

12.2 Mid-Western Regional Council Access Committee

REPORT BY THE MANAGER, COMMUNITY & CULTURAL SERVICES
TO 16 JUNE 2021 ORDINARY MEETING
GOV400088, COS300797

RECOMMENDATION

That Council:

1. **receive the report by the Manager, Community & Cultural Services on the Mid-Western Regional Council Access Committee; and**
2. **note the minutes of the Mid-Western Regional Council Access Committee meetings convened on 2 February, 2 March, 6 April, 4 May and 1 June 2021.**

Executive summary

The Mid-Western Regional Council Access Committee meets monthly to discuss and provide advice to Council on operational and strategic issues affecting physical access and inclusion for all residents and visitors to the region.

Disclosure of Interest

Nil.

Detailed report

The Committee has considered a range of development applications at a variety of locations across the region and lodged submissions in respect of same. Discussions are detailed in the minutes attached to this report. The Committee also compliments Council on a range of initiatives, such as an ongoing review of its Disability Inclusion Action Plan and various treatments of sites around the region, such as the installation of automatic doors at the Rylstone Administration Office and at the Mudgee Arts Precinct. The Committee remains hopeful that Council is supportive of additional public seating along Church Street in Mudgee.

Community Plan implications

Theme	Looking After Our Community
Goal	Meet the diverse needs of the community and create a sense of belonging
Strategy	Provide equitable access to a range of places and spaces for all in the community

Strategic implications

Council Strategies

Mid-Western Regional Council's Disability Inclusion Action Plan ('DIAP') supports collaboration between Council and its Access Committee, to provide advice on operational and strategic issues affecting access for all residents of and visitors to the region. Council has recently been contacted by the State Minister for Families and Communities and Disability Services and was advised that the due date for publication of Council's next reiteration of its DIAP has been extended until

July 2022. In any event, Council has already commenced its community consultation phase of the DIAP review.

Council Policies

Not Applicable.

Legislation

Mid-Western Regional Council is committed to an inclusive and accessible region and seeks to meet its obligations under the *Disability Discrimination Act 1992* and the NSW *Disability Inclusion Act 2014* through its DIAP.

Financial implications

Not Applicable.

Associated Risks

Not Applicable.

FIONA SHEARMAN
MANAGER, COMMUNITY & CULTURAL
SERVICES

SIMON JONES
DIRECTOR COMMUNITY

1 June 2021

- Attachments:*
1. Minutes - February 2021.
 2. Minutes - March 2021.
 3. Minutes - April 2021.
 4. Minutes - May 2021.
 5. Minutes - June 2021.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER



MID-WESTERN REGIONAL COUNCIL ACCESS COMMITTEE

MINUTES – 10AM, TUESDAY 2 FEBRUARY 2021

AT STABLES MEETING ROOM, MUDGEES

1. Welcome:

2. Present: Victoria Barrett (Chair), Les Leighton, Stephen Waller,

Councillors: Deputy Mayor Sam Paine

Council Staff: Fiona Shearman

3. Receive apologies: Pamela Morris, Rodger Barnes

4. Confirm Minutes of 1 December 2020 meeting of the MWRC Access Committee

Moved: L Leighton

Seconded: V Barrett

Carried

5. Matters arising from Previous Minutes: Nil.

6. Correspondence:

6.1 DA0149/2021: Tourist and Visitor Accommodation (2 x Serviced Apartments), 32 Hadabob Road, Frog Rock – Submission lodged 4 December 2020.

6.2 DA0157/2021: Farm Stay Accommodation, 1307 Castlereagh Highway, Apple Tree Flat – Submission lodged 4 December 2020.

7. Development Applications:

7.1 DA0204/2021: Proposed Function Centre (2 x Semi-Permanent Tents) Oakey Corner 345 Spring Flat Road, Spring Flat

Submission:

1. The Applicant should ensure there is adequate accommodations in place to ensure people in wheelchairs or vision impaired people can ascend the timber floor deck without it being a difficult obstacle/trip hazard;
2. The accessible bathroom may require a ramp from the pathway to the verandah of the building;
3. The accessible bathroom should comply with current disability standards.



