Item 12: Reports from Committees

12.1 Local Traffic Committee - March Meeting 2020

REPORT BY THE EXECUTIVE ASSISTANT, OPERATIONS
TO 15 APRIL 2020 ORDINARY MEETING
GOV400087, A0100009

RECOMMENDATION

That Council:

1. receive the report by the Executive Assistant, Operations on the Local Traffic Committee - March meeting 2020;

2. note the outstanding action item list;

3. amend and install signage in front of Mudgee Preschool on Lovejoy Street to P15 parking Mon-Fri 8:30am-6pm, Saturday 2P 8:30am-12:30pm

4. accept and install the temporary reverse angle parking zones for Meares Street adjacent to Hospital redevelopment

5. request amended plan of Meares Street with signage stating ‘60 degree angle rear to curb’ and Centreline marking continued an additional 30m either side of the intersection

6. undertake consultation with 31 Meares Street regarding Patient Transport vehicle parking

7. approves linemarking at the intersection of Lewis and Meares Street be completed with paint and any modifications are to be removed satisfactorily.

8. agrees that the Traffic committee are to review amended plan prior to Meares Street parking changes installation

9. approve the event – “Mudgee Small Farm Field Days” Friday and Saturday, 10 & 11 July 2020 – and classify as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceed with the following conditions:

   a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;

   b) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;

   c) Controlling noise as required by the Protection Of The Environment
Operations (Noise Control) Regulation 2000;

d) Reimbursing Council for the cost of damage repairs;

e) Complying with any of Council’s Law Enforcement Officers’ reasonable directives;

f) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;

g) the qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;

h) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;

i) Council must be provided with a current copy of a public liability insurance policy in the amount of at least $20 million. Such a policy is to list Council, Transport for NSW and NSW Police as Interested Parties;

j) The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;

k) Maintain a four-metre wide emergency vehicle lane;

l) Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;

m) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

n) Traffic Control plans prepared in accordance with Transport for NSW Traffic Control at Worksites Manual.

And the following Special Conditions:

o) The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 10 & 11 July 2020.

p) The northbound lane of Church Street at Short Street be reduced in width to permit traffic flow of northbound traffic;

q) Council to allow the following Speed Limit alterations At Henry Lawson Drive on 10 & 11 July 2020;

• Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard Motel driveway, be reduced to the speed limit of 80kph,

• Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road intersection be reduced to the speed limit of 60kph,

r) Council to allow the following Speed Limit alterations on Ulan Road on 10 &
11 July 2020;

- From the intersection of Buckaroo Road to George Campbell Drive it is recommended to reduce the speed limit to 80kph,

- from George Campbell Drive to just south of Mt Pleasant Lane it is recommended to reduce the speed to 60kph,

- from just south of Mt Pleasant Lane to just north of Moggs Lane it is recommended to reduce the speed limit to 40kph,

- from just north of Moggs Lane to Short Street it is recommended to reduce speed to 60kph.

s) Council to allow the following Speed Limit alterations on Putta Bucca Road on 10 & 11 July 2020;

- A 60kph speed zone be imposed from the intersection of Henry Lawson Drive to Chestnut Close.

t) All Parking is to be provided on site for the public, exhibitors and staff;

u) Provide two public/exhibitor entry points, one on Ulan Road and one on Henry Lawson Drive.

v) Provide disabled parking access via 269 Ulan Road Entrance

w) the “free courtesy buses” be organised by AREC to allow public and exhibitors transport to the event, as suggested by the organiser; and

x) The “contingency plan for wet weather” affected parking areas, be implemented as required;

10. Approve the event Rylstone Road Closure, between Monday 27 April 2020 – Friday 1 May 2020 and classify as a Class 3 event under the “Guide to Traffic and Transport Management for Special Events Version 3.5” with the following conditions:

a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.

b. A Traffic Control Plan/s (TCP) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;

c. Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;

d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;

e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least $20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police Force are indemnified against any
possible action as the result of the event;

f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;

g. Reimbursing Council for the cost of any damage repairs;

h. Complying with any of Council’s Law Enforcement Officers’ directives;

i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;

j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;

k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;

l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

m. Traffic Control plan to be in accordance with Transport for NSW Traffic Control at Worksites Manual

11. Install refuge for safe crossing Lewis St along the north side of Horatio St.

12. Install refuge for safe crossing Douro Street between Inglis St & Railway Line

13. Install two pedestrian refuges at intersection - Market St and Cox St

Executive summary

The purpose of this report is to advise Council and seek support of the considerations and recommendations of the Local Traffic Committee (LTC).

