

12.3 Local Traffic Committee Meeting Minutes - October 2022

REPORT BY THE ADMINISTRATION ASSISTANT INFRASTRUCTURE PLANNING OPERATIONS
TO 16 NOVEMBER 2022 ORDINARY MEETING
GOV400098, A0100009

RECOMMENDATION

That Council receive the report by the Administration Assistant Infrastructure Planning Operations on the Local Traffic Committee Meeting Minutes for October 2022.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday, 16 September 2022.

Two event reports were considered:

- Mudgee Class 2023
- 2022 Alpine Classic

One traffic report was considered:

- Concept Design for Traffic Management and Pedestrian Refuge at St Matthews Catholic School – Lewis Street.

General Business items included:

- Nil

Two correspondence items were received:

- Speeding issues on Broadhead Road
- Review of traffic conditions on Spring Creek Rd between Saleyards Lane and Cooyal Creek Causeway

Full discussion notes are included in the attached report.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

Not Applicable

Financial implications

Not Applicable

EMMA ROXBY
ADMINISTRATION ASSISTANT
INFRASTRUCTURE PLANNING OPERATIONS

JULIAN GEDDES
DIRECTOR OPERATIONS

1 November 2022

Attachments: 1. LTC - October 2022 Minutes.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 28 October 2022

Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee
on 28 October 2022.

Present	Ray Kearns (MWRC), Ms L Cartmell (MWRC), Mr P Blackman (Community Representative), Mr W Hazelton (TfNSW Representative), Minute Secretary E Roxby (MWRC), Amelia Sheppard (NSW Police), Samantha Cecchini (MWRC)
Apologies	Mr S Fogarty (NSW Police), Mr G McGovern (NSW Police), Mr A Karavas (Councillor) Mr M Fehon (NSW Police)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: Mr Wayde Hazelton / Phillip Blackman

That the Minutes of the previous Local Traffic Committee held on 16 September 2022 be taken as read and confirmed.

2

MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward to a consultant. 19/8/2022-Ongoing
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn. 19/8/2022-No information in the DA, report to be created and letter to Aldi to see if they are interested in putting up a left turn only. 16/9/2022- Correspondence with Head Office Aldi. 28/10/2022- Letter has been drafted to Aldi (left out only)
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for April 2022 meeting. 18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road Safety Report. 16/9/2022- Look at speed in between Henry Lawson Drive and Ulan Rd. 28/10/22 – Possible budget allocation. Council will revise the scope to road safety audit and Transport NSW will do a speed zone assessment.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Menah Ave Mudgee	17 December 2021	LTC 21/051	Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road. 23/5/2022 traffic counters in place. 21/7/2022-Still being investigated. 28/10/22 – Daily average of traffic is 150, median speed 33/km/hr– parking causes single lane traffic due to local development. Write a response letter including points.
Mudgee Preschool assessable parking location	February 2022 LTC		Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane. 23/05/2022 – awaiting response from pre-school. 31/7/2022- Samantha will look after this and work with Director of Operation. 19/8/2022- Hand over from Director of Operations. 28/10/22 – With Council Operations, council will construct assessable parking spots. Draft a letter to the preschool communicating outcome.
Jaques Street Kandos	March 2022		Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW 23/5/2022 – TfNSW to review changes from 2019. 21/7/2022- Meeting between stake holders for consultation 19/8/2022- Meeting took place with Stakeholders. 16/9/2022- Wayde working with stakeholders and the Safety Around School Officer from TfNSW. Further investigation required 28/10/22 – Still being investigated

PAST EVENT DEBRIEF

EVENT	
Mudgee Small Field Day debrief	Book in meeting with organisers

4

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
APRIL	DATE	COMMENTS
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 th & 15 th May 2022	LTC approval not required.
Kandos Street Machine and Hot Rod Show	2 May 2022	LTC endorsed
JUNE	DATE	COMMENTS
Mudgeeque	4 June 2022	
Henry Lawson Festival	11 June 2022	
JULY	DATE	COMMENTS
Small Farm Field Days	8 th & 9 th July 2022	
AUGUST	DATE	COMMENTS
Mudgee Running Festival	21 August 2022	
SEPTEMBER	DATE	COMMENTS
Mudgee High School Rainbow Day	22 September 2022	
Flavours of Mudgee	24 September 2022	
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season	23 October 2022	
A-League Central Coast Mariners v Western United	29 October 2022	Postponed
NOVEMBER	DATE	COMMENTS
Rylstone Street Feast	5 November 2022	
Alpine Classic	19 & 20 November 2022	
Windeyer Endurance Ride	5 & 6 November	For note
DECEMBER	DATE	COMMENTS
2023		
JANUARY	DATE	COMMENTS

