

12.2 Gulgong Memorial Hall Committee 9 February 2021 & 9 March 2021

REPORT BY THE MANAGER, CUSTOMER SERVICES & GOVERNANCE
TO 19 MAY 2021 ORDINARY MEETING
GOV400088, A0100024

RECOMMENDATION

That Council:

1. receive the report by the Manager, Customer Services & Governance on the Gulgong Memorial Hall Committee; and
2. note the minutes from the Gulgong Memorial Hall Committee meetings held on 9 February 2021 and 9 March 2021.

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Gulgong Memorial Hall Committee meetings held on 9 February 2021 and 9 March 2021.

Disclosure of Interest

Nil.

Detailed report

The Gulgong Memorial Hall Committee met on 10 November 2020 as part of their ongoing monthly meetings. Note the minutes for current actions and updates provided by the committee.

Community Plan implications

Theme	Looking After Our Community
Goal	Vibrant towns and villages
Strategy	Respect and enhance the historic character of our Region and heritage value of our towns

Strategic implications

Council Strategies

Not Applicable

Council Policies

Not Applicable

Legislation

The Gulgong Memorial Hall Committee is operating under Section 355 of the Local Government Act 1993, which allows it to exercise a function of Council.

Financial implications

Not applicable.

Associated Risks

Not applicable.

RICHARD CUSHWAY
MANAGER, CUSTOMER SERVICES &
GOVERNANCE

SIMON JONES
DIRECTOR COMMUNITY

5 May 2021

Attachments: 1. Gulgong Memorial Hall Committee Minutes February 2021.
2. Gulgong Memorial Hall Committee Minutes March 2021.

APPROVED FOR SUBMISSION:

BRAD CAM
GENERAL MANAGER

Gulgong Memorial Hall Meeting 9/2/2021

Opened: 1600

Present: Charles Vassel, Bill Clifford, Pauline & Chris Hannaford, Richard Cushway (MWRC), Cheryl Vassel, Toni Morrison, Percy Thompson.

Guest: Karli Anshaw (MWRC)

Minutes of last meeting: Chris and Pauline sent card and message to Maureen and Ray.

Richard and Karli spoke to painters re painting over door locks and windows.

Message sent to Gossip re Christmas in July.

Shane Holz is happy to act as Santa.

Pauline and Chris have spoken to a number of people in town, and a lot of organisations will step up and help with Christmas in July. With COVID restriction being relaxed slightly, and any celebration is likely to be inside, the capacity for the number of people in the Memorial Hall is almost back to normal, but a COVID safe plan will need to be submitted. 224 people is the current capacity

The new roof is good, however the same size guttering was put on as was on previously, and when it rains heavily the gutters overflow and can cause a problem outside building.

Bird droppings still need removing.

Door to lapidary room. Now that the concrete apron has been put in, door will not open properly – Karli is happy to get door replaced or fixed.

Pauline contacted Alina Azar, and submitted the CPP. Quote came in two parts, for wall to be demolished, removed and installed & clad to match, as well as wheelchair access - \$9900; Supply tools & equipment to construct a concrete path to meet disabled access standards - \$5240, total is \$15140. Toni also put in a CPP for the wall and for more power points in the Hall. There are about six people in the district who have also put these in.

There was no communication from Council about meetings resuming.

Chris and Karli looked at the partitions in Hall. (see later comment)

Compensation for closure period re Men's Shed – letter has been submitted to Council. Dates are required re impact to Men's Shed when works were being done to Hall, the new roof as well as the new path outside. Pauline will send a new letter to Council with the updated dates that the Men's Shed was unable to be used. The compensation will be in the form of a credit for a portion of next year's rent.

General Business:

Karli – there is some funding to put towards updating the Hall. Funding to rectify plumbing issues was overestimated, so funds are now available and can be used for works that can be completed by June 30th.

Proposed works could be –

- floor sanding and polishing,
- Men's Shed door refurbishing,
- dressing room floor update,
- bathroom dressing room repainting,
- stage updates – Tarkett can be polished, carefully, then duct-tape replaced,
- roller blinds in kitchen,
- replace oven and stove top,
- additional guttering and downpipes,
- hand driers in all toilets.
- Carpet removed from dressing rooms, so the floor can be scrubbed.

- Good quality duct tape for the Tarkett

If someone wants to use the stage for a piano, the Tarkett must be taken up and stored, so it is not damaged.

Floor - last time sanded and oiled 10 years ago. Orana Floors from Dubbo put in a quote about 8 years ago. Tap shoes cause a problem with oiled floors, so ? Polyurethane.

Ovens – Harvey Norman 1.5m wide - commercial 4 ovens - \$6800.

Wall Replacement - Putting in application for wall replacement. May be able to get a Grant, perhaps through the Mines?

If there is a Grant, will Council go halves in a total amount, how does this work?

Need to have large downpipes, especially in storms.

How many projects out of ones suggested can be achieved? It depends on quotes, but most hopefully.

The most important items on the list are guttering, partitions, and the floor. Guttering operational issue, so different funding.

The things that do not get done this year will be rolled over until they can be completed, if not next year, then the following year.

Driveway – the footpath – Council staff did not notify anyone that the work was to commence, so when something went wrong, Chris was rung to help solve the problem. The phone cable was dug up and broken, and was unable to be replaced. No consultation happened. The childcare centre has the same problem. Why is there no Consultation happening when works are to commence? The contractors thought Council was contacting the groups concerned.

When Richard was alerted by Karli, Richard notified Roads department, who were supposed to notify houses and businesses in the immediate area. This did not happen. Why?

Christmas in July – Toni has sent several suggestions – (see attached), more will be appreciated. Need to keep planning.

Chris will approach the Schools and Kindergartens with Toni’s suggestions and see which ones they would like to do.

Chocolate wheel – maybe turkey? Maybe vouchers only, no meat.

Unless stopped by COVID. Need application to Council for funding, the previous application for the Christmas Celebration will be kept for the next Christmas Celebration. Letter to Council re Christmas in July - food will be similar, maybe \$3,000. Pay for drinks and chocolate wheel only. Need to hire jumping castle.

Meeting closed 1712. Next meeting 9/3/21 1600

Action Plan

Person Responsible	Action	Result
Chris	Contact Schools etc re Christmas in July	
Cheryl	Contact Council and Gossip re putting event into Calendars	Done

ACTIVITY SUGGESTIONS FOR CHRISTMAS IN JULY

Santa photo booth	Prepare a photo booth for children/families to have photos taken with cardboard cut-outs of Santa's beard/eyebrows/hat etc. Have photographer take photos
Santa limbo	Participants put a pillow under their shirt and attempt the limbo
Bean bag toss	Participants throw a small bean bag onto a large piece of cardboard on the floor which has a Christmas drawing on it with scores from 5 to 20
Don't ring the bell	A hula hoop with 2 Christmas bells attached. Participants try to climb through the hula hoop without ringing the bells
Inflatable jumping castle	Hire from the usual person
Jungle bell toss	A timber board about 40cm wide and 60cm long attach red plastic cups in the shape of a Christmas tree. Board is placed on an angle against the wall and participants throw ping pong balls into as many cups as they can
Pin the nose on the reindeer	Cardboard sheet with a reindeer drawn on it. Participants then take a red cardboard nose, are then blindfolded, then attempt to stick the nose in correct place on the reindeer
Unscramble the reindeer names	Prepare sheets with scrambled reindeer names. Participants need to unscramble the reindeer names
Blindfold Christmas drawing	Participants hold a paper plate on their head and with a texter pen they attempt to draw a snowman?
Tatoos	
Barbaque	
Drinks	
Chocolate wheel	
Santa photos	

Gulgong Memorial Hall Meeting 9/3/2021

Opened: 1605

Present: Percy Thompson, Charlie & Cheryl Vassel, Pauline and Chris Hannaford, Richard Cushway

Guest: Diane Thompson

Minutes of last meeting: moved Pauline, 2nd Charlie. Chris is still in the process of contacting the schools. Wendy and staff at the Kindergarten behind the Hall, are quite excited about the event and will help with face-painting, and assist with COVID. Little Athletics staff will have to take it to a meeting, Percy will talk to Mr Papworth re same. There are six men from the Men's Shed to work on the BBQ, need at least another 8 volunteers. Hopefully everyone will have a chance of getting around people, and the people in charge will have a chance to rotate through different games. Thanks to Richard for stepping up over problems with Council Staff re booking the Hall. Chris went to see Netti, then sorted out the problems. It has been confirmed that a 355 Committee that runs the Christmas Celebration and Christmas in July is a Council Committee, so do not need to pay insurance.

Richard will investigate the progress of funding for the Christmas in July Celebration.

Karli has got quotes, Chris is waiting on quotes, but is working on these. Karli has received two quotes for the floor sanding. This will take seven days to do, so hopefully will be done during the next school holiday.

Motion: Percy has put forward that work go forward as soon as possible. 2nd Charlie. All in favour.

Letter has been received from Council re Compensation for time Men's Shed was closed

Hand driers in toilets have been approved. The CPP is from 1/7/21, there is a staff recommendation that this be approved, but it now needs to go to Council meeting. This is for the Hall only, not the Park.

Power points, will leave to the next financial year.

Drive over footpath, this has been fixed.

General business: Chris will fill out COVID plan, in consultation with Richard.

Does Council have a Community bus? No. Glenray the NDIS provider, is leaving Mudgee, so without a bus there 6 members who will no longer be able to attend the Men's Shed. There are several members who volunteer in the area are moving away from the district.

Bill Clifford will be moving soon, so has resigned as a member of the memorial Hall Committee.

Christmas in July, for the chocolate wheel, we usually purchase something – could we purchase \$50 vouchers from IGA, as well as them donating some. As we are probably limited to 224 people, at present, perhaps we should reduce the number of spins, to 8, rather than 10. Charlie will negotiate with IGA. Should put an article in the July issue of the Gossip, so notify people in advance to let them know there will be a limit. By then we should know numbers that are allowed. All agreed, Charlie will contact the Gossip.

Chris – register sheets.

Cheryl – poster

Christmas in July – 25/7, 12 to 4

Richard – check whether event will be put in Council newsletter.

Cheryl – go to Post Office and get event put on screen.

Meeting closed 1645.

Next meeting 13/4/21, 1600, Men’s Shed

Action Plan:

Person Responsible	Action	Result
Charlie	Letter for Gossip	
	Contact IGA	
Chris	COVID Plan & Register Sheets	
	Contact schools etc	
Richard	Check whether event will be put into Council’s newsletter	
	Investigate Council funding	
Cheryl	Poster	
	Get event put onto Post Office screen	



25th July, 12 midday

Come and join in the Fun at the Memorial Hall

With

Games, Photos, Jumping Castle

