

## 12.2 Local Traffic Committee Meeting Minutes - July 2022

REPORT BY THE ADMINISTRATIVE ASSISTANT, OPERATIONS  
TO 17 AUGUST 2022 ORDINARY MEETING  
GOV400098, A0100009

### RECOMMENDATION

**That Council receive the report by the Administrative Assistant, Operations on the Local Traffic Committee Meeting Minutes - July 2022**

### Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

### Disclosure of Interest

Nil

### Detailed report

The Local Traffic Committee meeting was held on Friday 21 July 2022.

Three traffic reports were considered:

- Mudgee High School Rainbow Day 2022
- Flavours of Mudgee Street Festival - 24 SEPTEMBER 2022
- 40 KM/H school zone signage plan - St Matthews Catholic College

Three General Business item included:

- Request for signage at the intersection of Tallawang Road and Mayne Street Gulgong
- Oporto and Lisbon Road
- Guideposts missing at Walkers Oval

Full discussion notes are included in the attached report.

### Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

### Strategic implications

#### Council Strategies

Not Applicable

**Council Policies**

Not Applicable

**Legislation**

Not Applicable

Financial implications

Not Applicable

EMMA ROXBY  
ADMINISTRATIVE ASSISTANT, OPERATIONS

JULIAN GEDDES  
DIRECTOR OPERATIONS

3 August 2022

*Attachments:* 1. LTC 21 July 2022- Minutes \_Redacted.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

Mid-Western Regional Council

Date: 15 July 2022

## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee  
on 21 July 2022.

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Present	Community Member P Blackman, Councillor A Karavas, NSW Police M Fehon, NSW Police G McGovern, Transport for NSW W Hazelton, Mr S Fogarty, NSW Police Representative, Samantha Cecchini (MWRC), Lisa Cartmell (MWRC), Ray Kearns (MWRC)
Apologies	NSW Police McGovern
Secretary	Michelle Neilsen (MWRC) Emma Roxby(MWRC)

The LTC meeting commenced at 10:00 am.

### MINUTES OF PREVIOUS MEETING

**MOTION CARRIED: Community Member Phillip Blackman / Wayde Hazelton**

***The motion was carried with Councillors voting unanimously.***  
Recommendation

**That the Minutes of the previous Local Traffic Committee held on 17 June 2022 be taken as read and confirmed.**

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MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval 21/7/2022-Pull together a brief to put forward a consultant.
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers  Physical traffic counts have been collected. Report to follow. 21/7/2022- Council to look at DA consent for a left only turn.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED  ACTION: MWRC – Ray to provide report for April 2022 meeting.  18/3/2022 Ray advised a Road Audit will be undertaken for this intersection. 27/7/2022- Information is still to be collected and official report to follow.
Menah Ave Mudgee	17 December 2021	LTC 21/051	Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road. 23/5/2022 traffic counters in place didn't occur due to location issues. 21/7/2022-Still being investigated.
Mudgee Preschool assessable parking location	February 2022 LTC		Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane.  23/05/2022 – awaiting response from pre-school. 31/7/2022- Samantha will look after this and work with Director of Operations
Oporto Road Line marking	February 2022		Council to investigate line marking options on Oporto Road to cease parking issues. 21/7/2022- Traffic volume analyses completed, consultation with rangers.
Jaques Street Kandos	March 2022		Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW 23/5/2022 – TfNSW to review changes from 2019. 21/7/2022- Meeting between stake holders for consultation

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Barigan Street	April 2022		To investigate parking concerns in the street in the afternoon when students from Cudgegong Public School leave for the day. 21/7/2022- School to communicate to students in newsletter. More investigation required.
Request for accessible parking in Cudgegong Street Rylstone	May 2022		17/6/2022 Council to further investigate.  21/7/2022- continuing investigation

PAST EVENT DEBRIEF

EVENT	
Small Farm Day	Parking Barrier along Ulan Road- Weather issues, size of the signs were smaller than spec. Where they are sourcing signs. Event organiser might need contingency plans. Debrief with AREC.
All future large events	Pre meeting and post event debrief (organisers)

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
██████████	██████████	
MARCH	DATE	COMMENTS
██████████	██████████	
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APRIL	DATE	COMMENTS
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MAY	DATE	COMMENTS
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[REDACTED]		
JUNE	DATE	COMMENTS
[REDACTED]	[REDACTED]	
JULY	DATE	COMMENTS
[REDACTED]	[REDACTED]	
AUGUST	DATE	COMMENTS
[REDACTED]	[REDACTED]	
SEPTEMBER	DATE	COMMENTS
[REDACTED]	[REDACTED]	
OCTOBER	DATE	COMMENTS
[REDACTED]		
NOVEMBER	DATE	COMMENTS
[REDACTED]		
DECEMBER	DATE	COMMENTS
[REDACTED]		

