

6.2.8 General Contractor Tender 2013/04 – Additional Contractor

REPORT BY THE PROCUREMENT MANAGER TO 7 MAY 2014 COUNCIL MEETING

Council Report - Addition to General Contractor Tender 2013

GOV400038, A0411304

RECOMMENDATION

That:

1. **the report by the Procurement Manager on the General Contractor Tender 2013/04 – Additional Contractor be received;**
2. **Council accepts the additional contractor for Tender 2013/04 for the provision of General Contractors in accordance with clause 178 of the *Local Government (General) Regulation 2005* as listed below for incorporation into Councils Preferred Suppliers List for General Contractors;**

Contractor:	Jackson Contracting Services (GM & SA Jackson)
Services provided:	Pump maintenance & repair; irrigation maintenance & repair; fencing; test & tagging (PAT); handyman maintenance; cleaning (office/window/house).

Executive summary

At the Council meeting of the 24 July 2013 following a detailed tender process Council resolved to accept a list of contractors that met the requirements of the tender for general contractors over a three year contract. Part of the resolution allowed additional contractors to be added to the preferred suppliers list by resolution of Council.

This report is recommending one additional contractor be included on the preferred suppliers list after having received the required information from the contractor.

Detailed report

Council has received a request by Jackson Contracting Services to be included on Council's preferred suppliers list. The contractor has supplied the relevant documentation. The process was provided to Council at the time of accepting the original tender and can be provided to Councillors again on request. It involved the following steps;

- The Tender Assessment Panel undertook an objective analysis of tenderers' ability to meet both mandatory and desirable criteria;
- The tendered information and specific questions were listed under the evaluation criteria and weighted in order of importance to the overall evaluation. Team members scored the tenders against the criteria in accordance with the Evaluation Plan.

As a result of this process and clauses therein, the additional supplier will be incorporated into the preferred suppliers list. Please note that due to Council having existing separate contracts for cleaning and building services, this contractor would only be considered for the provision of cleaning services should the existing cleaning contractors become unavailable or are unable to assist Council with extra cleaning requirements or requests. The contractor would only be

considered for handyman tasks in the absence of our current contractor and providing the requests do not require a licensed builder.

Financial implications

The costs of the projects carried out by the general contractors are recognised in the Operational Plan under the maintenance and construction of Council's assets.

Community Plan implications

Contractors are required at times to meet the Councils maintenance and capital works programme.

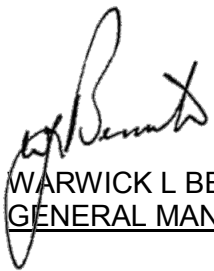
KRISTIE WARD
PROCUREMENT MANAGER

BRETT EXELBY
DIRECTOR, FINANCE & ADMINISTRATION

15 April 2014

Attachments: 1. Pricing (provided under the confidential section of this business paper.)

APPROVED FOR SUBMISSION:



WARWICK L BENNETT
GENERAL MANAGER