

12.4 Local Traffic Committee Meeting Minutes - May 2022

REPORT BY THE EXECUTIVE ASSISTANT, OPERATIONS
TO 15 JUNE 2022 ORDINARY MEETING
GOV400088, A0100009, GOV400098

RECOMMENDATION

That Council receive the report by the Executive Assistant, Operations on the Local Traffic Committee Meeting Minutes - May 2022.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday 20 May 2022.

No traffic reports were considered.

Four events reports were considered:

- Gulgong Henry Lawson Heritage Festival 2022
- Mudgee Running Festival
- Mudgeeque 2022
- Kandos Street Machine and Hot Rod Festival- approved by LTC prior to event due to event being held before Council Meeting

Four General Business items included:

- Mears Street parking issues
- Change of speed from AREC on Ulan Road into town
- Parking hours in Mudgee CBD
- Review of heavy vehicle route

Two Correspondence item included:

- Request for accessible parking in Cudgegong Street Rylstone
- Complaint – Henry Lawson Drive being used for cycling events

Full discussion notes are included in the attached report.

Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not applicable

Council Policies

Not applicable

Legislation

Not applicable

Financial implications

Not applicable

MICHELLE NEILSEN
EXECUTIVE ASSISTANT, OPERATIONS

JULIAN GEDDES
DIRECTOR OPERATIONS

31 May 2022

Attachments: 1. Local Traffic Committee Minutes May 2022.

APPROVED FOR SUBMISSION:

SIMON JONES
ACTING GENERAL MANAGER

Mid-Western Regional Council

Date: 20 May 2022

Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee
on 20 May 2022.

Present	Community Member Philip Blackman, Andrew Cutt (Transport for NSW Representative), Transport for NSW Wayde Hazelton, MWRC Ray Kearns, Chair Julian Geddes (Director Operations).
Apologies	Alex Karavas, Samantha Cecchini, Garry McGovern (NSW Police), Simon Fogarty (NSW Police), NSW Police Mark Fehon,
Secretary	Michelle Neilsen (MWRC)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: Transport for NSW Wayde Hazelton / Phillip Blackman

That the Minutes of the previous Local Traffic Committee held on 8 April 2022 be taken as read and confirmed.

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MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	18/3/2022 – this will be included as part of the audit. 23/5/2022 – brief with Ray Kearns for approval.
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Physical traffic counts have been collected. Report to follow.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for April 2022 meeting. 18/3/2022 Ray advised a Road Audit will be undertaken for this intersection.
Menah Ave Mudgee	17 December 2021	LTC 21/051	Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road. 23/5/2022 traffic counters in place.
Mudgee Preschool assessable parking location	February 2022 LTC		Council to speak with Mudgee Preschool to discuss the possibility of assessable parking from Kauri Lane. 23/11/2022 – awaiting response from pre-school.
Oporto Road Line marking	February 2022		Council to investigate line marking options on Oporto Road to cease parking issues.
Jaques Street Kandos	March 2022		Request to extend the bus zone on Fleming Street to Jaques Street to be investigated by Council and TfNSW 23/5/2022 – TfNSW to review changes from 2019.
Barigan Street	April 2022		To investigate parking concerns in the street in the afternoon when students from Cudgegong Public School leave for the day

PAST EVENT DEBRIEF

EVENT	

CALENDAR OF EVENTS

2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
NRL Charity Shield	26 February 2022	
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	cancelled
Mudgee Endurance Ride		cancelled
APRIL	DATE	COMMENTS
NRL Premiership Round 4	2/4/2022	
ANZAC Day Parade and Marches	25/4/2022	
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	1 May 2022	
Windeyer Endurance Ride	14 th & 15 th May 2022	LTC approval not required.
Kandos Street Machine and Hot Rod Show	2 May 2022	
JUNE	DATE	COMMENTS
Mudgeeque Henry Lawson Festival	4 June 2022 11 June 2022	
JULY	DATE	COMMENTS
Small Farm Field Days	8 th & 9 th July 2022	
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS
OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved
 Green = Approved

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22/018 GULGONG HENRY LAWSON HERITAGE FESTIVAL 2022

RECOMMENDATION

That Council approve the event – *Henry Lawson Heritage Festival, Saturday 11 June 2022* – classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- c. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- d. Reimbursing Council for the cost of damage repairs;
- e. Complying with Council's Law Enforcement Officers' reasonable directives;
- f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- g. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- h. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- i. Maintain a four-metre wide emergency vehicle lane;
- j. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- k. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- l. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
- m. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, TRANSPORT FOR NSW and NSW Police are indemnified against any possible action as the result of the event;

Committee Comments

The TGS needs to be updated. Patrick from the Roads team is currently working on it.

MOTION: Community Member Phillip Blackman / Wayde Hazelton

That the above recommendation be accepted and approved.

