

9.8 Community Grants Program - November 2021

REPORT BY THE FINANCIAL PLANNING COORDINATOR
TO 03 NOVEMBER 2021 ORDINARY MEETING
GOV400088, FIN3000159

RECOMMENDATION

That Council:

1. receive the report by the Financial Planning Coordinator on the Community Grants Program - November 2021; and
2. provide financial assistance to the following applications in accordance with the criteria and guidelines of the Community Grants Policy:

Mudgee High School	600
Canobolas Cottage Incorporated t/a Ronald McDonald House Charities Orange	1,380
Gulgong Memorial Hall Committee	3,000

Executive summary

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2030 Community Plan.

All applications were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan.
- Level of consultation and collaboration with other local groups.
- Organisational capacity to deliver the program or project.

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request. A summary of each application is shown below, together with panel recommendations.

Applicant	Project/Activity	Funding Request \$	Total Score out of 9	Recommended Amount \$
Mudgee High School	2021 HCS Art Exhibition	600	8	600
Canobolas Cottage Incorporated t/a Ronald McDonald House Charities Orange	Funding 10 Nights of accommodation for families with sick child in Orange hospital.	1,380	8	1,380
Gulgong Memorial Hall Committee	Gulgong Christmas celebration	3,000	8	3,000
Total				4,980

Disclosure of Interest

Nil.

Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

Mudgee High School

Mudgee High School requests \$600 for 2021 HCS Art Exhibition. This project supports the local high school students in their difficult final year of schooling. This exhibition is an opportunity and a platform for talented students to enter their works into ARTEXPRESS, an annual series of exhibitions of exemplary artworks created by NSW visual arts students for their HSC examination.

Link to Community Plan: 1.4.2 Support arts and cultural development across the Region 1.4.3 Provide equitable access to a range of places and spaces for all in the community, 1.4.1 Support programs which strengthen the relationships between the range of community groups

COMMUNITY GRANT CATEGORY

Community Grants Category - Community Events: Cap \$ 5,000

RECOMMENDATION:

\$ 600

The Panel scored the application as 8 and there appear to be significant benefits linked with the objectives of Councils Community Plan so the full amount requested was recommended.

Canobolas Cottage Incorporated t/a Ronald McDonald House Charities Orange

Canobolas Cottage Incorporated t/a Ronald McDonald House Charities Orange requests \$1,380 for funding 10 nights of accommodation for families with sick child/ren in Orange hospital. This initiative provides free accommodation and services for families who have to visit the hospital with a sick child under 18 years or high risk pregnancy mums. Since its opening it has provided accommodation for 48 families from our council area for a total of 331 nights. It aims to provide financial and emotional support while keeping families together and close to care.

Link to Community Plan: 1.1.1 Maintain the provision of high quality, accessible community services that meet the needs of our community 1.1.3 Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles, 1.4.3 Provide equitable access to a range of places and spaces for all in the community

COMMUNITY GRANT CATEGORY

Community Grants Category - Specific Program/ Project: Cap \$10,000

RECOMMENDATION:

\$ 1,380

The Panel scored the application as 8 and there appear to be significant benefits linked with the objectives of Councils Community Plan so the full amount requested was recommended.

Gulgong Memorial Hall Committee

Gulgong Memorial Hall Committee requests \$3,000 for Gulgong Christmas celebration. A community family event which will be an opportunity to get together, socialise and celebrate Christmas for the residents of Gulgong and surrounding areas under COVID restrictions, and for children to meet Santa.

Link to Community Plan: 1.1.3 Support networks, program and facilities which promote health and wellbeing and encourage healthy lifestyles 1.4.1 Support programs which strengthen the relationships between the range of community groups, 1.4.2 Support arts and cultural development across the Region

COMMUNITY GRANT CATEGORY

Community Grants Category - Community Events: Cap \$ 5,000

RECOMMENDATION:

\$ 3,000

The Panel scored the application as 8 and there appear to be significant benefits linked with the objectives of Councils Community Plan so the full amount requested was recommended.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

Strategic implications

Council Strategies

Not applicable.

Council Policies

Recommendations are made under the Community Grants Program Policy.

Legislation

In accordance with the Local Government Act 1993 Section 356 granting of financial assistance must be approved by a Council resolution.

Financial implications

Funding of \$110,000 is provided in the Operational Plan for financial assistance. \$33,077 has already been allocated, leaving a balance of \$76,923. Based on the scoring system above, the recommendation of staff is to provide \$4,980 in financial assistance. Should Council approve the recommendations in the report, a balance of \$71,943 will remain.

Associated Risks

Not applicable.

