

Form C1

This application form is for businesses that wish to discharge liquid trade waste to Midwestern Regional Council sewerage system (Classification S).

- **Complete & sign this form C1 for Concurrence Classification S and**
- **Complete supplementary form C6**

Please include all details as requested.

1. Business trading name: _____

2. Site address: No. _____ Street _____

Town/Suburb _____ Postcode _____

Property description: Lot _____ Section _____ DP _____

Please check the box ☐ next to the preferred contact for this application

3. ☐ Property owner's name: _____ Telephone: BH _____
AH _____

4. Property owner's address: _____

5. Property owner's email: _____

6. ☐ Applicant's name: _____ Telephone: BH _____
(if different to the owner) AH _____

7. Applicant's address: _____

8. Applicant's email: _____

9. ☐ Occupier's name: _____ Telephone: BH _____
(if different to the owner) AH _____

Occupier's email: _____

10. Normal hours of business:

Monday to Friday: _____ am / pm to _____ am / pm

Saturday: _____ am / pm to _____ am / pm

Sunday: _____ am / pm to _____ am / pm

11. Type of Business: _____

12. Description of flow:

Maximum rate of discharge to sewer _____ kL/h or L/s

Maximum daily discharge to sewer _____ kL/ day

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13. Is a water supply meter installed?

☐ Yes ☐ No

☐ Council Meter No. _____ ☐ Other Please state: _____

14. Existing/proposed equipment (grease or basket arrestor, oil separator, Screens, Settling or Cooling pit, etc.):

Type _____

Size/flow rate _____

15. Proposed cleaning schedule of pre-treatment equipment and details of contractors used:

Details of pre-treatment equipment cleaning and maintenance

Type of Equipment/Waste	Cleaning frequency	Contractor name	Licence number	Contractor contact name	Contractor contact number

If insufficient space attach additional details as a clearly labelled appendix

Location of the sampling point: _____

16. Details of the chemicals to be used on site:

Substance	Qty	Storage liquid/solid	Location	Bunding

NOTE:

Attach Material Safety Data Sheets prepared in accordance with the National Code of Practice [NOHSC: 2011] for chemicals to be used and are likely to be contained in the waste effluent

17. Non sewerage system discharges/wastes

Details of management arrangement of waste streams/wastes that are not permitted or not intended to be discharged to the sewerage system.

18. Description of flow:

The maximum daily and instantaneous rate of discharge (kL/h or L/s) is set on the available capacity of the sewer. Large dischargers are required to provide a balancing tank to even out the load on the sewage treatment works.

Hours of days during which discharge will normally take place _____

Monday – Friday: am _____ pm _____

Saturday: am _____ pm _____

Sunday: am _____ pm _____

When are the peak periods of discharge during the day _____

Type of Discharge:

- ☐ Batch Flow
- ☐ Intermittent flow
- ☐ Continuous Flow

19. Where the applicant considers there are special circumstances applicable to their discharge, these circumstances should be identified, eg:

Seasonal discharges

Large differences between average and maximum daily loads

Variations to flow, which avoid peak domestic flows, etc.

Retention of discharges for extended periods.

Comments _____

20. Open Areas (Please attach stormwater drainage plan for the site):

Does the proposed installation contain open areas that will drain to the sewerage system? Yes / No

If Yes give details:

21. Water supply source:

- ☐ Bore/groundwater/on b site dam/watercourse
- ☐ Recycled/reuse water
- ☐ Town water

Comments _____

22. Sampling point location _____

23. Flow measurement location and proposed flow measurement to sewer

Please attach details of flow measurement installed/proposed

24. Existing/proposed waste treatment and equipment:

Plans - application to be accompanied by 2 copies of plans showing:

- Details and location of all processes, tanks, pits and apparatus associated with the generation of industrial waste
- Details of the proposed liquid waste treatment processes
- Details of pipes, floor drainage used to convey the effluent
- a full schematic layout of the proposed/existing waste pre-treatment facilities for liquid trade waste prior to discharge to the sewerage system
- Flow diagram and hydraulic profile of proposed treatment apparatus
- Capacity/dimensions, material of construction and lining, operation and maintenance of all pits, tanks, dosing systems, pumps, etc
- Details of the integrity of the pH correction system (diversion system, recording, alarms –location, failsafe, tamperproof)
- Any additional details as requested by the local water utility.

The following substances are prohibited from being discharged to the sewerage system:

- Organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances
- Organophosphorus pesticides and/or waste arising from the preparation of these substances
- Any substances liable to produce noxious or poisonous vapours in the sewerage system
- Organic solvents and mineral oil
- Any flammable or explosive substances
- Discharges from 'Bulk Fuel Depots'
- Chromate from cooling towers
- Natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions
- Rain, surface, seepage or subsoil water, unless specifically permitted
- Solid matter
- Any substance assessed as not suitable to be discharged to the sewerage system
- Waste liquids that contain pollutants at concentrations which inhibit the sewage treatment process – refer *Australian Sewage Quality Management Guidelines, June 2012, WSAA*
- Any other substances listed in a relevant regulation.