Moved: L Leighton

Seconded: S Waller

Carried

- 7.2 DA0203/2021 – Proposed Hotel or Motel Accommodation at The Paragon Hotel, 38 Perry Street and 82 Gladstone Street, Mudgee

Submission:

With respect to the accessible unit:

1. All amenities, such as sinks, countertops and wardrobes are to be at appropriate heights to allow for adequate access for wheelchair users;
2. The Committee recommends that the door into the bathroom be a cavity slider;
3. The Committee recommends the installation of a fold down handrail on the shower side of the toilet.

Moved: L Leighton

Seconded: V Barrett

Carried

8. General Business:

- 8.1 Public seating along Church Street (V Barrett) – Standing item

Closed: 10:28am

Next meeting date – 2 March 2021 at 11:00am. Venue: Stables Meeting Room.



MID-WESTERN REGIONAL COUNCIL ACCESS COMMITTEE

MINUTES – 11AM, TUESDAY 2 MARCH 2021

AT COMMITTEE ROOM, MUDGEES

1. Welcome:

2. Present: Victoria Barrett, Stephen Waller, Pamela Morris

Councillors: Deputy Mayor Sam Paine

Council Staff: Fiona Shearman

3. Receive apologies: Nil

4. Confirm Minutes of 2 February 2021 meeting of the MWRC Access Committee

Moved: V Barrett

Seconded: S Waller

5. Matters arising from Previous Minutes:

6. Correspondence:

6.1 DA0204/2021: Proposed Function Centre (2 x Semi-Permanent Tents) Oakey Corner 345 Spring Flat Road, Spring Flat – Submission lodged 2 February 2021.

6.2 DA0203/2021 – Proposed Hotel or Motel Accommodation at The Paragon Hotel, 38 Perry Street and 82 Gladstone Street, Mudgee – Submission lodged 2 February 2021.

7. Development Applications:

7.1 DA0251/2021 - Proposed Change of Use to Specialised Retail Premises and Light Industrial - 18 Sydney Road Mudgee NSW 2850

Submission:

- Bathrooms – One of the bathrooms should be a unisex, accessible bathroom modified to standard.
- Disabled parking space close to the main entrance on a hard surface.
- No trip hazards within the showroom.
- Adequate access into staff facilities for an employee with a disability.
- Counter at point of sale to be at an adequate height for a wheelchair user.

Moved: V Barrett

Seconded: S Waller



8. General Business:

8.1 Public seating along Church Street (V Barrett) – Standing item

Meeting closed: 11:27am

Next meeting date – 6 April 2021 Stables meeting room.



MID-WESTERN REGIONAL COUNCIL ACCESS COMMITTEE

MINUTES – 11AM, TUESDAY 6 APRIL 2021

AT STABLES MEETING ROOM, MUDGEES

1. Welcome:

2. Present: Victoria Barrett (Chair), Les Leighton, Pamela Morris and Stephen Waller

Councillors: Deputy Mayor Sam Paine

Council Staff: Fiona Shearman (Minutes)

3. Receive apologies: Nil

4. Confirm Minutes of 2 March 2021 meeting of the MWRC Access Committee

Moved: S Waller

Seconded: V Barrett

Carried

5. Matters arising from Previous Minutes: Nil

6. Correspondence:

6.1 DA0251/2021 - Proposed Change of Use to Specialised Retail Premises and Light Industrial - 18 Sydney Road Mudgees NSW 2850 – Submission lodged 2 March 2021.

7. Development Applications:

7.1 DA0243/2021 - Proposed Alterations to Existing Community Hall (replacement of existing verandah and kitchen) at Olinda Community Hall, 33 Coolcalwin Street, Olinda.

