



## ASHES INTERMENT REQUEST FORM

### Contact Details Of Person Arranging The Interment

Surname \_\_\_\_\_ Given Name(s) \_\_\_\_\_  
Phone \_\_\_\_\_ Mobile \_\_\_\_\_

### Information Regarding The Ashes Interment

Funeral Director \_\_\_\_\_  
Ashes located with  
eg. family or funeral director \_\_\_\_\_  
Date of Interment \_\_\_\_\_ Time of Interment \_\_\_\_\_  
Who is interring Ashes  Family  Council  Funeral Director  
Deceased Surname \_\_\_\_\_ Given Name(s) \_\_\_\_\_  
Age \_\_\_\_\_ Date of Death \_\_\_\_\_  
Address of Deceased \_\_\_\_\_  
\_\_\_\_\_

### Interment Details

New Plot  Reserved Plot  Occupied Plot  
Cemetery \_\_\_\_\_ Religion \_\_\_\_\_  
Section \_\_\_\_\_ Row \_\_\_\_\_ Plot no \_\_\_\_\_  
Is a temporary marker required?  Yes  No  
Has a plaque been ordered?  Yes  No  
Placement of ashes in plot  Left Side  Right Side  Centre  Under Monument  
Equipment required to complete interment (ie shovel):  
\_\_\_\_\_

Additional comments/Information on Interment  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note:** For ashes being interred into the **Memorial Wall** a plaque must be completed prior to interment of the ashes. Plaques can take 6-8 weeks to be made. Please be mindful of sizing restrictions at the Memorial wall.

**Confirmation of the date and time of interment will be finalised once the Ashes Interment form is received by Council and the area inspected and authorised by Council staff.  
Payment of ashes interment is required when submitting this form.**

#### OFFICE USE ONLY

Inspection completed By: \_\_\_\_\_ Date: \_\_\_\_\_  
Interment Fees Paid:  Yes  No  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt Number: \_\_\_\_\_ Permit Number: \_\_\_\_\_