22/023 MUDGEES RUNNING FESTIVAL

RECOMMENDATION

That the event – “Mudgee Running Festival 2022 (Marathon Weekend)” Sunday 21 August 2022 – be classified as a Class 2 event under the “Guide to Traffic and Transport

Management for Special Events Version 3.5” and proceed with the following conditions:

- a. **Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;**
- b. **Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;**
- c. **Controlling noise as required by the *Protection Of The Environment Operations (Noise Control) Regulation 2000*;**
- d. **Reimbursing Council for the cost of damage repairs;**
- e. **Complying with Council's Law Enforcement Officers' reasonable directives;**
- f. **Maintain and return areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
- g. **A Traffic Guidance Scheme (TGS) certified by a person with a ‘Select & Modify’ or a ‘Design & Audit’ certificate be included in the TMP;**
- h. **Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;**
- i. **Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, NSW Police and the Transport for NSW are indemnified against any possible action as the result of the event;**
- j. **The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;**
- k. **Maintain a four-metre wide emergency vehicle lane;**
- l. **Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date; and**
- m. **Traffic Guidance Schemes to be in accordance with Roads and Maritime Services Traffic Control at Worksites Manual**
- n. **The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review.**

Committee Comments

- Update the conditions of the event.

MOTION: Transport for NSW Wayde Hazelton / Phillip Blackman

That the above recommendation be accepted and approved.

22/021 MUDGEEQUE 2022

RECOMMENDATION

That Council approve this event “MudgeeQue” on 4 June 2022 as a Class 2 event.

- a. **A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;**
- b. **Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for**

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- notation;
- c. **Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;**
 - d. **Reimbursing Council for the cost of damage repairs;**
 - e. **Complying with Council's Law Enforcement Officers' reasonable directives;**
 - f. **Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;**
 - g. **Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;**
 - h. **The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;**
 - i. **Maintain a four-metre wide emergency vehicle lane;**
 - j. **Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;**
 - k. **The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and**
 - l. **The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;**
 - m. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, TRANSPORT FOR NSW and NSW Police Force are indemnified against any possible action as the result of the event

Committee Comments

- Committee were a bit concerned of the bus locations at Market Street Mudgee, in front of the Cudgegong Motel.
- Committee would like for the pickup and drop off to be on the same side of the road for pedestrian safety.
- Approved pick up areas were, Market Street Mudgee (opposite Robinson Park), St Matthews Catholic School, Parklands Resort, Horatio Motel, Big 4 Holiday Park.
- Committee would like Police feedback in relation to Cudgegong Motel (Market Street) pickup/drop off area
- Garry McGovern - I've read the minutes Michelle & I agree with the other Committee members. The idea of using public transport is to reduce the chance of congestion on the roads, near the event. I think crossing the roadway near the Cudgegong Motel is fraught with danger. Best to keep pedestrians off the roadway, to promote the free flow of vehicular and pedestrian movement. It is a busy enough intersection near Bell Street & on the bend, pedestrians crossing there would increase the risk of a pedestrian being struck, especially elderly or intoxicated persons.

MOTION: NSW Police Garry McGovern (via email) / Phillip Blackman

That the above recommendation be accepted and approved.

RECOMMENDATION

That Council

That Council approve the event – Rylstone Street Machine and Hot Rod Show Saturday 14 May 2022 classified as a Class 2 Event under the *Guide to Traffic and Transport Management for Special Events Version 3.4* and proceeds with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the *Guide to Traffic and Transport Management for Special Events Version 3.4* and submitted to and approved by Council prior to the event;
- b. Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- c. Controlling noise as required by the Protection of The Environment Operations (Noise Control) Regulation 2000;
- d. Reimbursing Council for the cost of damage repairs;
- e. Complying with Council's Law Enforcement Officers' reasonable directives;
- f. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- g. Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- h. The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- i. Maintain a four-metre wide emergency vehicle lane;
- j. Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- k. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- l. The organiser is to notify NSW Fire and Rescue and the NSW Ambulance Service of the event;
- m. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, TRANSPORT FOR NSW and NSW Police Force are indemnified against any possible action as the result of the event;

Committee Comments

Wayde of TfNSW questioned by the TMP/TGS weren't as extensive as per previous years. This year's events was a scaled down event compared to previous years.

MOTION: Councillor Alex Karavas / Garry McGovern

That the above recommendation be accepted and approved.

22/020 CORRESPONDENCE

RECOMMENDATION

That Council receive the Correspondence as noted and any actions from the correspondence be investigated by the Committee further.

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Request for accessible parking in Cudgegong Street Rylstone.

Council to further investigate if it is needed.

Complaint – Henry Lawson Drive being used for cycling events.

Resident has been responded to. No further action.

MOTION:

That the above recommendation be accepted and approved.

22/019 GENERAL BUSINESS

RECOMMENDATION

That Council receive the general business as noted and any actions from the general business to be investigated by the Committee further.

- a) Meares Street Parking issue - the hospital has again raised issues with regards to the site issues when exiting the car parking driveway on the Meares Street exit. Council will barricade off four parking places to the right and left hand side of the drive way. This will be trial for a period of 6 weeks to gauge how many parking places need to be removed. Works request to be placed in system for these barricades to be placed in the area.
- b) Committee member would like considered the speed of Ulan Road Mudgee to be reduce to 60km from AREC into town. – forward to Transport for NSW.
- c) Director of Operations raised the request of Council to gauge the views of the Traffic Committee on reducing 2hr parking in the CBD to 1hr after it was raised by a business owner to the General Manager. A brief general discussion revealed a general lack of support for this concept however, further investigation would be required if seriously considering change.
- d) Committee Member also raised the possibility of using Lawson Street as a Bypass rather than Lewis Street. Director of Operations advised a review of the heavy vehicle route through Mudgee would be first step.

MOTION:

That the above recommendation be accepted and approved.

CLOSURE

There being no further business the meeting concluded at 10.52AM.