

9.7 Community Grants Program - May 2021

REPORT BY THE MANAGER FINANCE
TO 19 MAY 2021 ORDINARY MEETING
GOV400088, FIN3000159

RECOMMENDATION

That Council:

1. **receive the report by the Manager Finance on the Community Grants Program - May 2021;**
2. **consider as a submission to the Draft 2021/22 Operational Plan to provide financial assistance to the following applicant in accordance with the criteria and guidelines of the Community Grants Policy; and**

Kandos Rylstone Community Radio Inc.	10,000
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3. **decline to provide financial assistance to the following applicants, for the reasons provided in the report;**
 - **Gulgong Men's Shed**
 - **Anglican Church of Rylstone and Kandos.**

Executive summary

This report considers requests for financial assistance under Council's Community Grants Program Policy.

Provision is made in Council's Community Grants Program Policy to provide financial assistance to not-for-profit community-based organisations, groups and individuals that offer a significant contribution to community outcomes and goals as provided in the Towards 2030 Community Plan.

All applications were first reviewed for eligibility and then assessed by a panel of three staff against the following criteria relative to the amount of funding requested:

- Degree of benefit to the community aligned with the community plan
- Level of consultation and collaboration with other local groups
- Organisational capacity to deliver the program or project

Even though an application meets the criteria it may be judged that there is not a significant enough benefit to the community in order to fund or fully fund the request. A summary of each application is shown below, together with panel recommendations.

Applicant	Project/Activity	Funding Request \$	Total Score out of 9	Recommended Amount \$
Kandos Rylstone Community Radio Inc.	Rylstone-Kandos District Newsletter-Community Capers	12,000	7	10,000
Gulgong Men's Shed	Refund of Rent	559	0	0
Anglican Church of Rylstone and Kandos	Monthly stall holders	500	3	0
Total				10,000

Disclosure of Interest

Nil

Detailed report

The information provided below gives more detail on each application and the scoring against the policy criteria. Copies of all applications are provided as attachments to the report.

Kandos Rylstone Community Radio Inc.

Kandos Rylstone Community Radio Inc. requests \$12,000 for Rylstone-Kandos District Newsletter-Community Capers. Publish and Distribute monthly community newsletter, Community Capers across the region.

Link to Community Plan:1.4.1 Support programs which strengthen the relationships between the range of community groups

COMMUNITY GRANT CATEGORY

Community Grants Category - Specific Program/ Project: Cap \$10,000

RECOMMENDATION:

\$10,000

The Kandos Rylstone Community Radio Inc. has already received \$10,000 for the 2020/21 financial year for the Community Capers Newsletter and thus have reached the cap. As the program is for the 2021/22 is for financial year we recommend that this funding is allocated from the 2021/22 Operational Plan.

Gulgong Men's Shed

Gulgong Men's Shed requests \$559 for Refund of Rent. Closure of the shed from March 2020 to October 2020 due to the directive from the State health as a response to the Covid-19 pandemic.

Link to Community Plan: Nil

COMMUNITY GRANT CATEGORY

Other Grants Category: Cap \$ 2,000

RECOMMENDATION:

\$ 0

As the application form was incomplete the panel were unable to assess and recommend funding.

Anglican Church of Rylstone and Kandos

Anglican Church of Rylstone and Kandos requests \$500 for Monthly stall holders. Monthly stall to offer the community information about various programs and activities run by the Anglican Church in Rylstone and Kandos. Sausage sandwiches and coffee/tea will be sold at the stall.

Link to Community Plan: 1.4.1 Support programs which strengthen the relationships between the range of community groups

COMMUNITY GRANT CATEGORY

Community Grants Category - Specific Program/ Project: Cap \$10,000

RECOMMENDATION:

\$ 0

There does not appear to be significant benefits linked with the objectives of Councils Community Plan. The panel also noted project expenses were nil as equipment already exists.

Community Plan implications

Theme	Good Governance
Goal	An effective and efficient organisation
Strategy	Pursue efficiencies and ongoing business improvement

Strategic implications

Council Strategies

Not applicable

Council Policies

Recommendations are made under the Community Grants Program Policy.

Legislation

In accordance with the Local Government Act 1993 Section 356 granting of financial assistance must be approved by a Council resolution.

Financial implications

Funding of \$105,000 is provided in the 2020/21 Operational Plan for financial assistance. \$84,997 has already been allocated, leaving a balance of \$20,003. Based on the scoring system above, the recommendation of staff is to provide \$10,000 in financial assistance for 2021/22. Should Council approve the recommendations in the report, a balance of \$20,003 will still remain for 2020/21 and \$10,000 in financial assistance will be provided in the 2021/22 Operational Plan.

Associated Risks

Not applicable.

NEIL BUNGATE
MANAGER FINANCE

LEONIE JOHNSON
CHIEF FINANCIAL OFFICER

3 May 2021

Attachments: 1. Community Grant Applications.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Application Form

APPLICANTS DETAILS

Name of Organisation	Kandos Rylstone Community Radio Inc
Contact Person	Brent Barlow
Address	50 Angus Avenue, Kandos NSW 2848 PO Box 99, Kandos NSW 2848
Phone	02 6379 1020
Email	krrfm@winsoft.net.au
ABN	99 620 347 393
Bank Account Name	[REDACTED]
BSB	[REDACTED] BSB number.
Account Number	[REDACTED] account number.

