

Item 7: Office of the General Manager

7.1 Council Meeting Schedule 2023

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE
TO 21 SEPTEMBER 2022 ORDINARY MEETING
GOV400098, GOV400088

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Customer Services & Governance on the Council Meeting Schedule 2023; and**
2. **confirm the dates for Meetings of Council for 2023 as follows:**
 - **Wednesday 15 February 2023 – Council Meeting**
 - **Wednesday 15 March 2023 – Council Meeting**
 - **Wednesday 19 April 2023 – Council Meeting**
 - **Wednesday 17 May 2023 – Council Meeting**
 - **Wednesday 24 May 2023 – Extraordinary Council Meeting**
 - **Wednesday 21 June 2023 – Council Meeting**
 - **Wednesday 19 July 2023 – Council Meeting**
 - **Wednesday 23 August 2023 – Council Meeting**
 - **Wednesday 20 September 2023 – Council Meeting**
 - **Wednesday 18 October 2023 – Council Meeting**
 - **Wednesday 15 November 2023 – Council Meeting**
 - **Wednesday 13 December 2023 – Council Meeting (including election of Mayor and Deputy Mayor)**

Executive summary

This report sets the meeting program for 2023.

Disclosure of Interest

Nil

Detailed report

Council meetings are held each month (with the exception of January). Meetings are generally held on the third Wednesday of each month, commencing at 5.30pm with a Public Forum session.

An extraordinary meeting is required on Wednesday 24 May to support the smooth passage of the Operational Plan. It is noted that the August meeting is recommended to be held on 23 August 2023 which is the fourth Wednesday of the month. This is to assist in the timing of the finalisation of the draft financial statements. It is also noted that the December meeting is to be held on the second Wednesday to ensure that it is not held too close to the Christmas break.

The election for Mayor and Deputy Mayor is required to be run on or before the 12th January 2024 which is two years after the previous Mayoral elections. Therefore we have scheduled this to take place at the meeting on Wednesday 13 December.

Community Plan implications

Theme	Good Government
Goal	Strong civic leadership
Strategy	Provide accountable and transparent decision-making for the community

Strategic implications

Council Strategies

Not Applicable

Council Policies

Code of Meeting Practice

Legislation

Local Government Act

Financial implications

Not Applicable

Associated Risks

Not Applicable

RICHARD CUSHWAY
MANAGER, CUSTOMER SERVICES &
GOVERNANCE

31 August 2022

Attachments: Nil

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER