

11.7 Acceptance of Grant Funding for the Mudgee Showground

REPORT BY THE MANAGER - RECREATION SERVICES

TO 19 MAY 2021 ORDINARY MEETING
GOV400088, F0650007

RECOMMENDATION

That Council:

1. **receive the report by the Manager - Recreation Services on the Acceptance of Grant Funding for the Mudgee Showground;**
2. **accept \$47,360 in grant funding from the NSW Government Crown Reserve Improvement fund 2020- 21;**
3. **amend the 2021/22 budget to include \$47,360 for Mudgee Showground Equipment, to be funded from grant funding; and**
4. **authorise the General Manager to finalise and sign the funding agreement with the NSW Government**

Executive summary

The Mudgee Show Society, on behalf of Council, submitted a grant application for the 2020-21 Crown Reserve Improvement Fund (CRIF). The application was successful in acquiring rodeo chutes and portable cattle yards for the Mudgee showground.

The purpose of this report is to authorise the General Manager to accept the funding and sign the agreement.

Disclosure of Interest

Nil.

Detailed report

The Mudgee Show Society has a successful and long-standing history of operating major events at the Mudgee Showground. To support the future growth and development of these events, Council supported the Mudgee Show Society request to lodge an application for the Crown Reserve Improvement Fund grant to acquire additional rodeo chutes and portable cattle yards. The NSW Government approved the grant application.

These items were identified as critical infrastructure to support the continual growth of major events, including increasing the capacity of the cattle yard area through portable yards and allowing for greater functionality and safety rodeo chutes.

It is recommended that Council authorise the General Manager to accept the grant and sign the funding agreement.

Community Plan implications

Theme	Looking After Our Community
Goal	Effective and efficient delivery of infrastructure
Strategy	Provide infrastructure and services to cater for the current and future needs of our community

Strategic implications

Council Strategies

Community Plan

Council Policies

Not applicable.

Legislation

Not applicable.

Financial implications

The allocated grant funding supports the financial commitment for the project. A budget amendment has been recommended for the 2021/22 year.

Budget Year	Operating Performance Ratio	Own Source Revenue	Building & Infrastructure Renewal
2020/21	-	-	-
Future Years	-	X	X

Associated Risks

Not applicable.

PETER RAINES
MANAGER - RECREATION SERVICES

SIMON JONES
DIRECTOR COMMUNITY

5 May 2021

Attachments: 1. CRIF Funding Mudgee Showground.

APPROVED FOR SUBMISSION:

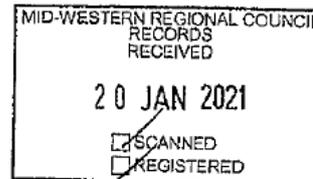
BRAD CAM
GENERAL MANAGER



The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

Ref: 20/06805
Your ref: A200724/F622019

Mr Brad Cam
General Manager
Mid-Western Regional Council
PO Box 156
MUDGEE NSW 2850



Dear Mr Cam

Thank you for your application to the Crown Reserves Improvement Fund (CRIF).

I am pleased to advise that I have approved a grant of \$47,360 from the NSW Government's 2020-21 CRIF to Mid-Western Regional Council towards the construction of rodeo chutes and additional portable cattle yards on the Mudgee Showground.

Thank you for your efforts in improving our Crown reserve assets to benefit the community and contribute to New South Wales's cultural, sporting and recreational life.

This financial assistance is offered on the terms set out in Annexure A.

The NSW Government has provided \$40 million in additional CRIF funding to support the economy and employment in local communities as part of its stimulus measures. It is important that your project commences as soon as possible, and the funds are spent to support jobs and your local community. In accepting this offer you will also need to provide regular updates as to the projects progress.

The funds will be paid electronically following your indication of acceptance and advice of banking details as set out in Annexure B. Offers that are not accepted within two months of the date of this letter will be considered as lapsed and be withdrawn.

If you require additional information or wish to discuss this matter further, please contact the Funding Team on 1300 886 235 (option 4).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Melinda Pavey'.

