

## 9.6 Community Grants Program - June 2021

REPORT BY THE MANAGER FINANCE  
TO 16 JUNE 2021 ORDINARY MEETING  
GOV400088, FIN3000159

**RECOMMENDATION****That Council:**

1. **receive the report by the Manager Finance on the Community Grants Program - June 2021; and**
2. **provide financial assistance to the following applications in accordance with the criteria and guidelines of the Community Grants Policy;**

Goolma Amenities Committee	6,750
Hargraves and District Progress Association Inc.	6,310

**Executive summary**

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2030 Community Plan.

All applications were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan
- Level of consultation and collaboration with other local groups
- Organisational capacity to deliver the program or project

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request. A summary of each application is shown below, together with panel recommendations.

<b>Applicant</b>	<b>Project/Activity</b>	<b>Funding Request \$</b>	<b>Total Score out of 9</b>	<b>Recommended Amount \$</b>
Goolma Amenities Committee	Replacement of lawn mower	4,000	7	6,750
Hargraves and District Progress Association Inc.	Replacement of lawn mower	12,619	7	6,310
<b>Total</b>				<b>13,060</b>

## Disclosure of Interest

Nil

## Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

### **Goolma Amenities Committee**

Goolma Amenities Committee requests \$4,000 for Replacement of lawn mower. Goolma are in need of a new lawn mower to carryout open space maintenance activities. The Committee is seeking a small contribution from Council to allow this purchase to go ahead.

*Link to Community Plan:1.2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community, 1.4.3 Provide equitable access to a range of places and spaces for all in the community*

#### **COMMUNITY GRANT CATEGORY**

Capital Grants Category: Cap \$25,000 or 50% of the total project cost, whichever is the lower.

#### **RECOMMENDATION:**

\$ 6,750 - It is recommended to provide 50% of the capital cost based on the scoring, capital grants category and similarity to Hargraves & District Progress Association application.

### **Hargraves and District Progress Association Inc.**

Hargraves and District Progress Association Inc. requests \$12,619 for Replacement of lawn mower. As part of the Village Subsidy scheme, the Hargraves Progress Association carryout open space maintenance activities for the area. The Association is now in need of a new lawn mower to allow this arrangement to continue.

*Link to Community Plan:1.2.4 Maintain and promote the aesthetic appeal of the towns and villages within the Region 1.3.1 Provide infrastructure and services to cater for the current and future needs of our community, 1.4.3 Provide equitable access to a range of places and spaces for all in the community*

#### **COMMUNITY GRANT CATEGORY**

Capital Grants Category: Cap \$25,000 or 50% of the total project cost, whichever is the lower.

#### **RECOMMENDATION:**

\$ 6,310

## Community Plan implications

<b>Theme</b>	<b>Good Governance</b>
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

## Strategic implications

### Council Strategies

Not applicable

### Council Policies

Recommendations are made under the Community Grants Program Policy.

### Legislation

In accordance with the Local Government Act 1993 Section 356 granting of financial assistance must be approved by a Council resolution.

## Financial implications

Funding of \$105,000 is provided in the Operational Plan for financial assistance. \$84,997 has already been allocated, leaving a balance of \$21,003. Based on the scoring system above, the recommendation of staff is to provide \$13,060 in financial assistance. Should Council approve the recommendations in the report, a balance of \$6,943 will remain.

## Associated Risks

Not applicable.

NEIL BUNGATE  
MANAGER FINANCE

LEONIE JOHNSON  
CHIEF FINANCIAL OFFICER

4 June 2021







*Attachments:* 1. Community Grant Applications.

APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER

## Application Form

### APPLICANTS DETAILS

Name of Organisation	Goolma Amenities Committee
Contact Person	Lesley Tink
	
Phone	 phone number.
Email	
ABN	
Bank Account Name	
BSB	 BSB number.
Account Number	 e account number.

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Contribution towards replacement lawn mower   Goolma Amenities Committee	
Amount of funding requested	\$ 4,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	<input type="text"/>	<input type="text"/>
Briefly, describe Project / Activity	Goolma are need of a new lawn mower to carryout open space maintenance activities. The Committee is seeking a small contribution from Council to allow this purchase to go ahead.	

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

As part of the village subsidy scheme, the Goolma Amenities Committee assist MWRC with open space maintenance activities throughout the locality. The proposed contribution will allow for this arrangement to continue.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

This initiative will assist all Goolma community members through access to well maintained open space facilities.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

No further consultation is required. Goolma community members to work to coordinate open space maintenance activities.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

The Goolma Amenities Committee has been delivering open space maintenance activities successfully for the community for a number of years. The current committee has the experience and capability to continue this function.



Project Income	Community Grant (amount sought from Council)	\$ 4,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	\$ 9,500.00
<b>TOTAL INCOME</b>		<b>\$ 13,500.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Zero Turn Lawn Mower	\$ 13,500.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 13,500.00</b>

<b>TOTAL SURPLUS / DEFICIT</b>	<b>\$ 0.00</b>
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If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

Has your organisation/group previously received a Community Grant from Council?

YES (click to tick)

NO (click to tick)



If yes, please advise date and amount

DATE / YEAR

AMOUNT



Did your group return the acquittal form?

