

12.2 Local Traffic Committee Meeting Minutes - November and December 2021

REPORT BY THE EXECUTIVE ASSISTANT, OPERATIONS
TO 16 FEBRUARY 2022 ORDINARY MEETING
GOV400088, A0100009, GOV400098

RECOMMENDATION

That Council receive the report by the Executive Assistant, Operations on the Local Traffic Committee Meeting Minutes - November and December 2021.

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil

Detailed report

The Local Traffic Committee meeting was held on Friday 19 November 2021 and 17 December 2021. These reports have not been submitted to the Council due to Council being in caretaker mode.

19 NOVEMBER 2021

One event reports were considered

- Outback Classic 2022

General Business items included

- School Zone Infrastructure Program
- Butler Circle and Wurth Drive Bombira – Children playing in the streets
- Mudgee Classic

17 DECEMBER 2021

Two traffic reports were considered:

- Proposed Location for Accessible Parking in Lewis Street Mudgee
- No Stopping Signs on Bayly Street Gulgong

Correspondence items included

- Dangerous Thoroughfare – Menah Ave Mudgee
- 100 Celebrations of St Lawrence Anglican Church Kandos

Correspondence items included

- Mudgee Classic Cycling Event

Full discussion notes are included in the attached report.

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Community Plan implications

Theme	Connecting Our Region
Goal	High quality road network that is safe and efficient
Strategy	Provide traffic management solutions that promote safer local roads and minimise traffic congestion

Strategic implications

Council Strategies

Not applicable

Council Policies

Not applicable

Legislation

Not applicable

Financial implications

Not applicable

MICHELLE NEILSEN
EXECUTIVE ASSISTANT, OPERATIONS

JULIAN GEDDES
DIRECTOR OPERATIONS

19 January 2022

- Attachments:*
1. Minutes - Local Traffic Committee - November 2021.
 2. Minutes - Local Traffic Committee - December 2021.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Mid-Western Regional Council

Date: 19 November 2021

Minutes of the Local Traffic Committee

Held at the Council Chambers, 86 Market Street, Mudgee
on 19 November 2021.

Present	Julian Geddes (MWRC), Ray Kearns (MWRC) Phil Blackman, Simon Fogarty (NSW Police), David Atkins (NSW Police), Samantha Cecchini (MWRC), Wayde Hazelton (TfNSW), Rae Miller (TfNSW)
Apologies	Alex Karavas (MWRC)
Secretary	Michelle Neilsen (MWRC)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION: NSW Police NSW Police Representative / Wayde Hazelton

That the Minutes of the previous Local Traffic Committee held on 17 September 2021 be taken as read and confirmed.

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MATTERS IN PROGRESS

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Mudgee Town Pedestrian Crossings	20 Jan LTC Meeting	Council conduct an audit on all crossings, place counts on Market and Church Street and provide a report to the committee with findings and suggestions for improvements	19/11/2021 The final two lights for Church Street have arrived and contractors are currently installing them.
Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	19/11/2021 Scope of works has been completed.
Request for 'No Stopping' sign Request to review traffic flow of Gulgong CBD	August 2018 November 2018 February 2019 August 2019	Request a review of the traffic management and parking within the Gulgong CBD. Investigate alternate pedestrian	The last Gulgong Traffic Study was completed in 2007. A new traffic study will need to be completed. 19/11/21 Delegated to: MWRC – Ray Kearns to establish a budget and costings to do another study. Community consultation will need to take place.
Mudgee CBD High Pedestrian Area	November 2018	Council in support of 40km CBD zone investigation.	19/11/2021 - Finalising the signage placement and scheduling the work that needs to be completed. It is a speed zone change so therefore there are statutory regulations associated with this. Still a few things that need to do be done to make these speed changes legal. This will take a couple. 100% funded by Transport for NSW. Aiming for a January 2022 installation.
St Matthews Traffic Flow	February 2019	Organise meeting onsite Prue Britt, the safety around schools officer with Council, NSW Police and Principal to discuss options	19/11/2021 - Campaign has been rolled out by Council, Police and Transport for NSW. This will continue to be monitored with the view of removing the 'pick up and drop off' zone if there is no improvement in this area. Will continue to monitor into the new year once the staggered drop off transition ceases.
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Reedy Creek Road Bridge			19/11/2021 Transport for NSW has completed a Draft Audit Review of Bylong Valley Way and this place was noted as a bridge of issue. A scope of works can be created from this report once it has been adopted. RESOLVED
Ulan Road and Buckaroo Rd Intersection	December 2020	Further investigation to take place at this intersection	This issue has been resolved. The council is currently doing works at this intersection by widening the shoulder and updating the signage which should fix this matter. RESOLVED
Rocky Waterhole Rd			Line marking and signage is compliant. Any works that will be done will depend on future budgets. RESOLVED
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for December 2022 meeting.
3T signage			The sign has been removed. RESOLVED
Lisbon Rd			19/11/2021 An inspection has been completed and the area is deemed compliant. No action needed. RESOLVED
Maderia Rd			19/11/2021 Inspection has been completed and it is found to be compliant. Pedestrian refuge will be considered in the PAMP. RESOLVED