Disclosure of Interest

Nil.

Detailed report

The Local Traffic Committee meeting was held March 20 2020

Two event reports were considered:

- Mudgee Small Farm Field Days
- Rylstone Filming closures
- Anzac Day Gulgong was cancelled and report not considered during the meeting.

Three traffic reports were considered:

- Parking by Mudgee preschool – Love Joy Street
- Proposed changes to Meares Street parking – Hospital redevelopment
• Pedestrian refuge island locations – Mudgee

General business discussion items included:

• Gulgong traffic in the CBD
• Cycle events – timed event classification
• St Matthews redevelopment

Full discussion notes are included in the attachment to this report.

Community Plan implications

<table>
<thead>
<tr>
<th>Theme</th>
<th>Connecting Our Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal</td>
<td>High quality road network that is safe and efficient</td>
</tr>
<tr>
<td>Strategy</td>
<td>Provide traffic management solutions that promote safer local roads and minimise traffic congestion</td>
</tr>
</tbody>
</table>

GEMMA WILKINS  
EXECUTIVE ASSISTANT, OPERATIONS

GARRY HEMSWORTH  
DIRECTOR OPERATIONS

23 March 2020


APPROVED FOR SUBMISSION:

BRAD CAM  
GENERAL MANAGER
Minutes of the Local Traffic Committee

Held at the Operations Meeting Room - Depot Road Mudgee on 20 March 2020.

Present
Garry Hemsworth Phil Blackman, Cr Alex Karavas, Garry McGovern (NSW Police), Angie Drooger (Transport for NSW), Sharon Grierson (Transport for NSW).

Apologies
Deanne Freeman (Transport for NSW),

Secretary
Gemma Wilkins (MWRC)

Observers
Rusha Rayan (MWRC), Michelle Neilsen (MWRC)

The LTC meeting commenced at 11:30am.

MINUTES OF PREVIOUS MEETING

MOTION: NSW Police Garry McGovern / Phillip Blackman

That the Minutes of the previous Local Traffic Committee held on 21 February 2020 be taken as read and confirmed.
# Matters in Progress