YES (click to tick)

NO (click to tick)



Closing bank balance from the most recent bank statement or treasurer's report

Comment on cash set aside for specific projects (optional)

### APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

A copy of the group's/organisation's most recent bank statement or treasurer's report

SUPPLIED? (click to tick)

YES

NO



A copy of the group's/organisation's public liability insurance



Where the group intends to purchase equipment, a copy of the quote/s obtained



Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required



If your group is not incorporated, please supply a letter from your auspicing body



### AUTHORISATION OF APPLICANT

Name

Position

Date

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



### SUBMIT YOUR APPLICATION

**EMAIL:** After you complete this digital form, please save it to your computer and email to [council@midwestern.nsw.gov.au](mailto:council@midwestern.nsw.gov.au)

**DELIVER TO:** Customer Service Locations

86 Market Street  
MUDGEE

109 Herbert Street  
GULGONG

77 Louee Street  
RYLSTONE

**MAIL TO:** Mid-Western Regional Council  
Attn: Finance Department  
PO Box 156  
MUDGEE NSW 2850

SUBMIT ONLINE

COMMUNITY GRANTS POLICY

PRINT MY APPLICATION





27 January 2001

General Manager  
Mid Western Regional Council  
PO Box 156  
MUDGEES NSW 2850



Dear Brad

In 2005 the Goolma Community bought a mower to support Council in mowing the Cricket Ground, around the Tennis Courts, playground, hall and fire shed. It cost us just over \$20,000 and has been run and serviced by us at a cost of about \$1,000 per year, ever since.

We have blown up the mower and have been told it is not worth replacing as there are many other parts worn badly. Also at the moment we can't even find a motor for that age mower.

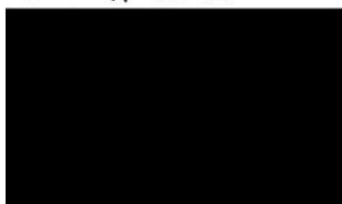
The reason this was set up was because Council would only cut the grounds with a tractor and slasher which is not good enough. It makes the cricket ground too rough and they can't get around the buildings properly. Also in summer the cricket has to be mowed often.

We could have a smaller mower now because the Churches, Gun Club and School are not mowed by us any more.

We need some advice about how we can fix this issue asap.

Thank you

*Lesley Tank*



## Application Form

### APPLICANTS DETAILS

Name of Organisation	Hargraves and District Progress Association Inc.
Contact Person	Irene Elliot
Address	[REDACTED]
Phone	[REDACTED] number.
Email	
ABN	50 609 773 725
Bank Account Name	
BSB	
Account Number	

### PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Mower Replacement- Hargraves and District Progress Association
Amount of funding requested	\$ 12,619.00
Start and Finish date	<input type="text"/> START (click to tick) <input type="text"/> FINISH (click to tick)
Briefly, describe Project / Activity	As part of the Village Subsidy scheme, the Hargraves Progress Association carryout open space maintenance activities for the area. The Association is now in need of a new lawn mower to allow this arrangement to continue.

ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

As part of the village subsidy scheme, the Hargraves Progress Association assist MWRC with open space maintenance activities throughout the locality. The proposed funding allocation will allow for a replacement mower and for current maintenance arrangement to continue.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

Hargraves and District Progress Association active members

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

No further consultation is required. Association members to work to coordinate open space maintenance activities.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

MWRC to assist with the purchase of an appropriate mower.

The Progress and District Association has been successful in maintaining service standards for open space areas within the area. There are now apparent reasons why this should not continued to be maintained.



Project Income	Community Grant (amount sought from Council)	\$ 12,619.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	
	Other Income	
<b>TOTAL INCOME</b>		<b>\$ 12,619.00</b>

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Zero Turn Lawn Mower	\$ 12,619.00
<b>TOTAL EXPENDITURE</b>		<b>\$ 12,619.00</b>

<b>TOTAL SURPLUS / DEFICIT</b>	<b>\$ 0.00</b>
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If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

**FINANCIAL DETAILS**

	YES (click to tick)	NO (click to tick)
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Have you registered for Goods & Services Tax (GST) purposes?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>

Has your organisation/group previously received a Community Grant from Council?

YES (click to tick)

NO (click to tick)



If yes, please advise date and amount

DATE / YEAR

AMOUNT



Did your group return the acquittal form?

YES (click to tick)

NO (click to tick)



Closing bank balance from the most recent bank statement or treasurer's report

Comment on cash set aside for specific projects (optional)

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If your group is not incorporated, please supply a letter from your auspicing body



### AUTHORISATION OF APPLICANT

Name

Irene Elliot

Position

Secretary

Date

2/6/21



I confirm that the information contained in the application form and within the attachments are true and correct.



I confirm that this application has been submitted with the full knowledge and support of the applicant.



I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.



I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.



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[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)





Hargraves & District Progress Association Inc



12<sup>th</sup> October 2020

C/- Hargraves General Store  
110 Merinda Street  
HARGRAVES NSW 2850

The General Manager  
Mid-Western Regional Council  
PO Box 156  
MUDGEES NSW 2850

Dear Sir/Madam,

On behalf of the Hargraves and District Progress Association and Hargraves Village we would like to take this opportunity to ask when and if there will be an Official naming and opening day for our Louisa Park, and if so what day and time would this take place. We also thought that a wooden name plaque would be appropriate to continue the theme of the area involved.

We would also like to enquire whether there would be an opportunity for Council to supply us with a new second hand ride on mower to replace the old, old mower that we have now. The mower we are using is still in reasonable working order a few problems that seem never to go away even after an arranged service has been done, and as the mower is a lot larger than the mowers Council use it would not fit on the trailer that Council sent out to collect it for its annual service. We now have to wait for a longer trailer to be made available. We hope Council will consider our request so that we may continue to keep our grounds neat and tidy.

Yours faithfully,

*Irene E Elliott*

Irene E Elliott  
Hon. Secretary