Red = Unapproved  
 Green = Approved

22/031 MUDGEES HIGH SCHOOL RAINBOW DAY 2022

**RECOMMENDATION**

That Council

**RECOMMENDATION**

That Council

**Approve the event – ‘Mudgee High School Rainbow Day’ Thursday 22nd September 2022 – and classify as a Class 2 event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’ and be approved with the following conditions:**

- a. **The Event is to be undertaken in accordance with the requirements of the attached Special Events Transport Management Plan (TMP), Risk Assessment and Traffic Control Plans;**
- b. **The Event is to be undertaken in accordance with the requirements of the NSW Police Force approval documentation**
- c. **Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;**
- d. **Reimbursing Council for the cost of damage repairs;**
- e. **Complying with Council's Law Enforcement Officers' reasonable directives;**
- f. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- g. **Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;**
- h. **The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;**

- i. **Maintain a four-metre wide emergency vehicle lane;**
- j. **Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- k. **The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event.**
- l. **The event is to be covered under the submitted public liability insurance policy in the amount of at least \$20 million. Council, NSW Police and the Transport for NSW are indemnified against any possible action as the result of the event;**
- m. **The event is to be undertaken in accordance with the traffic control contingency plan, to ensure additional authorised traffic controllers are not required at short notice;**
- n. **All people interacting with vehicles are to wear reflective high visibility vests.**
- o. **The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review**
- p. **The organiser is to receive Transport for NSW consent for use of Market Street and Ulan Road**

#### **Committee comments**

- Organiser to facilitate a brief with all parties before event takes place.
- Traffic Guidance Scheme needs to be updated.
- Update all supporting documents.
- Samantha Cecchini to be contact.

#### **MOTION CARRIED: Councillor Alex Karavas / Mark Fehon**

*The motion was carried with Councillors voting unanimously.*

MOTION:

**That the above recommendation be accepted and approved.**

22/032 FLAVOURS OF MUDGEES STREET FESTIVAL - 24 SEPTEMBER 2022

#### **RECOMMENDATION**

**That Council approve the event ‘ Flavours of Mudgee Street Festival 2022’ held on Saturday 24 September 2022 be classified as a Class 2 event under the ‘Guide to Traffic and Transport Management for Special Events, Version 3.5’ and proceeds with the following conditions:**

- a. **Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.**
- b. **A Traffic Guidance Scheme (TGS) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;**
- c. **Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;**
- d. **Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;**
- e. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Roads and Maritime Service and NSW Police Force are indemnified against any possible action as the result of the event;**

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- f. Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;**
- g. Reimbursing Council for the cost of damage repairs;**
- h. Complying with any of Council's Law Enforcement Officers' directives;**
- i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;**
- k. Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;**
- l. Maintain a four-metre wide emergency vehicle lane;**
- m. Notify NSW ambulance and NSW Fire Brigade of the event**
- n. Traffic Control plan to be in accordance with Roads and Maritime Services Traffic Control at Worksites Manual**

### Committee Comments

- Plan B campaign with TfNSW.

**MOTION CARRIED: Community Member Phillip Blackman / Mark Fehon**

***The motion was carried with Councillors voting unanimously.***

MOTION:

**That the above recommendation be accepted and approved.**

22/033 40 KM/H SCHOOL ZONE SIGNAGE PLAN - ST MATTHEWS CATHOLIC COLLEGE

### RECOMMENDATION

Broadhead Rd - Static school zone signs to be erected in the interim until illuminated signs are available and installed.

Broadhead Rd (north of Bruce Rd) – No stopping signs to be extended along the western side to up to the driveway entry of 56 Broadhead Rd. The road pavement is only 10m wide and no pull over area exists on the should at this location

Broadhead Rd (north of Bruce Rd) – No stopping signs to extend along the full length of the new kerb to perhaps up to the location of the new pedestrian refuge/crossing to be installed near 38 Broadhead Rd. The road pavement is only 10m wide and does not support parking on the shoulder.

Provide suggestion to incorporate design and extending the no stopping and the delinilation to allow for the potential drop off bay on Broadhead Road to improve parking on the shoulder and include a No Parking/School Zone Drop-Off Pick-Up Zone on the eastern side only.

**That Council approve the 40km/h School Zone Signage Plan for St Matthews Catholic College**



**MOTION:**

**That the above recommendation be accepted and approved.**

22/034 GENERAL BUSINESS

**RECOMMENDATION**

**That Council receive the general business as noted and any actions from the general business to be investigated by the Committee further.**

**REQUEST FOR SIGNAGE AT THE INTERSECTION OF TALLAWANG ROAD AND MAYNE STREET GULGONG**

Committee Comments

- Further investigation needed.
- Wayde to investigate

**Oporto AND LISBON ROAD**

Committee Comments

- To be looked at during the Oporto Road Line marking review.

**GUIDEPOSTS MISSING AT WALKERS OVAL**

Committee Comments

- Works request to be completed to repair the missing guide post.

**MOTION:**

**That the above recommendation be accepted and approved.**

Nil

Nil

**CLOSURE**

There being no further business the meeting concluded at 11:43 am