<table>
<thead>
<tr>
<th>Subject</th>
<th>RES NO. &amp; DATE</th>
<th>Resolution</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mudgee Town Pedestrian Crossings</td>
<td>20 Jan LTC Meeting</td>
<td>Council conduct an audit on all crossings, please counts on Market and Church Streets and provide a report to the committee with findings and suggestions for improvements</td>
<td>Consultant engaged – draft expected in March.</td>
</tr>
<tr>
<td>Perry Street Parking Issues</td>
<td>15 June 2018</td>
<td>To monitor the parking issues that surround Mudgee High School</td>
<td>Council requested quotation to undertake design work for improvement of this section which was cost prohibitive. Further contacts have been sourced and will follow up again.</td>
</tr>
<tr>
<td>Events Night with the Transport for NSW</td>
<td>August 2018</td>
<td>Pending amendment of events process between planning department and operations department to make sure clear message provided by Council.</td>
<td></td>
</tr>
<tr>
<td>Request for ‘No Stopping’ sign</td>
<td>August 2018</td>
<td>Request for a ‘No stopping’ sign to be placed at the northern end of Ten Dollar Hotel.</td>
<td>Will be rolled into Gulgong CBD review.</td>
</tr>
<tr>
<td>Request to review traffic flow of Gulgong CBD</td>
<td>November 2018 February 2019</td>
<td>Request a review of the traffic management and parking within the Gulgong CBD. Report to be presented recommending no parking signs changed to ‘no stopping’ in front of IGA Gulgong. Investigate alternative crossing options for pedestrians in the CBD of Gulgong and present findings to Traffic Committee</td>
<td>Consultant to come in and look at the movement, traffic interactions to assess.</td>
</tr>
<tr>
<td>Mudgee CBD High Pedestrian Area</td>
<td>November 2018</td>
<td>Council in support of 45km CBD zone investigation.</td>
<td>Presentation on Wednesday 18 March well received by Councillors. Transport for NSW to provide a report and undertake speed zone review.</td>
</tr>
<tr>
<td>St. Matthews Traffic Flow</td>
<td>February 2019</td>
<td>Organise meeting onsite Prue Brit, the safety around schools officer with Council, NSW Police and Principal to discuss options</td>
<td>Garry McGovern had many complaints in the last few weeks about this area. Council will look to refer to traffic engineer for holistic approach to school zones.</td>
</tr>
<tr>
<td>Oporto Road Speed Humps</td>
<td>February 2019</td>
<td>Council to provide traffic count data to NSW Police to aid increased presence.</td>
<td>Line marking will be implemented on Oporto Road, this will be interim measure before proceeding to speed humps.</td>
</tr>
<tr>
<td>Cox Street Opening</td>
<td>May 2019</td>
<td>Council to investigate and bring back report to committee on feasibility in correspondence with associated Rail Authorities.</td>
<td>This item on hold – feasibility study currently underway for Mudgee rail reopening. Council NOM passed at 18 March meeting.</td>
</tr>
<tr>
<td>SUBJECT</td>
<td>RES &amp; DATE</td>
<td>RESOLUTION</td>
<td>ACTION</td>
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<tr>
<td>CBD Parking line marking</td>
<td>May 2019</td>
<td>If not address in parking study, prepare report for line marking to be extended to Market street between Church and Lewis and Mortimer Street between Church and Lewis</td>
<td>Design plan to be presented to committee prior to completion</td>
</tr>
<tr>
<td>Medical Centre Pedestrian activity</td>
<td>July 2019</td>
<td>Pedestrian yellow sign to be placed</td>
<td>Referred to Works area of Council for implementation as part of the roundabout development.</td>
</tr>
</tbody>
</table>
| No Stopping sign – Oporto Road      | September 2019 | 1. Consult with nearby affected businesses  
2. Approve installation of no stopping signs between driveway of 778 Oporto road and entry to South Mudgee Surgery | Installation complete – remove for next meeting                         |
| Lochiel lane                        | November 2019 | Consult with residents advising proposed changes to the parking arrangements;  
‘no stopping’ signs be installed along eastern side of Lochiel lane;  
Monitoring of adherence to ‘no stopping signs’ to be undertaken for three months, if it appears ineffective Council to consider implementing one way.  
Design plan presented to committee for endorsement prior to installation being undertaken. | Design plan to be presented to committee prior to completion. |
| Disabled parking spot Country fit gym|            | Further investigations required for suitable design.                       | Refer extension of footpath to works area and write to owner and request that he make on site provision for disabled parking. |
| Mudgee Preschool parking zone amendment |            |                                                                            | Report included in this agenda                                           |

PAST EVENT DEBRIEF

<table>
<thead>
<tr>
<th>EVENT</th>
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<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CALENDAR OF EVENTS

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charity Shield</td>
<td>29 February 2020</td>
<td></td>
</tr>
<tr>
<td>MARCH</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Can Cruise</td>
<td></td>
<td>Cancelled</td>
</tr>
<tr>
<td>Mudgee Show</td>
<td></td>
<td>No approvals required</td>
</tr>
<tr>
<td>APRIL</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Mudgee Anzac Day March</td>
<td>25 April 2020</td>
<td>Cancelled</td>
</tr>
<tr>
<td>Gulgong Anzac Day March</td>
<td>25 April 2020</td>
<td>Cancelled</td>
</tr>
<tr>
<td>Kandos Anzac Day March</td>
<td>25 April 2020</td>
<td>Cancelled</td>
</tr>
<tr>
<td>MAY</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Mudgee Classic</td>
<td>3rd May 2020</td>
<td>Cancelled</td>
</tr>
<tr>
<td>JUNE</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Mudgee Glow</td>
<td></td>
<td>Cancelled</td>
</tr>
<tr>
<td>JULY</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Small Farm Field Days</td>
<td>10-11 July 2020</td>
<td>In this agenda</td>
</tr>
<tr>
<td>AUGUST</td>
<td>DATE</td>
<td>Comments</td>
</tr>
<tr>
<td>Classic Outback Trial</td>
<td>13 August 2020</td>
<td></td>
</tr>
</tbody>
</table>

Red = Unapproved
Green = Approved

20/007  LOVEJOY STREET PARKING CHANGES - MUDGEE PRESCHOOL

RECOMMENDATION

That Council

1. Amend and install signage in front of Mudgee Preschool on Lovejoy Street to be P15 parking Mon-Fri 8:30am-6pm, Saturday 2P 8:30am-12:30pm

MOTION:  NSW Police Garry McGovern / Transport for NSW Representative
That the above recommendation be accepted and approved.