PAST EVENT DEBRIEF

EVENT	

CALENDAR OF EVENTS

2021		
JULY	DATE	COMMENTS
Small Farm Field Days	2 nd – 4 th July 2021	Cancelled until 2022
AUGUST	DATE	COMMENTS
Outback Classic	August 2021	

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Mudgee Running Festival	22 August 2021	Cancelled till 2022
SEPTEMBER	DATE	COMMENTS
Flavours Of Mudgee Mudgee High School Rainbow Day	18 September 2021 16 September 2021	Cancelled Cancelled
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season Sunset Sounds	24 October 2021 30 October 2021	POSTPONED TIL MARCH 2022
NOVEMBER	DATE	COMMENTS
Mudgee 200 Small Farm Field Days	22 November 2021 5-6 th November 2021	On hold CANCELLED.
DECEMBER	DATE	COMMENTS
2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS
MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	
APRIL	DATE	COMMENTS

Red = Unapproved
 Green = Approved

21/047 OUTBACK CLASSIC 2022

RECOMMENDATION

That Council Approve the event – “Classic Outback Trial”, be classified as a Class 2 Event under the ‘Guide to Traffic and Transport Management for Special Events Version 3.5’ and proceeds with the following conditions:

- a) Events are to be undertaken in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5”,
- b) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the “Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event;
- c) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;
- d) Controlling noise as required by the Protection of the Environment Operations (Noise Control) Regulation 2000;
- e) Reimbursing Council for the cost of damage repairs;
- f) Complying with any of Council’s Law Enforcement Officers reasonable directives;
- g) Maintain areas in a clean and tidy condition and no obstructions are to be left on public lands

- h) Any person directing traffic on a public road is required to possess an appropriate traffic controller's certificate;
- i) Council must be provided with a current copy of a public liability insurance policy in the amount of at least \$20 million. Such a policy is to note that Council, Transport for NSW and NSW Police Force is indemnified against any possible action as the result of the event;
- j) The event convener is to notify all affected businesses, residents adjacent to the proposed closure and indicating the period during which their accesses will be affected. Such notification is to be in writing. A reminder of the events should be done 3 weeks prior to the event;
- k) Maintain a four-metre wide emergency vehicle lane;
- l) Advertise the proposed event in local newspapers and Transport for NSW 'Live Traffic', with relevant information at least 2 weeks prior to the date;
- m) Notify NSW Ambulance and NSW Fire and Rescue of the event;
- n) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review; and
- o) Transport for NSW consent required for use of the State and Regional road network.
- p) ensure that all side roads, and /or feeder roads, are closed off to traffic whilst racing.
- q) gates and driveways need to be locked/secured.

Committee Comments

The race organisation needs to do a physical risk assessment due to the condition of bridges and roads.

