

Application for Building Information Certificate

Environmental Planning and Assessment Act 1979, Section 6.26

1. APPLICANT DETAILS

Application is made by:

Name

of Address

Email address Phone number

The applicant is (tick whichever is applicable)

- (a) The owner of the building on which the building is erected
- (b) The purchaser under a contract for sale of property which comprises or includes the building or the purchaser's Australian legal practitioner or agent
- (c) A public authority that has notified the owner of that land of its intention to apply for the certificate
- (d) Any other person with the consent of the owner of that land

Payment of the prescribed fee of \$ is enclosed.

(Note: the building's classification as determined under NCC principles is to be confirmed prior to receipt)

OFFICE USE ONLY

Fee \$ BIC Application number Receipt Date

Receipt Number Property Number

2. CONSENT OF THE OWNER

(The consent in writing from the owner of the land is necessary unless the applicant is a person referred to in items (a), (b) or (c) referenced in Part 1 above).

I,
 (Name of owner/s)

Being the owner/s, consent to the making of this application

Date Signature of owner/s

3. IDENTIFICATION OF BUILDING

LOCATION

Lot DP / SP House no. / Unit no. Side of street (North/South/East/West)

Street Nearest Cross Street

PARTICULARS OF THE BUILDING/S

(list all the structures and buildings that are to be considered under this application)

Type of building (residential/commercial)	Whole of or Part of the building	Floor area of building or part	Description of part (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SUPPORTING DOCUMENTS SUBMITTED WITH THIS APPLICATION (PLEASE TICK)

An original or certified copy of an original identification survey certificate **must** accompany this application.

Date Signature of applicant

PRESCRIBED FEE TO ACCOMPANY APPLICATION

	FEE	
(a) Class 1 building (together with any class 10 buildings on the site) or a Class 10 building	\$250	
(b) In the case of any other class of building – as follows:		
FLOOR AREA OF BUILDING OR PART		
Not exceeding 200 square metres	\$250	
Exceeding 200 square metres but not exceeding 2,000 square metres	\$250	Plus an additional \$0.50 per square metre over 200 square metres
Exceeding 2,000 square metres	\$1,165	plus an additional \$0.75 per square metre over 2,000 square metres
(c) In any case where the application related to a part of a building and that part consists of an external wall only or does not otherwise have a floor area	\$250	
(d) Re-inspection fee	\$90	
(e) Fee for copy of a building certificate	\$13	

NOTE

1. An original or certified copy of an original identification survey certificate **must** accompany this application. If the applicant is able to provide evidence that no material change has occurred in relation to the building since the date of the survey certificate which, or a copy of which, is supplied to the council by the applicant, the council is not entitled to require the applicant to supply a more recent survey certificate
2. Additional fees determined in accordance with clause 260, sub clause 3(A) of the Environmental Planning & Assessment Regulations 2000 may be charged prior to the issue on a Building Information Certificate.
3. Additional fees may be charged, if on inspection and further investigation, the details provided for the building are incorrect or incomplete.
4. On receipt of an application for a building information certificate, the council may, by notice in writing served on the applicant, require the applicant to supply it with such information (including building plans, specification, survey reports and certificates) as may reasonably be necessary to enable the proper determination of the application.

The following information may be required after a preliminary assessment of your application and should be taken into consideration when making your application.

5. Certification verifying compliance with the relevant requirements of the National Construction Code and Australian Standards:
 - Structural works from a structural engineer
 - Termite control and protection by a licensed pest controller
 - Plumbing and drainage works by a licensed plumber/drainer
 - Installation of glazing by a licensed builder
 - Waterproofing of wet areas by an accredited waterproofer
 - Fire safety works from a fire engineer or accredited building surveyor
 - Electrical works by a licensed electrician
6. Details and plans of the method of storm water disposal and certification of the system's compliance with AS3500.3
7. Details and plans of the mechanical ventilation system and certification by a Mechanical Engineer.
8. A report from a Geotechnical Engineer regarding the stability of the site and the surrounding areas.
9. A report from an Accredited Building Surveyor or appropriately qualified bush fire consultant in relation to the building's construction to withstand bush fires and the Performance Requirements of part 3.7.4 of BCA Vol 2.