 2022	
Windeyer Endurance Ride	5 & 6 November 2022	LTC approval not required
Alpine Classic	19 & 20 November 2022	
DECEMBER	DATE	COMMENTS
2023		
JANUARY	DATE	COMMENTS

Kandos Street Machine and Hot Rod Show	27 th January 2023 – 29 th January 2023	December Agenda
FEBRUARY	DATE	COMMENTS
St George Illawarra Dragons V South Sydney Rabbitoh	18 February 2023	
MARCH	DATE	COMMENTS
Manly Sea Eagles v Newcastle Knights	1 April 2023	
APRIL	DATE	COMMENTS
Dirty Mudgee 2023	29 April 2023	December Agenda
Mudgee Classic 2023	30 April 2023	
MAY	DATE	COMMENTS
JUNE	DATE	COMMENTS
JULY	DATE	COMMENTS
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS
OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved
 Green = Approved

22/050 BUS ZONE AT MUDGEE LITTLE LEARNERS

RECOMMENDATION

That Council approve the installation of **NO PARKING** signage in Church Street at the front of Mudgee Little Learners. Based on the operational hours of the facility.

MOTION: Mr Phillip Blackman / Simon Fogarty

That the above recommendation be accepted and approved.

6

22/051 KANDOS STREET MACHINE & HOTROD SHOW 2023

RECOMMENDATION

That Council

approve the event – Kandos Street Machine & Hotrod Show 2023 Friday 27th January 2023 - Sunday 29th January 2023 - classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. A Traffic Guidance Scheme (TGS) that reflects the scope of activities provided in the purpose & scope; Cooper Drive, Ilford Road, Lloyd Ave, Anzac Ave, & Cairo Street. Include in the TGS a change in speed zone to 40 km/hr for the extent of the special event.
- c. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- e. Reimbursing Council for the cost of damage repairs;
- f. Complying with Council's Law Enforcement Officers' reasonable directives;
- g. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- i. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- j. Maintain a four-metre wide emergency vehicle lane;
- k. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- m. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
- n. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, Transport for NSW and NSW Police Force are indemnified against any possible action as the result of the event

MOTION: Mr Simon Fogarty / Phillip Blackman

That the above recommendation be accepted and approved.

22/052 BUS ZONE CHANGES AT KANDOS SCHOOL PRECINCT

RECOMMENDATION

That Council

Recommend the following actions to be implemented in early 2023. Consultations completed with Transport for NSW, both schools, parent representatives, and bus operators;

- Reposition the bus zone exclusively to Fleming Street (refer to figure 2)
- Remove Bus Zone (am) signage in Jaques Street (refer to figure 1). Replace with No Parking signage, creating a student drop off/pick up zone (refer to figure 2).
- Reinstate the children's crossing on Dangar Street with line marking, poles and flags (refer to figure 4).
- Consider placing the school crossing supervisor currently stationed on the zebra crossing on Fleming Street to the newly reinstated children's crossing on Dangar Street. Pedestrian counts provided by the school are similar on both Fleming and Dangar Streets.
- Include yellow School Pick Up Drop Off Zone signage to No Parking signs (refer to figure 3).
- No Parking signs to have the following times:
 - 8am – 9:30am
 - 3pm – 4 pm
 - SCHOOL DAYS (note: bell times at 9am and 3.20pm)
- Bus Zone signs to have the following times:
 - 8am – 9.30am
 - 2:30pm – 4pm
 - SCHOOL DAYS
 -

Install white line marking and a pram ramp to the accessible parking space on Dangar Street. Signage and blue stencilling are already installed (refer to figure 5).

MOTION: Mr Simon Fogarty / Wayde Hazelton

That the above recommendation be accepted and approved.

The recommendation will be to accept the recommendations for Council to refine scope and budget to secure the funding.

22/053 NO PARKING SIGNS ON DENISON STREET AT MUDGEES PUBLIC SCHOOL

RECOMMENDATION

That Council

8

No Parking signs not appropriate. Road Safety to communicate with the school to install signage on the fence.

MOTION:

That the above recommendation be accepted and approved.

22/054 NO PARKING SIGNS ON MAYNE STREET, GULGONG

RECOMMENDATION

That Council

Install yellow line marking to signify no stopping at the segment of Mayne Street marked below between Crown Street and 163 Mayne Street.

MOTION: Mr Phillip Blackman / Wayde Hazelton

That the above recommendation be accepted and approved.

22/055 NO PARKING SIGNS ON MEALEY STREET, MUDGEES

RECOMMENDATION

That Council

It is recommended the installation of No Stopping signs on both sides of Mealey Street and double barrier (BB) line with a Give Way marking, 30m from the intersection with Church Street.

MOTION: Mr Simon Fogarty / Phillip Blackman

That the above recommendation be accepted and approved.

22/056 DIRTY MUDGEES 2023

RECOMMENDATION

That Council

Approve the event – “Dirty Mudgees 2023” held on Saturday 29th April 2023, classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’, with the following conditions:

- a) **Events are to be undertaken in accordance with the “Guidelines for Bicycle Road Races”;**

- b) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with any of Council’s Law Enforcement Officers reasonable directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) A Traffic Guidance Scheme (TGS) certified by a person with a ‘Select & Modify ‘or a ‘Design and Audit’ Certificate be included in the TMP;
- i) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- j) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force is indemnified against any possible action as the result of the event;
- k) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- l) Provide alternative access for motorists or pedestrians with legitimate business within the closed section of roadway;
- m) Maintain a four-metre wide emergency vehicle lane;
- n) Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- o) The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review; and Transport for NSW consent required for use of the State and Regional road network.
- p) Roads and Maritime Services consent required for use of the State and Regional road network.
- q) Variable message boards to be in place on the routes at least one week prior to event commencement at major points of the routes with locations and wording of variable message boards provided to Council;

MOTION: Mr Wayde Hazelton / Phillip Blackman

That the above recommendation be accepted and approved.

22/057 GENERAL BUSINESS

RECOMMENDATION

That Council

receive the general business as noted and any actions from the general business to be investigated by the Committee further.

MOTION: Mr Phillip Blackman / Simon Fogarty

10

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 16 DECEMBER 2022

That the above recommendation be accepted and approved.

22/058 CORRESPONDANCE

RECOMMENDATION

That Council

receive the below correspondence as noted by the Local Traffic Committee

MOTION:

That the above recommendation be accepted and approved.

22/059 STREET PARKING CONDITIONS ON MEARES STREET, HOSPITAL
ENTRANCE

RECOMMENDATION

That Council

Recommended to formalise the removal of these bays and other minor adjustments to on-street parking at the hospital.

To formalise the adjusted on-street parking conditions on Meares Street, the recommended works include:

- **Painting out the first two parking bays on the western side of the driveway.**
- **Defining the changed conditions with hashed linemarking.**
- **Installing appropriate No Parking signage**
- **Reinstating 'no parking' line marking at the fire hydrant on Meares Street.**

MOTION: Mr Simon Fogarty / Wayde Hazelton

That the above recommendation be accepted and approved.

Nil

Nil

CLOSURE

There being no further business the meeting concluded at *<insert time>* .