- Recommendation g) – consider extending the “clean and tidy, and no obstructions” requirements to all public lands.
- Recommendation j) – consider including a minimum time before the event with a reminder closer to the event.
- Recommendation l) – consider also requiring the organiser notify TfNSW 'live traffic' of the event and road closures, unless Council does this
- Cafes Rd Ilford – all event participants, organisers and spectators are to be contained clear of the Castlereagh Hwy, i.e. within Cafes Rd, before, during and after the event, no traffic queues, parking or pedestrians related to the event are to be on the Castlereagh Hwy before, during or after the event.
- Razorback Rd route also includes travel on Upper Turon Rd
- TMP-COT 22, Introduction (Agenda p13):
 - 1st paragraph – document is for works in Blayney Shire Council
 - Razorback Rd dot point, should also include that Upper Turon Rd will be closed between Razorback Rd and Red Hill Rd
- Reference to Acts
 - OHS Act needs updating – WHS Act 2011
 - Transport Act 1983 – which Act now, Road Transport Act 2013 or Transport Administration Act 1988
 - Road Safety (Traffic) Regulation 1988 no longer exists
 - Transport (Miscellaneous and Compliance) Act 1983 no longer exists
 - AS1742 – any particular part or version?
- Emergency services notified (Agenda p29) – should Mudgee be included?
- Chapter 7 (Agenda p39) and Chapter 8 (p41) provide a Safety Plan for Special Stages – Competitor and Officials. There is no Safety Plan / special consideration for spectators and members of the public, only noted in the risk assessment.

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- TGS (Agenda p72-74) – the speed zones are not closed out, i.e. there is no release of the 40km/h roadwork speed limit. There is no consideration of existing traffic control devices and what should happen to them.
- Insurance (Agenda p75), Interest Insured – The Professional Indemnity cover is only valid if it is 'reported to the insurers during the period of insurance', i.e. 31/12/2020 to 31/12/2021. Is this adequate?

Safety Management Plan needs updating. Page 1 and page 4 are incomplete. Page 5 has no emergency contacts for Mid-Western Regional Council

ACTIONS:

COULD THE COMMITTEE PLEASE REVIEW THESE DOCUMENTS AND PROVIDE FEEDBACK BY FRIDAY 26 NOVEMBER 2021. Comments updated in the recommendation

MOTION: That the above recommendation be accepted and approved.

21/048 GENERAL BUSINESS

SCHOOL ZONE INFRASTRUCTURE PROGRAM

\$180,000 upgrade to the intersection of Perry and Denison Street. Will incorporate a pedestrian refuge. School zone patches will be remarked.

Grouping	Project Name	Project Description	Round 2 Funding
1	Mudgee Public School – pedestrian refuge and kerb extension on existing zebra crossing on Perry St	Construction of a centre pedestrian refuge, kerb extensions, pedestrian fencing, pram ramps and drainage improvements on Perry St near Mudgee Public School.	\$180,000
2	Kandos Primary and High Schools – repainting of school zone line marking	Repainting of existing Dragon's Teeth line marking and school zone 40km/hr patches in the vicinity of Kandos Primary and High Schools.	\$6,000
2	Rylstone Public School – repainting of school zone line marking	Repainting of existing Dragon's Teeth line marking and school zone 40km/hr patches on Mudgee and Dabee Streets, at Rylstone Public School.	\$3,000
2	Ilford Public School – repainting of school zone line marking	Repainting of existing Dragon's Teeth line marking and school zone 40km/hr patches on Castlereagh Highway, at Ilford Public School.	\$2,000
2	Lue Public School – repainting of school zone line marking	Repainting of existing Dragon's Teeth line marking and school zone 40km/hr patches on Swanston St and Lue Rd, at Lue Public School.	\$2,000
3	Ulan Public School – repainting of school zone line marking	Repainting of existing Dragon's Teeth line marking and school zone 40km/hr patches on Main St, at Ulan Public School.	\$3,000

BUTLER CIRCLE & WURTH DRIVE BOMBIRA – CHILDREN PLAYING IN THE STREETS

SEE ATTACHED WORKS REQUEST

Attached is a works request from a resident in Bulters Circle, Bombira who would like to install a sign at the entrance to the estate saying 'Caution: Drive Slowly. Children at Play'. Her request is for Council to install the sign, or provide permission for her to commission her own sign.