Submission:

- Doorway should have a clearance width of 850mm (AS1428)
- If any steps, ensure there is also a compliant ramp
- Sink access to be at the appropriate height for a wheelchair user (front-on access)
- Toilet block to be appropriate for accessibility
- All other adjustments to meet AS1428 (as appropriate)

Moved: L Leighton

Seconded: P Morris

Carried

7.2 DA0285/2021 – Proposed Erection of a Rotating Cabin – Serviced Apartment at Cudgegong Soaring Club, 221 Stubbo Road, Stubbo.

Submission:

- Any alterations to comply with AS1428 (as appropriate)



- One of the bathrooms in the new dwelling to be accessible for a wheelchair user (including lever action door handles)
- Ramp for access to both facilities from outside (without trip hazards)

Moved: S Waller Seconded: P Morris Carried

7.3 DA0280/2021 – Proposed Internal Alterations and Additions – Serviced Apartment at 29 Short Street, Mudgee.

Submission:

- One bedroom with access to ensuite facilities (recommend Bedroom and Bathroom 4) to be accessible compliant to AS1428
- Kitchen to comply with AS1428
- Access to courtyard to have ramp access (if surface is not flat)
- Laundry area should be accessible
- Accessible ramp for access to front entrance without steps be installed

Moved: V Barrett Seconded: S Waller Carried

7.4 DA0273/2021 – Proposed Change of Use – Serviced Apartment at Brolga, 857 Spring Ridge Road, Beryl.

Submission:

- Recommend Bedroom 2 to be accessible to AS1428
- Kitchen to AS1428
- Ramp must be 1:14

Moved: P Morris Seconded: V Barrett Carried

8. General Business:

- 8.1 Disability parking at Showground (L Leighton)
- Very happy with recent works to accessible parking
- 8.2 Accessibility in Woolworths (S Waller)
- Woolworths unable to alter flooring that slopes in facility
 - Council has very little say in recent alterations
- 8.3 BP Service Station, Gulgong (P Morris)
- Council have put a drain across the road with a metal grate – Good feedback
- 8.4 Public seating along Church Street (V Barrett) – Standing item

Next meeting date – 4 May 2021 Stables meeting room.

Meeting closed 11:48am.



MID-WESTERN REGIONAL COUNCIL ACCESS COMMITTEE

MINUTES – 11AM, TUESDAY 4 MAY 2021

AT STABLES MEETING ROOM, MUDGEE

1. Welcome:

2. Present: Victoria Barrett, Stephen Waller, Pamela Morris, Rodger Barnes

Councillors: Deputy Mayor Sam Paine

Council Staff: Fiona Shearman

3. Receive apologies: Les Leighton

4. Confirm Minutes of 6 April 2021 meeting of the MWRC Access Committee

Moved: P Morris

Seconded: S Waller

5. Matters arising from Previous Minutes: Nil.

6. Correspondence:

6.1 DA0243/2021 - Proposed Alterations to Existing Community Hall (replacement of existing verandah and kitchen) at Olinda Community Hall, 33 Coolcalwin Street, Olinda – Submission lodged 7 April 2021.

6.2 DA0285/2021 – Proposed Erection of a Rotating Cabin – Serviced Apartment at Cudgegong Soaring Club, 221 Stubbo Road, Stubbo – Submission lodged 7 April 2021.

6.3 DA0280/2021 – Proposed Internal Alterations and Additions – Serviced Apartment at 29 Short Street, Mudgee – Submission lodged 7 April 2021.

6.4 DA0273/2021 – Proposed Change of Use – Serviced Apartment at Brolga, 857 Spring Ridge Road, Beryl – Submission lodged 7 April 2021.

7. Development Applications:

7.1 DA0322/2021 - Proposed Alterations and Additions to Existing Cellar Door/Function Centre and Signage at Blue Wren Vineyard 433 Ulan Road Eurunderee NSW 2850

Submission:

- Dedicated accessible park in original carpark.
- Ramp access from original carpark to main facility.
- Ramp access into accessible bathroom.