Melinda Pavey MP
Minister for Water, Property and Housing

ANNEXURE A

1. The following persons are authorised to accept/decline this offer (at Annexure B) on behalf of the Crown land manager (CLM) – at least one of:
 - Non-council manager – Chair, Secretary, Treasurer, President, CEO, CFO or General Manager
 - Council managed CLM – General Manager or Director
 - Other – Appointed Administrator, Crown Lands Director or Area Manager
 2. Payment of funds will be made to the CLM's official account.
 3. Payment of funds is made GST inclusive. Grant recipients registered for GST must agree to the issuance by DPIE - Crown Lands of a Recipient Created Tax Invoice (RCTI) in respect to this payment (Annexure D).
 4. The CLM is responsible for ensuring funds are only used for the purpose(s) in the application and specified in the letter of offer from the Minister. Funds may not be used for any other purpose without the prior written approval of Crown Lands.
 5. The CLM is responsible for ensuring all approvals (environmental, council etc.) required under legislation is received prior to commencement of the project. Refer to the *Reserve Manager website* for more information in respect to approvals and assessments - <https://reservemanager.crownland.nsw.gov.au/>
 6. Procurement must be undertaken in accordance with the *CRIFP Procurement Guidelines*. Project activities totalling \$150,000 or over must be procured via public tender.
 7. Projects must be completed as soon as is practical as the funding is stimulus in nature and be completed no later than 12 months from the date the funds are paid into the CLM's official account. The CLM is responsible for seeking prior written approval from Crown Lands if an extension is required.
 8. Monthly project updates – Crown Lands will contact a representative of the CRIF project via email to seek a monthly update on the status of project activity. Contact details for the appropriate representative are to be provided at Annexure B.
 9. A final project report (see Annexure C) must be submitted by the CLM to Crown Lands to demonstrate that the works have been satisfactorily completed and the funds fully expended or surplus funds returned.
 - The report is due within two months of the project's completion. Failure to submit this report will render the CLM ineligible for future funding.
 - Documentation in the form of before and after photos (wherever relevant) and proof of expenditure must be submitted with the report.
 - All remaining CRIFP funds at the completion of the project must be returned to Crown Lands with a cover letter that includes the CLM's name and the following reference: F622019.
 10. Receipt of the funding must be acknowledged by the CLM in its next annual report.
 11. This project may be the subject of an onsite audit following its completion. Project documentation (e.g. receipts, procurement documentation) must be collected and retained by the CLM for a minimum of seven years.
 12. All official correspondence with DPIE - Crown Lands in relation to this offer and the project must be undertaken through the Funding Team, as follows:
 - Email: reservefunding@crownland.nsw.gov.au
 - Post: PO Box 2185, Dangar, NSW 2309
 - Phone: 1300 886 235 (option 4)
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ANNEXURE B

Ref: F622019/ A200724

ADVICE OF ACCEPTANCE OF GRANT

This is to certify that Mid-Western Regional Council has resolved to *[mark one as appropriate]*:

- Decline the offer of a grant, or
- Accept the grant of \$47,360 on the following conditions

Funding Acceptance Conditions

Mid-Western Regional Council agrees to:

1. comply with all the Terms detailed at Annexure A, and
2. accept a Recipient Created Tax Invoice (RCTI) issued by the NSW Department of Planning, Industry and Environment and comply with its terms*.

I/We (the undersigned) request that the funds be paid to the Crown land manager's official account as follows:

Account Name:

BSB:

Account Number:

Crown Land Manager ABN:

Contact details for monthly project updates

Please provide the following contact details so Crown Lands can obtain monthly updates on CRIF project activity.

Contact Name:

Contact role:

Contact email:

Contact phone:

Signed on behalf and with the authority of the Crown land manager (refer Term 1 of Annexure A for authorised persons):

1.	2.
Signature	Signature
Date	Date
Printed Name	Printed Name
Position	Position

* Please contact the Funding Team for further information if necessary

ANNEXURE C

To accept or decline this funding offer please complete, scan and email Annexure B above to:

Email – reservefunding@crowmland.nsw.gov.au; or

Mail – Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

Final Project Report Submission

For submission of a final project report please submit your completed report and attachments to the Funding Team via one of the following options:

Online form: www.bit.ly/crif_final_report

Email: reservefunding@crowmland.nsw.gov.au;

Mail: Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

If the final report submission is made by email or mail, the report template will need to be downloaded from the Reserve Manager website. This is available under the funding section at:
www.reservemanager.crowmland.nsw.gov.au/administration/templates

Assistance

If you need assistance with completing your report, please call the Funding Team on 1300 886 235 (option 4) or email reservefunding@crowmland.nsw.gov.au. Further information is also available on the webpage - <https://reservemanager.crowmland.nsw.gov.au>



Planning,
Industry &
Environment

ANNEXURE D

RECIPIENT

NSW Department of Planning, Industry & Environment
PO Box 2185
Dangar NSW 2309

ABN: 20 770 707 468

SUPPLIER

Mid-Western Regional Council
PO Box 156
MUDGEES NSW 2850

ABN: 96149391332

RCTI Number 2020-157

Amount \$47,360

Date of Issue 21/1/2021

Account reference F622019

ENQUIRIES P | 1300 886 235 (Option 4)

E | reservefunding@crowland.nsw.gov.au

W | www.industry.nsw.gov.au/lands

RECIPIENT CREATED TAX INVOICE

SUPPLIES MADE BY SUPPLIER TO RECIPIENT

Description of taxable supplies	Value	GST	Price
construction of rodeo chutes and additional portable cattle yards on the Mudgee Showground	\$43,055	\$4,305	\$47,360
Amount deposited to your bank account			\$47,360

The GST shown will form part of the total GST payable by the supplier on the business activity statement (BAS) for the relevant tax period.

The recipient and the supplier declare that this agreement applies to supplies to which this tax invoice relates. The recipient can issue tax invoices in respect of these supplies. The supplier will not issue tax invoices in respect of these supplies. The supplier acknowledges that it is registered for GST and that it will notify the recipient if it ceases to be registered. The recipient acknowledges that it is registered for GST and that it will notify the supplier if it ceases to be registered. Acceptance of this RCTI constitutes acceptance of the terms of this written agreement. Both parties to this supply agree that they are parties to this RCTI agreement. The supplier agrees to notify the recipient if the supplier does not wish to accept the proposed agreement within 21 days of receiving this document