I've spoken to her at length today about the situation currently happening daily in the estate, which is summarised below:

- On a daily basis, up to 40 children (aged from toddler to 12 years) run and ride their bikes on and across the roads of the Bombira estate with little to no regard for traffic.
- They are often heading towards an empty paddock.
- The children are largely unsupervised.
- The children visit her house at 1 Butler Circle often. She is known as the Jelly Bean Queen.
- Mrs Turner believes the children are entitled to play on the road as there is no playground or dog park.
- Mrs Turner does not want to spoil their fun, hence requesting a sign and/or speed humps. She understands that speed humps are not likely to happen.
- Heavy vehicles frequently enter and exit the estate due to ongoing construction projects.
- The number of families with young children in the area will continue to increase. Mrs Turner herself does not have young children.

COMMITTEE COMMENTS

- Little Blue Dinosaur – foundation that concentrates on child pedestrian safety.
- this behaviour of the children is usually on school days at 4pm.
- Wurth Drive – good to see the overall plan for this area and see what kind of treatment is needed.
- Can we go back to the developer?

ACTION: Transport for NSW will review the speed zones in this area. Council to do an awareness campaigns for children on roads

MUDGEES CLASSIC

A discussion took place in regards to the proposed changes to the routes for the Mudgee Classic which is take place in May 2022. The event organisers submitted a draft of the new plans for information. They will submit new documents in December 2021. Ray advised that Council will do their own assessment of the road conditions prior to the event.

Nil

CLOSURE

There being no further business the meeting concluded at 10.50am.

Mid-Western Regional Council

Date: 17 December 2021

Minutes of the Local Traffic Committee

Held at the Council Chambers, 86 Market Street, Mudgee
on 17 December 2021.

Present	Gary McGovern (NSW Police), Wayde Hazelton (Transport for NSW), Ray Kearns (MWRC) Samantha Cecchini (MWRC)
Apologies	Julian Geddes, Philip Blackman, Cllr Alex Karavas
Secretary	Michelle Neilsen (MWRC)

The LTC meeting commenced at 9:30am.

MINUTES OF PREVIOUS MEETING

MOTION CARRIED: Transport for NSW Wayde Hazelton / Garry McGovern

The motion was carried with Councillors voting unanimously.

Recommendation

That the Minutes of the previous Local Traffic Committee held on 19 November 2021 be taken as read and confirmed.

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Perry Street Parking Issues	15 June 2018	To monitor the parking issues that surround Mudgee High School	19/11/2021 Scope of works has been completed. May 2022 – construction of pedestrian refuge at the location of Perry and Denison street.
Request for 'No Stopping' sign Request to review traffic flow of Gulgong CBD	August 2018 November 2018 February 2019 August 2019	Request a review of the traffic management and parking within the Gulgong CBD. Investigate alternate pedestrian	The last Gulgong Traffic Study was completed in 2007. A new traffic study will need to be completed. 19/11/21 Delegated to: MWRC – Ray Kearns to establish a budget and costings to do another study. Community consultation will need to take place. Will come under the Community Plan Proposal.
Mudgee CBD High Pedestrian Area	November 2018	Council in support of 40km CBD zone investigation.	19/11/2021 - Finalising the signage placement and scheduling the work that needs to be completed. It is a speed zone change so therefore there are statutory regulations associated with this. Still a few things that need to do be done to make these speed changes legal. This will take a couple. 100% funded by Transport for NSW. Aiming for a January 2022 installation. 17/12/2021 - Agreement from Transport for NSW will be given to Council by Friday 17 December 2021.