- New kitchen premises to be functional for potential future employees with disability.
- External seating to be free from trip hazards.
- There should be a clear pathway from indoors to the external seating area that is easily manoeuvrable for a wheelchair user.
- Accessible parking to be on a surface that is manoeuvrable by a person in a wheelchair.
- Lower benches in service areas for wheelchair users.
- Three accessible parking spaces to be provided close to various function spaces.

Moved: V Barrett

Seconded: S Waller

8. General Business:

- 8.1 Public seating along Church Street (V Barrett) – Standing item
- 8.2 DIAP survey (F Shearman) – Due to be released shortly. Will provide copies to committee members to complete and distribute as necessary.
- 8.3 Tar on road/footpath surface from Woolworths into Byron Place (R Barnes) – Difficult for users with walking aides. R Barnes to lodge a works request.

Meeting closed: 11:24am.

Next meeting date – 1 June 2021 Stables meeting room.



MID-WESTERN REGIONAL COUNCIL ACCESS COMMITTEE

MINUTES – 11AM, TUESDAY 1 JUNE 2021

AT STABLES MEETING ROOM, MUDGEE

1. Welcome:

2. Present: Victoria Barrett, Les Leighton, Rodger Barnes, Stephen Waller

Councillors: Councillor Alex Karavas

Council Staff: Fiona Shearman

3. Receive apologies: Deputy Mayor Sam Paine, Pamela Morris

4. Confirm Minutes of 4 May 2021 meeting of the MWRC Access Committee

Moved: S Waller

Seconded: V Barrett

5. Matters arising from Previous Minutes:

6. Correspondence:

6.1 DA0322/2021 - Proposed Alterations and Additions to Existing Cellar Door/Function Centre and Signage at Blue Wren Vineyard 433 Ulan Road Eurunderee NSW 2850 – Submission lodged 6 May 2021.

7. .Development Applications:

7.1 DA0211/2021 – Proposed Eco-Tourist Facility (2 x self-contained cabins) & bushfire refuge @ 1245 Coxs Creek Road, Coxs Creek NSW 2849

Submission:

- The bathroom in Cabin 1, to comply to all relevant accessibility standards.
- All door handles to be relevant to standards for accessibility.
- Any sliding doors to be free from trip hazards.
- Cabin 1 to have a permanent ramp, rather than a temporary structure.
- Rails to be installed around the verandah.
- Carpark for Cabin 1 to be adjacent to the ramp and have wheelchair friendly surface with access to the cabin.
- Flooring to have sufficiently textured surface to avoid slip hazards.

Moved: L Leighton Seconded: R Barnes Carried



8. General Business:

8.1 Rylstone Caravan Park Master Plan (L Leighton)

Submission:

- Laundry to be accessible for wheelchair users.
- Reception area (including kitchenette) to have a lower bench in order to be accessible for wheelchair users.
- Door into park office be an automatic door (swinging or sliding, as appropriate).
- All accessible areas to be compliant with the relevant standards.
- Verandah to have a rail around it.

Moved: L Leighton Seconded: V Barrett Carried

8.2 Public seating along Church Street (V Barrett) – Standing item

8.3 Mudgee Showground Accessible parking (L Leighton) – Pedestrian ramps off rollback gutters such as one from accessible parking to pathway at Mudgee Showground recommended for future developments across the region. Also note to highlight edges of pathway as there is a significant drop to lawn. Pathway from Open Shed to floor of Poultry Shed (north side of the poultry section) has a generous lip near the roller door – good size trip hazard. Potentially needs grading or resurfacing? Feedback to be sent through to Building Services (F Shearman).

8.4 Automatic doors (L Leighton) – Importance of installation of automatic doors to more Council facilities. F Shearman highlighted how automatic doors are becoming more prevalent for Council facilities (recent examples of installations include Rylstone Customer Service Office and Mudgee Arts Precinct). Potentially comes down to budgets as even the maintenance is quite expensive without mechanical issues.

Meeting closed 11:44am

Next meeting date – 6 July 2021 Stables meeting room.