

6.2.15 Mudgee Showground Management Committee

REPORT BY THE DIRECTOR, MID-WESTERN OPERATIONS TO 5 MARCH 2014 COUNCIL MEETING
140305 Council
GOV400038, F0650007

RECOMMENDATION

That the report by the Director, Mid-Western Operations on the Mudgee Showground Management Committee be received;

Executive summary

The purpose of this report is to advise Council of the considerations and recommendations of the Mudgee Showground Management Committee ordinary bi-monthly meeting held on 5 November 2013. The Showground Management Committee receives an updated Works Request and Matters in Progress report together with updated financial details bi-monthly. A copy of the Matters in Progress are attached for Council's information.

The Showgrounds Management Committee have requested that

Council adopts the recommendation of the Showground Management Committee and sets the camping fees at

- *\$24.00 including GST for a Powered Site; and*
- *\$17.00 including GST for a non-powered Site;*

Council has considered this matter in detail over the past twelve months and has resolved - after representations from the community and other camping ground operators - that it would be unreasonable to undercut other business's the provide camping ground services in the region that don't enjoy the financial backing of Council. Council stated that it needed to at least be on a par with the fees and charges of other camping facilities in the region.

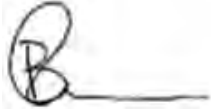
Thus that recommendation from the committee has not been included as a recommendation to Council.

Financial implications

Not applicable.

Strategic or policy implications

Not applicable.

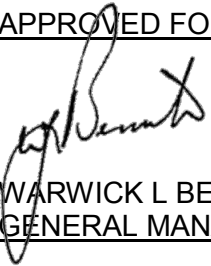


BRAD CAM
DIRECTOR, MID-WESTERN OPERATIONS

20 February 2014

Attachments: 1. Minutes of the Mudgee Showground Management Committee Meeting 5
November 2013

APPROVED FOR SUBMISSION:



WARWICK L BENNETT
GENERAL MANAGER

**MUDGEES SHOWGROUND MANAGEMENT
COMMITTEE MEETING — 5 NOVEMBER 2013**

Meeting Opened: 6.00 pm

Present: Cr John Webb, Brad Cam, Bill Robinson, Lea Cuthbertson, Yasmin Crockett, Dean Rheinberger, Malcolm Swords and Kim Wilson

Observer: Lesley Burgess (minute secretary)

Apologies:

Minutes of September's Meeting – Accepted

Moved: Kim Wilson
2nd Lea Cuthbertson

Motion Carried

Matters in Progress

- As per attached list.

Correspondence

- Cr John Webb went through the correspondence.
- Letter received from Australian Army Cadets. Lieutenant Alen Lucic attended the meeting in order to address any concerns that the committee may have with the cadets utilising the showground. Alen advised that the Cadets require a storage shed (5m x 20m) which they are prepared to build in a location acceptable to the Showground Committee. The cadets are planning to undertake the work within the next 12-18 months once they have raised enough funds. The cadets would hold their training sessions on a Thursday during the school term. In addition the cadets would like to utilise the Kitchen and Hall Building for their weekly lessons. Alen also advised that no shooting would take place at the showground. This committee agreed to the Australian Army Cadets requests in principal, however, Alen to revert to us once he has confirmed the Army Cadets requirements in more detail.
- At its meeting held on 3 October, Council acknowledged Mudgee and District Working Equitation (MADWEQ) as regular users of the Showground and approved the following new fees and charges -
 - Security Bond \$150.00 per annum
 - Hire Fees - \$100.00 per eventLetter to be sent to MADWEQ advising them of same.

Financial Report

- Brad Cam went through the financial statement. Income for September & October have been excellent and expenses are tracking well against budget.

Income	2012	2013
September	\$ 1,922.00	\$ 6,527.00
October	\$11,657.00	\$ 9,117.00

Moved: Dean Rheinberger
2nd Kim Wilson

Motion Carried

General Business

- The Stable Users are to receive written advice that horses are not to be allowed to roam freely in the Equestrian Arena.