SUBJECT	RES NO. & DATE	RESOLUTION	ACTION
Denison Street and Church Street Intersection	August 2020		Put down traffic counters at the intersection of Denison and Church Street to measure traffic numbers Action – RK for provide an assessment of the traffic numbers and justification for round about. 2 investigate the potential need for kerb extension to narrow the crossing distance.
Henry Lawson Drive and Ulan Rd			TO BE CONTINUED ACTION: MWRC – Ray to provide report for February 2022 meeting.

PAST EVENT DEBRIEF

EVENT	

CALENDAR OF EVENTS

2021		
JULY	DATE	COMMENTS
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Outback Classic	August 2021	
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SEPTEMBER	DATE	COMMENTS
Flavours Of Mudgee	18 September 2021	Cancelled
Mudgee High School Rainbow Day	16 September 2021	Cancelled
OCTOBER	DATE	COMMENTS
Mudgee Triathlon Season	24 October 2021	POSTPONED TIL MARCH 2022
Sunset Sounds	30 October 2021	
NOVEMBER	DATE	COMMENTS
Mudgee 200	22 November 2021	On hold
Small Farm Field Days	5-6 th November 2021	CANCELLED.
DECEMBER	DATE	COMMENTS
2022		
JANUARY	DATE	COMMENTS
FEBRUARY	DATE	COMMENTS

4

MARCH	DATE	COMMENTS
Outback Classic Trial	31 March 2022	
Sunset Sounds	26 March 2022	
APRIL	DATE	COMMENTS
MAY	DATE	COMMENTS
Mudgee Classic Cycle Event	4 May 2022	
JUNE	DATE	COMMENTS
JULY	DATE	COMMENTS
AUGUST	DATE	COMMENTS
SEPTEMBER	DATE	COMMENTS
OCTOBER	DATE	COMMENTS
NOVEMBER	DATE	COMMENTS
DECEMBER	DATE	COMMENTS

Red = Unapproved
 Green = Approved

21/049 PROPOSED LOCATION FOR ACCESSIBLE PARKING IN LEWIS STREET
 MUDGEE

RECOMMENDATION

That Council

1. further consult with the school in relation to the location for Accessible Parking at St Matthews Catholic School; and
2. approve the assessable parking front of Three Tails Brewery on Lewis Street Mudgee.

MOTION: NSW Police Garry McGovern / Wayde Hazelton
 That the above recommendation be accepted and approved.

21/050 NO STOPPING SIGNS ON BAYLY STREET GULGONG

RECOMMENDATION

That Council

1. **approve to replace the current ‘No Stopping’ signs with No Stopping signs indicating during school hours only on Bayly Street Gulgong.**

MOTION: NSW Police Garry McGovern / Wayde Hazelton

That the above recommendation be accepted and approved.

21/051 CORRESPONDENCE

DANGEROUS THOROUGHFARE – MENAH AVE MUDGEES

The Committee has received a letter from a concerned resident about the amount of traffic using Menah Ave Mudgee as a thoroughfare between Dewhurst Avenue and Henry Bayly Drive Mudgee. (letter is attached)

Investigation needs to take place.

ST LAWRENCE ANGLICAN CHURCH KANDOS 100 YEAR CELEBRATION

The Committee has received a special events application requesting the closure of Jaques Street Kandos on 6 March 2022 for the 100 year celebration of St Lawrence Anglican Church. (application attached)

Event approved in principle. Just need to provide a traffic management plan.

NO STOPPING SIGNS – BAYLY STREET GULGONG

Council received an email from a Gulgong resident via Councillor Percy Thompson regarding No Stopping signs on Bayly Street Gulgong opposite All Hallows School. They have requested the removal of the new “No Stopping” signs as patrons of the church cannot park in that area on the weekends. (see attached email)

Change the No Stopping signs to state during school zone times only.

GENERAL BUSINESS

MUDGEES CLASSIC CYCLING EVENT

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MID-WESTERN REGIONAL COUNCIL | LOCAL TRAFFIC COMMITTEE - 17 DECEMBER 2021

CLOSURE

There being no further business the meeting concluded at 10.02AM