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The applicant should be aware that approval of this application does not constitute a guarantee of any future approval of a variation to the approval. This will be dependent on the available capacity of the sewerage system at that time and any future approval must not be assumed.

However, alerting the Council to the applicant's future plans and proposals may assist the Council in planning future sewage management and/or infrastructure additions/modifications.

25. Supporting documentation:

Plans – application to be accompanied by copies of plans showing:

- ☐ Details and location of all processes, tanks, pits and apparatus associated with the generation of liquid waste
- ☐ Details, location, capacity/dimensions, material of construction and lining, operation and maintenance of the pre-treatment facilities (all pits, tanks, dosing systems, pumps, etc)
- ☐ Details of pipes and floor drainage conveying the effluent
- ☐ Stormwater drainage plan.
- ☐ Drainage Diagrams for Sewer lines and Stormwater pipes. Required
- ☐ MSDS (Material Safety Data Sheets) for all chemicals held on site. Required!
- ☐ Environmental Impact Statement
- ☐ Consultant's report
- ☐ Environment Protection Authority considerations/restrictions.
- ☐ Details of the proposed liquid waste treatment processes
- ☐ a full schematic layout of the proposed/existing waste pre-treatment facilities for liquid trade waste prior to discharge to the sewerage system
- ☐ Flow diagram and hydraulic profile of proposed treatment apparatus
- ☐ Details of the integrity of the pH correction system (diversion system, recording, alarms – location, failsafe, tamperproof)
- ☐ Any additional details as requested by the local water utility.

Signature of Property Owner/s _____ Date _____

(Owner's authorisation to making the application is mandatory as per section 78, of the *Local Government Act 1993*)

Please note that the owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

Signature of Occupier/Applicant _____

Position: _____ Date _____

Form C6

Tankered human waste, pan waste, ship-to-shore pump-out waste, and dump point application attachment sheet

This form is to be used by businesses that wish to discharge Concurrence Classification S liquid trade wastes to the sewerage system. Please include all details as requested (if insufficient space, attach clearly labelled appendices), and make sure you read the section on substances that must not be discharged to the sewerage system.

1. Type of waste

Septic tank waste

- ☐ septic tank effluent
- ☐ septage

Ablution block waste

- ☐ blackwater
- ☐ greywater

Pan content waste

- ☐ caravan park/mobile homes
- ☐ portable/chemical toilet (building/event sites/bus/train)
- ☐ night soil
- ☐ pit toilets in remote area
- ☐ composting toilet waste **(not permitted)**

Pump-out from boat/marinas

- ☐ liquid galley waste
- ☐ toilet waste
- ☐ dock cleaning waste
- ☐ floating restaurants—list the seating capacity
- ☐ other type of human waste—please list

2. Hours of days during which discharge will normally take place:

Monday–Friday am _____ pm _____

Saturday/Sunday am _____ pm _____

3. Odour control measures if applicable: _____

4. Odour inhibiting and other chemicals used (Safety Data Sheets must be provided):

Name of chemical added: _____

Dosage rate: _____

5. Proposed method of waste volume measurement:

6. Proposed method of discharge including plans and drawings if appropriate:

7. Information on a disposal point, site plan and drawings if applicable:

8. Open Areas (Please attach stormwater drainage plan for the site):

Does the proposed installation contain open areas that will drain to the sewerage system?

☐ Yes

☐ No

If 'Yes', give details: _____

Stormwater is prohibited from being discharged into council's sewerage system.

Measures to prevent stormwater ingress at the proposed dump point:

9. Measures to prevent grease trap waste and/or any other liquid waste being mixed with septic tank waste (or other human waste):

Grease trap waste and any other unauthorised waste are not permitted to be discharged to the sewerage system.

Please attach a statement that septic tank waste and/or other human waste will not be mixed with grease trap pump-out waste and/or any other unauthorised waste.

10. List all other liquid waste collected by your business including disposal arrangement (list EPA Licence number where applicable):

Stormwater is prohibited from being discharged into the council's sewerage system.

The capacity for such flows is not provided in the sewerage system. Therefore, council does not generally accept the discharge of stormwater to the sewerage system.

The discharge of limited quantities of first flush water from sealed liquid trade waste generating areas will be considered where roofing cannot be provided because of safety or other important considerations.

Please provide the following information:

- Reasons why the area cannot be fully or partially roofed and bunded to exclude stormwater

- The dimensions and a plan of the area under consideration

- Whether the open area is sealed

- The estimated volume of the stormwater discharge

- Information on rain gauging

- Information on a first-flush system if proposed

- Measures proposed for diverting stormwater away from the liquid trade waste generating area

- Report on other stormwater management options considered and why they are not feasible.