Any Other Business

- There is a drainage problem in the main arena that is causing the bottom area to become overly wet. The problem is to be investigated. Brad Cam would like drainage of the main arena to allocated capital in the budget initiative as it has been a problem for some time now.
- Brad Cam advised that Andrew Drummond will now be carrying out regular inspections of the main arena to ascertain what is causing the problems being experienced with the watering system
- Camping at the Showground is not being utilised to its full potential, it is felt that this is due to high camping fees. Mudgee Showground camping fees are in-line with the other caravan sites in town, however, the Showground does not have the same standard of facilities. Cr Webb suggested that once these minutes are ratified we make a recommendation to Council to reduce the camping fees, thus ensuring camping becomes an income earner for the Showground once again. It was recommended that the reduced fees should be -
 - \$24.00 including GST for a Powered Site; and
 - \$17.00 including GST for a non-powered Site.

Moved: Dean Rheinberger
2nd Bill Robinson

Motion Carried

- The following still needs to be addressed in the main pavilion kitchen
 - The kitchen door needs fixing
 - No hot plate or BBQ facilities
 - Commercial oven requires \$16,000.00 electrical supply upgrade
 - No general cleaning equipment (i.e. bucket, mop, cloths, broom)
 - It was also noted that the gas bottles in the Kitchen and Hall building are not operational.
- The old stallion boxes are presently being repaired by Ken Jeffery at his cost and in his time. Dean advised that the Show Society will need them in March.
- Kim advised that the Pony Club will be erecting the portable cross-country fences on the 23 November. Brad Cam to inspect same prior to the event.
- Kim Wilson to contact Council's Alan Talbot in order to create an emergency evacuation plan for the Pony Club at the Showground.
- Lesley to update the website to include the Mid Western Working Horse Group as a user of the Showground.
- The sand on the Equestrian Arena is becoming very thin in places and could result in damage to the clay foundations. Dean advised that the arena needs to be levelled as the sand tends to accumulate around the edges.
- Lea Cuthbertson commented that the grounds looked fantastic for their event held on the 26 and 27 October.
- Lea would like the trees near the Pony Club Shed trimming as oversized floats are finding them too low.
- The question whether to fence off the camping area was raised. It was felt if the fenced area had 16 foot access gates, then there would not be problem created for large equipment/vehicles entering and or exiting the showground. It was agreed in principal to install a 6 strand white covered wire fence. Brad Cam to make enquires as to the cost.

Business Plan

- The following is to be added to the business plan -
 - Weaknesses
 - Lack of competitiveness due to the camping being overpriced.
 - Incomplete commercial kitchen in the main pavilion
 - Main Arena - drainage issues
 - Threats
 - Mudgee Showground land does not belong to Council

Brad Cam to have the Mudgee Showground Business Plan updated so that it can be adopted at our next meeting.

Meeting closed at: 7:40 pm

Next meeting to be held 4 February 2014

MATTERS IN PROGRESS

#	SUBJECT	MEETING DATE	ACTION	WHOM	PROGRESS
1.	Asset Register to be created as to who owns what at the Showground's	3/4/12	To submit a complete Asset List to Council	Show Society	5/11/13 Needs the tractor removing from their list
2.	Asset Register to be created as to who owns what at the Showground's	3/4/12	To submit a complete Asset List to Council	Animal Nursery	
3.	The toilet paper dispenser needs replacing/fixing, it is difficult to get the paper out of the dispenser	2/7/13	Works Requested needed	Lesley Burgess	BL0046/2014
4.	A fence to be erected to enclose the camping area, mainly for safety reasons.	3/9/13		Brad Cam	Needs further discussion and consideration 5/11/13 Brad Cam to do costings.
5.	The new checklist needs to be implemented	3/9/13	Ken Jeffrey needs to be advised	Andrew Drummond	5/11/13 - Has now been approved by Council
6.	Business Plan to be revised	3/9/13		All	
7.	Ken to be advised of the bin enclosure that the Horse Groups are erecting.	3/9/13	Ken to be given a key to lock the bins away	Andrew Drummond	5/11/13 in progress
8.	Toilet supplies during an event supplied by event organiser but could be utilised by campers	3/9/13	Needs a solution	All	
9.	Equestrian Arena is becoming very thin in places needs sand to be levelled as the sand tends to accumulate around the edges.	5/11/13		Andrew Drummond	