

## Item 12: Reports from Committees

---

### 12.1 Local Traffic Committee Meeting Minutes - February 2022

REPORT BY THE EXECUTIVE ASSISTANT, OPERATIONS  
TO 16 MARCH 2022 ORDINARY MEETING  
GOV400088, A0100009, GOV400098

#### RECOMMENDATION

**That Council receive the report by the Executive Assistant, Operations on the Local Traffic Committee Meeting Minutes - February 2022.**

---

#### Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

#### Disclosure of Interest

Nil

#### Detailed report

The Local Traffic Committee meeting was held on Friday 18 February 2022.

Three event reports were considered:

- Mudgee ANZAC Day parade and march
- Gulgong ANZAC Day parade
- Mudgee Classic Cycling Event

Two traffic reports were considered:

- Pedestrian Refuge and Kerb Extension Improvements on Perry Street and Denison Street intersection.
- Request for speed signs to be installed on Broadhead Road Mudgee.

One General Business item included:

- Parking issues in front of Preschool on Church Street

One Correspondence item included:

- Request for "No Parking" signs at the intersection of Dunphy Crescent and Oporto Road.

Full discussion notes are included in the attached report.

## Community Plan implications

|              |   |
|--------------|---|
| <b>Theme</b> | <b>Connecting Our Region</b>  |
| Goal         | High quality road network that is safe and efficient  |
| Strategy     | Provide traffic management solutions that promote safer local roads and minimise traffic congestion |

## Strategic implications

### Council Strategies

Not Applicable

### Council Policies

Not Applicable

### Legislation

Not Applicable

## Financial implications

Not Applicable

MICHELLE NEILSEN  
EXECUTIVE ASSISTANT, OPERATIONS

JULIAN GEDDES  
DIRECTOR OPERATIONS

25 February 2022

*Attachments:* 1. Minutes - Local Traffic Committee February 2022.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

Mid-Western Regional Council

Date: 18 February 2022

## Minutes of the Local Traffic Committee

Held at the Operations Meeting Room, 54 Depot Road Mudgee  
on 18 February 2022.

---

|           |  |
|-----------|--|
| Present   | Julian Geddes (MWRC), Phil Blackman, Cr Alex Karavas, Wayde Hazelton (TfNSW), Mark Fehon (NSW Police), Simon Fogarty (NSW Police) Samantha Cecchini (MWRC), Andrew Cope (TfNSW). |
| Apologies | Garry McGovern (NSW Police)  |
| Secretary | Michelle Neilsen (MWRC)  |

The LTC meeting commenced at 9:30am.

### MINUTES OF PREVIOUS MEETING

**MOTION CARRIED: Transport for NSW Wayde Hazelton / Julian Geddes**

*The motion was carried with Councillors voting unanimously.*

Recommendation

**That the Minutes of the previous Local Traffic Committee held on 17 December 2021 be taken as read and confirmed.**

2

MATTERS IN PROGRESS

| SUBJECT   | RES NO. & DATE   | RESOLUTION   | ACTION  |
|---|--|--|---|
| Perry Street Parking Issues   | 15 June 2018   | To monitor the parking issues that surround Mudgee High School   | 19/11/2021 Scope of works has been completed.<br><br>Report forms part of this agenda.  |
| Request for 'No Stopping' sign<br><br>Request to review traffic flow of Gulgong CBD | August 2018<br><br>November 2018<br><br>February 2019<br><br>August 2019 | Request a review of the traffic management and parking within the Gulgong CBD.<br><br>Investigate alternate pedestrian | The last Gulgong Traffic Study was completed in 2007. A new traffic study will need to be completed.<br><br><br><br>19/11/21 Delegated to: MWRC – Ray Kearns to establish a budget and costings to do another study. Community consultation will need to take place.  |
| Mudgee CBD High Pedestrian Area   | November 2018  | Council in support of 40km CBD zone investigation.   | 19/11/2021 - Finalising the signage placement and scheduling the work that needs to be completed. It is a speed zone change so therefore there are statutory regulations associated with this. Still a few things that need to do be done to make these speed changes legal. This will take a couple. 100% funded by Transport for NSW. Aiming for a January 2022 installation. |
| Denison Street and Church Street Intersection                                       | August 2020  |  | Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers<br><br>Report needed.   |
| Henry Lawson Drive and Ulan Rd  |  |  | TO BE CONTINUED<br><br>ACTION: MWRC – Ray to provide report for March 2022 meeting.   |
| Menah Ave Mudgee  | 17 December 2021   | LTC 21/051   | Council to investigate the traffic flow of Menah Ave and to investigate the rise of the road.   |

