

## 12.2 Local Traffic Committee Meeting Minutes - 19 August 2022

REPORT BY THE ADMINISTRATION ASSISTANT INFRASTRUCTURE PLANNING OPERATIONS  
TO 21 SEPTEMBER 2022 ORDINARY MEETING  
GOV400098, A0100009

### RECOMMENDATION

**That Council receive the report by the Administration Assistant Infrastructure Planning Operations on the Local Traffic Committee Meeting Minutes - 19 August 2022.**

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### Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

### Disclosure of Interest

Nil

### Detailed report

The Local Traffic Committee meeting was held on Friday 19 August 2022.

Three traffic reports were considered:

- Rylstone Street Feast- 5 November 2022
- Mudgee Triathlon Season- 2022/2023
- 2022 A- League Central Coast Mariners v Western United- 29 October 2022

One General Business item included:

- Update on St Matthews Catholic School

Full discussion notes are included in the attached report.

### Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

**Legislation**

Not Applicable

Financial implications

Not Applicable

EMMA ROXBY  
ADMINISTRATION ASSISTANT  
INFRASTRUCTURE PLANNING OPERATIONS

JULIAN GEDDES  
DIRECTOR OPERATIONS

31 August 2022

*Attachments:* 1. Local Traffic Committee Minutes- August 2022.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

Mid-Western Regional Council

Date: 19 August 2022

## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee  
on 19 August 2022.

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Present	Community Member P Blackman, Councillor A Karavas, NSW Police, Transport for NSW W Hazelton, Mr S Fogarty, Transport for NSW Representative, NSW Police Representative, Ray Kearns (MWRC), Lisa Cartmell (MWRC) & Samantha Cecchini (MWRC).
Apologies	Councillor A Karavas, M Fehon, NSW Police G McGovern
Secretary	Emma Roxby (MWRC)

The LTC meeting commenced at 10:00am.

### MINUTES OF PREVIOUS MEETING

**MOTION CARRIED: Mr Simon Fogarty / Wayde Hazelton**

**That the Minutes of the previous Local Traffic Committee held on 15 July 2022 be taken as read and confirmed.**

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MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward a consultant. 19/8/2022- Ongoing
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn. 19/8/2022-No information in the DA, report to be created and letter to Aldi to see if they are interested in putting up a left turn only.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED  ACTION: MWRC – Ray to provide report for April 2022 meeting.  18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow. 19/8/2022- TfNSW to review Road safety report.
Menah Ave Mudgee	17 December 2021	LTC 21/051	Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road. 23/5/2022 traffic counters in place. 21/7/2022-Still being investigated.
Mudgee Preschool assessable parking location	February 2022 LTC		Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane.  23/05/2022 – awaiting response from pre-school. 31/7/2022- Samantha will look after this and work with Director of Operations 19/8/2022- hand over from Director of Operations.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Oporto Road Line marking	February 2022		Council to investigate line marking options on Oporto Road to cease parking issues. 21/7/2022- Traffic volume analyses completed, consultation with rangers. 19/8/2022- Scheduling Line markings with the Roads Department.
Jaques Street Kandos	March 2022		Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW 23/5/2022 – TfNSW to review changes from 2019. 21/7/2022- Meeting between stake holders for consultation 19/8/2022- Meeting took place with Stakeholders.
Barigan Street	April 2022		To investigate parking concerns in the street in the afternoon when students from Cudgegong Public School leave for the day 21/7/2022- School to communicate to students in newsletter. Further investigation required. 19/8/2022- School has committed to look into this- <b>Remove for next LTC</b>
Request for accessible parking in Cudgegong Street Rylstone	May 2022		17/6/2022 Council to further investigate.  Work to be scheduled.

PAST EVENT DEBRIEF

EVENT	

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS

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Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
<b>APRIL</b>	<b>DATE</b>	<b>COMMENTS</b>
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
<b>MAY</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 <sup>th</sup> & 15 <sup>th</sup> May 2022	LTC approval not required.
Kandos Street Machine and Hot Rod Show	2 May 2022	LTC endorsed
<b>JUNE</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgeeque Henry Lawson Festival	4 June 2022 11 June 2022	
<b>JULY</b>	<b>DATE</b>	<b>COMMENTS</b>
Small Farm Field Days	8 <sup>th</sup> & 9 <sup>th</sup> July 2022	
<b>AUGUST</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee Running Festival	21 August 2022	
<b>SEPTEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee High School Rainbow Day	22 September 2022	
Flavours of Mudgee	24 September 2022	
<b>OCTOBER</b>	<b>DATE</b>	<b>COMMENTS</b>
Mudgee Triathlon Season	23 October 2022	
A-League Central Coast Mariners v Western United	29 October 2022	
<b>NOVEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>
Rylstone Street Feast	5 November 2022	
<b>DECEMBER</b>	<b>DATE</b>	<b>COMMENTS</b>