AMANDA COVER
FINANCIAL PLANNING COORDINATOR

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

20 October 2021

Attachments: 1. Community Grants.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



Application Form

APPLICANTS DETAILS

Name of Organisation	Mudgee High School
Contact Person	[REDACTED]
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
ABN	[REDACTED]
Bank Account Name	[REDACTED]
BSB	[REDACTED]
Account Number	[REDACTED]

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	2021 HCS Art Exhibition	
Amount of funding requested	\$ 600.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	06.12.2021	10.12.2021
Briefly, describe Project / Activity	In kind Seminar Room hire within Mudgee Arts Precinct as the Community Gallery space may not be sufficient size to adequately display the entire 2021 Mudgee High School HSC art exhibition. School has already paid for hire of the Community Gallery Space.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

This project supports the local high school students during a difficult final year of schooling. Giving the students the opportunity to exhibit their works in the newly opened Mudgee Arts Precinct demonstrates Council's support for the development of arts and culture across the region.

The exhibition is also a platform for opportunities for talented students to enter their works into ARTEXPRESS, an annual series of exhibitions of exemplary artworks created by NSW visual arts students for their HSC examination. Council will be hosting ARTEXPRESS at the Precinct in 2023 and this year's local exhibition will be a good introduction in the lead up to that event.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The artworks will be created by 10 students and it is expected that their families and peers will be interested in viewing the works on display in the new gallery.

Further, with COVID closures, it is unknown what visitorship numbers will look like for the duration of the exhibition. However, during these dates, it is anticipated that all of NSW will be out of lockdown and able to travel and past experience has already demonstrated the popularity of the Mudgee region for Sydney and other NSW visitors. The Mudgee Arts Precinct, and its partnership with Mudgee Region Tourism, presents a premium tourism opportunity and visitorship numbers to the gallery, including to the HSC exhibition, are expected to be high.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

Council has previously supported this exhibition in The Stables. There is no real opportunity for collaboration with other groups, but some students have been known to contribute their artistic talents within community organisations once they have graduated and look to contribute to the community in adulthood.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Mudgee High School runs this exhibition as an annual event and has done so for many years.

COMMUNITYGRANTS

Project Income	Community Grant (amount sought from Council)	\$ 600.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
TOTAL INCOME		\$ 600.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Seminar room hire	\$ 600.00
	Community gallery room hire	\$ 250.00
TOTAL EXPENDITURE		\$ 850.00
TOTAL SURPLUS / DEFICIT		-\$ 250.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<div style="border: 1px solid black; height: 50px;"></div>	

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input type="radio"/>	<input checked="" type="radio"/>
A copy of the group's/organisation's public liability insurance	<input type="radio"/>	<input checked="" type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

AUTHORISATION OF APPLICANT

Name	<div style="background-color: black; width: 100%; height: 15px;"></div>
Position	<div style="background-color: black; width: 100%; height: 15px;"></div>
Date	<div style="background-color: black; width: 100%; height: 15px;"></div>

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

 COMMUNITYGRANTS

SUBMIT YOUR APPLICATION

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

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COMMUNITY GRANTS



Application Form

APPLICANTS DETAILS

Name of Organisation	Canobolas Cottage Incorporated t/a Ronald McDonald House Charities Orange
Contact Person	[REDACTED]
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
ABN	[REDACTED]
Bank Account Name	[REDACTED]
BSB	[REDACTED]
Account Number	[REDACTED]

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	RMHC Orange gives families with sick children the best medicine - each other	
Amount of funding requested	\$ 1,380.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	ongoing	ongoing
Briefly, describe Project / Activity	Since the Orange house opened, we have provided free accommodation for 48 families from your council area for a total of 331 nights. This equates to a savings in accommodation alone of \$49,650 for families. Our aim in providing accommodation and services at no charge is to provide financial and emotional support, and keep families together and close to care.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

RMHC Orange serves families from the Mudgee area, providing free accommodation for families with a sick child in hospital, and high risk pregnancy mums. To date we have saved families over \$49,650 in accommodation costs alone.

No one is ever prepared for the devastating news that their child is seriously ill or injured. It is an emotionally draining time for the entire family. The family's life is turned upside down and one question becomes imminent: where can we stay to be close to our child?

For 365 days and nights. Through every child's diagnosis, treatment and recovery. Every distressing turn and joyous moment. We are there for our families at every point on their journey. Their family journey is our journey. It's woven into the fabric of everything we do. Our inspiration, motivation and mission. (RMHC 2019 Annual Impact Report)

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Since opening we have supported 48 families from the Mid Western Council area. These families have stayed with us over 52 stays and 331 nights. Families who stay with us are coming to us when they have a sick or injured child in hospital, or they are a high risk pregnancy mum.

Any family from the Mid Western Council area who is seeking medical treatment for a sick or injured child (18 and under) or high risk pregnancy mums, who are a patient of the Orange Health Service, Dudley Private or Bloomfield Medical are eligible to stay free at RMHC Orange through the duration of the treatment.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

We are also seeking financial support from other council areas which are the communities that we serve. We are seeking funding for 10 nights of accommodation for families from the Mid Western Council area, to the value of \$1380.00

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We operate 365 days per year, 24 hours per day. Our aim in providing accommodation and services at no charge is to provide financial and emotional support, often at a time when families are stressed and under pressure. By "wrapping around families" we allow them to focus on their baby, child or adolescent nearby in hospital.