PAST EVENT DEBRIEF

| EVENT |  |
|-------|--|
|       |  |
|       |  |
|       |  |

CALENDAR OF EVENTS

| 2021                           |   |  |
|--------------------------------|---|--|
| JULY                           | DATE  | COMMENTS                               |
| Small Farm Field Days          | 2 <sup>nd</sup> – 4 <sup>th</sup> July 2021 | Cancelled until 2022                   |
| AUGUST                         | DATE  | COMMENTS                               |
| Outback Classic                | August 2021                                 |  |
| Mudgee Running Festival        | 22 August 2021                              | Cancelled till 2022                    |
| SEPTEMBER                      | DATE  | COMMENTS                               |
| Flavours Of Mudgee             | 18 September 2021                           | Cancelled                              |
| Mudgee High School Rainbow Day | 16 September 2021                           | Cancelled                              |
| OCTOBER                        | DATE  | COMMENTS                               |
| Mudgee Triathlon Season        | 24 October 2021                             | POSTPONED TIL MARCH 2022               |
| Sunset Sounds                  | 30 October 2021                             |  |
| NOVEMBER                       | DATE  | COMMENTS                               |
| Mudgee 200                     | 22 November 2021                            | On hold                                |
| Small Farm Field Days          | 5-6 <sup>th</sup> November 2021             | CANCELLED.                             |
| DECEMBER                       | DATE  | COMMENTS                               |
| 2022                           |   |  |
| JANUARY                        | DATE  | COMMENTS                               |
|                                |   |  |
| FEBRUARY                       | DATE  | COMMENTS                               |
| NRL Charity Shield             | 26 February 2022                            |  |
| MARCH                          | DATE  | COMMENTS                               |
| Outback Classic Trial          | 31 March 2022                               |  |
| Sunset Sounds                  | 26 March 2022                               |  |
| APRIL                          | DATE  | COMMENTS                               |
| NRL                            |   |  |
| MAY                            | DATE  | COMMENTS                               |
| Mudgee Classic Cycle Event     | 1 May 2022                                  | Report forms part of February's agenda |
| JUNE                           | DATE  | COMMENTS                               |
|                                |   |  |
| JULY                           | DATE  | COMMENTS                               |
| Small Farm Field Days          | 7-9 July                                    |  |
| AUGUST                         | DATE  | COMMENTS                               |
|                                |   |  |
| SEPTEMBER                      | DATE  | COMMENTS                               |
|                                |   |  |

4

| OCTOBER  | DATE | COMMENTS |
|----------|------|----------|
|          |      |          |
| NOVEMBER | DATE | COMMENTS |
|          |      |          |
| DECEMBER | DATE | COMMENTS |
|          |      |          |

Red = Unapproved

Green = Approved

22/002 PEDESTRIAN REFUGE AND KERB EXTENSION IMPROVEMENTS ON PERRY STREET AND DENISON STREET INTERSECTION

**RECOMMENDATION**

**That Council approve in principal the design of the pedestrian refuge and kerb extension at the intersection of Perry street and Denison Street.**

**MOTION CARRIED: NSW Police Mark Fehon / Alex Karavas**

*The motion was carried with Councillors voting unanimously.*

MOTION:

**That the above recommendation be accepted and approved.**

**Committee Comments**

**With it being an general access road what is the truck width**

**Concerns with the driveway of the High School agriculture block. (Deniston Street)**

22/003 ANNUAL ANZAC DAY PARADE AND MARCH

**RECOMMENDATION**

**That Council**

1. Approve the event Mudgee ANZAC Day Parade and March, held 25 April 2022 and classify as a Class 2 event under the "Guide to Traffic and Transport Management for Special Events Version 3.5" with the following conditions:

- a. A Special Events Transport Management Plan (TMP), is to be prepared in

- accordance with the **Guide to Traffic and Transport Management for Special Events Version 3.5** and submitted to and approved by Council prior to the event.
- b. A **Traffic Guidance Scheme/s (TGS)** certified by a person with a 'Worksite Traffic Control Certificate' be included in the **TMP**;
  - c. Any person directing traffic on a public road is required to possess a valid traffic controller's certificate;
  - d. Events are to be undertaken in accordance with the requirements of the **NSW Police Service** with their approval documentation forwarded to Council for notation;
  - e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police are indemnified against any possible action as the result of the event;
  - f. Controlling noise as required by the **Protection Of The Environment Operations (Noise Control) Regulation 2000**;
  - g. Reimbursing Council for the cost of any damage repairs;
  - h. Complying with any of Council's **Law Enforcement Officers'** directives;
  - i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
  - j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;
  - k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;
  - l. Maintain a four-metre wide emergency vehicle lane;
  - m. Notify NSW ambulance and NSW Fire Brigade of the event;
  - n. The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review.
  - o. **Traffic Guidance Scheme** to be in accordance with Transport for NSW's **Traffic Control at Worksites Manual**

**MOTION CARRIED:** Transport for NSW Wayde Hazelton / Alex Karavas

*The motion was carried with Councillors voting unanimously.*

MOTION:

That the above recommendation be accepted and approved.