Red = Unapproved  
 Green = Approved

22/035 RYLSTONE STREET FEAST - 5 NOVEMBER 2022

## RECOMMENDATION

That Council Approve the event – Rylstone Street Feast, 5 November 2022 – classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management’ for Special Events Version 3.5 with the following conditions:

- a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.
- b) A Traffic Guidance Scheme (TGS) certified by a person with a Prepare a Work Zone Traffic Management Plan or maintain a current Select and Modify Certificate or the Design and Audit Certificate under the old qualifications framework to be included in the TMP
- c) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- d) Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
- e) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Roads and Maritime Service and NSW Police Force are indemnified against any possible action as the result of the event;
- f) Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;
- g) Reimbursing Council for the cost of damage repairs;
- h) Complying with any of Council’s Law Enforcement Officers’ directives;
- i) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- j) The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;
- k) Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;
- l) Maintain a four-metre wide emergency vehicle lane;
- m) Notify NSW ambulance and NSW Fire Brigade of the event;
- n) The organiser is to have a debrief with Council and Police with all traffic control o) documentation and controls tabled for review; and
- p) Traffic Control plan to be in accordance with Roads and Maritime Services Traffic Control at Worksites Manual.

### Committee Comments

Update TGS  
Clarify funding from Council

**MOTION CARRIED:** Mr Simon Fogarty / Wayde Hazelton

*The motion was carried with Councillors voting unanimously.*

MOTION:

That the above recommendation be accepted and approved.



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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 19 AUGUST 2022

22/036 MUDGEES TRIATHLON SEASON- 2022/2023

**MOTION CARRIED: Mr Simon Fogarty / Phillip Blackman**

*The motion was carried with Councillors voting unanimously.*

RECOMMENDATION

That Council Approve the event – “Mudgee Triathlon Race Season 2022/23”, be classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’ and proceeds with the following conditions:

- a) Events are to be undertaken in accordance with the “Guidelines for Bicycle Road Races”;
- b) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with any of Council’s Law Enforcement Officers reasonable directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) A Traffic Guidance Scheme (TGS) certified by a person with a ‘Select & Modify ‘or a ‘Design and Audit’ Certificate be included in the TMP;
- i) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- j) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force is indemnified against any possible action as the result of the event;
- k) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- l) Maintain a four-metre wide emergency vehicle lane;
- m) Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- n) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- o) Transport for NSW consent required for use of the State and Regional road network.

**Committee Comments**

- Add an event marshal at the Rocky Waterhole Road causeway because it is a single-lane crossing. It would also require monitoring in wet weather.
- Updated TGS required

**MOTION CARRIED: Mr Simon Fogarty / Phillip Blackman**

*The motion was carried with Councillors voting unanimously.*

MOTION:



**That the above recommendation be accepted and approved.**

22/037 2022 A-LEAGUE CENTRAL COAST MARINERS V WESTERN UNITED- 29  
OCTOBER 2022

#### **RECOMMENDATION**

**That the proposed event “2022 A-League Central Coast Mariners v Western United” held on 29 October 2022 be classified as Class 2 events under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceeds with the following conditions:**

- a. **A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;**
- b. **Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;**
- c. **Controlling noise as required by the *Protection of the Environment Operations (Noise Control) Regulation 2000*;**
- d. **Reimbursing Council for the cost of damage repairs;**
- e. **Complying with any of Council’s Law Enforcement Officers’ reasonable directives;**
- f. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- g. **A Traffic Guidance Scheme (TGS) certified by a person with a Prepare a Work Zone Traffic Management Plan or maintain a current Select and Modify Certificate or the Design and Audit Certificate under the old qualifications framework to be included in the TMP;**
- h. **Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;**
- i. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police Force and TRANSPORT FOR NSW is indemnified against any possible action as the result of the event;**
- j. **The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;**
- k. **Maintain a four-metre wide emergency vehicle lane;**
- l. **Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- m. **The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review**

#### **Committee Comments**

- **Car park 4 will now have an extra 100 spaces for general public tickets this is a new set up for an event at Glen Willow.**

**MOTION CARRIED: Transport for NSW Wayde Hazelton / Simon Fogarty**

***The motion was carried with Councillors voting unanimously.***

**MOTION:**

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 19 AUGUST 2022

**That the above recommendation be accepted and approved.**

22/019 GENERAL BUSINESS

**RECOMMENDATION**

**That Council receive the general business as noted and any actions from the general business to be investigated by the Committee further.**

St Mathews Catholic School-

- 12.5m busses drove the school path and successfully passed. St Matthews continues to update Broadhead and Bruce Road.

**MOTION:**

**That the above recommendation be accepted and approved.**

**CLOSURE**

There being no further business the meeting concluded at 10.44am.