

## 12.4 Gulgong Memorial Hall Committee - 13 April and 11 May 2021

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE  
TO 21 JULY 2021 ORDINARY MEETING  
GOV400088, A0100024

### RECOMMENDATION

#### That Council:

1. **receive the report by the Manager, Customer Services & Governance on the Gulgong Memorial Hall Committee - 13 April and 11 May 2021; and**
2. **note the minutes from the Gulgong Memorial Hall Committee meetings held on 13 April 2021 and 11 May 2021.**

### Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Memorial Hall Committee meetings held on 13 April 2021 and 11 May 2021.

### Disclosure of Interest

Nil

### Detailed report

The Gulgong Memorial Hall Committee met on 13 April 2021 and 11 May 2021 as part of their ongoing monthly meetings. Note the minutes for current actions and updates provided by the committee.

### Community Plan implications

|              |  |
|--------------|--|
| <b>Theme</b> | <b>Looking After Our Community</b>   |
| Goal         | Vibrant towns and villages   |
| Strategy     | Respect and enhance the historic character of our Region and heritage value of our towns |

### Strategic implications

#### Council Strategies

Not Applicable

#### Council Policies

Not Applicable

#### Legislation

The Gulgong Memorial Hall Committee is operating under Section 355 of the Local Government Act 1993, which allows it to exercise a function of Council.

## Financial implications

Not Applicable

## Associated Risks

Nil

RICHARD CUSHWAY  
MANAGER, CUSTOMER SERVICES &  
GOVERNANCE

SIMON JONES  
DIRECTOR COMMUNITY

7 July 2021

*Attachments:* 1. Gulgong Memorial Hall Committee Meeting Minutes April 2021.  
2. Gulgong Memorial Hall Committee Meeting Minutes May 2021.

### APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

**Gulgong Memorial Hall Meeting 13/04/2021**

Opened: 16.20

Present: Percy Thompson, Richard Cushway (MWRC), Toni Morrison, Chris & Pauline Hannaford

Guest: Karli Anshaw (MWRC)

Apologises: Nil

Minutes of last meeting read accepted as correct moved Percy Thompson, seconded Pauline Hannaford.

A letter from Bill Clifford resigning from the committee due to moving from the area. He will be sadly missed and we all wish him well. A thankyou in card, note or letter form to be sent on behalf of the committee.

Again Chris H. had to explain to council staff that we are 355 committee (volunteers for MWRC) and we do not provide insurance for events run on behalf of MWRC. Funding for the Christmas in July will go before council Wednesday 21<sup>st</sup> April, 2021. We are running short of volunteers to run the July event so need to advertise in Gossip or Facebook - Cheryl Vassel has been nominated to start that advertising once we have a result on the funding application. The Christmas poster is beautiful – well down Cheryl- we need to include the chocolate wheel.

The Memorial Hall will be closed from 13<sup>th</sup> May till and including 17<sup>th</sup> May for resanding and polishing of the Hall floor. Hand driers have been purchased and to be installed asap. New storage boxes (stainless steel) for under kitchen benches have been purchased. Quotes for a commercial stove for the hall kitchen is to be investigated

Two lots of correspondence given to Richard C for MWRC. 1. Letter to Di Sawyers (property) stating that that the Gulgong Mens Shed accept calculations regard part refund for lease & bank details. 2. Community grant application to Finance claiming back remainder of rent refund.

Next meeting 11/05/2021 4 p.m.

Meeting closed 5.15 p.m.

| Person Responsible | Action                          | Result |
|--------------------|---------------------------------|--------|
| Cheryl             | Looking for volunteers for July |        |
|                    |                                 |        |

### **Gulgong Memorial Hall Meeting 11<sup>th</sup> May 2021**

Meeting opened: 1605

Present: Pauline & Chris Hannaford, Charlie & Cheryl Vassel, Percy Thompson, Richard Cushway (MWRC), Karli Anshaw (MWRC)

Apologies: Toni Morrison

Minutes of last meeting: Apologies for the way Karli's name was spelt. Moved by Pauline, 2<sup>nd</sup> Percy.

#### **New Business arising:**

Card sent to Bill Clifford to thank him for his contribution to the Memorial Hall Committee.

Confirmation emails received re grant approved \$3000 for Christmas in July, the funds have not been received as yet. Thank you to Council for granting this.

Still running short of volunteers, however there might be some people from Life Skills who may be able to help. Cheryl to put ad in Gossip

Christmas in July posters, all in favour.

Chris is chasing the Jumping Castle.

Need to put ad in Gossip for June issue. Send invoice c/- Men's Shed, Chris Hannaford, put in for half page mono \$165, colour \$220? Will just put in for the July issue, half page colour. Cheryl to organise.

Chocolate wheel – use Men's Shed's

Coconut shy – need to source sand filled soft balls.

Men's Shed will organise food.

Pauline will chase Santa Suit.

Cheryl – contact Simone Kurtz re photos

COVID – rules, registration organised.

Shane Holt will play part of Santa.

#### **General Business:**

Tomorrow if anyone is capable, the partitions will be moved out, as floor sanding will be commenced on Thursday, so old partitions will go to tip. The first of the new steel partitions are ready to be welded as of tomorrow. The price of the material from Timber and Hardware is cheaper than Bunnings. The size of the new partitions will be 2.4 x 1.2m. There are mirrors on the partitions, and

a comment made that there shouldn't be any more mirrors put onto the walls. Put the mirrors on the partitions onto the dressing rooms walls, green rooms on the stage.

Hand driers purchased and installed, working well. Need to have one installed into Men's Shed if possible please. Debutante Ball will be held in the Hall in August.

New Island bench with storage underneath has been purchased, the items in the kitchen will be stored in containers under the bench.

Refund for Men's Shed still in progress.

Draft operation community proposal – hand driers approved. Councillors knocked back Men's Shed upgrade, not recommended. Need to put another submission in. The glass has been smashed in the wall and the wall needs to be replaced. Are the grants for external as well as internal? Unknown. Building insured by MWRC, but Men's Shed need own insurance. Seven applications were made for this grant.

Everything on original Upgrade list will be completed e.g. floor, kitchen, doors etc. There will be some money left over after the upgrade is completed, so maybe install vinyl over plywood sheeting? There are two doors off the stage that, one that leads to a steep set of steps that go onto the street. The steps are very steep, so a locked door and maybe a hand rail. Chris to talk to Ben about this. There is approximately slightly under \$10,000 left over.

Letter given to IGA twice, it has been handed to the Owners to consider. If Chris could contact Andrew at IGA next week please about this. Thank you.

Men's Shed, according to their lease need to send a letter to Council stating whether they wish to continue with the lease, and need to give three months' notice of intent. The letter was handed in to Council on 27/4, lease expires on 31<sup>st</sup> August. As yet there has been no reply.

Cheryl – ad in Gossip re volunteers. Need to state it is a Council Sponsored Event.

**Meeting Closed. Next meeting 8<sup>th</sup> June, 4 pm, Men's Shed.**

#### Action Plan:

| Person Responsible | Action  | Result   |
|--------------------|---|--|
| Cheryl             | Contact Gossip re putting poster in and requesting Volunteers | Done, message going in What's the Gos.         |
| Chris              | Chase up IGA re vouchers                                      | Please ring Andrew at IGA 63741230 on Tuesday. |
| Pauline            | Chase up Santa Suit   |  |
| Chris              | Talk to Ben re stairs door                                    |  |
| Cheryl             | Contact Simone Kurtz re photos                                | Done, waiting for a response.                  |