PROJECT / ACTIVITY DETAILS

Name of Project / Activity	Community Capers Newsletter	
Amount of funding requested	\$ 12,000.00	
Start and Finish date	START (click to tick)	FINISH (click to tick)
	01/07/2021	31/06/2022
Briefly, describe Project / Activity	Publish and distribute monthly community newsletter Community Capers across the region.	



ADDRESS CRITERIA

How will your project benefit the Mid-Western Region Community?

(Note: limited number of characters)

Through publicising events, items of interest, community announcements and services across a range of providers each month. Through acknowledging residents and organisations that deserve recognition each month and publicising government grants that benefit our region.

What is the expected amount of resident participation?

(Please provide no. of estimated participants)

(Note: limited number of characters)

The newsletter is distributed to 1700 resident addresses across the district, placed in newsagents, information outlets and Council's offices. It is also available on KRR's website at krfrm.org.au and the rylstone.com website. Participants include over 20 organisations and groups who contact us regularly with updates and requests to be included in our newsletter.

What level of consultation and collaboration with other local groups has your organisation undertaken?

(ie what other local community groups are or will be involved in this project?)

(Note: limited number of characters)

The newsletter has been published for over 20 years and was an initiative of Rylstone Shire Council. It was first part-funded by them and since amalgamation has been part-funded by Mid-Western Regional Council. We are supported by a number of community groups including Rotary, Scouts, Fire Brigades, Rescue Squad, Kandos and Rylstone CWA, Cementa and Rylstone StreetFeast. Many other community groups also contact Community Capers each month to update information or place new information. Community volunteers help fold and distribute the newsletter each month.

Outline your organisation's capacity to deliver the Project / Activity OR describe previous experiences.

(Note: limited number of characters)

Kandos Rylstone Community Radio has been publishing Community Capers for more than 12 years. It is printed in Mudgee by Lynx Printing Service and is folded and distributed each month by a group of volunteers from KRR and the community.

Project Income	Community Grant (amount sought from Council)	\$ 12,000.00
	Expected Sales Revenue i.e. Entry Fee, Membership Sales	\$ 5,000.00
	Other Income	
TOTAL INCOME		\$ 17,000.00

List proposed cash expenditure (provide copies of quotes for equipment)

Project Expenditure	Printing	\$ 7,623.00
	Postage and delivery	\$ 5,000.00
	Editing, layout and distribution	\$ 5,500.00
TOTAL EXPENDITURE		\$ 18,123.00
TOTAL SURPLUS / DEFICIT		-\$ 1,123.00

If positive or surplus budget, please provide further details/explanation what this surplus will be used for.

The deficit of \$1,123.00 will be funded by KRR's contribution from its own finances.

(Note: Unspent grants >\$200 will be required to be returned to MWRC)

FINANCIAL DETAILS

	YES (click to tick)	NO (click to tick)
Is your group/organisation Incorporated?	<input checked="" type="radio"/>	<input type="radio"/>
Have you registered for Goods & Services Tax (GST) purposes?	<input type="radio"/>	<input checked="" type="radio"/>
Do you have an Australian Business Number (ABN)? Note: If you do not have an ABN please attach a 'Statement by Supplier' form	<input checked="" type="radio"/>	<input type="radio"/>



Has your organisation/group previously received a Community Grant from Council?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
If yes, please advise date and amount	DATE / YEAR 01/07/2020	AMOUNT \$ 11,000.00
Did your group return the acquittal form?	YES (click to tick) <input checked="" type="radio"/>	NO (click to tick) <input type="radio"/>
Closing bank balance from the most recent bank statement or treasurer's report	\$ 25,658.00	
Comment on cash set aside for specific projects (optional)		

APPLICATION CHECKLIST

If the following are not attached with the application, this may result in the application not being considered.

	SUPPLIED? (click to tick)	
	YES	NO
A copy of the group's/organisation's most recent bank statement or treasurer's report	<input checked="" type="radio"/>	<input type="radio"/>
A copy of the group's/organisation's public liability insurance	<input checked="" type="radio"/>	<input type="radio"/>
Where the group intends to purchase equipment, a copy of the quote/s obtained	<input type="radio"/>	<input checked="" type="radio"/>
Where the groups/organisations does not have an ABN, 'Statement by Supplier' is required	<input checked="" type="radio"/>	<input type="radio"/>
If your group is not incorporated, please supply a letter from your auspicing body	<input checked="" type="radio"/>	<input type="radio"/>

AUTHORISATION OF APPLICANT

Name	Brent Barlow
Position	President
Date	30/07/2020

- I confirm that the information contained in the application form and within the attachments are true and correct.
- I confirm that this application has been submitted with the full knowledge and support of the applicant.
- I acknowledge the Community Grants Program acquittal requirements and understand that surplus funds may be required to be returned to Council.
- I am aware that this application will be reproduced in the Council Business Paper, and authorise public release of information provided.

SUBMIT YOUR APPLICATION

EMAIL: After you complete this digital form, please save it to your computer and email to council@midwestern.nsw.gov.au

DELIVER TO: Customer Service Locations

86 Market Street
MUDGEE

109 Herbert Street
GULGONG

77 Louee Street
RYLSTONE

MAIL TO: Mid-Western Regional Council
Attn: Finance Department
PO Box 156
MUDGEE NSW 2850

[SUBMIT ONLINE](#)

[COMMUNITY GRANTS POLICY](#)

[PRINT MY APPLICATION](#)