RMHC Orange operates with two paid employees assisted by a wonderful team of Orange and district volunteers who are part of a 24-hour, 365 day a year roster. So far these volunteers have contributed an amazing 74,381 hours to help rural families during a health crisis.

Our doors are always open for our families and your families.



Project Income	Community Grant (amount sought from Council)	\$ 1,380.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 0.00
	Other Income	\$ 0.00
TOTAL INCOME		\$ 1,380.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure		
TOTAL EXPENDITURE		\$ 0.00
TOTAL SURPLUS / DEFICIT		\$ 1,380.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

All funds we raise are to assist with the ongoing operational costs of the house, assisting us to continue to provide free accommodation for families who stay with us. Additionally we are looking to the future of the house based on the growth of health services, and the future growth and expansion of the house. It costs us \$138 per night per room to keep the house operational for our families. Our application is based on 10 nights of accommodation for families from the Mid Western Council area.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
If yes, please advise date and amount	DATE / YEAR <input type="text"/>	AMOUNT \$ <input type="text"/>
Did your group return the acquittal form?	YES (click to tick) <input type="radio"/>	NO (click to tick) <input checked="" type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text" value="\$ 660,131.00"/>	

Comment on cash set aside for specific projects (optional)

All funds we raise are to assist with the ongoing operational costs of the house, assisting us to continue to provide free accommodation for families who stay with us. Additionally we are looking to the future of the house based on the growth of health services, and the future growth and expansion of the house. Our annual ball was cancelled 2 years in a row - our largest fundraiser.

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input type="radio"/>	<input checked="" type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input type="radio"/>	<input checked="" type="radio"/>

AUTHORISATION OF APPLICANT

Name

Position

Date

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

COMMUNITYGRANTS

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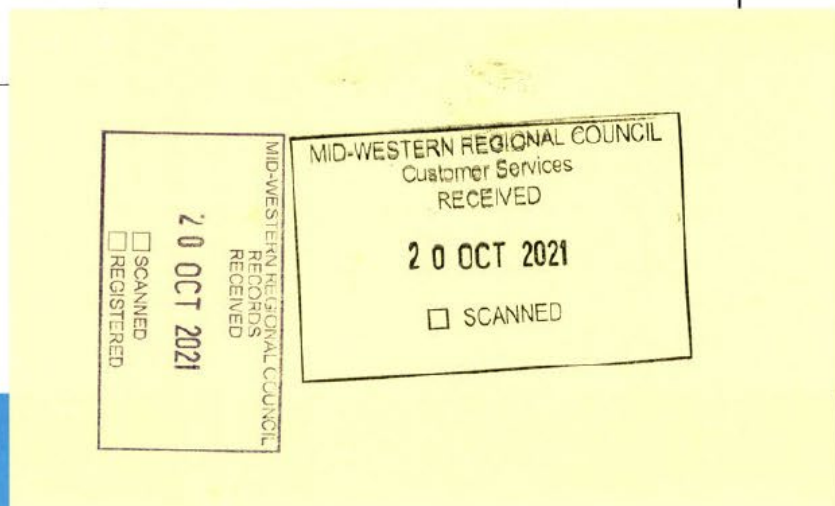
Application Form

APPLICANTS DETAILS

Name of Organisation	Gulgong Memorial Hall Committee
Contact Person	[REDACTED]
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
ABN	[REDACTED]
Bank Account Name	[REDACTED]
BSB	[REDACTED]
Account Number	[REDACTED]

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Gulgong Christmas Celebration	
Amount of funding requested	[REDACTED]	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	11/12/2021	11/12/2021
Briefly, describe Project / Activity	A community family event to celebrate Christmas for the residents of Gulgong and surrounding areas	





ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

As the Community has been in lockdown for a long period, it will be an opportunity to get together and socialise, under COVID restrictions, and for the Children to meet Santa.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

500-1000, dependant on COVID regulations

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

we are hoping to involve many Community Groups, including the Fire Brigade, Little Athletics, Chamber of Commerce.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

We have run this activity for many years, and have proven our ability to run a successful event. Previous events included jumping castles, photos with santa, BBQ, music, chocolate wheel, face painting etc.



	Community Grant (amount sought from Council)	\$ 3,000.00
Project Income	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
TOTAL INCOME		\$ 3,000.00

List proposed cash expenditure (provide copies of quotes for equipment)

		\$ 3,000.00
Project Expenditure		
TOTAL EXPENDITURE		\$ 3,000.00
TOTAL SURPLUS / DEFICIT		\$ 0.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

Will be re-imbursed to Council

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input type="radio"/>	<input checked="" type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input type="radio"/>	<input checked="" type="radio"/>

COMMUNITY GRANTS

Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE/YEAR 2021	AMOUNT \$ 3,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	<input type="text"/>	
Comment on cash set aside for specific projects (optional)	<input type="text"/>	

APPLICATION CHECKLIST

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	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
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AUTHORISATION OF APPLICANT

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