20/008  MEARES STREET PARKING AMENDMENTS - RESUBMITTED PLAN

RECOMMENDATION

That Council

1. Accept and install the temporary reverse angle parking zones for Meares Street adjacent to Hospital redevelopment
2. Request amended plan with signage stating '60 degree angle rear to curb' and Centreline marking continued an additional 30m either side of the intersection
3. Undertake consultation with 31 Meares Street regarding Patient Transport vehicle parking
4. Linemarking to be completed with paint, any modifications are to be removed
satisfactorily.

6. Traffic committee review amended plan prior to installation

MOTION: Transport for NSW Representative / Alex Karavas

That the above recommendation be accepted and approved.

- Signage needs to stipulate ‘60 angle rear to curb’
- Centreline marking should be an additional 30m to the indicated intersection line marking
- Consultation required for the southern residents where the patient transport is proposed for no. 31 Meares Street.

**20/009 MUDGEE SMALL FARM FIELD DAYS - 2020 EVENT**

**RECOMMENDATION**

That Council approve the event – “Mudgee Small Farm Field Days” Friday and Saturday, 10 & 11 July 2020 – and classify as a Class 2 event under the “Guide to Traffic and Transport Management for Special Events Version 3.4” and proceed with the following conditions:

a) A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.4 and submitted to and approved by Council prior to the event;

b) Events are to be undertaken in accordance with the requirements of the NSW Police Force with their approval documentation forwarded to Council for notation;

c) Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;

d) Reimbursing Council for the cost of damage repairs;

e) Complying with any of Council’s Law Enforcement Officers’ reasonable directives;

f) Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;

g) The qualification of the person creating the Traffic Control Plan must be a holder of the Prepare a Work Zone Traffic Management Plan or superseded Select and Modify Certificate or the Design and Audit Certificate which has not expired;

h) Any person directing traffic on a public road is required to possess an appropriate traffic controller’s certificate;

i) Council must be provided with a current copy of a public liability insurance policy in the amount of at least $20 million. Such a policy is to list Council, Transport for NSW and NSW Police as Interested Parties;

j) The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected;

k) Maintain a four-metre wide emergency vehicle lane;

l) Advertise the proposed event in local newspapers with relevant information at least two weeks prior to the date;

m) The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

n) Traffic Control plans prepared in accordance with Transport for NSW Traffic Control at Worksites Manual.

And the following Special Conditions:
o) The southbound lane of Church Street, between Short Street and Market Street, be closed between the hours of 12.00pm – 6.00pm on 10 & 11 July 2020.
p) The northbound lane of Church Street at Short Street be reduced in width to permit traffic flow of northbound traffic;
q) Council to allow the following Speed Limit alterations At Henry Lawson Drive
   on 10 & 11 July 2020;
   • Henry Lawson Drive, from the intersection of Eurunderee Lane to the Vineyard
     Motel driveway, be reduced to the speed limit of 80kph,
   • Henry Lawson Drive from the Vineyard Motel driveway to the Ulan Road
     intersection be reduced to the speed limit of 60kph,
r) Council to allow the following Speed Limit alterations on Ulan Road on 10 & 11
   July 2020;
   • From the intersection of Buckaroo Road to George Campbell Drive it is
     recommended to reduce the speed limit to 80kph,
   • from George Campbell Drive to just south of Mt Pleasant Lane it is
     recommended to reduce the speed to 60kph,
   • from just south of Mt Pleasant Lane to just north of Moggs Lane it is
     recommended to reduce the speed limit to 40kph,
   • from just north of Moggs Lane to Short Street it is recommended to reduce
     speed to 60kph.
s) Council to allow the following Speed Limit alterations on Putta Bucca Road on
   10 & 11 July 2020;
   • A 60kph speed zone be imposed from the intersection of Henry Lawson Drive to
     Chestnut Close.
t) All Parking is to be provided on site for the public, exhibitors and staff;
u) Provide two public/exhibitor entry points, one on Ulan Road and one on Henry
   Lawson Drive.
v) Provide disabled parking access via 269 Ulan Road Entrance
w) the “free courtesy buses” be organised by AREC to allow public and exhibitors
   transport to the event, as suggested by the organiser; and
x) The “contingency plan for wet weather” affected parking areas, be implemented
   as required;

MOTION: NSW Police Garry McGovern / Phillip Blackman
That the above recommendation be accepted and approved.