FEBRUARY	DATE	COMMENTS
St George Illawarra Dragons V South Sydney Rabbitoh	18 February 2023 or 25 February 2023	
MARCH	DATE	COMMENTS
NRL Telstra Premiership	25 March 2023 or 1 April 2023	
APRIL	DATE	COMMENTS
Mudgee Classic 2023	30 April 2023	
MAY	DATE	COMMENTS
JUNE	DATE	COMMENTS
JULY	DATE	COMMENTS
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS
OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved
 Green = Approved

6

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 28 OCTOBER 2022

22/044 2022 ALPINE CLASSIC- PERMISSION TO CONDUCT THE 2022 ALPINE CLASSIC IN MID WESTERN REGIONAL COUNCIL LOCAL GOVERNMENT AREA - 19 & 20 NOVEMBER 2022

RECOMMENDATION

That Council approve the event –“Alpine Classic 2022”, be classified as a Class 3 event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’ and proceeds with the following conditions:

- a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;
- b) Comply with local road rules
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with Council's Law Enforcement Officers' directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- i) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- j) Maintain a four-metre wide emergency vehicle lane;
- k) Notifying affected residents and businesses in writing at least two weeks prior to event commencement;
- l) The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event.
- m) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Roads and Maritime Service and NSW Police Force are indemnified against any possible action as the result of the event;
- n) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review;

Committee Comments;

- *Check local closed roads*
- *Traffic control at the beginning and end points*

MOTION: Mr Wayde Hazelton / Phillip Blackman

That the above recommendation be accepted and approved.

22/045 CONCEPT DESIGN FOR TRAFFIC MANAGEMENT & PEDESTRIAN REFUGE AT ST MATTHEWS CATHOLIC SCHOOL- LEWIS STREET AND PEDESTRIAN REFUGE ON MARKET STREET.

RECOMMENDATION

That Council approve the design plan for the concept designs for Traffic Management & Pedestrian Refuge at St Matthews Catholic School- Lewis Street and Pedestrian Refuge on Market Street.

Committee Comments:

St. Matthews Traffic Management

- *The current parking is used by local businesses, concept loses 60 degree parking.*
- *Slip lane isn't a variable option, won't fix the current behaviours of parents waiting for children 15min+*
- *Possible consideration of concept without slip lane*
- *Signage to deter vehicles waiting – no parking, no stopping during school hours?*
- *Encourage review Transport NSW & MWRC*

Pedestrian Refuge on Market Street

- *Finalise with line marking to concept*
- *Submit to Council*

MOTION:

That the above recommendation be accepted and approved.

8

22/046 MUDGEE CLASSIC 2023

RECOMMENDATION

That Council

Approve the event – “Mudgee Classic 2023”, 30 April 2022 classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’, with the following conditions:

- a) **Events are to be undertaken in accordance with the “Guidelines for Bicycle Road Races”;**
- b) **A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;**
- c) **Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;**
- d) **Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;**
- e) **Reimbursing Council for the cost of damage repairs;**
- f) **Complying with any of Council’s Law Enforcement Officers reasonable directives;**
- g) **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- h) **A Traffic Control Plan (TCP) certified by a person with a ‘Select & Modify ‘or a ‘Design and Audit’ Certificate be included in the TMP;**
- i) **Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;**
- j) **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force is indemnified against any possible action as the result of the event;**
- k) **The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;**
- l) **Provide alternative access for motorists or pedestrians with legitimate business within the closed section of roadway;**
- m) **Maintain a four-metre wide emergency vehicle lane;**
- n) **Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;**
- o) **The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review; and Transport for NSW consent required for use of the State and Regional road network.**

Committee Comments:

- *No comments or concerns*

MOTION: Mr Phillip Blackman / Wayde Hazelton

That the above recommendation be accepted and approved.

22/047 CORRESPONDANCE

RECOMMENDATION

That Council receive the below correspondence as noted by the Local Traffic Committee

Committee Comments:

Resident Email

- *Points (1 – 4) for Transport NSW – under current investigation*
- *Point (5) with MWRC*
- *Point (6) pending advice on lockable gates – causeway road closure management*
- *Transport NSW investigate funding.*

Resident Complaint

- *Resolved 23/09/2022 – Police did awareness campaign*

MOTION:

That the above recommendation be accepted and approved.

22/048 GENERAL BUISNESS

Windeyer Endurance Race for note. No action required.

Nil

CLOSURE

There being no further business the meeting concluded at 10:43am.