22/004 GULGONG ANZAC DAY PARADE AND MARCH

## RECOMMENDATION

That Council

1. Approve the event **Gulgong ANZAC Day Parade and March**, held 25 April 2022 and classify as a **Class 2** event under the "Guide to Traffic and Transport Management for Special Events Version 3.5" with the following conditions:
  - a. A **Special Events Transport Management Plan (TMP)**, is to be prepared in accordance with the **Guide to Traffic and Transport Management for Special Events Version 3.5** and submitted to and approved by Council prior to the event.
  - b. A **Traffic Guidance Scheme/s (TGS)** certified by a person with a 'Worksite Traffic Control Certificate' be included in the **TMP**;

6

- c. Any person directing traffic on a public road is required to possess a valid traffic controller's certificate;
- d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;
- e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police are indemnified against any possible action as the result of the event;
- f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;
- g. Reimbursing Council for the cost of any damage repairs;
- h. Complying with any of Council's Law Enforcement Officers' directives;
- i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;
- k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;
- l. Maintain a four-metre wide emergency vehicle lane;
- m. Notify NSW ambulance and NSW Fire Brigade of the event;
- n. The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review.
- o. Traffic Guidance Scheme to be in accordance with Transport for NSW's Traffic Control at Worksites Manual

**MOTION CARRIED:** Transport for NSW Wayde Hazelton / Alex Karavas

*The motion was carried with Councillors voting unanimously.*

**MOTION:**

That the above recommendation be accepted and approved.

22/005    REQUEST FOR SPEED SIGNS - BROADHEAD ROAD

**RECOMMENDATION**

That Council approve the installation of repeater 50km speed signs on Broadhead Road Spring Flat.

**MOTION:**

That the above recommendation be accepted and approved.

**Committee Comments**

Information to be provided to Transport for NSW for review.



22/006 MUDGEE CLASSIC

## RECOMMENDATION

That Council

Approve the event – “Mudgee Classic 2022” held on Sunday 1 May 2022, classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’, with the following conditions:

- a) Events are to be undertaken in accordance with the “Guidelines for Bicycle Road Races”;
- b) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with any of Council’s Law Enforcement Officers reasonable directives;
- g) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;
- h) A Traffic Guidance Scheme (TGS) certified by a person with a ‘Select & Modify ‘or a ‘Design and Audit’ Certificate be included in the TMP;
- i) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;
- j) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, RMS and NSW Police Force is indemnified against any possible action as the result of the event;
- k) The event convener is to notify all affected businesses and residents adjacent to the proposed closure indicating the period during which their accesses will be affected. Such notification is to be in writing;
- l) Provide alternative access for motorists or pedestrians with legitimate business within the closed section of roadway;
- m) Maintain a four-metre wide emergency vehicle lane;
- n) Advertise the proposed event in local newspapers with relevant information at least 2 weeks prior to the date;
- o) The organiser is to debrief with Council and Police with all traffic control documentation and controls tabled for review; and Transport for NSW consent required for use of the State and Regional road network.
- p) Roads and Maritime Services consent required for use of the State and Regional road network.
- q) Variable message boards to be in place on the routes at least one week prior to event commencement at major points of the routes with locations and wording of variable message boards provided to Council;

**MOTION CARRIED:** Transport for NSW Wayde Hazelton / NSW Police Representative

*The motion was carried with Councillors voting unanimously.*

8

MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 18 FEBRUARY 2022

MOTION:

**That the above recommendation be accepted and approved.**

**Committee Comments**

- **Ulan Road is going to be the big impactor for residents.**
- **Organiser would like to see if they can utilise another club house and road other than the Soccer fields and club house.**
- **Concerns – Only concern for the Police is the Ulan Road.**
- **Contact Holly to confirm if they will be speaking to the Gulgong Chamber of Commerce.**

22/007 GENERAL BUSINESS

**PARKING FRONT OF PRESCHOOL ON CHURCH STREET**

**Committee Comments**

- The parking was changed to parallel parking due to the installation of the roundabout otherwise the roundabout would not comply with regulations.
- Mid-Western Regional Council will discuss future improvements with the preschool.

**MOTION: Mayor Julian Geddes / Samantha Cecchini (MWRC)**  
***Action Item to discuss further parking issues with preschool.***

22/008 CORRESPONDENCE

**DUNPHY CRESCENT AND OPORTO ROAD MUDGEES – REQUEST FOR ‘NO PARKING’ SIGNS.**

When exiting Dunphy Cres onto Oporto Road there are cars parked too close to the corner and also parking on the footpath. So children have to walk on the road to walk to school and we can't see to get out of our street, we have to pull out half way across the road to see. There has already been a head on collision by someone turning in to Dunphy Cres. My suggestion is for Council to place signage to stop cars parking close to the corner and on the foot path.

I am also concerned about a caravan parked on the left hand side exiting Dunphy Cres. It's too close to the corner and we have to drive on the other side of the road to get around it which is dangerous when people are turning into Dunphy Cres. My suggestion is signage to stop people from parking there.

I have spoken to Des Kennedy about this who agrees with me and advised me to email Council.

Can you please inspect this area and contact me to advise of the outcome.

Committee Comments

Wayde Hazelton (TfNSW) suggested line marking and edge lines on Oporto Road. May need to look at line marking the length of Oporto Road. There is an IGA being developed on Oporto Road which may suggest increased traffic and on street parking.

**MOTION: MWRC Samantha Cecchini (MWRC) / Julian Geddes**

***Action Item to investigate line marking and edge lining on Oporto Road. Traffic counts to be conducted.***

CLOSURE

There being no further business the meeting concluded at 10.43am.