- Queryed whether we need to put a condition relating to Government guidelines on Covid19.
- 40km ahead requested on Moggs Lane on both sides TC1830
  - Speed Releases needed for both ends of Ulan Road.
  - Putta Bucca Road – release needed
  - Changed traffic conditions ahead signage required for Ulan Road – by Pitts Lane

20/010 RYLISTONE ROAD CLOSURE REQUEST - IMPALA FILM AMENDED

RECOMMENDATION

That Council
1. Approve the event Rylstone Road Closure, between Monday 27 April 2020 – Friday 1
May 2020 and classify as a Class 3 event under the “Guide to Traffic and Transport Management for Special Events Version 3.5” with the following conditions:

a. A Special Events Transport Management Plan (TMP), is to be prepared in accordance with the Guide to Traffic and Transport Management for Special Events Version 3.5 and submitted to and approved by Council prior to the event.

b. A Traffic Control Plan/s (TCP) certified by a person with a ‘Worksite Traffic Control Certificate’ be included in the TMP;

c. Any person directing traffic on a public road is required to possess a valid traffic controller’s certificate;

d. Events are to be undertaken in accordance with the requirements of the NSW Police Service with their approval documentation forwarded to Council for notation;

e. Council must be provided with a current copy of a public liability insurance policy in the amount of at least $20 million. Such a policy is to note that Council, the Transport for NSW and NSW Police Force are indemnified against any possible action as the result of the event;

f. Controlling noise as required by the Protection Of The Environment Operations (Noise Control) Regulation 2000;

g. Reimbursing Council for the cost of any damage repairs;

h. Complying with any of Council’s Law Enforcement Officers’ directives;

i. Maintain areas in a clean and tidy condition. No obstructions are to be left on the roadways or footpaths;

j. The event convener is to consult with all affected businesses and residents adjacent to the proposed closure, in writing, indicating the period during which their accesses will be affected at least two weeks prior to event commencement;

k. Advertise the proposed event in local newspapers and radio with relevant information at least two weeks prior to the date;

l. The organiser is to have a debrief with Council and Police with all traffic control documentation and controls tabled for review.

m. Traffic Control plan to be in accordance with Transport for NSW Traffic Control at Worksites Manual

MOTION: Transport for NSW Representative/ Alex Karavas

That the above recommendation be accepted and approved.

- Dates above were amended from the original agenda.
- Clarify that there isn’t anything happening in the community for the different dates and the spaces are still available.

20/011 GULGONG ANZAC DAY MARCHES 2020

Event CANCELLED after agenda was issued.

20/012 MUDGEE PEDESTRIAN REFUGE - LOCATIONS FOR INSTALLATION 19/20FY
RECOMMENDATION

That Council
1. Install refuge for safe crossing Lewis St along the north side of Horatio St.
2. Install refuge for safe crossing Douro Street between Inglis St & Railway Lin
3. Install two pedestrian refuges at intersection - Market St and Cox St

MOTION: Councillor Alex Karavas / Transport for NSW Representative
That the above recommendation be accepted and approved.
All refuges are in accordance with recommendations in Councils adopted PAMP.
Drawings are indicative, not to scale. Installation in line with TD2011/01a

GENERAL BUSINESS

GULGONG TRAFFIC ISSUES
Resident wanting RVs to be diverted around Mayne Street. Committee suggest that to put
something in place the footpath provisions in place. In the past the residents have been
unsupportive of CBD changes.

TIMED EVENT – CYCLING
Garry McGovern checked that a timed event does mean it is classified as a race, so would need to
fall under that category.

ST MATTHEWS REDEVELOPMENT
Transport for NSW suggests that St Matthews have everything bus/parent pickup and drop off –
nothing has been seen in that space. Draft that Garry has seen does have internal drop off and
pickup, always communicating with them that keeping Transport for NSW be kept up to date.
Request that Council provide an update if possible.

CORRESPONDENCE

Nil

CLOSURE

There being no further business the meeting concluded at 11:12am